

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 5, 1938

**For the confidential information
of the Board of Trustee**

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 10 o'clock a.m., on Monday, December 5, 1938. Those present included Mr. J.A. Guthrie, Mr. C.H. Friday, Mr. D.P.B. Marshall, Mrs. Evelyn S. Plummer, Mr. Ralph S. Linn, Governor Leslie A. Miller, Jack R. Gage, and Dr. A.G. Crane.

The first matter taken up by the Trustees was the opening of bids covering the printing of various bookkeeping and office forms for the Wyoming Union. The bids read as follows:

Mills Co. - Sheridan, Wyoming	\$375.00
Mt. States Lithographing Co.-Laramie, Wyo.	406.75
Laramie Printing Co. - Laramie, Wyoming	507.78
Wyoming Labor Journal - Cheyenne, Wyoming	380.55

It was moved by Mr. Guthrie, seconded by Mr. Linn and carried that the bid of the Mills Company of Sheridan, Wyoming, for \$375.00 be accepted and the printing contract awarded to this company.

President Crane then presented his report. On the motion of Mr. Marshall, the Trustees appointed Mr. George W. Boyd, Crops and Soils Specialist in the Agricultural Extension Service, effective December 15, 1938, at a salary rate of \$3,268.00 per year; and, Mr. Neff Tippetts, County Agricultural Agent in Platte County, effective December 15, 1938, at a salary rate of \$2,100.00 per year. Mr. Boyd takes the place of Mr. McElroy, on leave of absence, as Executive Officer for the Agricultural Conservation Program in Wyoming. Mr. Tippetts takes the place of Mr. Boyd, transferred to the University as Crops and Soils Specialist. Mr. Tippetts' appointment is dependent upon the approval of the commissioners of Platte County. The motion was seconded by Mrs. Plummer and carried.

Mr. Marshall moved that Burton Deloney be appointed Director of the Wyoming Union at a salary rate of \$2,200.00 per year, effective February 1, 1939. This motion was seconded by Mr. Guthrie and carried.

Roll call

Bids for office forms for Student Union opened.

Mills Co. bid accepted.

George Boyd appointed Crops and Soils Specialist.

Neff Tippetts appointed County Agent in Platte County.

Burton Deloney appointed Director of Student Union

Upon the motion of Mr. Guthrie, the leave of absence of T.J. Dunnewald, Associate Professor of Soils, is terminated effective January 1, 1939, at the request of Mr. Dunnewald; and, the salary of A.W. Willis, Extension Economist, is fixed at \$3,600.00 per year effective December 1, 1938. This motion was seconded by Mr. Linn and carried.

Mr. Marshall then moved that \$1,200.00 be appropriated for emergency teaching for the winter quarter. The balance of \$632.00 remaining in this appropriation for the fall quarter is carried forward making a total of \$1,832.00 available. The motion was seconded by Mr. Guthrie and carried.

Mrs. Plummer moved that \$2,000.00 be appropriated for Student Labor for the winter quarter. This was seconded by Mr. Marshall and carried.

Mr. Marshall then moved that this Board endorse the principle of and go on record as favoring a reasonable plan of state-wide teacher retirement which would include the University. This motion was seconded by Mrs. Plummer and carried.

President Crane informed the Trustees that the Musical Arts Club of Laramie has voted to found a Frank Sumner Burrage Memorial Library of Music. It is proposed to present to the University of Wyoming Library the present collection which is valued at approximately \$300.00 and which will be the beginning of the Memorial Library. Mr. Guthrie moved that this gift be accepted and that an appropriate letter of acknowledgment be sent to the Musical Arts Club. The motion was seconded by Mr. Friday and carried.

The Trustees adjourned for lunch and re-convened at 1:15 p.m. The minutes of the Board of Trustees' Meetings of September 23, October 28, and November 26, and of the Executive Committee Meetings of September 23, October 28, and November 23, were approved as read.

T. J. Dunnewald's
absence terminated

Emergency Teaching
Appropriation

Student Labor
Appropriation

Board favors state-
wide teacher
retirement.

Frank Sumner
Burrage Memorial
Library of Music

Minutes read
and approved

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At this point, Governor elect, Nels Smith, and Superintendent of Public Instruction elect, Miss Esther Anderson, joined the Trustees in response to an invitation extended by President Bond for a discussion of the University budget as submitted to the Governor and to the Legislature.

Nels Smith and
Esther Anderson
join meeting

President Crane explained these budgetary requests at length. After discussion, Mrs. Plummer moved that Dr. Crane and the Executive Committee be empowered to submit to the Governor three building plans based on legislative appropriations of \$100,000.00, \$200,000.00 and \$300,000.00 showing a preferential list of buildings. The motion was seconded by Mr. Marshall and carried. Mr. Marshall then moved that the order of priority for the construction of new buildings be:

Budgetary requests
discussed

Building plans and
preferential list of
buildings

1. Womens' Dormitory
2. Student Infirmary
3. Mens' Dormitory

with such power plant additions as may be required to service these buildings. This motion was seconded by Mr. Guthrie and carried.


Mr. Linn moved that the preferential list of non-self-liquidating building projects be:

1. Completion of Old Main Building Alterations.
2. Engineering Shops
3. Wool Laboratory
4. Green-house
5. College of Education Building
6. Agricultural and Home Economics Buildings

This motion was seconded by Mrs. Plummer and carried.

The Trustees adjourned sine die at 5:30 p.m.

Adjournment


Fay E. Smith
Secretary