

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 25, 1938

**For the confidential information
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2 o'clock p.m. Friday, March 25, 1938. Those present included Mrs. Harriett T. Grieve, Mr. J.A. Guthrie, Mr. C.H. Friday, Mrs. Evelyn S. Plummer, Mr. D.P.B. Marshall, Dr. S.H. Diggs, Mr. V.J. Facinelli, Mr. Ralph S. Linn, and Dr. A.G. Crane.

Dr. Crane presented his report. Upon the motion of Mr. Marshall, Mr. Ambrose was designated Superintendent of Buildings and Grounds under the President's Office. This will relieve Mr. Fuller of these various duties and permit him to devote his full time to his duties as Purchasing Agent and Land, Gas, and Oil Inspector, which have increased with the growth of the institution. The motion was seconded by Mr. Friday and carried.

Upon the motion of Mr. Facinelli, seconded by Mr. Guthrie and carried, the following appointments and leaves of absence were approved:

Miss Phyllis Richards, Home Demonstration Agent for Lincoln County, at a salary rate of \$1,800 per year, effective April 1, 1938. Miss Richards succeeds Vesta Wright, resigned.

Dr. Alfred Larson, Instructor in History, at a salary of \$2,196, per year, effective September 1, 1938. Dr. Larson will substitute for Dr. White, who will be on Sabbatical leave.

C. Wesley Roath, Superintendent of Experiments on the farm at the Wyoming Industrial Institute at Worland, at a salary rate of \$1,800 per year, effective March 26, 1938. Mr. Roath is transferred from the Torrington Farm, and succeeds Mr. A.S. Ingraham, resigned.

W. M. Stewart, Instructor in Mathematics, leave of absence without pay for the academic year 1938-39.

T. J. Dunnewald, Associate Professor of Agronomy, Sabbatical leave for one year, beginning September 1, 1938.

Francelia French, Assistant Professor of Public School Music, Sabbatical leave for the academic year 1938-39.

Dr. Lillian Portenier, Associate Professor of Psychology, Sabbatical leave for the academic year 1938-39.

Dr. Laura A. White, Professor of History, Sabbatical leave for the academic year 1938-39.

Lilley Young, Assistant Professor of History, in the College of Education, Sabbatical leave for the academic year 1938-39.

Roll Call

Superintendent of
Buildings and
GroundsAppointments
and leaves of
absence

Richards

Larson

Roath

Stewart

Dunnewald

French

Portenier

White

Young

Mr. Facinelli moved that President Crane and Dean Hill be empowered to select a new Superintendent for the Goshen County Experiment Farm, at a salary rate of \$1,600 per year, as soon as a suitable candidate can be found. The Executive Committee is authorized to confirm this appointment. The motion was seconded by Mr. Marshall and carried.

Goshen Farm

Upon the motion of Mr. Marshall, Dean Goodrich was authorized to sell an obsolete steel condenser drum for \$50.00, and credit this amount to the Mechanical Engineering Revolving Fund. The motion was seconded by Mrs. Grieve and carried.

Engineering
sale

Dr. Crane then informed the Trustees of the problems connected with the construction, operation, and financing of the Student Union Building, including interest and bond retirement. He submitted a financial schedule showing the situation, including the assessment of fees against the students in accordance with the student vote. After discussion, Mrs. Plummer moved approval of the President's scheme for management of these funds, with the reservation that the Board can modify the student fee assessment from time to time as may be necessary. President Crane is authorized to submit this entire plan to Attorney-General Lee for his approval. The motion was seconded by Dr. Diggs and carried.

Management of
Funds for the
Student Union
Building

Dr. Crane next presented a preliminary budget for the Main University for the coming year, showing changes from the present budget, and a summary of the financial situation. After discussion, Dr. Diggs moved that the budget for the coming year carry an unappropriated item of \$15,000. The motion was seconded by Mr. Marshall and carried.

Main University
Budget

Dr. Diggs then moved that Dr. Crane be authorized to enter into salary contracts for the coming year with continuing faculty members and

Faculty Contracts

employees, up to a total amount for such salaries of \$599,447. The issuance of these contracts, however, is dependent upon the receipt of a favorable opinion from the Attorney-General of the financial statement appearing on page 14 of this President's report, showing the amount of funds available for the coming year in accordance with the limitation. The motion was seconded by Mr. Marshall and carried.

Upon the motion of Dr. Diggs, the Board designated authority to the Executive Committee to direct preparation of a list of non-salary and deferred items and, in emergency cases, to make definite commitments. The Committee will, in all possible cases, defer action for submission to the Board in June. No contracts, however, should be incurred until the opinion of the Attorney-General clears the way. The motion was seconded by Mr. Marshall and carried.

*Executive Committee
to direct preparation
of non-salary and
deferred items.*

At 5:30 p.m. the Board was recessed until 9 o'clock Saturday morning.

Upon the motion of Mr. Guthrie, seconded by Mr. Facinelli and carried, the following appropriations were approved for the Spring Quarter:

Appropriations

Emergency Teaching	\$1,500.00
W.P.A. Materials	1,000.00
Fuel, Power Plant	240.97
Registrar Contingent	125.00
Health Contingent	500.00
Electrical Repairs	473.04
Furniture and Fixtures	100.00
Police, Campus	50.00
Curb and Gutter	319.33
Student Labor	<u>2,350.00</u>
	\$6,658.34

It was moved by Mr. Facinelli, seconded by Mrs. Grieve and carried, that the Agricultural Extension Budget for the new year be approved as submitted.

*Agr. Extension
Budget*

Dr. Diggs then moved that the new budgets for the Women's and Men's Dormitories be approved as presented. The motion was seconded by Mr. Guthrie and carried.

*Dormitory
Budgets*

Upon the motion of Mr. Marshall, seconded by Mr. Linn and carried, action on the Commons Budget was deferred until the June meeting.

Commons Budget

Mr. Marshall called attention to a question now appearing which had not been submitted in Dr. Crane's original letter. This is the question of farm sales. After discussion Mr. Marshall moved that the Board request Dr. Crane and Dean Arnold to ask the Attorney-General, either orally or by letter, how farm sales should be handled in order to conform to the principle set forth in his recent opinion. The motion was seconded by Mr. Guthrie and carried.

Farm Sales

Upon the motion of Mr. Marshall, seconded by Mr. Guthrie and carried, the State Farms Budget for the new year was approved as presented.

State Farms Budget

It was moved by Mr. Marshall that President Crane's contract be renewed for two years on the same basis as at present. The motion was seconded by Mrs. Grieve and carried.

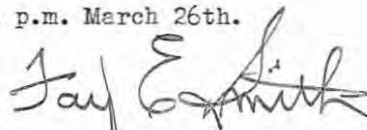
Pres. Crane's contract renewed

The minutes of the December Board meeting, the Special Meeting, February 18th, and the various meetings of the Executive Committee were approved as read.

Minutes approved

The Board adjourned sine die at 4:30 p.m. March 26th.

Adjournment



Fay E. Smith
Secretary