

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 5, 1939

For the confidential information
of the Board of Trustee

48447 BURTIS TOON INC., ST. PAUL, MARYFORD

The Trustees met for breakfast at the Wyoming Union at 8 o'clock Monday morning, June 5th, with several guests among whom were President Jeffers of the Union Pacific, Admiral Land and General Brees.

Breakfast at Union

The executive session of the Board was called to order by President Bond at 9 o'clock with the following members present: Mr. D.P.B. Marshall, Mr. V.J. Facinelli, Mrs. Harriett T. Grieve, Mrs. Evelyn S. Plummer, Mr. Frank A. Barrett, Mr. Peter Sill, Mr. Milward Simpson, and Dr. A.G. Crane. Plans and arrangements for the meeting were discussed. President Crane then submitted a list of degrees and diplomas recommended by the faculty. Upon the motion of Mr. Marshall, the Trustees voted to award the following degrees and diplomas. The motion was seconded by Mrs. Grieve and carried.

Roll call

Degrees + Diplomas

COLLEGE OF LIBERAL ARTS
Division of Letters and Sciences

Liberal Arts
Letters + Sciences

Bachelor of Arts--with Honor

Leland L. Burger	Miriam E. Crowley	David R. Peryam
°Victor H. Cohen	°Thyra R. Godfrey	Clyde E. Stanfield
	Robert W. MacVicar	

Bachelor of Arts

Burt Q. Adams	Jack E. Holmes	Harold B. Meyers
Alex J. Bertagnolli, Jr.	John H. Holstedt	Ralph E. Meyers
Mary Elizabeth Bingham	Robinetta Bingham Hutson	Robert J. Minton
Thomas L. Brooks	William R. Ingraham	Gerald B. Ownbey
C. Hugh Bunnell	Edna Marie Kennedy	Bert Perrin
Wayne M. Cargill	Milton E. Keyes	Fred L. Roath
Dorothy Comstock	Wilho John Kivi	Margaret Louise Shaw
Richard M. Day	Conrad L. Kraft	Ted B. Sherwin
Raymond Diemer	Lowell Ellsworth Larsen	James W. Smith
Dorothy G. Downing	Maxine E. McConnell	Margaret D. Sonnichsen
Carroll Doyle	James S. McDonald	Virginia M. Soper
Marion G. Dungan	Edward J. McKay	George M. Sylvester
Thelma D. Duntsch	Maria G. Madigan	Katherine A. Symons
Frank B. Greer	Martha Moss Mahoney	Margaret M. Tripp
	Don V. Mayne	Thomas Renan Waddelton

Bachelor of Science--With honor

°Ralph W. Ames	Lowell J. Paige	°Vernon R. Vonburg
Lester H. Gliedman	Dale E. Scholz	°Elizabeth L. Wenger

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Bachelor of Science

George Walter Garrett
Ray B. Lewis

Edwin C. Mitchell

Carwin D. Tolman
Welton J. WengerDivision of Commerce

Commerce

Bachelor of Science--With Honor

°Eloise Rowena Ellsworth

°Theodore Joseph Sargetakis

Bachelor of Science

Ernest J. Anselmi
Robert W. Galvin
Edward H. GregersenCletus J. Hakert
Byron L. Miller
Margie Miller
Carl A. NygaardG. Lillian Oleson
John C. Raife
Alvin C. Wade

Secretarial Diploma

Ida F. Devlin

Phyllis M. Moody

Division of Music

Music

Bachelor of Music

Fauneil Elliott Fellhauer

COLLEGE OF AGRICULTURE
Division of Agriculture

College of Agriculture

Bachelor of Science--With Honor

Roice H. Anderson

C. Gordon Cornwell

Bachelor of Science

Arvil D. Ashment
Vernon A. Bomgardner
John S. Bourret
Blaine Bradshaw
Arlen Norris Bruce
Jonn G. Conaway
Bert D. Eaton
Ralph M. Eaton
Wallace Eder
George HardingJon Mason Henry
Avard Linford
Howard L. Millsap
Earl Moncur
James M. Nicholls
B. Brooks Nichols
Thomas Odwin Nipper
Martin d. Oleson
Ray R. OsgardRobert B. Peryam
James T. Ritter
Archie J. Roath
Grover J. Sims
Ronald L. Sims
Ward R. Smith
Earl Frederic Summers
Fay A. Thompson
Joseph W. Turelle
J. Leroy VanHorn
William N. Wibel

Division of Home Economics

Home Economics

Bachelor of Science--With Honor

°Wilora Dolezal

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Bachelor of Science

Barbara J. Conrad
Josephine R. Dearth
F. Geraldine Fraser
Florence Elaine Frisby

Lucille Gladman
Alice A. Johannesen
Clara Matilda Keslar

Blanche Kathryn Miller
Virginia L. Nelson
Anna Mae Oleson
Mary Alice Sellar

COLLEGE OF ENGINEERING
Division of Civil Engineering

Bachelor of Science--With Honor

Robert W. Hastings
°Charles A. Lee

Virgil W. Miller
Harold S. Sweet

Civil Engineering

Bachelor of Science

Robert O. Baum
Paul S. Bechtel
Charles W. Bryant
Frank J. Buchholz
John J. Bugas
William James Corrigan, Jr.
Milton DeGering

Earl F. Gaylord
Edward P. Goodrich
Norman O. Gunderson
Clarence J. Kuiper
James H. McCormick
Ralph C. McMillan

Leslie K. McWethy
Richard S. Mills
Stanley E. Rice
Henry M. Seipt
Lloyd W. Taggart
Klar A. Wennerholm
Edward Wert

Division of Electrical Engineering

Bachelor of Science

Arthur G. Bechtold
Carl L. Cadwell

Elbert Ross Hepner
Percy Edelle Pirtle
Samuel R. Sanders

Arthur R. Swanson
Fred Thomason

Electrical Engineering

Division of Mechanical Engineering

Bachelor of Science--With Honor

Charles H. McFarland

°Oliver C. Wormwood

Bachelor of Science

James D. Brown
#Richard L. Guffey

Boyd C. Thybo
#John C. Webber

Mechanical Engineering

Division of General Engineering

Bachelor of Science

H. Shannon Boyd

Robert M. White

General Engineering

#Posthumous

49247 DUNTS 1000 INC., ST. PAUL, HARTFORD

COLLEGE OF EDUCATION

College of Education

Bachelor of Arts--With Honor

Helen E. Hay	Alberta R. Nordstrom	Arlene H. Wesswick
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Bachelor of Arts

Doris L. Anderson	Alice I. Gunderson	Glynn L. Prine
Louis Arthur Arkush	Beth Hays	Mary E. Quealy
Audrey N. Bacon	Dorothy A. Hynds	Jean A. Rosier
Mills C. Baldwin	Bertha B. Lester	Betty R. Rudéen
Esther Mabel Brown	Marjorie B. Long	T. Joe Sandoval
Georgia Marie Cameron	Eileen McIntosh	Alberta Slane
Blaine Campbell	Ada Morris	Dorothea L. Smith
Antoinette C. Cole	Charlotte E. Neubauer	Jeanne Stephens
Lydia Maki Cordiner	Mary Jane Niland	E. Margaret Stone
Margaret L. Cowper	Isabel E. Olinger	Samuel M. Thomas
Phyllis Fern Dumbrill	Barbara J. Olson	Virginia L. Thomson
George Thomas Fowler	Mary W. Priebe	Doris E. Williams
Vesta Kinsley Gaylord		Pauline Wolfe

Bachelor of Science--With Honor

Helen L. Harris	°Joyce Imeson
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Bachelor of Science

Ingeborg H. Jacobsen	Gwendolyn Ruth Pool	Muriel E. Spacht
Lucile L. Nielsen	Vincent Joseph Schwartz	Lena V. Whelan

Normal Diploma

Normal Diploma

Betty Rose Adams	Lillian Gardner	Eleanor Thompson
Martha J. Brooks	Margery R. Hill	Harriet Rae Thompson
Marion G. Buan	Anne K. Kuzma	Norma Jean Wade
A. Aleen Canning	Daniel A. Mortensen	Elaine H. Wiese
Bette J. Ellis	Lois L. Nickelson	Virginia Velma Wrigley
	Mazie P. Sutton	

LAW SCHOOL

Law School

Bachelor of Laws

Vernon G. Bentley	Robert C. Ilsley	Warren Sauter
Charles H. Carter	Ralph E. Meyers	Jack P. Wolfe
John P. Ilsley		James A. Zaring

Law Diploma

Porter B. Coolidge, Jr.

Law Diploma

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UNIVERSITY
Commerce--Law Curriculum
Bachelor of Arts

William T. Canaday
Richard I. Frost

Ted H. Neuman
Harold J. Sheldon

University

ADVANCED DEGREES

Advanced Degrees

- Orman Pearson Brown Master of Arts in Geology
- Wan Chung Chen. Master of Science in Agriculture
- Julius Chotvacs Master of Arts in History
- Jacke Newton Crawford Master of Arts in Economics and
Sociology
- Charlotte O. Goodding Master of Arts in Botany
- James Arthur Gray Master of Science in Agriculture
- Alice M. Hawkins. Master of Arts in English
- Jack H. Heathman. Master of Arts in Geology
- Verna J. Hitchcock. Master of Science in Psychology
- Steve M. Hokuf Master of Science in Education
- Everett Lantz. Master of Arts in Education
- Richard J. Loeffler Master of Arts in Geology
- Harris W. Magnusson Master of Arts in Chemistry
- Albert B. Martin. Master of Science in Physics
- Wendell A. Miles. Master of Arts in Political Science
- Elmer Modeer. Master of Science in Chemistry
- Frank Paulsen Mort. Master of Arts in Geology
- H. O. Pippin. Master of Arts in Education
- Howard Spieth Master of Science in Chemistry
- Caldwell Starkey. Master of Arts in Geology
- John W. Thomas. Master of Arts in Education
- Lois Van Valkenburgh. Master of Arts in History

°Graduation with Honor depends upon spring quarter record.

The Trustees then recessed to enter the academic procession at the gymnasium and attend commencement. Governor Nels H. Smith and Miss Esther Anderson, State Superintendent of Public Instruction, joined the group for the exercises. The honorary degree, Doctor of Laws, as voted at the March meeting of the Board, was conferred upon Mr. W.M. Jeffers, Rear Admiral Emory S. Land, and Major General H.J. Brees.

Commencement

Honorary Degrees

Following the commencement exercises, the Trustees attended the Boot Club Luncheon, visited the University Camp in the afternoon, and attended the Chamber of Commerce dinner in honor of their distinguished guests in the evening.

Boot Club Luncheon
University Camp
Chamber of Commerce
dinner

49447 CURTIS TOGS INC., ST. PAUL, HARTFORD

The executive session was again called to order at 9 o'clock a.m., Tuesday, June 6th. President Crane informed the Board that the County Commissioners of Albany County wished to establish a public road on the west boundary of the University stock farm. They desire a strip of land 40' wide. Upon the motion of Mr. Facinelli, University authorities were authorized to continue negotiations with the commissioners in accordance with the President's report which provides that the University will be reimbursed for money already expended on this strip of land; namely, moving an irrigation ditch, re-location of the fence, construction of a bridge, and conditioning of the land. The motion was seconded by Mr. Barrett and carried.

Upon the motion of Mr. Barrett, authorization was granted for the purchase of approximately an acre of land adjoining the Afton Experiment Farm together with improvements for the sum of \$1,800.00 in accordance with the legislative appropriation and authority and subject to the approval of all documents by the attorney general. Motion seconded by Mrs. Plummer and carried.

Mr. Simpson moved, seconded by Mr. Facinelli and carried, that the Trustees approve the action of President Crane in requesting the resignation of David Eisenberg, head of the Music Department, early in May. Mr. Eisenberg is to receive full pay up to the time of his resignation, and no recommendation covering future employment is to be given by the University.

Mr. Marshall moved approval of the following appointments. The motion was seconded by Mrs. Grieve and carried:

Mr. Arthur F. Hagner, Instructor of Geology, beginning September 1, 1939, at a salary of \$2,000.00 per year. Mr. Hagner will succeed Mr. Raymond Nace, resigned.

Miss Mary Coughlin, Supply Instructor in Modern Languages, effective September 1, 1939, at a salary of \$1,400.00 per year. Miss Coughlin will supply for Miss Maria Molinary who has been granted a Sabbatical leave.

Public road at Univ. Stock Farm by County Com.

Univ. to be reimbursed for money already expended

Improvements and purchase of land adjoining Afton Farm

David Eisenberg resignation - no recommendation to be issued

Appointments

Arthur F. Hagner

Mary Coughlin

AMENDMENT

It was moved by Mr. Sill, seconded by Mr. Barrett and carried, that the Markley appointment be deferred until the July board meeting.

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Mr. Ernst F. Jurgens, Supply Instructor in Modern Languages, beginning September 1, 1939, at a salary of \$1,400.00 per year. Mr. Jurgens will supply for Mr. Richard Ehrich who has been granted an extension of his leave for next year. Mr. Charles F. Hennecke, who has held the position this year, has resigned.

Ernst F. Jurgens

Miss Gladys Clement, Assistant Dietitian, at a salary of \$125.00 per month and board, for the period beginning May 15, 1939 and ending August 15, 1939. The appointment is made necessary by the extreme amount of work which was thrown upon Miss Beery as director of the food service in the Wyoming Union in addition to her duties as Director of the Commons.

Gladys Clement

Mr. Alan W. Holliday, Supply Instructor in Civil Engineering, at a salary of \$1,800.00 per year, effective September 1, 1939. Mr. Holliday will supply for Mr. Sawyer who is requesting leave if absence.

Alan W. Holliday

Mr. Facinelli then moved approval of the following leaves of absence. The motion was seconded by Mr. Sill and carried.

Leaves of Absence

Dr. F.L. Nussbaum, Professor of History, leave without pay for the year 1939-40 in order to accept an invitation to serve at the University of Minnesota as visiting professor of economic history.

F.L. Nussbaum

Mr. Robert K. Sawyer, Instructor in Civil Engineering, leave of absence without pay for the year 1939-40 in order to do graduate work at Iowa State College.

Robert K. Sawyer

Miss Katherine Yates Sanborn, Instructor in English, leave without pay for the year 1939-40 in order to complete her Master's degree in Journalism-English at the University of Wisconsin.

Katherine Sanborn

Miss Ruth Linder, Assistant Professor of Geography in the College of Education, Sabbatical leave for the Winter Quarter of the year 1939-40 with the 40% salary arrangement. Miss Linder plans to take a trip around South America.

Ruth Linder

Dr. Crane presented a request from the State Board of Charities and Reform that Superintendent Roath of the Worland Farm be permitted to render part-time services and to assist as manager of the farming operations at the Industrial Institute, the state board to pay half of his salary. Mr. Barrett moved that this request be granted and that, subject to the approval of the state board, Mr. Roath's salary be fixed at \$2,000.00 per year. The motion was seconded by Mr. Facinelli and carried.

Supt. Roath permitted to assist at Industrial School

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Mr. Simpson moved that this board of Trustees reaffirm its policy of not advertising in newspapers and periodicals except for necessary commercial advertising. This motion was seconded by Mrs. Plummer and carried.

Trustees to do only advertising for commercial reasons

Mr. Simpson moved that Mr. Ambrose, Superintendent of Buildings and Grounds, shall do no outside work except with the sanction of the President of the University, and the President shall report to the Board any allowances which Mr. Ambrose may receive. Motion seconded by Mr. Barrett and carried.

Mr. Ambrose not to do outside work without sanction of President

Upon the motion of Mr. Barrett, the President is requested to report to the Board concerning the efficiency of the following members of the staff: Miss Lukin, Miss Bumpas, Mr. Coulter, Miss Krueger, Dr. Sanford, Miss Colegrove, Dr. Hammond, and Dr. Peterson. Seconded by Mr. Simpson and carried.

Report of efficiency of staff members

Dr. Crane next submitted the various University budgets. After discussion, Mr. Barrett moved that the budget for the Main University be approved with the exception of items affected by a possible retirement policy and the Fiscal Agent's Office. The motion was seconded by Mrs. Grieve and carried.

Main University budget approved with exceptions

The minutes of the Board of Trustees' Meeting of March 27, and the Executive Committee meetings of March 29, April 27, and May 23, were approved as read.

Minutes read and approved

Election of Board officers was the next order of business. All present officers were re-elected for the coming year, 1939-40, as follows:

Election of Board officers - 1939-40

Mr. Wallace C. Bond, President of the Board of Trustees; Mr. D.P.B. Marshall, Vice-President; Mr. Victor J. Facinelli, Treasurer; and, the Executive Committee composed of Mr. Wallace C. Bond, Mrs. Harriett T. Grieve, Mr. Ralph S. Linn, and Mr. Victor J. Facinelli. It was then moved by Mr. Marshall, seconded by Mr. Facinelli and carried, that Mr. Fay E. Smith be re-employed for the year 1939-40 as Secretary to the Board of Trustees at his present salary rate.

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Mr. Marsnall moved approval of the following appointments:

Mr. Robert MacDonald, Instructor in the College of Engineering, beginning September 1, 1939, at a salary of \$1,800.00 per year, Mr. MacDonald will succeed Mr. H.C. Cottier, resigned.

Mr. G.M. Dusinberre, Instructor in the College of Engineering, beginning September 1, 1939, at a salary of \$1,800.00 per year. Mr. Dusinberre will take the place of Mr. L.W. Collister, resigned.

The motion was seconded by Mrs. Plummer and carried.

President Crane then read a letter from the Deaf and Blind Division of the State Department of Education requesting that the University aid by granting scholarships to Wyoming students designated by the state board.

Mr. Barrett moved that the President of the University be authorized to grant such scholarships. Motion seconded by Mr. Facinelli and carried.

Mr. Facinelli moved that the overdrafts in the various appropriations of the President's office be approved. The motion was seconded by Mr. Marsnall and carried.

Mr. Barrett moved that \$1,200.00 be appropriated for operation of the stone quarry. The motion was seconded by Mr. Marshall and carried.

It was moved by Mr. Simpson, seconded by Mrs. Grieve and carried, that \$950.00 be appropriated for the purchase of a station wagon for University Camp.

Mr. Barrett moved that the Executive Committee be authorized to proceed with studies and plans for the new greenhouse. Motion seconded by Mr. Marshall and carried.

Mr. Simpson moved that the salary of Alex J. McGaw, Assistant Professor of Civil Engineering, be fixed at \$2,500.00 for the year 1939-40. This motion was seconded by Mr. Marshall and carried.

The Board requested President Crane to continue his investigation to determine if some relief from laboratory periods may be arranged which would permit athletes to come out for practice at an earlier hour in the

Appointments

Robert MacDonald

G.M. Dusinberre

Dept. of Education requests aid by scholarships for Deaf and Blind Division

Overdrafts in President's Office approved

\$1,200 - Stone Quarry appropriation

\$950 appropriation for Station Wagon

Executive Com to proceed with plans for greenhouse

A.J. McGaw - salary fixed at \$2,500⁰⁰

Relief from lab periods for athletes

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afternoon, and report such information at the Board meeting in September.

Mr. Simpson moved that the University appropriation for Athletics be fixed at \$23,000.00. Motion seconded by Mr. Barrett and carried.

Athletic appropriation
\$23,000⁰⁰

Mr. Simpson moved adoption of the Agricultural Extension Budget. This was seconded by Mr. Sill and carried.

Ag Extension Budget
adopted

Mr. Barrett moved, seconded by Mr. Facinelli and carried, that the State Farm's Budget be approved with the exception of the salary for the superintendent of the Worland Farm, which will be fixed in accordance with the agreement to be worked out with the State Board of Charities and Reform.

State Farm's budget
approved

Mr. Simpson moved approval of the budget for Potato Certification subject to revision, if necessary, when potato testing starts. Motion seconded by Mr. Sill and carried.

Potato Certification
budget approved

It was then moved by Mr. Simpson, seconded by Mr. Marshall and carried, that the Women's Dormitory budget be approved subject to revision, if necessary, should a new Women's Dormitory be constructed. Mrs. Plummer moved approval of the Men's Dormitory budget subject to revision, if necessary. The motion was seconded by Mr. Marshall and carried. Mr. Sill moved that the Union Dormitory budget be approved. Motion seconded by Mrs. Plummer and carried.

Women's Dorm

Men's Dormitory

Union Dormitory

Mr. Simpson moved that the budget for the University Commons be adopted subject to revision, if necessary. This motion was seconded by Mr. Sill and carried.

University Commons

Mr. Simpson moved that the resignation of Miss Valeria Rittenhouse be accepted, effective as soon as satisfactory replacement can be secured, with full salary to the end of her contract which is August 31, 1939, with the proviso that, if a retirement system is consummated before June 30, 1940 which would include Miss Rittenhouse, she be placed on retirement and suitable adjustment be made in whatever final salary may be paid her. This motion was seconded by Mr. Sill and carried.

Valeria Rittenhouse
resignation

49427 CURTIS 1006 INC., BY PAUL HANFORD

Mr. Facinelli moved that free hospitalization under the health service be limited to seven days. Motion seconded by Mr. Marshall and carried.

Health Service
Free hospitalization - 7 days

Mr. Simpson moved approval of the bookstore budget. This was seconded by Mr. Barrett and carried.

Bookstore budget
approved

It was moved by Mr. Facinelli, seconded by Mr. Sill and carried, that the Health Service Budget be approved including the student fee of \$1.50 per quarter.

Health Service
Budget approved

Mr. Simpson moved adoption of the Retirement Committee's report as follows:

Retirement Committee

- I. That the Joint Retirement Committee be instructed to devise and present to the Trustees a plan for a retirement system.
- II. That the Committee be authorized to secure assistance of insurance experts in formulation of plans.
- III. That Committee be authorized to secure offers and terms for participation in plan from standard life insurance companies.
- IV. That the Trustees continue the services of the employees in Class A under such terms as the Trustees may wish in each case > class, provided, however, that the following clause be inserted in the contracts with employees in Class A:

"In case a retirement system in which you will be included is established before June 30, 1940, the Trustees reserve the right to alter this contract in accordance with the retirement requirements".

These Class A employees will be paid as outlined in the new budget. The Committee is requested to continue its work and report to the Board again at the July meeting. This motion was seconded by Mr. Sill and carried.

Mr. Barrett moved adoption of the Wyoming Union budget with the exception of the item \$1,200.00 for a hostess. Motion seconded by Mr. Simpson and carried.

Wyoming Union budget
adapted

It was moved by Mr. Marshall, seconded by Mr. Simpson and carried, that the tentative ASUW budget be approved subject to minor adjustments by the incoming Student Senate next fall.

ASUW budget
approved

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Upon the motion of Mr. Simpson, the following appropriations in the new budget were approved:

Student Labor for Summer School	\$500.00
New Instructor for Engineering College	1,500.00
Athletic Fields and Drilling of a Water Well	3,160.00
WPA Materials and Supervision	1,220.00
Refrigerator for Stock Farm	450.00

This was seconded by Mr. Marshall and carried.

Mr. Marshall moved that the 30% increase in fees for resident students made at the March meeting be changed to a 40% increase, effective at the September registration, 1939. This motion was seconded by Mr. Sill and carried.

The Trustees adjourned at 12 o'clock noon, June 6th, sine die.

Jay E. Smith

Fay E. Smith
Secretary

Appropriations in new budget approved

Resident fee increase from 30% to 40%

Adjournment