

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

October 27, 1939

For the confidential information
of the Board of Trustee

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

A meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 10 o'clock a.m., Friday, October 27, 1939. Those present included Mrs. Harriett T. Grieve, Mr. D.P.B. Marshall, Mrs. Evelyn S. Plummer, Mr. Victor J. Facinelli, Mr. Ralph S. Linn, Mr. Frank A. Barrett, Mr. Milward L. Simpson, Governor Nels H. Smith, and Dr. A.G. Crane.

The Trustees first adjourned to the auditorium where bids from various insurance companies covering the retirement system were publicly opened and read. Bids were also read covering materials for the greenhouse, and materials and construction for enlargement of the power plant and repairs to the stack. The bids were then referred to committees for recommendation to the board.

Ernest Wilkerson, President of the Student Senate of the ASUW, appeared before the board to request permission to again publish the student yearbook. Authority was granted to publish this book if approximately 1,000 subscriptions can be obtained. The book is to sell at \$2.00.

Architect Dubois and Mr. Ambrose then appeared before the board with sketches and plans for the proposed women's dormitory. After discussion, Mr. Barrett moved that the plan in general be approved, and that President Bond, President Crane and Superintendent Ambrose confer with Mr. Dubois in an effort to arrange less expensive quarters in the basement and to reduce space allocated to administration. They were also requested to make an effort to provide space for a small infirmary. This motion was seconded by Mrs. Plummer and carried.

Mr. Marshall moved that Architect Dubois prepare detailed plans for this dormitory to be submitted to the Trustees in December. Motion seconded by Mrs. Grieve and carried.

Mr. Simpson moved that Superintendent Ambrose be authorized to purchase a used stone saw making the best terms possible and using women's

Roll call

Bids for retirement committee, greenhouse, and power plant opened publicly

Permission to publish student yearbook granted

Women's Dorm plans

Detailed plans to be submitted to board in December

Stone saw to be purchased

dormitory building funds for payment. This motion was seconded by Mr. Marshall and carried.

Mr. Facinelli moved that the proposed lot size change in the Fraternity Park development, as set forth in a plat dated October, 1939, by Fred W. Ambrose, be adopted. This plat is made a part of the official records of the University. Motion seconded by Mr. Barrett and carried.

Lot size change in Fraternity Park adopted

Mr. Simpson moved, seconded by Mr. Facinelli and carried, that the option requested by Kappa Sigma Fraternity on a small piece of land lying just north of their lot in Fraternity Park be not granted.

Kappa Sigma option not granted

Mrs. Plummer moved that the selection and sale of lots in Fraternity Park be restricted so as to promote orderly and harmonious development of the area. Selections made by fraternities will remain subject to final approval by the Board of Trustees. This motion was seconded by Mr. Facinelli and carried.

Sale of lots to be restricted for orderly development - selections subject to approval of the Board

Mr. Simpson moved that the Trustees authorize selection and sale of lots and services in Fraternity Park at a price not to exceed \$2,400.00 each, this price to remain in effect and be subject to acceptance by fraternities that start actual construction by April 1, 1943. Motion was seconded by Mrs. Plummer and carried.

Price of lots

The price quoted in the preceding resolution is available only if fraternities start paying \$300.00 per year, ^{or more} the first payment to be made prior to January 1, 1940. This motion was made by Mr. Simpson, seconded by Mr. Linn, and carried.

Mr. Simpson then moved that, in a spirit of fairness, 25% of payments which may be received from fraternities for fraternity park lots be distributed equably to those fraternities which have paid more than \$2,400.00. This includes Pi Beta Phi, Sigma Alpha Epsilon, and Sigma Chi. Adjustment will be made with Pi Beta Phi on a square foot basis because the new plat adopted at the last meeting provides for a 130 foot frontage for all lots

Adjustment to be made to fraternities paying over \$2,400.00

49447 CURTIS 1009 INC., ST. PAUL, HARTFORD

while Pi Beta Phi has but 115 feet. Motion seconded by Mr. Marshall and carried.

It was moved by Mr. Simpson, seconded by Mr. Marshall and carried, that Dr. Crane be authorized to send a letter in behalf of Pi Beta Phi, to the Albany Mutual Building Association similar to the one sent to the Kappa Sigma Fraternity showing that the University is willing to take over the property in case the organization defaults.

Crane to send letter in behalf of Pi Phi to Albany Mutual

The minutes of the Board of Trustees' meetings held August 24 and September 22, and of the Executive Committee meetings of July 22 and August 25, were approved as read.

Minutes approved as read

At this point, Dean Schwiering, Chairman, Dean Arnold, Miss Marks, Professor Hall and Dr. Hamilton, members of the retirement committee, appeared before the Board with their analysis of the bids received from insurance companies. After discussion, Mr. Marshall moved that the Trustees of the University of Wyoming do hereby accept the joint and several bid of the Northwestern National-Minnesota Mutual Insurance Companies submitted in connection with the Deferred Salary Retirement System, and that the President and Secretary of the Board be authorized, empowered, and directed, with the approval of the Attorney General, to execute on behalf of the Trustees such applications, contracts, or other papers as may be found necessary to put said system into operation as of October 1, 1939. This motion was seconded by Mr. Simpson and carried.

Retirement

Bid of Northwestern National-Minnesota Mutual Co. accepted

University officers authorized to execute all papers to put system into effect

Mr. Simpson then moved that a suit shall be instituted to test and bring to a final decision the powers of the Trustees to establish the Deferred Salary Retirement System adopted at this meeting and that the Attorney General of the State of Wyoming and the Officers of the Board shall be authorized to proceed at once with such a suit and execute such papers as may in the opinion of the Attorney General be necessary to obtain a final determination of this issue by the courts and to enter into any agreements

Suit instituted to establish powers of Trustees to put system into effect

49447 CURTIS 1000 ING., ST. PAUL, HARTFORD

or stipulations with the Northwestern National-Minnesota Mutual Insurance Companies which may be found necessary because of the pendency of this suit. This was seconded by Mr. Marshall and carried.

Mr. Simpson then moved that the Trustees extend a vote of thanks to Dean Schwiering and other members of the Committee. Motion seconded by Mr. Linn and carried.

Thanks extended to Retirement Committee

It was regularly moved that the President and the Secretary of the Board, in conjunction with President Crane, Dean Schwiering and Dean Arnold, be authorized to secure the services of George Guy and Bard Ferrall and such additional counsel as may be needed to handle the prosecution of the suit to establish the legality of this retirement plan. This motion was seconded by Mrs. Plummer and carried.

George Guy and Bard Ferrall to handle prosecution of suit

Mr. Ambrose then entered the meeting to discuss the various construction bids. Mr. Facinelli moved that alternate Bid No. 4 of Lord & Burnham of Des Plaines, Illinois, for greenhouse materials at a sum of \$6,554.00, and Bid No. 5 of this company for hot house sash, \$91.00, be accepted as it appears that these are the low bids. The motion was seconded by Mr. Marshall and carried.

Greenhouse

Lord & Burnham's bid accepted

Mr. Facinelli moved that contract be awarded to the General Electric Company as follows:

General Electric contracts awarded

| | |
|--|-------------|
| 400KW generator | \$14,785.00 |
| Bid No. 23, miscellaneous wire net after return of reels. | 469.21 |
| Bid No. 26, parkway cable No. 6 AWG. net after return of reels | 86.40 |
| Bid No. 28, Miscellaneous conduit | 169.15 |

plus supervision of installation as required by owner on the basis of \$20.00 per day for supervision, \$4.00 per day for living expenses, and \$5.15 per round trip for traveling expenses. Motion seconded by Mr. Simpson and carried.

Mr. Facinelli then moved that contracts be awarded to the Hendrie & Bolthoff Manufacturing & Supply Company of Denver as follows:

Hendrie + Bolthoff

49427 CURTIS 1000 INC., ST. PAUL, HARTFORD

| | |
|----------------------------------|----------|
| Bid No. 17, Pyranol transformers | \$597.72 |
| Bid No. 18, fuse cutouts | 16.95 |
| Bid No. 21, voltage regulator | 449.10 |
| Bid No. 22, oil transformers | 270.64 |

Motion seconded by Mr. Simpson and carried.

Mr. Facinelli moved that contracts be awarded to the Mine and Smelter

Mine & Smelter Co.

Company of Denver as follows:

| | |
|--|----------|
| Bid No. 1, switchboard | \$708.70 |
| Lump sum bid, items 2-16 inclusive | 903.56 |
| Bid No. 19, oil circuit breaker (60A) | 65.12 |
| Bid No. 20, safety switch (200A) | 28.90 |
| Bid No. 24, parkway cable No. 4 AWG. net after return of reels | 708.00 |
| Bid No. 25, parkway cable No. 2 AWG. net after return of reels. | 805.90 |
| Bid No. 27, weatherproof wire | 25.47 |

This motion was seconded by Mr. Simpson and carried.

Mr. Facinelli then moved that we accept the bid of Hendrie & Bolthoff

Hendrie & Bolthoff

as follows:

| | |
|----------------|--------|
| Pipe Bid No. 1 | 387.12 |
| Pipe Bid No. 4 | 253.49 |

This was seconded by Mr. Simpson and carried.

Mr. Facinelli moved that Mr. Ambrose be authorized to purchase pipe under Bid No. 2 not to exceed \$300.00. Motion seconded by Mr. Simpson and carried.

Ambrose to purchase pipe not over \$300⁰⁰

Mr. Facinelli then moved that a contract be awarded to the Kellogg Company of Chicago for stack repairs for the sum of \$1,197.50, and for lightning rods for the sum of \$262.50. This motion was seconded by Mr. Simpson and carried.

Kellogg Co. for stack repairs

Mr. Marshall moved that the balance remaining in the appropriation for the new water well be used to repair the pump in the old well and for the leveling and grading of play fields in the east campus. This motion was seconded by Mrs. Grieve and carried.

Balance left in new water well appropriation to be used to repair old well and play fields

Mr. Simpson moved that former action taken which limited the number of scholarships granted by County Commissioners be rescinded. Motion

Action taken formerly on number of Commissioner scholarships rescinded

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

seconded by Mrs. Plummer and carried.

Mr. Simpson moved, seconded by Mr. Marshall and carried, that tuition credit extended to students John Patterson and Leon Brown for fall quarter fees be approved.

Tuition credit to Patterson & Brown approved

Mr. Simpson then moved that students whose entire fees are paid by residents of Wyoming be exempt from the non-resident surcharge. Motion seconded by Mr. Marshall and carried.

Exemption from non-resident charge

Mrs. Plummer moved that proposed salary raises for certain members of the staff of the College of Education be not approved. This was seconded by Mr. Marshall and carried.

College of Education

Raises not approved

Mrs. Grieve moved, seconded by Mr. Simpson and carried, that the name of the Secondary Training School be changed to University High School.

University High School

Mr. Simpson moved that no new staff member for the College of Education be engaged at this time. This motion was seconded by Mr. Facinelli and carried.

No new staff member

Mrs. Plummer moved that the President of the University appoint three staff members, the President of the Board appoint three Trustees, to act with the President of the Board and the President of the University as ex-officio members to make a complete study of all University departments. This motion was seconded by Mr. Simpson and carried. President Bond named Mr. Simpson and Mr. Facinelli to be members of this committee, the third Trustee will be named later.

Study of University Departments to be made

Upon the motion of Mr. Facinelli, seconded by Mr. Simpson and carried, the following appropriations were made:

Appropriations

| | |
|-------------------------------------|------------|
| Student Labor (November & December) | \$1,500.00 |
| WPA materials | 200.00 |
| Flying school | 730.00 |

Student labor
WPA
Flying school

Upon the motion of Mr. Simpson, seconded by Mr. Marshall and carried, the following memorial was adopted:

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

"When the University opened its doors for students on September 6, 1887 in a partially completed building on the bare prairie campus, a young man by the name of Justus F. Soule was engaged as Professor of Latin and Greek. He had come from the East four years before in a ranching venture but his flare for scholarship and study inevitably led him to connect with the University. During the years that followed he was one of the leaders on the University campus, - loyal and devoted to the University's welfare. He turned his hand to anything that needed doing. He served as Teacher, Coach, Librarian, Secretary of the Faculty, Dean of Men, Dean of the College of Liberal Arts, and Vice-President of the institution. His stalwart integrity, his keen mind, and his fearless championship of what he deemed right made him a force in the development of the University's policies throughout the fifty-two years of his service. On reaching seventy years of age in 1932, he was relieved of administrative duties and given a freer program. Although repeatedly offered an assistant in his teaching duties, he chose to carry the full load in his Department up to the very last, missing only a week or two of the final Summer Session. Dean Soule endeared himself to generations of students as well as to his faculty colleagues. He did much more than teach Latin and Greek. He taught his students these ancient civilizations, - their ideas and ideals. The University has lost a Friend and a Leader but his work will go on throughout the years of the Greater University.

Memorial to
Justus F. Soule

In appreciation of his fine service and the friendship which the Trustees held for him and his family, this token of appreciation is hereby adopted by the Trustees and spread upon the official minutes."

Mr. Simpson moved that Milton Zagel be appointed instructor in Modern Languages at a salary rate of \$1,800.00 per year effective November 1, 1939. Motion seconded by Mr. Facinelli and carried.

Appointments

Milton Zagel

Mr. Simpson moved that \$1,700.00 be appropriated to carry on the reconstruction of Old Main building. This was seconded by Mrs. Plummer and carried.

\$1,700⁰⁰ for Old Main

Assistant

Mr. Facinelli moved that Keith E. Morrison be appointed/Extension Economist, effective October 1, 1939, at a salary rate of \$2,400.00 per year. Motion seconded by Mrs. Grieve and carried.

Keith E. Morrison

Mr. Simpson moved that Avarad Linford be appointed Extension Economist in Land Use Planning, effective October 1, 1939, at a salary rate of \$1,800.00 per year. Motion seconded by Mr. Marshall and carried.

Avarad Linford

Mrs. Plummer moved that the Trustees concur in the arrangement made by the State Department of Education for the employment of E.L. Hays and W. H. Devitt as instructors in the Trade School beginning work September 1,

1939. Mr. Hays is to receive a salary of \$3,000.00 and Mr. Devitt a salary of \$2,400.00 for twelve months service, two-thirds of these salaries to be paid by the State Department and one-third by the University. Motion seconded by Mr. Simpson and carried.

Hays & Devitt in trade school - Univ. to pay 1/3 of salary

Mrs. Plummer then moved that Thomas H. Fraser, Jr. be appointed instructor in Agronomy for the period beginning November 1, 1939 and ending August 31, 1940, at a salary of \$180.00 per month or \$1,800.00 for the ten month period. Mr. Fraser will assist with the work formerly carried by Professor Hartman who is on leave and will be paid from Professor Hartman's salary. Mr. Musgrave, who was appointed to this position at the September meeting of the Board, did not accept. This motion was seconded by Mr. Marshall and carried.

Thomas H. Fraser

Mr. Facinelli moved that the President be authorized to grant leaves to members of the staff who now hold reserve officer's commissions or are in the National Guard who may be called for short periods of army training. This was seconded by Mr. Linn and carried.

President may grant leaves for RESERVES and national guards

Professor Person then appeared before the Board. Mr. Linn moved that the leave of absence requested by Professor Person be not granted and that his salary be fixed at \$4,000.00 per year effective November 1, 1939. It is understood that this salary will include the duties of Co-ordinator of Physical Education and Athletics in addition to his duties in the College of Engineering. Motion seconded by Mr. Simpson and carried.

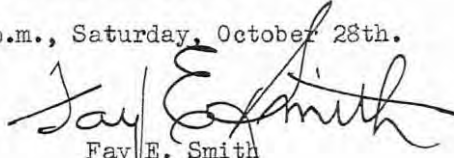
H. I. Person - salary raise and appointment

Upon the motion of Mr. Marshall, Mr. Neil H. Sanders was appointed ground instructor in the flying school at a salary rate of \$1,800.00 per year, effective November 1, 1939. This appointment is made with the understanding that Dr. Crane will make further investigation of his qualifications and is empowered to fill the position with another man if Mr. Sanders is not found satisfactory. Motion seconded by Mr. Facinelli and carried.

Neil H. Sanders

Mr. Facinelli moved, seconded by Mr. Marshall and carried, that Gregory Powell's employment as an assistant in the President's Office be continued, at the same rate of pay, to December 31, 1939.

The Trustees adjourned at 6:30 p.m., Saturday, October 28th.


Fay E. Smith
Secretary

Gregory Powell to
continue until
December 31, 1939

Adjournment