

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 27, 1940

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming met at 9:30 o'clock a.m. Thursday, September 27, 1940. Those present were Mr. Bond, Mrs. Grieve, Mr. Marshall, Mrs. Plummer, Mr. Facinelli, Mr. Barrett, Mr. Sill, Governor Smith, and Dr. Crane.

President Crane submitted his report.

The Trustees were informed that Phi Beta Kappa has recently granted a charter to the Liberal Arts College of the University of Wyoming. Mr. Facinelli moved that it is the sense of this meeting that we should extend our thanks and deep appreciation to those who were instrumental in securing recognition of this institution by Phi Beta Kappa. This motion was seconded by Mr. Sill and carried.

Upon the motion of Mrs. Grieve Mr. John F. Cykler was appointed Supply Instructor and Research Assistant in Agricultural Engineering at a salary of \$2,160.00 per year, effective September 1, 1940. This motion was seconded by Mr. Marshall and carried.

Mr. Marshall moved that Mr. Howland H. Bailey's appointment by the Executive Committee be confirmed as Instructor in Physics, at a salary of \$2,004.00 per year, effective September 1, 1940. This motion was seconded by Mrs. Plummer and carried.

Upon the motion of Mr. Barrett seconded by (Mrs. Grieve) and carried (at the President was authorized to make adjustments both in school work and in the refunding of tuition to students called by the draft.

It was then moved by Mr. Barrett seconded by Mr. Marshall and carried that Mrs. Plummer and Mr. Facinelli be selected as our delegates to the National Convention of the Association of Governing Boards of State Universities which will be held at the University of Indiana in Bloomington, on November 7th, 8th, and 9th. In case one or both, of these delegates are unable to attend the Convention the President of the Board will select alternates.

Roll call

President's Report

Phi Beta Kappa
Charter granted

John F. Cykler

Howland H. Bailey

Draft Resolution

Mrs. Plummer and
V. J. Facinelli
delegates to Nat'l
Convention of
Gov'n Boards

49447 CURTIS 1000 INC., ST. PAUL, MARYLAND

Mr. Sill then moved that the President of the University, the Secretary of the Board and the Trustees Reorganization Committee prepare the State Budget for submission to the State Budget Officer before the 1st of November. They will suggest policies and special requests and call a joint meeting of the Reorganization Committee and the Executive Committee to approve the requests before delivery to the State Budget Office. Governor Smith informed the Trustees that he would be pleased to meet with these committees before the budget goes to Cheyenne. This motion was seconded by Mr. Marshall and carried.

The Board then heard Mr. Ernest P. Marschall, State Youth Administrator; Mr. Herbert Hilgenfeld, Area Supervisor, for the N. Y. A. and Mr. Ambrose. They wished to talk with the Trustees regarding the ~~ere~~rection of an N. Y. A. dormitory on this campus. After discussion Mr. Barrett moved that the President of the University be authorized to enter into the necessary agreements with the N. Y. A. for the construction and use of this building when completed. This motion was seconded by Mrs. Grieve and carried.

Mrs. Plummer then moved that the President of the University be empowered to make necessary contracts and arrangements with the C. A. A. as may be required in the National Defence Program. This motion was seconded by Mrs. Grieve and carried.

Mr. Marshall then moved that the Secretary of the Board be requested to notify the American Legion and the American Legion Auxiliary of our appreciation and thanks for the Loan Fund of \$2,500.00 which is being established. This motion was seconded by Mr. Facinelli and carried.

On the motion of Mr. Facinelli seconded by Mr. Marshall and carried the Trustees approved a request from the Albany County Republican Committee for the use of the University Auditorium for the evening of October 9th, 1940 for a Republican meeting to be addressed by Colonel

State Budget

N.Y.A. Dormitory

C.A.A. Contracts

American Legion
and American
Legion Auxiliary
Loan FundUse of Auditorium
by Albany County
Republican Com.

Theodore Roosevelt and also a request from the University of Wyoming student Republican group for the use of Old Main Auditorium for a meeting on the evening of October 1st, 1940.

Upon the motion of Mr. Facinelli the salary of Doctor Beckwith is increased \$150.00 for the period of Dr. Knights absence, this motion was seconded by Mr. Barrett and carried.

Upon the motion of Mr. Facinelli \$2,750.00 is appropriated from the unappropriated balance in the electric plant expansion fund to be used as follows:

Boiler Feed Pump -- approximate cost	\$1,000.00
Feed Water Meter Change -- estimated cost	100.00
Gymnasium electric changes -- approximate cost	1,200.00
Feed Water Regulators -- approximate cost	450.00

This motion was seconded by Mrs. Plummer and carried.

Mr. Barrett then moved that the old electric generator from the Power Plant be sold for approximately \$650.00 and the money received be placed in the General Fund of the University. This motion was seconded by Mr. Sill and carried.

Mr. Facinelli then moved that the sum of \$10,688.00 from Main University unappropriated balance be appropriated as follows:

Emergency Teaching	\$2,810.00
Phi Beta Kappa Installation	300.00
Mechanic for Engineering Col.	1,350.00
Student Labor	2,500.00
W. P. A. Campus Labor	738.00
Salary increases recommended by the Acting Comptroller	540.00
N. Y. A. Dormitory	1,200.00
Radio Department	500.00
Professor McCormick moving expense	100.00
Piano and Instruments for Music Department	650.00

\$350.00 is also appropriated from our present Furniture and Fixture appropriation for this same department and purpose. This motion was seconded by Mr. Sill and carried.

The Secretary then read a copy of the State Examiners report

Dr. Beckwith
salary increase

Electric Plant
Expansion Fund

Electric Generator

Appropriations

State Examiners

to the Governor covering his audit of the University for the last fiscal year. After discussion Mrs. Plummer moved that no surety Bond be required of the Treasurer of the University in as much as he handles no University funds. This motion was seconded by Mr. Marshall and carried.

It was then moved by Mr. Facinelli and seconded by Mr. Marshall and carried that the University's acknowledgement to the State Examiner be approved as follows:

"RE: UNIVERSITY OF WYOMING

Honorable A. E. Wilde
State Examiner
Supreme Court Building
Cheyenne, Wyoming

Dear Sir:

The undersigned, constituting a quorum of the TRUSTEES of THE UNIVERSITY OF WYOMING acknowledge receipt of a copy of the report of examination submitted to you by Examiners from your office at the close of business June 30, 1940 and pursuant to law, transmitted in due course for your information and consideration. We have considered this report carefully and concur with the Examiner in his suggestions and have requested the officials to make the necessary corrections in compliance therewith, to-wit:

VOUCHERS -- The Acting Comptroller and Deputy Treasurer have been appointed auditors to investigate and approve vouchers before they reach the Executive Committee. Vouchers will be paid in cash only on the rare occasions when it is to the advantage of the University to do so.

SECURITIES -- Bank resolutions have been changed and now cover all trust funds. INSURANCE -- Burglary and robbery will be reduced in accordance with your recommendation. SURETY BONDS -- Board has taken action stating that treasurer needs no bond. Trustees state farms committee is investigating bonds for farm superintendents.

Report

Acknowledgement
to State Examiner

49327 CURTIS 1000 INC., ST. PAUL, HARTFORD

A copy of this acknowledgment has been placed on record with the minutes of our meeting on the 27th day of SEPTEMBER A. D., 19 40

THE BOARD OF TRUSTEES

BY: Wallace C. Bond

D. P. B. Marshall

Harriett T. Grieve

V. J. Facinelli

Peter Sill

Frank A. Barrett

Evelyn S. Plummer "

If above space is inadequate for your reply, please attach and identify separate schedule.

Mr. Marshall then moved that in deference to a request of Mr. Simpson and Mr. Linn Action on the employment of a comptroller be deferred until a later meeting. This motion was seconded by Mrs. Grieve and carried.

It was then moved by Mr. Sill seconded by Mr. Marshall and carried that Mr. McGaw be permitted to serve as consulting engineer for the city of Laramie for the balance of 1940.

Mr. Facinelli then moved to leave in the hands of President Crane the employment of Mr. C. L. Parsons in the Department of Journalism and Athletics and that any negotiations between them be confirmed. This motion was seconded by Mr. Marshall and carried.

The Trustees adjourned at 6:15 p.m. Friday September 27, 1940.

Fay E. Smith

Fay E. Smith
Secretary

*Employment of a
Comptroller Deferred*

McGaw, A.J.

C.L. Parsons

Adjournment