

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

March 25, 1941

For the confidential information
of the Board of Trustee

A special meeting of the Board of Trustees of the University of Wyoming was called to order by President Linn in Casper at 1:45 p.m., Tuesday, March 25, 1941. The following were present: Mr. Linn, Mrs. Grieve, Mr. Facinelli, Mr. Sill, Mr. Simpson, Mr. Barrett, Mrs. Cope and Mr. Johnson.

Roll call

The object of this meeting was to discuss the appointment of Mr. C. H. Blanchard as Dean of Students. After discussion it was moved by Mr. Simpson, seconded by Mr. Barrett and carried, that we confirm the action of the Board March 18th and continue Mr. Blanchard as Dean of Students until Septmeber 1, 1943, at a salary rate of \$4,000.00 per year. After discussion, Mr. Johnson moved that the following, in dooperation and coordination with the Dean of Men and the Dean of Women, be the duties of the Dean of Students in addition to such other duties and objectives as may from time to time be prescribed by the Board. This motion was seconded by Mr. Barrett and carried.

*C. H. Blanchard
appointed
Dean of Students*

- I. Freshman Orientation
 1. General information; assistance in locating buildings, classes,
 2. Rush week activities and fraternity pledging.
 3. Convocation of the Freshman class.
- II. Room Service
 1. Inspecting, classifying, listing available accomodations.
 2. Assistance to students in locating accomodations.
 3. Adjustments between landladies and student tenants.
- III. Dormitories for Men
 1. Budgets
 2. General supervision, etc.
- IV. Student Health
 1. Contact with the Health Service.
 2. Notifications to instructors of students' illnesses.
- V. Student Organizations, Fraternities, etc.
- VI. Social Functions
 1. General Supervision of men students.
- VII. Leaves of Absence
 1. Assurance of leaves.
 2. Notifications to instructors, etc.
- VIII. Counseling Students
- IX. Discipline

*Duties of
C. H. Blanchard
etc.*

X. Administrations, Ward's Scholarships

XI. Stimulation of Scholarship.

1. Dean of Men's honor list.
2. Complimentary letters to students with copies to parents.

Mr. Lou Musser of the Casper Times and Mr. Dick Evans of the Casper Tribune-Herald were invited to meet with the Board.

Mr. Blanchard read a prepared statement which showed his satisfaction with the new position and a whole hearted willingness to cooperate with the Trustees and other University Departments. He also informed the Trustees that he would do everything in his power to offset any criticism which may exist on account of his transfer to this new position.

Mr. Facinelli reported orally on the recent financial transactions of the Comptroller. He also reported that he interviewed Professor Sink and informed him that he would not receive a contract for the coming year. It appeared to be the consensus of opinion of the Trustees that Professor Sink can resign immediately or continue his teaching with salary to the end of the academic year.

Board adjourned at 5:15 p.m.

Respectfully submitted,



Fay E. Smith
Secretary

News release

*Financial Report
of Comptroller*

*Sink may resign
at any time.*