

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

January 19, 1942

For the confidential information
of the Board of Trustee

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

A special meeting of the Board of Trustees of the University of Wyoming was called to order at 2:00 p. m., January 19, 1942. The following were present: President Linn, Mr. Facinelli, Mr. Sill, Mrs. Cope, Mr. Ferrall, Miss Anderson and President Morrill.

A letter from Mr. Simpson was read calling the attention of the Trustees to an error in the minutes of the meeting of January 9 regarding the salary increase of the Registrar. Upon the motion of Mr. Ferrall, seconded by Mr. Facinelli and carried, the Secretary was instructed to correct the resolution to read "the salary of the Registrar be increased \$400 annually instead of \$300 annually."

Then followed a discussion of the proposal by the Federal Government to improve the Laramie Airport. County Attorney Glenn Parker, City Attorney John Sullivan and Mr. Charles H. Friday, Chairman of the Board of County Commissioners, were invited to sit with the Board. It appears that Federal money cannot be given to a sponsoring agency unless the sponsoring agency owns the land. It was therefore requested that the University sell the land, which is now being rented, to the County of Albany and the City of Laramie for airport purposes. It was the consensus of opinion and agreed that the Board should first attempt to affect a tri-partite agreement with the County and City for joint sponsorship of the airport. The following letter is the offer received from the United States:

DEPARTMENT OF COMMERCE
Civil Aeronautics Administration

Kansas City, Mo.,
January 6, 1942.

The Honorable
The Mayor of the City of Laramie
Laramie, Wyoming.

Dear Sir:

Pursuant to the terms of the Third Supplemental National Defense Appropriation Act, 1942 (Public Law 353, 77th Congress, Title III), the Admin-

Roll Call

*Registrar Salary
Raise*

Airport

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

istrator of Civil Aeronautics, with the approval of a Board composed of the Secretaries of War, Navy, and Commerce, has designated as necessary for national defense a project for development of the Laramie, Wyoming, Airport, Docket No. 42-904-48-7, and has tentatively allocated for this project the sum of \$384,867.00. As now proposed, this project contemplates the following development:

Grade NE/SW and NW/SE alnding strips 6500' x 500' and pave runways 6300' x 150' thereon, including necessary drainage, seeding and sodding; relocate basic lighting and install contact lights on both runways, and work incidental thereto.

As a condition precedent to release and operation of this project the Administrator requires that it be sponsored by a public agency having title in fee simple, free of all liens and encumbrances, to the landing area of the airport and the lands to be improved under the project, and that such sponsor enter into an agreement with the United States in the manner and form of the resolution form enclosed herewith. It is the purpose of this letter to inquire whether the City of Laramie, Wyoming, desires and is in a position to act in this capacity.

If so, it will be necessary that a resolution in the form of that enclosed be adopted by the governing body of the City of Laramie, Wyoming, and that two certified copies thereof be forwarded to this office. It should be noted that adoption of such a resolution would not obligate either the City of Laramie, Wyoming, or the United States since, by its terms, such agreement would become binding only upon the award of a construction contract for any portion of the project or the inauguration of any portion of the project under force account.

It will be noted that a form of certificate is annexed to the resolution form, to be executed by the chief legal officer of the City of Laramie, Wyoming, and attached to the executed resolution as Exhibit A. This certificate must be executed and delivered to your governing body before the adoption of the resolution. If the City of Laramie, Wyoming, has no legal officer, an attorney should be designated by appropriate action of your governing body to perform the services mentioned in Section 2 (f) of the resolution form. In such event, the attorney's certificate should set forth the source of his authority.

It will also be noted that this certificate of the chief legal officer is to have as an attachment a sketch showing the lands to be improved under the project and those comprising the present landing area of the Airport, which sketch is also to be attached to the executed resolution as part of Exhibit A. This sketch should be to scale and should show sufficient section lines, property lines, monuments, natural features, existing airport facilities, proposed improvements, and other information to permit identification of the exact lands in question. It is suggested that this office be consulted as to the sufficiency of this sketch prior to adoption of the resolution.

If for any reason it is impossible to adopt a resolution exactly in the form of that enclosed, this office should be consulted in an effort to reach an agreement as to a revision or modification which would be satisfactory to the Administrator.

Respectfully,

LEONARD W. JURDEN,
Regional Manager

1 Enclosure
AP-4 Form

Mr. Ferrall moved that the sale price of this land be fixed at \$4.00 per acre. This motion was seconded by Mr. Sill and carried. Mr. Ferrall moved the adoption of the following resolution, seconded by Mr. Sill and carried:

Whereas, the Board of Trustees of the University of Wyoming in special session on this date with a quorum present, as attested by the roll call herewith appended, has received the joint request of the City of Laramie and the County of Albany, State of Wyoming to transfer to said City and County title in fee simple to certain land hereinafter described, for the purpose of further developing, through federal aid, the airport now located on said land in the interest of national defense,

And whereas, it is the desire and purpose of this Board that the University of Wyoming cooperate to the fullest degree with the said City and County and with the United States government in the development of said Airport in this national emergency and for the future uses of the University, the public and the community,

Now, therefore be it resolved that the proper officers of the University of Wyoming, said officers being the President and Secretary of the Board of Trustees, be, and they are hereby authorized and directed to execute such deed or deeds, enter into such contracts, execute such resolutions, and take such actions as may enable the University to be a joint sponsor of the Wyoming Airport project mentioned in the letter of the Department of Commerce, Civil Aeronautics Administration, to the Mayor of the City of Laramie, Wyoming, dated January 6, 1942, if such is permitted, and if such sponsorship is not permitted;

It is hereby resolved that the said officers of the University be, and they are hereby authorized and directed to convey by proper deed to the County of Albany and the City of Laramie, or either of them, the follow-

*Airport
Resolution*

ing described lands for a cash consideration of \$1,280.00 to wit:

The West Half ($W\frac{1}{2}$), Section Thirty-five (35), Township Sixteen (16) North, Range Seventy-four (74) West of the Sixth (6th) Principal Meridian, Albany County, Wyoming, together with all easements, improvements, and hereditaments thereon or thereunto appertaining.

Said officers are further instructed to secure, if legally possible, binding agreements with said City and County, or either of them, to insure the present and future use of said Airport facilities for aviation instruction or research under University sponsorship.

In the event no agreement can be obtained, a letter shall accompany the deed advising the grantee or grantees the property is conveyed for considerably less than the cost thereof to the University and requesting that the grantee or grantees permit use by the University, whenever feasible, of the Airport facilities and stating that the University asks that the Board be consulted in the event of sale, lease, or other disposal of the land.

President Morrill then submitted his report. President Morrill first discussed budget making procedure. The Budget will be submitted to the Board for approval at the June meeting. A report of progress and policy will be made at the March meeting.

Upon the motion of Mr. Facinelli, seconded by Mr. Sill and carried, the following leaves of absence or renewals of leaves without pay were approved:

1. Mr. Harold Kane, Instructor in Woodwind Instruments, February 1, 1942 to August 31, 1942 — enlistment in the regular Army. It is proposed to pay him salary, however, for the month of February in partial payment of earned vacation.
2. Mr. Andrew W. Willis, Extension Agricultural Economist, March 10, 1942 to June 30, 1942 - continued military service.
3. Mr. Michael Sedar - Instructor in Physical Education for Men - March 1, 1942 to August 31, 1942 - continued military service.

*Budget
Procedure*

*Leaves of
absence*

for

Kane

Willis

Sedar

Mr. Sill moved that Mr. Robert J. Organ be appointed temporary part-time instructor in the Division of Music effective February, 1941 through June 10, 1942 at \$100.00 monthly. Mr. Organ is supply for Mr. Kane. This motion was seconded by Mr. Facinelli and carried.

*Appointment -
Organ*

Mr. Facinelli moved that Mrs. R. Ross and Mrs. A. J. Dickman be appointed emergency instructors in the Department of Modern Languages for the spring quarter of the year 1941 - 1942 at a salary of \$150.00 each for the quarter or a total of \$300.00. They will supply for Mr. Malone who has been granted leave without pay. This motion was seconded by Mr. Sill and carried.

*Mrs. Ross
Mrs. Dickman*

Mr. Ferrall then moved that President Morrill be authorized to grant to Mr. Richard Ross, Instructor in Modern Languages, release from his contract with the University at such time as Dean Miller of the College of Liberal Arts and Professor Dickman, Chairman of the Department of Modern and Classical Languages, in conference with the President are able to secure a satisfactory emergency teacher replacement to carry the work scheduled for Mr. Ross. This motion was seconded by Mr. Facinelli and carried.

*Contract
release -
Mr. Ross*

Mr. Charles Hirsig II then appeared before the Board to request co-operation by the University and the State Highway Commission in the removal of snow from the runways at the Airport. Mr. Linn and Mr. Ferrall volunteered to discuss this matter with the State Highway Commission.

*Airport Snow
Removal*

Dean Hill was invited in to discuss his request made at the last meeting for the budget increase for the Archer Farm. Mr. Facinelli moved that the sum of \$1,045.00 from Archer Farm sales be released for this purpose. This motion was seconded by Mr. Sill and carried.

Archer Farm

The Board adjourned at 11:00 p. m.

Respectfully submitted,

Fay E. Smith

Fay E. Smith
Secretary