

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

January 9, 1942

For the confidential information
of the Board of Trustee

49447 CURTIS 1000 INC., ST. PAUL, MARYFORD

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order at 10:00 a. m., Friday, January 9, 1942. The following Trustees answered roll call: President Linn, Mrs. Grieve, Mr. Facinelli, Mr. Sill, Mr. Simpson, Mrs. Cope, Mr. Ferrall, Mr. Johnson, Miss Anderson and President Morrill.

Roll Call

The first matter considered was a discussion with Miss Anderson of the status of the Wyoming Trade School and the Wyoming Defense School. Miss Anderson informed the Board that the Laramie City School District was willing to assume the sponsorship of these schools so it was decided to let the matter rest in accordance with the previous resolution that the sponsorship of the University should terminate December 31, 1941.

*Wyoming Trade School
Wyoming Defense School*

It was moved by Mr. Ferrall, seconded by Mr. Simpson and unanimously carried that the salary of the Comptroller and Secretary be increased \$500 annually and the salary of the Registrar be increased \$300 annually effective January 1, 1942. (See page 703, Jan. 19 for correction)

*Comptroller + Secretary
Registrar Salary Raise*

President Morrill then presented his report. Upon the motion of Mr. Facinelli, President Morrill was granted permission to attend the annual meeting of the Association of School Administrators of the National Education Association to be held in San Francisco, February 21 to February 26 and the sum of \$150.00 was appropriated to cover this expense. The motion was seconded by Mr. Sill and carried.

*Morrill to
attend San Francisco Meeting*

Mr. Simpson moved that President Morrill formulate, with faculty assistance if he wishes, a policy and procedure for nominating candidates for honorary degrees to be offered to the Board for approval at the next meeting. This motion was seconded by Mr. Ferrall and carried.

*Procedure in granting
Honorary Degrees*

Mr. Ferrall moved the adoption of the following "Recommendation No. I" as appearing in the President's Report. The motion was seconded by Mr. Sill and carried.

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"That the Board of Trustees delegate to the Executive Committee the power to authorize, such changes in University calendar or curricula as may be approved jointly by the Faculty, the President, the Deans of the Colleges, and the Secretary of the Board for adjustment of the University to a modified program of regular or special academic course offerings designed to serve the National Defense."

*University Calendar
and
National Defense*

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Mr. Johnson moved the adoption of "Recommendations II, III, and IV" as appearing in the President's Report as follows. This motion was seconded by Mr. Facinelli and carried.

II. Fully resolved to serve the national interest in the present war emergency by all proper means within the resources of the University, the Board of Trustees declares the following policy with respect to the granting of leaves of absence to members of the University staff for defense service, effective from this date:

Leaves of Absence

1. Members of the staff serving in the Military, Naval, and Marine forces of the United States, whether as Reserve Officers, National Guard officers, or by Selective Service induction or enlistment, will be granted leaves of absence without pay for stated periods (usually coincident with the academic or fiscal year of the University) and renewable automatically for additional stated periods on request.
2. Members of the staff summoned to war service in state or federal government positions but with civilian status will be granted leaves of absence without pay for an initial definite period usually coincident with the academic or fiscal year at the discretion of the Board of Trustees, which will appraise, in considering requests for such leaves, the value of the services of the individual in the government position as compared with his value to the National Defense in the position which he occupies within the University. Renewals of such leaves shall be made at the discretion of the Board.
3. Members of the staff summoned to war service in non-government positions will be granted leaves of absence without pay for an initial definite period usually coincident with the academic or fiscal year at the discretion of the Board of Trustees which will appraise, in considering requests for such leaves, the value of the services of the individual in the non-government position as compared with his value to the National Defense in the position which he occupies within the University. Renewals of such leaves shall be made at the discretion of the Board. It is not presumed, however, that requests for leaves by staff members in this category will be granted with the same liberality as to those seeking leaves of absence for war service in uniform or in governmental employ.

*Selective Service
or
Enlistment*

*Govt. Positions -
Civilian Status*

Non-Gov't. Positions

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4. Members of the staff seeking leaves of absence for study, self-improvement, educative employment elsewhere, or under regulations governing Sabbatical leaves, will be granted such leaves at the discretion of the Board as heretofore.

III. That, pursuant to the policy of the Board of Trustees with respect to leaves of absence, the following leaves without pay are hereby granted for the periods stated:

1. Mr. George F. Gerling, Associate Professor of English; January 1, 1942 to September 1, 1942 - for war emergency press and radio service in the office of the Coordinator of Inter-American Affairs in Washington, D. C.
2. Mr. Carle H. Malone, Assistant Professor of Modern Languages; Spring Quarter (four months) - To continue work on dissertation for the Doctor's Degree at the University of Washington.

IV. That pursuant to the policy of the Board of Trustees with respect to leaves of absence, the following Sabbatical leave is hereby granted for the period stated and on the usual terms of 40% salary:

1. Miss Reta Ridings, Reference Librarian in the University Library; January 5, 1942 to June 5, 1942 (five months) - For the purpose of study at the University of Oregon.

Mr. Simpson moved that in accordance with the Recommendations of the President the following two appointments are approved. The motion was seconded by Mrs. Grieve and carried.

Mr. C. A. Lathrop, Instructor in Chemistry, for the period January 1, 1942 to June 30, 1942 at a salary rate of \$1,800 per year to be paid at \$175.00 per month during the six months of his actual teaching service with the understanding that in the event he is recommended for continuing appointment such appointment would be effective September 1, 1942 and salary payments would then be at the regular rate of \$150.00 per month. Mr. Lathrop fills the vacancy caused by the resignation of Mr. Howard Speath.

*Leaves of absence
for*

*George F. Gerling
for*

Carle H. Malone

*Sabbatical leave
for Reta Ridings*

Lathrop Appointme

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Miss Harryette Glenn Gammon, supply in the Library for the period January 12, 1942 to June 12, 1942 at a salary rate of \$100.00 per month. Miss Gammon will take the place of Miss Ridings who is on a leave of absence.

Gammon - Appointment

Upon the motion of Mr. Johnson, an appropriation of \$210.00 is granted the Registrar's Office for clerical and other assistance during the balance of the fiscal year. The motion was seconded by Mrs. Cope and carried.

\$210 Appropriation - Registrar

Upon the motion of Mr. Facinelli, \$200.00 is appropriated for minor construction and additions in the new Greenhouse. The motion was seconded by Mr. Sill and carried.

\$200 Appropriation New Greenhouse

Upon the motion of Mr. Facinelli, authorization is granted by this Board permitting sale of approximately 40 acres of State Experiment Farm land in Star Valley known as the Grover Farm at a price of \$50.00 per acre including all improvements covering the actual acreage and excluding any of the land which may be in the County Roads adjoining the land. This motion was seconded by Mr. Simpson and carried. The money received from the sale of this land will be held as a trust fund until a decision is reached by the Trustees regarding the purchase of additional land adjoining the Afton Farm in accordance with the Session Laws of 1939.

Grover Farm Sale

Mr. Simpson then moved that the Board authorize sale of the dairy stock now on the Eden Farm consisting of seven mature cows, two two-year old heifers and six calves. The money received from this sale to be held in trust for the present. This motion was seconded by Mr. Johnson and carried.

Dairy Stock Sale on Eden Farm

A request from Mr. Quayle and Dean Hill for a budget increase at the Archer Farm of \$1,200 was not granted.

Archer Farm \$1200 Appropriation - not granted

Upon the motion of Mr. Simpson, seconded by Mr. Facinelli, and carried, the Trustees acknowledged receipt of a copy of the "Report of Examination" as prepared by the State Examiner covering the Comptroller's Office as follows:

"Report of Examination" - Comptroller's Office

5-20-41-500

Re: REPORT OF EXAMINATION OF UNIVERSITY OF WYOMING
Laramie, Wyoming

AS OF THE CLOSE OF BUSINESS July 1, 1941

Honorable Norris E. Hartwell
State Examiner
Supreme Court Building
Cheyenne
Wyoming

Dear Sir:

We, the undersigned, constituting a quorum of the

BOARD OF TRUSTEES

of THE UNIVERSITY OF WYOMING

acknowledge receipt of a copy of the Report of Examination as above noted,
made under the supervision of your Department.

After careful consideration of this report, we concur with the
Examiner in the suggestions he has made, and we have requested the officials
to adjust their methods in compliance therewith, to-wit:

The First National Bank has given us the original joint custody receipts.

The Surety Company informs us that if new bonds are required each year
covering employees now on the schedule bond, a 100% increase in rates
is required. We therefore respectfully request that you do not insist
upon this change in our Surety Bonds.

A copy of this acknowledgment has been placed of record with
the Minutes of our Meeting on January 9, 19 42.

BY: /s/ R. Linn

/s/ V. J. Facinelli

/s/ Peter Sill

*Report of
Examination*

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/s/ Milward L. Simpson/s/ Harriet T. Grieve/s/ Mary Cope/s/ Harold M. Johnson/s/ Bard Ferrall

Upon the motion of Mr. Ferrall, the Board authorized the transfer of \$600.00 from the items -- Linoleum for Offices - \$625.00 and Darkening Classrooms - \$400.00 to the item 16 mm Projector Sound - \$650.00 as appearing under administration, Liberal Arts, on the University Equipment list. This motion was seconded by Mr. Johnson and carried.

Budget Transfer

Upon the motion of Mr. Simpson, the sum of \$100.00 is appropriated from the Emergency Teaching Fund for a ski instructor for the winter quarter. The motion was seconded by Mr. Sill and carried.

*\$100 Appropriation
ski instructor*

Dean Schwiering then appeared before the Board with a request for a new instructor in the Art Department. After discussion, Mr. Simpson moved that the matter be referred to the President of the University and the Dean for an investigation and report as to the usefulness of this department on the Campus and the quality of its instruction. This motion was seconded by Mrs. Grieve and carried.

*Request - Art
Instructor*

President Linn then read a letter from Dr. Crane requesting payment of the \$3,000.00 in accordance with the minutes of the March meeting. After discussion, Mr. Ferrall moved that Chairman Linn, Mr. Simpson and himself prepare a form of letter addressed to the State Auditor stating that the \$3,000.00 was a gift to Dr. Crane and that reports to the contrary notwithstanding the Board approved this payment in good faith. This motion was seconded by Mr. Simpson and carried with one dissenting vote.

Dr. Crane

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The committee submitted the following letter:

January 12, 1942

Honorable William "Scotty" Jack
State Auditor
Cheyenne, Wyoming

My dear Mr. Jack:

We have received a letter from Dr. Crane on the payment of the \$3,000.00 we gave him by resolution dated March 17, 1941.

We paid Dr. Crane the balance due on his contract -- that is we paid his contract salary until July 1, 1941. We asked you to honor a voucher paying him an additional \$3,000.00. This \$3,000.00 was a gift to Dr. Crane made in good faith. We are jealous of the good faith and good name of the University as you are. We shall be grateful indeed for your cooperation in permitting payment of this voucher. The voucher heretofore presented for that payment is enclosed.

Very truly yours,

BOARD OF TRUSTEES
UNIVERSITY OF WYOMING .

By /s/ Ralph S. Linn
President

Signed by order of the Board of Trustees

After discussion, Mr. Ferrall moved that the letter be mailed to Mr. Jack, State Auditor, and that a copy go to Dr. Crane. This motion was seconded by Mr. Simpson and carried.

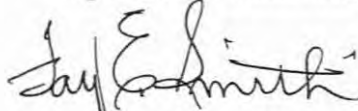
The Board then received Mr. H. P. Rue, Supervising Engineer of the Federal Petroleum Laboratory of the Bureau of Mines, who came to request that a second story be built on their laboratory building. This is necessary because of the overcrowded conditions caused by many demands being made upon them during the present emergency and also because of a larger staff. The Government is seeking to develop a higher octane gasoline for use in

Fed. Petroleum Lab.

airplanes and tanks and there are but two of these Petroleum Laboratories in the United States; one here on the Campus and the other at Bartlesville, Oklahoma. President Morrill and the Comptroller were requested to investigate the various possibilities of securing this addition including Federal aid and report back to the Board.

Adjourned at 4:40 p. m., January 10, 1942.

Respectfully submitted,



Fay E. Smith
Secretary

Adjournment