

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**March 19-20, 1945**

**For the confidential information  
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 a.m., Monday, March 19 by President Simpson. The following members were present: President Simpson, Mr. Sullivan, Mrs. Cope, Mr. Johnson, Mr. Burwell, Dr. Cunningham, Mr. Keeney, Mr. McCracken, Mr. Watenpugh, Miss Anderson, Governor Hunt, and Dr. Morrill.

The minutes of the meeting held February 5 were approved as read.

The Board first received the report of the joint trustee faculty committee submitting the following nominations to be recipients of the honorary degree, Doctor of Laws, at the June commencement:

Charles W. Gilmore, Curator, U. S. National Museum  
James Cash Penney, Chairman of the Board, The J. C. Penny Co.  
Fred G. Gurley, President, Santa Fe Railway

The committee also reported that Mr. Nelson Johnson, who was awarded the degree a year ago, but was unable to receive it due to his absence from the country, will be present for the award this year. Upon the motion of Mr. Johnson, seconded by Mr. Keeney and carried, the report of the committee was adopted, with authorization for award of the degree to those recommended.

President Morrill then explained the amended educational and training bill, passed by the recent legislature which permits the offering of high school post-graduate courses of college grade within the State. After discussion, Mr. Johnson moved that all Trustees are agreed that an attitude of friendly cooperation between the University and the public schools of the State is essential, and further, that the University will extend academic credit for academic courses in Wyoming high schools to the same extent that the North Central Association of Colleges and Secondary Schools extends such credit. This motion was seconded by Dr. Cunningham and carried.

*Roll Call*

*Minutes Approved*

*Honorary Degree  
Charles W. Gilmore  
James Cash Penney  
Fred G. Gurley  
Nelson Johnson*

*Junior College*

President Morrill then read a letter from the United States Navy asking if the University of Wyoming would be interested in establishing a Naval Reserve Officers Training Corp on this campus. After discussion and upon the motion of Mr. Johnson, seconded by Mrs. Cope and carried, the Trustees requested the President to inform the Naval authorities that the University was interested and would like to establish such a unit if the University can meet the requirements as to space and facilities.

*Naval Reserve Officers  
Training Corp*

President Simpson then called for an election to fill the vacancy on the Executive Committee occasioned by the expiration of the term of Mr. Peter Sill. Mr. Keeney moved, and it was seconded by Mr. Johnson and unanimously carried, that Mr. J. R. Sullivan be elected to membership on the Executive Committee.

*Election of Board Officers  
Exec. Com. J.R. Sullivan*

The Trustees then interviewed Dr. George Duke Humphrey, President of Mississippi State College, and Dr. Henry Schmitz, Dean of the College of Agriculture, Forestry and Home Economics at the University of Minnesota, who were invited to appear before the Board, as the Trustees wish to consider them in connection with the vacancy in the presidency of this University.

*President (candidate)  
Dr. Geo. D. Humphrey  
Dr. Henry Schmitz*

Upon the request of President Morrill, Mrs. Cope made a motion and it was seconded by Mr. Johnson and carried, that the sum of \$1,800.00 be appropriated for the purchase of 75 coats, caps, and Sam Browne belts for the University band.

*Appropriation  
University Band*

Upon the motion of Mr. Keeney, \$400.00 is appropriated for the purchase of a human skeleton and a human manikin for the department of Zoology. This motion was seconded by Mrs. Cope and carried.

*Appropriation  
Zoology Department*

Upon the motion of Dr. Cunningham, seconded by Mr. McCracken and carried, the establishment of a \$5,000.00 revolving fund, under the direction of the State Auditor and the University Comptroller, for use in connection

*Extension Revolving  
Funds*

with the recruitment of Navajo Indians in Arizona and New Mexico to work as lambers and herders under the Emergency War Labor program financed by the Federal Government, was approved.

Upon the motion of Mr. Burwell, seconded by Dr. Cunningham and carried, a sabbatical leave of absence was granted Miss Hail Fischer, Head Cataloguer in the University Library, for the Autumn and Winter Quarters, 1945-46. This leave will be granted on the usual forty per cent salary basis, or \$86.40 per month for the period beginning October 1, 1945 and ending March 31, 1946.

Upon the motion of Mr. Keeney, seconded by Mr. Watenpaugh and carried, a sabbatical leave of absence was granted Mr. J. B. Smith, Head of the Art Department. This leave will be granted on the usual forty per cent salary basis, or \$1,161.60 for the period beginning September 1, 1945 and ending August 31, 1946, payable in twelve monthly installments.

Upon the motion of Mrs. Cope, seconded by Dr. Cunningham and carried, the following recommendations of the president were approved:

1. That there be authorized, effective April 1, 1945, the appointment of Mr. William T. Kirk as Assistant County Agent Leader, with the rank of Associate Professor, upon an eleven months basis, at a salary of \$3,600.00. His present salary is \$3,240 as County Agricultural Agent in Natrona County, which position he has held for the past eleven and one-half years.
2. That there be authorized, effective April 1, 1945, the appointment of Miss Mae Baird as State 4-H Club Agent, with the rank of Assistant Professor, upon an eleven months basis, at a salary of \$3,000.00. She will succeed Miss Gladys Oller, who has resigned.
3. That there be authorized, effective April 1, 1945, the appointment of Mrs. Ruth Eaton Yarling as Home Demonstration Agent in Albany County, upon an eleven months basis, at a salary of \$2,100. Albany County has requested that a Home Demonstration Agent be employed, and the County Commissioners and the State Legislature have appropriated the necessary funds.

*Sabbatical leave of  
Absence  
Miss Hail Fischer*

*Sabbatical Leave of  
Absence  
Mr. J. B. Smith.*

*Appointments*

*William T. Kirk*

*Mae Baird*

*Mrs. Ruth Eaton Yarling*

4. That there be authorized, effective September 1, 1945, (as a supply) the appointment of Mr. Clarence Jayne as Acting Principal of the University Elementary School and Assistant Professor of Elementary Education, upon a three quarters basis, at a salary of \$2,800.00.

*Clarence Jayne*

5. That there be authorized, effective March 1, 1945, the appointment of Mr. John R. Lynn as Research Assistant in the Natural Resources Research Institute, with the rank of Instructor, upon an eleven months basis, at a salary of \$2,400.

*John R. Lynn*

Upon the motion of Mr. McCracken, seconded by Mr. Sullivan, the following staff members are placed on continuing tenure effective with the beginning of our next contract year.

*Tenure*

College of Agriculture

Dayton L. Klingman, Instructor in Agronomy and Research  
Assistant in Agronomy and Agricultural Economics  
Irene Rosenfeld - Assistant Pharmacologist

*Dayton Klingman  
Irene Rosenfeld*

College of Education

Ernest E. Hilton - Associate Professor of Elementary Education; Acting Head, Department of Elementary Education and Acting Principal, Elementary School.

*Ernest E. Hilton*

College of Liberal Arts

Robert R. Becker - Assistant Professor of Music  
George W. Gunn - Associate Professor of Music; Acting  
Chairman, Division of Music.  
Marshall E. Jones - Assistant Professor of Sociology;  
Acting Head, Department of Economics and Sociology.

*Robert Becker  
George Gunn  
Marshall Jones*

University Library

Mrs. Norah Fields - Library Assistant in Charge of Periodicals.

*Norah Fields*

President Morrill then read a letter from the War Department asking that the University reconsider its refusal to give educational assistance to army commanders of camps housing German prisoners of war in Wyoming. After discussion, the President was requested to get more information on this subject and report back to the Board at a later meeting for further consideration.

*Prisoners of War*

Mr. Keeney then moved, and it was seconded by Mr. Sullivan and carried, that Dr. Harriett Knight Orr be placed on limited service September

*Limited Service  
Dr. Harriette Knight  
Orr*



1, 1945, under the regular formula, at \$875.00 per year.

President Morrill then raised the question as to whether or not the Law School should be opened this coming year. Mr. McCracken moved that Dean Hamilton, at present in Chicago, should be invited to come to Laramie, at University expense, and make a survey of the situation and of the prospective students. The matter will then be placed before the Board for further consideration. This motion was seconded by Mr. Keeney and carried.

*Law School*

Mr. Sullivan moved that in accordance with the recommendation of the Union Managing Committee, that Mrs. Edna Allen Tichac be appointed Acting Director of the Wyoming Union at a salary of \$225.00 per month, effective March 12, 1945. This motion was seconded by Mr. Keeney and carried.

*Wyoming Union  
Mrs. Edna Allen Tichac*

Dr. Cunningham moved that the resumption of football at this University be postponed for one more year. This was seconded by Mr. Keeney and carried.

*Athletics  
Postponement of football*

Mr. Johnson moved, it was seconded by Mrs. Cope and carried, that Captain Michael Sedar be reappointed Instructor in Physical Education for Men at a rate of \$2,520.00 beginning April 3, 1945.

*Appointment  
Captain Michael Sedar*

The Board then invited the faculty retirement committee to appear before the Board in order that the committee might submit and explain a new and less expensive plan covering retirement of all University employees. After discussion, the President and Comptroller were requested to make a study of the various University budgets to see if funds can be found so that the plan may be made effective July 1, 1945. This motion was seconded by Dr. Cunningham and carried.

*Retirement, Faculty  
New plan*

The date for the next meeting of the Board was set for April 14 at 10 o'clock a.m.

*Board Meeting  
April 14 - 10 o'clock*

The date of May 14 was tentatively set for another meeting of the

*Board Meeting  
May 14.*

Board at which time University budgets will be presented.

The Board then appointed President Simpson, Mr. Johnson, Mr. Keeney, and Mrs. Cope to be members of a committee to work with a like committee of the faculty, appointed at the last meeting, in the consideration of persons whom the Board may wish to consider for the presidency.

*Presidency (candidate)  
Board of Trustee  
Committee*

It was moved by Mr. Johnson that the First National Bank and the Albany National Bank, both of Laramie, be designated University depositories for the coming year. This was seconded by Mr. Sullivan and carried.

*Depositories  
First National Bank  
Albany National Bank*

On the motion of Mr. Johnson, the University's share of resident student fees is increased from \$17.50 to \$25.00 per quarter beginning September 1945. This motion was seconded by Mr. Sullivan and carried.

*Fees  
Increase in Student  
fees*

Mr. McCracken, Mr. Sullivan and Dr. Cunningham were appointed as a committee to meet with the State Auditor and the Comptroller after April 1 for a discussion of business practices affecting both offices.

*State Auditor*

Upon the motion of Mrs. Cope, seconded by Mr. Johnson, the Comptroller is authorized to rent the University farms at Eden, Lander and Lyman at the best terms possible for a period of three years beginning April 1, 1945. The motion was carried.

*State Farms  
Rent farms at Eden  
Lyman, Lander*

Upon the motion of Mr. Johnson, seconded by Mr. Burwell and carried, an appropriation of \$550.00 is authorized for certain reconstruction in the basement of the Science Hall for the benefit of the Research Institute and Geology Departments.

*Appropriation  
Science Hall*

Mr. Johnson moved that an additional appropriation of \$2,000.00 be made for the Board of Trustees contingent. This was seconded by Mr. Sullivan and carried.

*Appropriation  
Bd. of Trustees Contingent*

Mr. Johnson made a motion that an appropriation of \$1,850.00 be authorized for the purchase of two used bookkeeping machines. This was

*Appropriation  
2 used bookkeeping  
machines*

seconded by Mrs. Cope and carried.

Mr. Johnson moved that an appropriation of \$200.00 be authorized for the construction of storage facilities on the third floor of Old Main Building. This was seconded by Mr. McCracken and carried.

*Appropriation  
Old Main*

Mr. Burwell made a motion that an appropriation of \$600.00 be authorized to construct new quarters for the Dean of Men on the first floor of Old Main Building. Mr. Sullivan seconded the motion and it was carried.

*Appropriation  
Dean of Men*

Mr. Sullivan then moved and it was seconded by Mr. Johnson and carried that the Trustees express their thanks and appreciation to Coach Oakes for his efficient handling of the recent high school basketball tournament.

*High School Tournament  
Coach Oakes*

The Board adjourned at 1:20 p.m., Tuesday.

*Adjournment*

Respectfully submitted

*Fay E. Smith*

Fay E. Smith  
Secretary