

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 5, 1945

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 a.m., Monday, November 5, by Vice President McCracken. The following members were present: Mr. McCracken, Mrs. Cope, Mr. Johnson, Mr. Burwell, Dr. Cunningham, Mr. Keeney, Mr. Sullivan, Mr. Watenpaugh, and Dr. Humphrey.

Upon the motion of Mr. Keeney, seconded by Mr. Watenpaugh and carried, the minutes of the meeting of August 13 were approved.

Upon the motion of Dr. Cunningham, seconded by Mr. Burwell and carried, the following sabbatical leaves of absence were approved.

1. Professor V. C. Coulter, Professor of English and Head of the Department of English - Sabbatical leave for the winter quarter of the academic year 1945-46, in order that he may do some educational work for which he has not found time while at the University and also that he may benefit from a warmer winter climate. Dean Recharde recommends that leave be granted on the usual 40% salary basis, or \$490.28, for the period beginning January 7 and ending March 22, 1946.
2. Dr. Clara F. McIntyre, Professor of English - Sabbatical leave for the spring quarter of the academic year 1945-46, for the purpose of travel and study. Professor Coulter and Dean Recharde recommend that leave be granted on the usual 40% salary basis, or \$464.64, for the period beginning April 1 and ending June 30, 1946.
3. Miss E. Luella Galliver, Dean of Women - Sabbatical leave for the winter and spring quarters of the academic year 1945-46, for the purpose of study at Teachers College, Columbia University, in the field of Personnel and Guidance. The President recommends that leave be granted on

Roll Call

Minutes Approved

*Leaves of Absence
Sabbatical*

V. C. Coulter

Dr. Clara McIntyre

E. Luella Galliver

the usual 40% salary basis, or \$900.00, for the period beginning February 1 and ending July 31, 1946. One month of this time will be considered as vacation on full pay.

Upon the motion of Mr. Sullivan, seconded by Mr. Keeney and carried, Professor V. C. Coulter is placed on limited service at his own request beginning September 1, 1946.

Upon the motion of Mr. Watenpaugh, seconded by Mr. Keeney and carried, the following appointments with necessary budget adjustments were approved.

1. That there be authorized, effective September 15, 1945, the appointment of Dr. Elizabeth Roboz as Research Chemist in the Natural Resources Research Institute, upon an eleven months basis, at a salary of \$4,200.00 per year. The position will carry the rank of Associate Professor. She has been highly recommended to Dr. H. G. Fisk, Director of the Research Institute, by Dr. Robert C. Hockett, Scientific Director of the Sugar Research Foundation, Inc. Very recently the Research Institute received \$8,000.00 from the Sugar Research Foundation for the purpose of continuing sugar research. It is from these funds that Dr. Roboz' salary will be paid.
2. That there be authorized, effective September 1, 1945, the appointment of Dr. Emil J. Hellund as Assistant Professor of Physics upon a three quarters basis, at a salary of \$3,000.00 per year. Dr. Cinnamon, Acting Head of the Physics Department, and Dean Rechar of the College of Liberal Arts, consider Dr. Hellund well qualified for the position at the University of Wyoming.

*Limited Service
V.C. Coulter*

Appointments

Dr. Elizabeth Roboz

Dr. Emil J. Hellund

3. That there be authorized, effective September 1, 1945, the appointment of Miss Mary A. Nourse as Assistant Professor of History, upon a three quarters basis, at a salary of \$3,000.00 per year. Miss Nourse is sixty-five years of age, but it is the understanding of Dean Rechar and Dr. White that Miss Nourse will not be retained in the Department longer than a year or two. After a very careful and thorough search, Dr. White selected Miss Nourse as the best person available for the salary which the University of Wyoming could offer. Miss Nourse's salary is regularly budgeted. She succeeds Dr. Andrei Lobanov, who resigned.
4. That there be authorized, effective September 1, 1945, the appointment of Miss Laura N. Ford as Instructor in Voice, upon a three quarters basis, at a salary of \$2,208 per year.
5. That there be authorized, effective October 1, 1945, the appointment of Miss Jane C. Wrenn as Assistant Home Demonstration Agent, upon an eleven months basis, at a salary of \$2,100.00 per year. She needs experience before being placed as a Home Demonstration Agent, and Director Bowman plans to use her as an assistant in Sheridan and in other communities until she proves herself ready for regular assignment..
6. That there be authorized, effective December 1, 1945, the appointment of Mr. Robert O. Rogerson of Walden, Colorado, as Assistant County Agent in Goshen County, upon an eleven months basis, at a salary rate of \$2,500.00 per year. Ex-

Mary A. Nourse

Laura N. Ford

Jane C. Wrenn

Robert O. Rogerson

cept for a period of six months, when he served as Marketing Specialist in Denver, Mr. Fogerson has operated a farm and sheep ranch. He is well-qualified and favorably known by members of the Agricultural College staff and has recently been in Laramie for an interview.

7. That there be authorized, effective November 15, 1945, the appointment of Mr. Glenn J. Spaulding as Assistant in Wool Technology, with the rank of Instructor, for the period from November 15, 1945, to June 30, 1946, at a salary of \$200.00 per month. The ending date of the appointment is merely for the purpose of convenience in getting Mr. Spaulding's appointment on the customary basis. Prior to his entering the Service, he worked as a graduate assistant in wool on this campus and is highly recommended by Dr. Burns and Dean Hill.
8. That there be authorized, effective November 15, 1945, the appointment of Mr. Maurice R. Haag as Experiment Station Editor, upon an eleven months basis, at a salary rate of \$3,000.00 per year. Mr. Haag is highly recommended by those who know him and his work. He will succeed Mr. Goodrich S. Walton, who has recently been named Director of University Relations.
9. That there be authorized, effective September 1, 1945, the appointment of Mr. B. N. Seibert as Instructor in Trade and Industrial Education, upon an eleven months basis, at a salary of \$3,200.00 per year. Because of the scarcity of well-trained men in this field, it was necessary to increase Mr. Seibert's salary \$268.00 above the budgeted

Glenn J. Spaulding

Maurice R. Haag

B. N. Seibert

amount. However, instead of teaching nine months as originally planned, Mr. Seibert will be placed on an eleven months contract.

10. That there be authorized for the period from October 1, 1945, to April 1, 1946, the appointment of Mrs. Grace Irvine Hetherington as part-time Supply in the University Library for Miss Hail Fischer, who is on Sabbatical leave; Mrs. Hetherington is to be paid \$100.00 per month for six months. This appointment requires a special appropriation since, as was reported to the Trustees earlier by President Morrill, Miss Marks failed to include in her budget request for 1945-46 an amount to cover the salaries of those who would serve as substitutes for Miss Ridings and Miss Fischer. Mrs. Hetherington was a member of the Library staff for a number of years prior to her marriage.
11. That there be authorized, effective when the Men's Residence Hall again becomes available for student use, the appointment of Mrs. J. W. Price as Resident Director of the Men's Residence Hall at a salary rate of \$1,200.00 per year and quarters for eleven months service. For more than a year Mrs. Price has served as Director of the Fraternity Park Dormitory under the direction of Dean Daly, and he recommends her as being well qualified to fill capably the position in the Men's Residence Hall.
12. That there be authorized, effective November 1, 1945, the appointment of Mr. James Munro as temporary Assistant Professor of Law, upon a nine months basis, at a salary rate of \$3,250.00 per year. Mr. Munro plans to

*Mrs. Grace Irvine
Hetherington*

Mrs. J. W. Price

James Munro

practice in Wyoming and is happy to assist in the University Law School on a temporary basis while preparing for the Wyoming Bar examinations.

13. That there be authorized, effective January 1, 1946, the appointment of Mr. Frank J. Trelease, Jr., as Assistant Professor of Law, upon a nine months basis, at a salary rate of \$3,600.00 per year. He served for one year in the Law School of the University of Wyoming as a Supply for Dr. Reaugh, who had been given leave of absence to accept a position with the Office of Price Administration.

Frank J. Trelease, Jr.

14. Mr. G. R. McConnell, part-time Lecturer in Law for the fall quarter of 1945-46, at a salary of \$240.00 for the quarter. This amount is regularly budgeted.

G. R. McConnell

15. Judge V. J. Tidball, part-time Lecturer in Law for the fall quarter of 1945-46, at a salary of \$300.00 for the quarter. This amount is regularly budgeted.

Judge V. J. Tidball

16. Mr. Merritt Thompson, Piano Tuner, at a salary of \$510.00 for the year. This is an addition to the Music Division budget for 1945-46.

Merritt Thompson

Mr. Johnson then moved that merit salary increases covering all persons on leave of absence status be referred to the Board for approval. This was seconded by Mr. Watenpaugh and carried.

Salary Increases

Mr. Sullivan moved and it was seconded by Mr. Burwell and carried that the salary of Dr. R. H. Beckwith, Professor of Geology, be increased from \$3,120.00 to \$3,600.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$300.00. Dr. Beckwith has been on the staff since 1926.

Dr. R. H. Beckwith

Mr. Burwell moved and it was seconded by Mr. Sullivan and carried

that the salary of Dr. Robert H. Bruce, Professor of Psychology and Philosophy and Head of the Department, be increased from \$3,300.00 to \$3,780.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$300.00. Dr. Bruce has been on the staff since 1933.

Dr. Robert Bruce

It was moved, seconded, and carried that the salary of Dr. Dean G. Nichols, Assistant Professor of English, be increased from \$2,640.00 to \$2,820.00. This represents a "cost of living" increase of \$180.00. Dr. Nichols has been on the staff since 1940.

Dr. Dean Nichols

Mr. Johnson moved and it was seconded by Mr. Sullivan and carried that the salary of Mr. Allan A. Willman, Associate Professor of Music and Chairman of the Division of Music, be increased from \$3,120.00 to \$3,600.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$300.00. Mr. Willman has been on the staff since 1936.

Allan A. Willman

Mrs. Cope moved and it was seconded by Mr. Keeney and carried that the salary of Mr. M. C. Mundell, Assistant Professor of Commerce, be increased from \$2,340.00 to \$3,000.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$480.00. Mr. Mundell has been on the staff since 1935 and desires to return to his position at the University on January 1, 1946.

M. C. Mundell

Mr. Keeney moved and it was seconded by Mr. Sullivan and carried that the salary of Dr. H. J. McCormick, Professor of Health and Physical Education and Head of the Department, be increased from \$3,108.00 to \$3,800.00. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$512.00. Dr. McCormick came to the staff of the University in 1940.

Dr. H. J. McCormick

Mr. Sullivan moved and it was seconded by Mr. Burwell and carried that the salary of Mr. Randall D. Watkins, Assistant Professor of Health

Randall D. Watkins

and Physical Education, be increased from \$2,400.00 to \$3,000.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$420.00. Mr. Watkins has been on the staff since 1941 and desires to return to his position at the University on January 1, 1946.

Mrs. Cope moved and it was seconded by Mr. Sullivan and carried that the salary of Mr. James Nicholls, County Agent in Park County, be increased from \$2,760.00 to \$3,000.00 per year. This represents a "cost of living" increase of \$180.00 plus a "merit" increase of \$60.00. Mr. Nicholls has been on the University staff since 1942 and desires to return to his position in Park County on November 12, 1945. It will be recalled that Mr. Wesley Poath is serving temporarily in Park County and will be transferred to another county as soon as Mr. Nicholls takes up his duties in Park County.

James Nicholls

It was moved by Mr. Johnson and seconded by Mr. Sullivan and carried that the salary of Mr. C. S. Gilbert, Associate Chemist on the University staff since 1927, be increased to \$4,000.00 per year, beginning November 1, 1945.

C. S. Gilbert

It was moved by Mr. Keeney and seconded by Mr. Furwell and carried that the salary of Mr. G. H. Starr, Professor of Agronomy and Station Plant Pathologist, be increased from \$3,816.00 to \$4,400.00 per year beginning December 1, 1945.

G. H. Starr

It was moved by Mr. Watenpaugh and seconded by Mr. Sullivan and carried that the salary of Dr. H. J. Peterson, Professor of Political Science and Head of the Department since 1920, be raised from \$3,780.00 to \$3,900.00, beginning September 1, 1945. Dean Miller explains that, at budget-making time in the spring of 1945, on account of an oversight on his part, Dr. Peterson's salary was not raised to parallel the salaries of staff members in similar positions.

Dr. H. J. Peterson

It was moved by Mrs. Cope and seconded by Mr. Burwell and carried that the salary of Dr. Andrew Van Hook be increased from \$3,600.00 per year to \$4,000.00 per year, effective January 1, 1946. The recommended increase in salary would be paid from the special Sugar Research funds.

Dr. Andrew Van Hook

Mr. Burwell then moved that a Bureau of Housing be set up and that Mr. Leais G. Miller be appointed supervisor at a salary rate of \$250.00 per month beginning November 7, 1945. Mr. Miller will be under the Comptroller's office administratively for the present. This motion was seconded by Mr. Watenpaugh and carried.

*Housing Bureau
Leais G. Miller*

Mr. Johnson moved that General C. L. Irwin be tended the position of Director of Alumni Relations at a salary rate of \$4,750.00 per year. Miss Jean Ann Dunn, now Acting Secretary of the Alumni Association, will continue at her present salary as Secretary to the Director. An additional appropriation of \$600.00 for travel for the Director is approved. This motion was seconded by Dr. Cunningham and carried.

*Alumni Relations
Gen. C. L. Irwin*

President Humphrey then submitted revisions of the regulations on tenure and promotions of the faculty. After discussion, Mr. Johnson moved that that part of the regulations pertaining to the Department of Athletics be deleted. This motion was seconded by Dr. Cunningham and carried.

*Tenure
Revisions of Regulations*

Mr. Sullivan then moved and it was seconded by Mr. Keeney and carried, that the balance of the revisions covering the regulations on tenure and promotions be approved.

Mr. Johnson moved that Professor Philo Hammond be dropped from the limited service roll. This motion was seconded by Mr. Keeney and carried.

*Limited Service
Philo Hammond*

Mrs. Cope moved that as soon as equipment and labor can be secured that the milk produced at the University Stock Farm be pasteurized and the Board provide the necessary funds. This motion was seconded by Dr.

*Stock Farm
Pasteurization of
Milk*

Cunningham and carried.

Mr. Johnson moved an appropriation of \$1,500.00 for the purpose of producing a new film showing the University of Wyoming to be used primarily for the recruitment of Wyoming high school students. This motion was seconded by Mr. Keeney and carried.

Mr. Sullivan moved an appropriation of \$10,000.00 for the purchase of equipment, particularly war surplus equipment, for any department on the campus. This motion was seconded by Mr. Keeney and carried.

Mr. Sullivan then reported for his committee on Graduate Study and Research. After discussion, Mr. Sullivan moved that a Graduate School be established, effective July 1, 1946 with an ^{additional} appropriation of \$5,000.00. This motion was seconded by Mr. Burwell and carried.

Graduate School Establishment

Mr. Johnson moved that the report and budget of the Athletic Board of Control be approved including the following salaries; Walter S. Driskill at \$3,430.00 for the year 1945-46, and at \$3,780.00 for the year 1946-47; Steve Hokuf at \$3,300.00 for the year 1945-46, and \$3,600.00 for the year 1946-47. This motion was seconded by Dr. Cunningham and carried.

*Salaries
Walter S. Driskill
Steve Hokuf*

Mr. Johnson moved that this Board go on record to the effect that, the Coach of a major sport is not to be Director of Athletics. This motion was seconded by Dr. Cunningham and unanimously carried.

Athletics

Mr. Watenough moved that President Humphrey be authorized to secure a preliminary sketch for a new stadium and field house. This motion was seconded by Mr. Sullivan and carried.

*Athletics
Stadium-Fieldhouse*

Mr. Johnson moved and it was seconded by Mr. Keeney and carried that thirty-five additional athletic scholarships be granted. These scholarships are to be divided equally between football and basketball players.

*Scholarships
35 additional Athletic
scholarships*

Two dates were proposed for the next meeting of the Board, either December 7 or January 12, depending upon whether or not it is necessary

Board Meeting

to have a meeting in December as determined by President Humphrey and President Simpson.

The Board adjourned at 5:45 P.M.

Respectfully submitted



Fay E. Smith
Secretary

Adjournment