

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

October 24-25, 1947

For the confidential information
of the Board of Trustee

A meeting of the Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Friday, October 24. The following members were present: President Simpson, Mr. Burwell, Dr. Cunningham, Mr. McCracken, Mr. Sullivan, Mr. Watenpaugh, Mr. Del Monte, Mrs. Patterson, Miss Stolt and Dr. Humphrey.

Upon the motion of Mr. Burwell the minutes of the meeting held in Jackson, Wyoming on August 2 were approved. This motion was seconded by Mr. Sullivan and carried.

Mr. Sullivan then moved to approve the degrees and diplomas awarded at the summer school commencement 1947. This motion was seconded by Dr. Cunningham and carried.

COLLEGE OF LIBERAL ARTS

Bachelor of Arts--with Honor

Edward Kneale Williams

Bachelor of Arts

Carlos Edmundo Ayala, Jr.
Corinne Louise Heard
James Oscar Heywood, Jr.
Winford Lynn Hungate
Mary Ann Kennedy

Mary Margaret Ryan
Thomas Daunby Sample
Catherine Marie Sawyer
Mary Elizabeth Scott
William Ray Smith

Bachelor of Science--with Honor

John Joseph Lesiak

Bachelor of Science

James Keith Bush
Byrl Daniel Carey, Jr.
Lloyd Richard Cottrell
John Ferentchak
John Herrington Froyd

Helena Mae Joslin
George A. Post
Robert James Rymill
William Jacob Spahr
Shirley Frances Walker

Division of Commerce

Bachelor of Science

William Tracy Canaday

Bertram Kemp

Marko John Todorovich

Roll Call

Minutes Approved

*Degrees & Diplomas
Summer 1947*

COLLEGE OF AGRICULTURE

Division of AgricultureBachelor of Science--with Honor

Douglas Winston Burke

Bachelor of ScienceDonald George Addis
Donald Kenneth DruckerJohn Austin Shultz
Hewitt Gleave YoutzDivision of Home EconomicsBachelor of Science

Ida Lou Coleman

Agnes Vosberg Downey

COLLEGE OF ENGINEERING

Bachelor of Science in Civil Engineering--with Honor

Keith E. McNinch

Bachelor of Science in Civil EngineeringC. R. Burgener
John L. Doerr
Erling Johonas Erickson
Joseph M. FillerupJohn Thomas Jobe, Jr.
Robert Clinton Jones
Thurlow Christian Nelson,
Jr.William Wagner
John GaylordBachelor of Science in Electrical EngineeringRoger Bickford Carey
Charles Dean ColeDonald Eugene Hull
Carroll Leslie Osborn

Clifford K. Rudy

Bachelor of Science in General Engineering

Allen Eugene Hollingshead

Richard Lee Knowlton

Bachelor of Science in Mechanical Engineering--with Honor

Donald Eugene Brauer

Wallace Lee England

Robert Oren Gose

Bachelor of Science in Mechanical EngineeringRobert E. Breisch
George Franklin Close
Earl E. Crum
Harry Cormick Exby, Jr.George Frederick Harris
Donald Earl Hull
Stanley Toru Kanno
Adam Murray Roney

Larry Blakely Smith

COLLEGE OF EDUCATION

Bachelor of Arts

Erma Ruth Bales
Ralph Arias Belnap
Carol May Clark
Phyllis Jeanne Cotten
Floyd Nelson Elmgren
Harold Newman Engel
Ruth Elizabeth Froyen
Clarence Elmer Greene
Bonnie Marie Kilzer
Arthur Alvin Martin

Adeline May Miller
Jean Elizabeth Paulus
Ruth Hedvig Pederson
Ella Antoinette Ramstad
Lois Isabel Rathbun
Frances Elizabeth Schmitt
Ruth Logue Scott
Theodore Roosevelt Tate
Vera Meriam Whittaker
Mildred Zahradnicek

Bachelor of Science

Robert James Bush
Geraldine Ann Cox
JoAnne Frances Daly
Joseph Carey Harvey

Lavaughn Marion Hunter
Antone Joe Katana
Edward William Rogers
Lewis Alexander Roney

Muriel Wilcox

Normal Diploma

Sorchie Moss Baird
Helen Ives Corpe

Florence Helena Schumacher
Tacetta B. Walker

GRADUATE SCHOOL

Master of Arts

Elhura Barganier (History)
Marcus L. Caldwell (Education)
Alta I. Gaynor (Education)
Robert E. Cooper (Education)
Edwin Henry Hill (Education)
Alice Elizabeth Holland
(Political Science)
Herbert Garfield Hungerford
(Education)
Arthur Roland Kempf (Education)
Clark King (Education)
William Irvin King (Education)

Norman J. Kirby (Education)
Conrad Lawrence Kraft
(Psychology)
Alfred Frederick Kucera
(Education)
Richard Ralph Mahan (English)
Maurice E. Mann (Education)
Lois E. Samuelson (History)
Sterling Stanton Sears (Educ.)
Warren F. Thompson (Educ.)
Roman J. Verhaalen (Educ.)
Joseph C. Weller (Education)

Master of Science

Daniel Colibraro
(Mechanical Engineering)
Clive Richard Harston (Agriculture)
Donald D. Johnston (Agriculture)

Angelo Pappas (Civil Engin.)
Lawrence C. Parker (Agri.)
Fred Thomas Smith (Mech. Engin.)
William K. Snyder (Agri.)

Doctor of Philosophy

Raymond E. Wochner (Education)

Dr. Cunningham then moved that the following appointments made by President Humphrey during the interim between Board meetings be approved. This motion was seconded by Mr. Sullivan and carried.

1. That there be authorized, effective September 1, 1947, the appointment of Mr. George E. Cooke as Acting County Agent in Carbon County, at a salary of \$3,204 for eleven months' service. This appointment would be effective until the return of Mr. Nels Dahlquist, who is presently on sick leave.
2. That there be authorized, effective October 1, 1947 or as soon thereafter as she can report for duty, the appointment of Miss Nina E. Sisson as Home Demonstration Agent-at-Large, at a salary of \$2,808 for eleven months' service.
3. That there be authorized, effective November 1, 1947, the appointment of Mr. Moyle W. Anderson as County Agent in Uinta County, at a salary of \$3,600 for eleven months' service.
4. That there be authorized, effective October 15, 1947, the appointment of Miss Harriet B. Clausen as Home Demonstration Agent in Fremont County, at a salary of \$3,300 for eleven months' service.
5. That there be authorized, effective October 1, 1947, the appointment of Mr. John Austin Shultz as Assistant County Agent in Goshen County, at a salary of \$2,808 for eleven months' service. Mr. Shultz will replace Mr. Del H. Landen, who was transferred to Platte County as County Agent.

Appointments

George E. Cooke

Nina E. Sisson

Moyle W. Anderson

Harriet Clausen

John Austin Schultz

6. That there be authorized, effective September 1, 1947, the appointment of Miss Helen Ann Beranek as Assistant Home Demonstration Agent in Goshen County, at a salary of \$3,000 for eleven months' service. Miss Beranek will succeed Mrs. Jean Lindeman Landen as Home Demonstration Agent for Goshen County, effective September 20, 1947, at the salary specified above.
7. That there be authorized, effective October 1, 1947, or as soon thereafter as she can report for duty, the appointment of Miss Myrtle B. Bang as Home Demonstration Agent in Lincoln County, at a salary of \$3,000 for eleven months' service.
8. That there be authorized, effective September 1, 1947, the appointment of Mr. Edward Dean Vaughan as Instructor and Research Assistant in Agricultural Economics, at a salary of \$3,600 for eleven months' service.
9. That there be authorized, effective September 27, 1947, the appointment of Mr. Donald Jewell as Instructor in Agricultural Engineering and Assistant Agricultural Engineer in the Experiment Station, at a salary of \$3,600 for eleven months' service.
10. That there be authorized, effective September 20, 1947, the appointment of Mr. Donald C. Brown as Assistant Professor of Animal Production, at a salary of \$3,240 for eleven months' service.
11. That there be authorized, effective October 1, 1947, the appointment of Mr. Donald Johnston as Instructor and Research Assistant in Wool Technology, at a salary rate of \$3,000 per year.

*Helen Ann Beranek**Myrtle B. Bang**Edward D. Vaughan**Donald Jewell**Donald C. Brown**Donald Johnston*

12. That there be authorized, effective October 1, 1947, the appointment of Miss Helena Mai Joslin as Assistant Research Chemist, with the rank of Instructor, at a salary rate of \$2,820 per year. Miss Joslin's appointment would be temporary pending employment of a suitable chemist to fill the place vacated by Mr. Gilbert.
13. That there be authorized, effective September 1, 1947, the appointment of Miss Lola M. Hill as Assistant Professor of Home Economics, at a salary of \$3,000 for the academic year of 1947-48.
14. That there be authorized, effective September 1, 1947, the appointment of Miss Joyce M. Reed as Instructor in Home Economics, at a salary of \$3,000 for the academic year 1947-48.
15. That there be authorized, effective September 1, 1947, the appointment of Mr. Donald T. Beaman as Instructor in Business Administration, at a salary of \$2,700 for the academic year 1947-48.
16. That there be authorized, effective September 1, 1947, the appointment of Mrs. Ruth A. Rudolph as Instructor in Accounting at a salary of \$2,496 for the academic year 1947-48.
17. That there be authorized, effective September 1, 1947, the appointment of Mr. Orland W. Ward as Instructor in Health and Physical Education for Men, at a salary of \$3,207 for the academic year 1947-48.

*Helena Mai Joslin**Lola M. Hill**Joyce M. Reed**Donald Beaman**Ruth Rudolph**Orland W. Ward.*

- | | |
|---|-------------------------------|
| 18. That there be authorized, effective September 1, 1947, the appointment of Mr. Richard James Carroll as Instructor in Health and Physical Education and Gymnastics Instructor, at a salary of \$3,105 for the academic year 1947-48. | <i>Richard J. Carroll</i> |
| 19. That there be authorized, effective September 1, 1947, the appointment of Mrs. Edith Watters as Instructor in Elementary Education (Second Grade), at a salary of \$2,556 for the academic year 1947-48. | <i>Mrs. Edith Watters</i> |
| 20. That there be authorized, effective September 1, 1947, the appointment of Mr. George Sylvester as Instructor in English, at a salary of \$2,700 for the academic year 1947-48. | <i>George Sylvester</i> |
| 21. That there be authorized, effective September 1, 1947, the appointment of Mr. Laurence R. Soderberg as Instructor in Mechanical Engineering, at a salary of \$3,000 for the academic year 1947-48. | <i>Laurence Soderberg</i> |
| 22. That there be authorized, effective September 1, 1947, the appointment of Mr. Albert Gilman as Instructor in English, at a salary of \$2,604 for the academic year 1947-48. | <i>Albert Gilman</i> |
| 23. That there be authorized, effective September 1, 1947, the appointment of Miss Marjorie J. Morse as Instructor in History, at a salary of \$3,000 for the academic year 1947-48. | <i>Marjorie J. Morse</i> |
| 24. That there be authorized, effective at the beginning of the winter quarter, the appointment of Mr. Alberto de Paz y Mateos as Assistant Professor of Modern Languages, at a salary of \$3,180 | <i>Albert de Paz y Mateos</i> |

25. That there be authorized, effective September 1, 1947, the appointment of Mr. Tracey G. Call as Assistant Professor of Pharmacy, at a salary of \$3,600 for the academic year 1947-48.
26. That there be authorized, effective September 1, 1947, the appointment of Mr. Richard M. Renfro as Assistant Professor of Music in the Northwest Center, at a salary of \$3,200 for the academic year 1947-48.
27. That there be authorized, effective September 1, 1947, the appointment of Mr. Craig A. Magwire as Instructor in Mathematics for the Northwest Center, at a salary of \$3,200 for the academic year 1947-48.
28. That there be authorized, effective September 1, 1947, the appointment of Mr. Julius E. Christensen as Supply Instructor in English at the Northwest Center, at a salary of \$3,200 for the academic year 1947-48.
29. That there be authorized, effective September 1, 1947, the appointment of Miss Paula E. Markley as Instructor in Home Economics and Chemistry at the Northwest Center, at a salary of \$3,000 for the academic year 1947-48.
30. That there be authorized, effective September 19, 1947, the appointment of Miss Janet Ross as Supervisor of Student Employment and Vocational Counselor, with the rank of Instructor, at a salary of \$3,600 for the eleven months' service.
31. That there be authorized, effective September 12, 1947, the appointment of Mrs. Ella Marie Hildreth

*Tracey G. Call**Richard Renfro**Craig A. Magwire**Julius Christensen**Paula E. Markley**Janet Ross**Mrs. Ella Marie Hildreth*

as Periodicals and Bindery Assistant in the University Library, at a salary of \$2,400 for the eleven months' service.

Mr. Watenpugh then moved the following five appointments as appearing in the Addendum to the President's report be approved. This motion was seconded by Mr. Sullivan and carried.

1. That there be authorized, effective December 1, 1947, or as soon thereafter as he can report for duty, the appointment of Mr. Ivan H. Loughary as Dairy Extension Specialist, with the equivalent rank of Assistant Professor, at a salary of \$4,500 for eleven months' service. In addition, he would receive an amount, not to exceed \$300, to help defray his moving costs.
2. That there be authorized, effective November 15, or as soon thereafter as he can report for duty, the appointment of Mr. Nels Dahlquist as Assistant Livestock Specialist in the Agricultural Extension Service, with the equivalent rank of Assistant Professor, at a salary of \$4,200 for eleven months' service.
3. That there be authorized, effective November 1, 1947, the appointment of Mr. George E. Cooke as County Agent in Carbon County, at a salary of \$3,420 for eleven months' service.
4. That there be authorized, effective November 10, 1947, the appointment of Mr. Raymond E. Novotny as County Agent in Albany County, at a salary of \$3,420 for eleven months' service.
5. That there be authorized, effective at the beginning

IVAN H. LOUGHARY

NELS DAHLQUIST

GEORGE COOKE

RAYMOND NOVOTNEY

of the winter quarter, the appointment of Mr. Leon Kelly as Assistant Professor of Art, at a salary rate of \$3,204 for the academic year 1947-48.

LEON KELLY

Mr. Burwell moved that the following promotions for members of the faculty be approved. This motion was seconded by Mr. Sullivan and carried.

TITLE CHANGES

L. S. Crawford - from Assistant to Associate Professors of Education (Agricultural)

L.S. CRAWFORD

Hugh W. Hetherington - from Assistant to Associate Professor of English

HUGH W. HETHERINGTON

M. C. Mundell - from Associate to full Professor of Commerce.

M.C. MUNDELL

Harold Zoller - from Instructor to Assistant Professor of Civil Engineering.

HAROLD ZOLLER

George E. Hollister - from Assistant to Associate Professor of Elementary Education and placed on permanent tenure.

GEORGE HOLLISTER

Mr. Burwell moved that the error made in reporting the salary for Mr. Glenn B. Mullen at the last meeting of the Board be corrected to read \$3,300. This motion was seconded by Mr. Sullivan and carried.

SALARY INCREASE
GLENN B. MULLEN

Mr. Burwell moved that the error in Mr. Bowman's recommendation at the August meeting be corrected and that Mr. Robert G. White, Extension Agricultural Engineer and Boyd Ivory, Extension Poultry Specialist, each be given the equivalent rank of Assistant Professor. This motion was seconded by Mr. Sullivan and carried.

TITLE CHANGES
ROBERT WHITE
BOYD IVORY

Mr. Sullivan then moved that Joseph Wetzels, Instructor in Violoncello and String Bass be granted a leave of absence, with pay, for the month of December. This motion was seconded by Dr. Cunningham and carried.

LEAVE OF ABSENCE
JOSEPH WETZELS

Upon the motion of Mr. Sullivan, Professor V. O. Long was appointed Acting Head of the Department of Electrical Engineering for the coming year. This motion was seconded by Mr. Burwell and carried.

TITLE CHANGES
V.O. LONG

Upon the motion of Dr. Cunningham, Mr. Randall Watkins was appointed Head of the Department of Health and Physical Education. As Mr. Watkins is away on leave, Dean Schwiering was appointed Acting Head of the Department for the academic year 1947-48 with Mr. William Bearley as Assistant Acting Head. For Mr. Bearley's services in this capacity, an increase in his annual salary of \$450.00 was approved. Mr. Francis Stroup who has been working part time in the department was moved to a full-time position with an increase in salary of \$440.00 for the coming year. This motion was seconded by Mr. Sullivan and carried.

Upon the motion of Mr. Sullivan, the Board approved the granting of a B. S. degree in Law, as recommended by the Dean of the College of Law and President Humphrey, until such time as the College of Liberal Arts can adopt a program for offering the degree without the language requirement. This motion was seconded by Dr. Cunningham and carried.

Upon the motion of Dr. Cunningham, a balance in the budget of \$148.59 for the National Forum of Labor, Agriculture, and Industry, which reverted June 30, was re-appropriated. This motion was seconded by Mr. Sullivan and carried.

Upon the motion of Mr. Watenpaugh, the sum of \$9,500 was appropriated to the Department of Animal Production for the purchase of feed for the balance of the current year. Provided it is needed, this amount is to be allocated by President Humphrey when the present appropriation is exhausted.

Upon the motion of Dr. Cunningham, the sum of \$169.75 was appropriated as reimbursement to Mrs. Mark D. Taylor, 904 Canby Street, Laramie, to cover the expenses which she incurred when injured by a fall in the Union Ballroom last August 30, and the Comptroller was instructed to secure a release from Mrs. Taylor upon payment and settlement of this account. This motion was seconded by Mr. Sullivan and carried.

*TITLE CHANGE
RANDALL WATKINS
DEAN SCHWIERING
WM. BEARLEY*

*SALARY INCREASE
WM. BEARLEY
FRANCIS STROUP*

*Law School
B.S. Degree*

*APPROPRIATION
Nat'l. Forum of Labor
Agric. & Industry*

*APPROPRIATION
ANIMAL PRODUCTION*

*Accidents
MRS. MARK TAYLOR*

Upon the motion of Mr. Burwell, \$500.00 was appropriated to the Bureau of Educational Research and Service in the College of Education provided funds received by the Bureau would be deposited in the general fund of the University. This motion was seconded by Dr. Cunningham and carried.

*Appropriation
Bur. of Educ. Res. & Ser.*

Upon the motion of Mr. Sullivan, the appropriation for travel for the Department of Secondary Education (Distributive Education) was increased from \$300.00 to \$600.00, 50% of which will be reimbursed to the University by the State Board for Vocational Education.

*Appropriation
Secondary Educ.*

Upon the motion of Mr. Watenpaugh, the sum of \$6,000 was appropriated to the Torrington Farm for the purchase of cattle and feed for an experimental feeding project, and \$2,500 was appropriated to the Afton Farm, both from the State Farms sales fund. It is expected that sales from these farms will make these projects self-liquidating. This motion was seconded by Mr. Burwell and carried.

*Appropriation
State Farms
Torrington
Afton*

Upon the motion of Mr. Watenpaugh, \$165.00 was appropriated from the unbudgeted balance of the Powell Farm contingent for the payment of a premium on an insurance policy covering the new laboratory and office building now being erected at that station. This motion was seconded by Mr. Burwell and carried.

*Appropriation
Powell Farm.*

The Board then approved the cooperative arrangement for furnishing correspondence courses to Wyoming Girls' School at Sheridan as appearing in the President's report with fee charges recommended by Dr. MacNeel of \$8.00 to \$10.00 for high school courses and \$2.00 per credit hour for college courses.

*Adult Education
Correspondence
Wyo. Girls' School - Sheridan*

Upon the motion of Mr. Burwell, the Board approved the Memorandum of Understanding between the Board of Trustees and the State Board of Charities and Reform covering operation of the experimental and research program in agriculture on one hundred acres belonging to the Wyoming

*Memorandum of Under-
standing
Bd. of Trustees & State
Board of Charities*

MEMORANDUM OF UNDERSTANDING

between

BOARD OF TRUSTEES OF THE UNIVERSITY OF WYOMING, LARAMIE,
WYOMING, AND THE WYOMING BOARD OF CHARITIES AND REFORM,
CHEYENNE, WYOMING.

This memorandum of understanding between the BOARD OF TRUSTEES OF THE UNIVERSITY OF WYOMING, Hereafter known as the party of the first part, and the WYOMING BOARD OF CHARITIES AND REFORM, hereafter known as the party of the second part, records a mutual agreement as follows:

1. That the parties to this agreement propose to set up and undertake an experimental and research program in agriculture on a tract of irrigated land, containing about 100 acres, and belonging to the Wyoming Industrial Institute, near Worland, Wyoming, as authorized by Senate File Number 54, Wyoming State Legislature, 1947.
2. That this agricultural experimental and research program shall deal with problems pertaining to the production of agricultural crops, including varietal tests, rotations, alkalinity, irrigation, soils, fertilizers, weed control, livestock pasturing, dry lot feeding of livestock and any other tests or experiment that may contribute to the improvement of agriculture and livestock production in the State of Wyoming.
3. That the tract of land used for this experimental and research work shall be in one body and that its location shall be mutually agreeable to both parties to this memorandum.
4. That this tract of land shall be used by the party of the first part free from hindrance or interference by the party of the second part for such tests and experimental trials with crops, livestock, poultry, irrigation practices, fertilizers, alkalinity, livestock pasturing, dry lot feeding of livestock, and all other problems related to agriculture, as the party of the first part may choose.
5. That the party of the first part may fence at its discretion said tract of 100 acres with a cattle tight fence.
6. That the party of the first part will select and pay the salary of a well trained man who is a graduate of an accredited State Agricultural College, to serve as superintendent of all of the experimental and research work.
7. That the party of the first part may select from the boys of the Wyoming Industrial Institute with the approval of the party of the second part, a sufficient number to perform all manual labor on the experimental tract; that these boys shall continue through at least one crop season so as to become acquainted with experimental procedure and technique; provided, however, that no boy shall be used for such labor beyond the expiration of his committal period. That the superintendent of the experimental work or his men will be responsible for the boys checked out to him from the corridor until they are checked back in after the days work is completed.
8. That the superintendent of experimental work will employ all reasonable means to teach the science of agricultural practices to all boys

detailed to work in the experimental crop fields or with the livestock feeding tests, to the end that such boys upon completing their time at the Wyoming Industrial Institute may be prepared by actual training to assume responsibility as experimental farm technicians or superintendents or as skilled workers for commercial enterprises in agriculture.

9. That the superintendent of experimental and research work will, if requested by the superintendent of the Wyoming Industrial Institute, act in an advisory capacity in planning the general agricultural program of the Wyoming Industrial Institute.

10. That the party of the first part may use implements, tools, power and other equipment located at the Wyoming Industrial Institute in the prosecution of the experimental and research work when not in use at the Industrial Institute.

11. That all funds for the operation of this experimental and research program as provided by the 1947 Wyoming State Legislature shall be administered by the party of the first part.

12. That the party of the second part will, if available, provide modern housing accommodations for the superintendent and his family.

13. That all crop residues above seed requirements for the following year and amounts for exchange with other experimental institutions and agencies and small amounts of seed to be used by farmers for demonstrations and testing shall belong to the party of the second part.

14. That the party of the first part and the party of the second part may jointly agree between themselves on a plan and the providing of facilities for experimental feeding tests with livestock, including cattle, sheep and swine.

15. That the party of the first part shall, at the conclusion of each season's work, prepare a full and complete report of the same and deliver said report to the party of the second part; and in State Legislature years, copies of the report shall be delivered within five days after the convening of that body, to the President of the Senate and the Speaker of the House.

16. That all questions pertaining to any phase of the experimental work which cannot be amicably settled by the superintendent of the Wyoming Industrial Institute and the superintendent of the experimental work shall be considered and disposed of by one representative of the party of the first part and one representative of the party of the second part, sitting as a joint committee.

17. That the party of the first part may publish results of the experimental work from time to time and shall give, in all such publications, full credit to the party of the second part for its contribution to the work.

18. That an advisory committee consisting of five to seven persons living in the Big Horn Basin and who are directly interested in irrigated agriculture and livestock production may be selected by the parties to this memorandum, acting jointly, to serve in an advisory capacity on the experimental and research work, when called upon by either party to this

memorandum.

BOARD OF TRUSTEES OF THE UNIVERSITY
OF WYOMING

BY _____

Title _____

WYOMING BOARD OF CHARITIES AND REFORM

BY /s/ Lester C. Hunt

May 5, 1947

Title _____

Industrial Institution near Worland with the understanding that the income from the sale of experimental animals go into University sales fund for the station. This motion was seconded by Mr. Watenpaugh and carried.

Upon the motion of Mr. Watenpaugh, the Board declared that the Trustees were in agreement with the policy regarding the relationship between Land-Grant Colleges and the Bureau of Reclamation as appearing in the President's report. This motion was seconded by Mr. Del Monte and carried.

At 2:00 P.M. bids covering alterations to Old Main building were received and publicly opened and read as follows:

Spiegelberg Lumber and Building Co.	\$240,655
J. P. Steele, Contractor.	\$210,870

After discussion Mr. McCracken moved that all bids be rejected, that the architects be instructed to revise plans and specifications in order to provide for elimination of such features as must necessarily be abandoned in order to keep the cost of the project within the appropriation available, and that new bids be called for on this basis. This motion was seconded by Mr. Del Monte and carried.

The Board then fixed the date for the next meeting to be January 24, 1948, at which time bids will be received for the construction of the new men's dormitory and alterations to Old Main building.

The Trustees also declared that they wished to receive bids for the addition to Knight Hall, and for the new Education building on February 28, and for the construction of the new Agricultural building in May.

It was then moved by Mr. McCracken, seconded by Mr. Sullivan and carried, that the name of Science Hall be changed to Geology Hall.

Mr. Burwell then moved that President Humphrey be authorized to attend a conference conducted by the Mountain States University Press in Denver on December 6 with authority to act on matters affecting this

*Land-Grant Colleges
& Bureau of Reclamation*

*Old Main Building
Alterations*

*Next Meeting
January 24*

*Building Program
Knight Hall
Education Bldg.
Agriculture Bldg.*

*Science Hall
Name Changed to
Geology Hall*

*Mtn. States Univ. Press
Conference in Denver*

University that may come before the conference. This motion was seconded by Mr. Watenpaugh and carried.

Dr. Cunningham then moved that President Humphrey appoint a committee to read and examine textbooks in use at the University of Wyoming, in the field of social sciences, to determine if such books are subversive or un-American. This motion was seconded by Mr. Del Monte and carried.

Textbook Examination

The President then presented a request from the Union Management Committee that membership fees to the Wyoming Union paid by staff members for the retirement of bonds be made voluntary instead of compulsory. After discussion, Dr. Cunningham moved that payment of such fees on the part of faculty and staff members should be obligatory but should be reduced to equal the fees paid by students. This motion was seconded by Mrs. Patterson and carried.

*Fees
Wyoming Union*

Mr. McCracken then moved that an appropriation of \$10,415 be made to the Department of Athletics to cover the cost of renovating and equipping Talbot Hall for use as a dormitory and dining room. This motion was seconded by Mr. Burwell and carried.

*Appropriation
Athletics*

Upon the motion of Mr. Sullivan, Dr. J. R. MacNeel was granted a sabbatical leave of absence from January 18 to May 18 at 40% of his regular salary. This motion was seconded by Mr. McCracken and carried.

*Leave of Absence
Sabbatical
Dr. J. R. MacNeel*

Mr. McCracken then moved that Ira Moore Stevens be appointed Instructor and Research Assistant in Agricultural Economics with the Hope-Flannagan investigational work at a salary rate of \$3,204 on a twelve months' basis with one month vacation, effective December 1, 1947. This motion was seconded by Mr. Sullivan and carried.

*Appointment
Ira Moore Stevens*

The President then reported that the Hope-Flannagan Research and Marketing fund paid to the University by the United States had been reduced and that our budget must be reduced accordingly from \$15,640 to

*Federal Funds
Hope-Flannagan Res.
+ Marketing Fund.*

\$13,034.67. Upon the motion of Mr. Burwell, seconded by Mr. Sullivan and carried, this budget correction was approved.

Mr. Burwell then moved that the offer from C. C. Cochran to sell the University a tract of land across Grand Avenue, south of the campus, be declined. This motion was seconded by Mr. Watenpaugh and carried.

Mr. Burwell and the Comptroller were appointed a committee to interview officials of the Ohio Oil Company and the Rocky Mountain Gas Company regarding a new contract covering the furnishing of gas to the University and report to the Executive Committee.

Mr. Watenpaugh moved that President Humphrey and the Comptroller be appointed a committee to arrange with the Fox Intermountain Amusement Corporation for the showing of motion pictures on the campus for the benefit of the student body. This motion was seconded by Mr. Del Monte and carried.

Upon the motion of Mr. Sullivan, the salary of Herbert W. Brettell, who is on limited service, was increased from \$600.00 to \$750.00 per year effective July 1, 1947. This motion was seconded by Mr. Watenpaugh and carried.

Upon the motion of Mr. Watenpaugh, \$600.00 was appropriated for truck or bus rental to transport students, in the Department of Physical Education enrolled in skiing classes, to the Summit during the winter quarter. The University will receive reimbursement from the fee of \$4.50 per student charged for this purpose. This motion was seconded by Mr. Del Monte and carried.

Upon the motion of Mr. Sullivan, the sum of \$3,500 was appropriated to the Comptroller's office in order that fees may be paid as required by the Workmen's Compensation law. This motion was seconded by Mr. Del Monte and carried.

Land
C. C. COCHRAN

Power Plant
Burwell & Comptroller
to interview officials
of OHIO OIL Co.

Fox Theater

Salary Increase
Herbert Brettell

Appropriation
Physical Education

Appropriation
Comptroller's
Office

Mr. Del Monte then moved that the Board go on record reaffirming its confidence in Head Football Coach Bowden Wyatt and his good influence over young men on his squad. The Secretary was instructed to write Mr. Wyatt and inform him of this resolution. This motion was seconded by Mr. Burwell and unanimously carried.

Coach B. Wyatt

Mr. McCracken then moved that an appropriation of \$5,423 be made to cover the construction of an additional service unit containing showers, laundry and toilets in the Veterans Village. This appropriation is to be paid out of rents from Veterans Village housing. This motion was seconded by Mr. Del Monte and carried.

*Appropriation
Veterans Village*

Mr. Sullivan moved that an appropriation of \$1,500 be made to the contingent in the Comptroller's office. This motion was seconded by Mr. Watenpugh and carried.

*Appropriation
Comptroller's Office*

Mr. Sullivan moved approval of an appropriation of \$4,000 for fire insurance. This motion was seconded by Mr. Del Monte and carried.

*Appropriation
Fire Insurance*

It was moved by Mr. Sullivan, seconded by Mrs. Patterson, and unanimously carried that Dr. G. D. Humphrey's contract as President of the University of Wyoming be renewed for the three-year period July 1, 1948 to June 30, 1951, at a salary of \$12,000 per year and with other emoluments.

*President Humphrey
Contract Renewed*

President Simpson announced appointment of the following committees for the present year:

*Committees
Board of Trustees*

EXECUTIVE COMMITTEE

Mr. Sullivan, Mr. McCracken, Dr. Cunningham, President Simpson, Ex-Officio.

HONORARY DEGREE

Mr. Simpson, Mr. McCracken, Mr. Burwell

PHYSICAL PLANT AND EQUIPMENT

Mr. Sullivan, Chairman, Mr. Watenpugh, Mr. Del Monte, Mrs. Patterson.

ATHLETIC COMMITTEE

Mr. Simpson, Mr. McCracken.

The President then presented, for the information and consideration of the Trustees, the following letter and study prepared by Dr. George E. Hollister, Head of the Department of Elementary Education. The study, which presents a comparison between salaries of University elementary school teachers and teachers in other leading cities in the state, brings out a very serious problem with which we are faced at this time.

*College of Education
Salaries*

July 30, 1947

President G. D. Humphrey
University of Wyoming
Campus

Dear Dr. Humphrey:

You will recall that about six weeks ago I had the opportunity to talk with you regarding the salaries paid to the members of our elementary school staff. At that time I made the statement that if the members of our staff had taken positions in the larger cities of the state at the same time that they came to the University, they would now be receiving several hundred dollars more in salary. You asked me to secure specific data that would prove this point. The accompanying page of tabulated material is in response to that request.

I should like to call your attention to the fact that all of the figures represent those of regular classroom teachers except the figures in parentheses in the Casper column. You realize that all the members of this staff are called upon to teach college courses, carry on research in our field, and are responsible for the actual training of the teachers who enter the school systems of the state. One would therefore expect that their salaries would be larger than those of the classroom teachers. It would seem that the figures in parentheses for the Casper column where \$300 extra is added for principals and supervisors would make a figure more comparable.

I am sure that you are aware of the difficulty we will have in securing and holding adequate members for our elementary school staff under these salary conditions.

I have shown these figures to Dean Schwiering and have talked over this problem with him. I have his approval to transmit this study to you. We have confidence that you will do all you can to help us solve this very urgent problem.

Yours truly,

/s/ George E. Hollister

George E. Hollister, Head
Department of Elementary Education

The President then presented an agreement which has been entered into between the University of Wyoming and the Wyoming Game and Fish Department for the purpose of a cooperative enterprise for research in wildlife preservation and restoration.

MEMORANDUM OF AGREEMENT

This Agreement made and entered into, in duplicate, this 1st day of October, 1947, by and between the University of Wyoming, hereinafter referred to as University, acting by and through its President and the Wyoming Game and Fish Department, hereinafter referred to as Department, acting by and through its Commissioner, and in consideration of the premises and mutual covenants herein contained agree,

WITNESSETH:

The University agrees to join the Department in a cooperative laboratory enterprise for research in wildlife preservation and restoration, and pursuant thereto shall:

1. Make available to such cooperative program on its campus one room suitable for use and to be used as the laboratory room one room suitable for use and to be used as an office; and one room to be used as either a storage room or as additional office space, or both.

2. Furnish and pay all utilities necessary for the proper conduct and use of the premises aforesaid including heat, light and water.

3. Make available to the Department the services of one Ralph F. Honess, one of its employees, to direct the laboratory and program, provided that the demands for such services by the Department shall not exceed one-half working day, of each day, of the time of the said Honess.

The Department agrees to join the University in the cooperative laboratory enterprise aforesaid and pursuant thereto shall:

(a) From its funds, and at its own cost, the Department will cause to be done all remodeling and renovating necessary to make suitable for use for the purposes aforesaid to the premises aforesaid; and provided further that no part of said costs shall be chargeable to or paid out of the project known and described as project number 33-R.

*Memorandum of
Agreement
Univ. of Wyoming &
Wyo. Game & Fish
Dept.*

(b) Furnish, and pay for, all necessary laboratory equipment and supplies for purposes herein.

(c) To pay one-half ($\frac{1}{2}$) of the annual salary of \$4,008.00 now paid to the said Honess by the University, such payment to be made in monthly installments in the sum of \$167.00 each month.

(d) To employ all personnel necessary for efficient operation of the laboratory aforesaid provided that, if available, preference shall be given to graduate students of the University and provided further that approval of the Department and the Coordinator of Federal Aid in Wildlife Restoration to appointments of such personnel shall be first had and obtained.

It is Further Understood and Agreed that the terms and conditions of this Agreement shall be in full force and effect from the 1st day of October, 1947, to and including the 30th day of September, 1948.

IN WITNESS WHEREOF, the parties acting through the officers thereof have hereunto affixed their signature on the day and year first above written.

UNIVERSITY OF WYOMING

ATTEST:

/s/ J. A. Hill

by /s/ G. D. Humphrey
Its President

WYOMING GAME AND FISH DEPARTMENT

/s/ S. J. Giaccolletti
Secretary

by /s/ Lester Bagley
It's Commissioner

The President reported on the Hudson Dormitory project as follows:

On September 24 the President, the Comptroller, the Assistant to the President, and the Superintendent of Buildings and Grounds, conferred with Mr. Harry W. Morris, Project Engineer, and Mr. J. E. Prisin-Zano, Attorney for the Public Housing Administration of San Francisco. The terms of the contract for the completion of the Hudson Dormitory were agreed upon and are as follows: (1) the

Hudson Dormitory

Public Housing Authority will pay the University \$260,000 for the completion of the building; (2) thirty per cent of that amount, or \$78,000, will be sent to the University immediately; (3) the remainder will be paid on the basis of ninety per cent of the work accomplished per month, the Authority retaining ten per cent pending final acceptance of the building. The contract was examined by Mr. Sullivan and Mr. Simpson and signed by the latter.

The President received notification that the University should assume custody of the building at 5:00 p.m. on October 3. After this notification had been received, the Comptroller, with the permission of the President, instructed the J. P. Steele Company to proceed with the completion of the dormitory. Accordingly, work has begun on the project, which the contract states is to be completed by the first of March.

The President presented for consideration by the Trustees, the "Agreement for the Provision of Counselor Training between the University of Wyoming and the State Board for Vocational Education" for the fiscal year July 1, 1947, to June 30, 1948.

AGREEMENT FOR THE PROVISION OF COUNSELOR TRAINING
BETWEEN
THE UNIVERSITY OF WYOMING
AND THE
STATE BOARD FOR VOCATIONAL EDUCATION

(For the fiscal year beginning July 1, 1947, and ending June 30, 1948)

The State Board for Vocational Education has designated the University of Wyoming as the counselor training institution for the State of Wyoming with the understanding that here-in-after named conditions are met. In order that plans for such training may be submitted to the U.S. Office of Education, and that there may be mutual understanding as to the various responsibilities for training, this agreement is entered into by the University of Wyoming and the State

*Agreement Between
Univ. of Wyoming &
Vocational Ed. Dept.*

Board for Vocational Education.

It is understood as a basis of this agreement that the Vocational Division of the State Department of Education is ready and willing to reimburse the University for fifty (50%) percent of the salary and expenses as here-in-after set forth for individuals employed as counselor trainers by the University or jointly by the University and the Vocational Division of the State Department of Education, according to the following provisions. These provisions are in conformity with the State Plan for Vocational Education in effect July 1, 1947.

I. The University of Wyoming will provide counselor training under the following conditions:

- (1) The resident training course for guidance counselors shall be given at the University of Wyoming.
- (2) A qualified counselor trainer shall be employed after a cooperative agreement between the University of Wyoming and the State Board for Vocational Education as to his or her qualifications.
- (3) A curriculum for counselor training will be outlined by the University of Wyoming and the State Department of Education cooperatively. This curriculum will conform to policies and regulations of the State Plans and be approved by the Office of Education, Washington, D. C., and changes made from time to time shall go through the same procedure outlined above.
- (4) The University of Wyoming will provide suitable rooms and adequate equipment for counselor training.
- (5) The University of Wyoming and the State Department of Education will make arrangements for adequate supervised practice in individual counseling for prospective guidance counselors. The amount and location of such practice shall be worked out cooperatively by representatives of the two institutions.
- (6) The University of Wyoming will report to the State Department of Education the qualifications and progress of prospective counselors in training and on such other detail as the State Board may request.

II. The University of Wyoming will provide in-service counselor training under the following conditions:

- (1) The University of Wyoming will provide for

summer school courses in guidance training on both under-graduate and graduate level. The courses offered will be selected by the University and the State Department of Education in cooperation from the list of reimbursed courses outlined in the State Plans for Vocational Education.

- (2) In-service training on an itinerant basis will be provided by the University as extension courses given to teachers, counselors, vocational teachers and administrators in Wyoming schools. The courses to be given and the location of the training shall be determined by the University and the State Department in cooperation.

III. The State Board for Vocational Education will provide aid from Federal funds available for counselor training at the University of Wyoming and in the schools under the following general conditions:

- (1) Reimbursement will be allowed only for the expense of counselor training work done under plans approved by the University of Wyoming and the State Board for Vocational Education. Reimbursement will not be made unless, in the judgment of the University of Wyoming and the State Board for Vocational Education, there are sufficient students in a class to warrant the training.
- (2) Reimbursement will be given for one-half the regular awarded salary for the qualified counselor trainer employed under the cooperative agreement providing he or she teaches only such professional courses as are listed in the State Plans. If he or she teaches other subjects the salary will be prorated on the basis of the weekly program for counselor training and reimbursement will be given for one-half salary paid for teaching professional courses in counselor training.
- (3) Reimbursement will be given for one-half of salaries paid for teaching special summer school courses in guidance approved by the University of Wyoming and the State Department of Education.
- (4) Reimbursement will be given for one-half of the cost of such clerical or stenographic help and for instructional supplies as may be needed to carry on the counselor training program.

- (5) Reimbursement will be given for one-half of the travel expenses incurred by the person qualified to do the counselor training. Travel funds to be used and defined as set forth in State Plan for O.I.G. Service. Travel will be guided by all rules set up for travel in the State Plan.
- (6) Reimbursement will be allowed for one-half of the cost of the office supplies and printing used for counselor training. The cooperative agreement must be secured on all printing prior to having the work done.
- (7) The following budget for counselor training during the year beginning July 1, 1947 and ending June 30, 1948 is hereby approved:

	University Funds	Federal Funds
College Program, Resident -		
Salary, Resident Counselor Trainer (half time)	\$1,104	\$1,104
Travel, Counselor Trainer	150	150
Equipment and Supplies (instructional)	200	200
Clerical	1,000	1,000
Office supplies	200	200
In-service training		
Salary, Itinerant Counselor Trainer	1,500	1,500
Travel	1,110	1,110
Equipment and Supplies (instructional)	200	200
Training films	200	200
	\$5,664	\$5,664

This agreement to become effective July 1, 1947. Subscribed to by -

For the State Board

For the University of Wyoming

Signed:

State Director, Vocational
Education

Signed:

Dean, College of Educa-
tion, University of Wyo-
ming

Signed:

State Superintendent of
Public Instruction

Signed:

President, University of
Wyoming

Signed:

 President, State Board of
 Vocational Education

A discussion was then held on the report of the veterans housing requested from Hall and Meeboer on August 2. Such a report is shown immediately below, indicating the income, expenses, and balances in the various veterans' housing projects. It will be noted that during the ten-month period ending September 30, 1947 a balance of \$5,435.26 has accrued in all veterans' housing projects. It will also be noted, however, that the trailer project is in arrears by almost \$14,000. It is hoped that the deficit rate on the trailers will be reduced during the present school term.

The Trustees will also find included in the report of Hall and Meeboer the number of units in the veterans' housing projects, the fair value rental scale, and the number of units presently vacant. Most students are not required to pay the fair value rent approved by the Federal Public Housing Authority. The adjusted rate actually paid averages about \$26 per month for tenants in the row apartments. Adjusted value rents have not yet been computed for other housing units.

OPERATING STATEMENT
 VETERANS HOUSING
 ACCRUAL BASIS
 December 1, 1946 to September 30, 1947

<u>Unit</u>	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
Row apartments	\$24,084.47	\$10,441.29	\$13,643.18
Prefabricated houses	13,053.52	2,223.88	10,829.64
Trailers	21,484.30	35,345.74	-13,861.44
Butler hut apartments and dormitories	10,676.34	15,530.14	- 4,853.80
72-man dormitory	<u>3,511.31</u>	<u>3,833.63</u>	<u>- 322.32</u>
Totals	\$72,809.94	\$67,374.68	\$ 5,435.26

Veterans Housing

Accommodations, Fair Value Rental Scale and Vacancies

<u>Unit</u>	<u>Fair Value Rent</u>	<u>No. Units Vacant</u>
Row apartments:		
8 no-bedroom	\$29.50 per month	2
24 one-bedroom	32.00 " "	none
128 two-bedroom	36.00 " "	none
16 three-bedroom	40.00 " "	none
Prefabricated houses:		
27 one-bedroom (students)	33.25 " "	none
2 two-bedroom (students)	35.75 " "	none
11 one-bedroom (employees)	50.00 " "	none
2 two-bedroom (employees)	60.00 " "	none
Trailers:		
17 expansible	23.00 " "	none
113 standard	18.00 " "	12
Butler hut apartments:		
26 two-bedroom (students)	41.75 " "	2 not completed
78 one-bedroom (students)	37.25 " "	18 not completed
10 two-bedroom (employees)	42.00 " "	none
10 one-bedroom (employees)	48.50 " "	none
Butler hut dormitories:		
122 rooms	\$2 per man per week,) three in room : 4 rooms	
	\$3 per man per week, : vacant two in room)	
72-man dormitory	\$3.50 per man per week - no vacancies	

The following report was made to the Board of Trustees by F. Elton

Davis, General Chairman, Wyoming War Memorial:

Wyoming War Memorial

The work of organizing the Wyoming War Memorial Campaign started on June 18, 1947. The office of the director was established in the basement of the Union Building. On July 11 the State Steering Committee, which consists of G. D. Humphrey, Lester Hunt, F. Elton Davis, C. J. "Doc" Rogers, Everett Copenhaver, Keith Thomson, Tom Nicholas, and V. S. Christensen, was organized.

The County Chairmen, as of August 28, are: Ward Husted, Albany; E. O. Huntington, Big Horn; Eph Johnson, Carbon; Joe Sullivan, Converse; Frank Chittum, Crook; Blair Stouffer, Fremont; Will Lynn, Goshen; Lyman Yankee, Hot Springs, Bill Holland, Johnson; John Hollingsworth, Laramie; Pat Quealy, Lincoln; Walt Kingham, Natrona; Tom Miller, Niobrara; Milward Simpson, Park; Howard Fish, Platte; Mrs. Mabelle Oviatt, Sheridan; George Schmidt, Sweetwater; Fred Toppan, Teton; Lynn Richards, Uinta; Wally Smith, Weston. A meeting of the County Chairmen was held on July 23 and was attended by about half of the Chairmen.

The second piece of work to be undertaken was the preparation of the brochure, "What others do Wyoming can too."

The work of organizing Albany County was begun on August 1. In Albany County a committee of approximately one hundred sixty individuals was appointed by Ward Husted and his Division Chairmen, Elmer Redburn, Tom Craven, Ed Jackson, A. M. Pence, and John Stevenson. To date Albany County has attained a total subscription of \$125,573.05. The solicitation is not yet complete. There are a number of letters out to firms doing business in Laramie, with main offices in other communities, and the "clean-up" solicitation is yet to be held.

The work of organizing Carbon County was begun on August 2. Solicitation has not yet taken place there. The present schedule calls for solicitation to begin as of November 5.

The organization work in Laramie County was begun on September 2. John Hollingsworth and his Division Chairmen, Robert Black, Jack Mabey, George Redhair and O. D. Stevens, appointed a committee of about one hundred. The solicitation there has just begun and it is anticipated that it will be completed by the 7th of November.

The organization of the student and staff campaign was begun on September 26, under the leadership of Dr. S. H. Knight and Floyd Elmgren. To date the total subscriptions from the staff of the University of Wyoming are \$12,548.50, and the total amount subscribed by the students is \$2,892.50. Neither of these campaigns is complete.

The next area of solicitation is that of the Big Horn Basin. The County Chairmen of Park, Big Horn, Washakie, Hot Springs, and Fremont Counties will attend a meeting which is scheduled to be held at Thermopolis on November 3.

The schedule of other areas and their opening date of organization is as follows: Casper will open on January 5. Rock Springs, Kemmerer, and Jackson County Chairmen are to meet on November 24, and Division Chairmen, on February 17, 18, and 19. Torrington and Douglas Divisions will begin their work on April 12 and 13, and Sheridan and Gillette organization meetings will be held on April 14 and 15. This schedule permits the completion of the solicitation of all portions of the state by June 18, 1948.

The total amount of subscriptions from all sources is \$143,064.05. In addition to the above-mentioned campaigns, this includes a subscription of \$50 from Casper and \$2,000 from Cheyenne. There is good reason to believe

that if the other districts continue to be as successful as has Albany County, the minimum goal of \$500,000 can be secured throughout the state.

The meeting adjourned at 12:40 P.M., October 25.

Respectfully submitted,

Fay E. Smith

Fay E. Smith
Secretary

Meeting Adjourned.