

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

April 29-30, 1949

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Friday, April 29 in the Board room. The following members were present: President Simpson, Mr. Burwell, Mr. McCracken, Mr. Sullivan, Mr. Watenpaugh, Mr. Hansen, Mr. Del Monte, Mr. Reed, Governor Crane, Miss Stolt and Dr. Humphrey.

Mr. Del Monte moved, it was seconded by Mr. Reed and carried, that the Comptroller's report of March 14-15 be approved and that the minutes of March 14-15 be approved as corrected.

Mr. Burwell moved, it was seconded by Mr. Hansen and carried, that the following appointments be approved:

1. Effective September 1, 1949, the appointment of Mr. Theodore Butler as Instructor in Vocational Agriculture in the Department of Vocational Education, at a salary of \$3,600 for eleven months' service. The State Department of Education will reimburse the University for approximately one-half of this salary. He will replace Mr. S. H. Dadisman, who will retire this year.
2. Effective September 1, 1949, the appointment of Mr. J. Richard Plumb as Instructor in Business Administration, at a salary of \$3,504 for the academic year 1949-50. Mr. Plumb will serve as a supply during 1949-50 for Mr. Charles G. Kepler, who has been granted a leave of absence for study.
3. Effective September 1, 1949, the appointment of Mr. John L. McMullen as Instructor in Botany, at a salary of \$3,600 for the academic year 1949-50. He will replace Miss Dorothy Crandall, who has resigned.
4. Effective September 1, 1949, the appointment of Mr. Brainerd Mears, Jr. as Assistant Professor of Geology, at a salary of \$3,840 for the academic year 1949-50.

Roll Call

COMPTROLLER'S REPORT APPROVED
MINUTES APPROVED
AS CORRECTED

APPOINTMENTS

THEODORE BUTLER

J. RICHARD PLUMB

JOHN L. McMULLEN

BRAINARD MEARS,
JR.

5. Effective September 1, 1949, the appointment of Mr. William R. Steckel as Supply Assistant Professor of History, at a salary of \$3,600 for the academic year 1949-50. He will replace for one year, Miss Marjorie Morse, who has been granted a leave of absence without pay for study.

WILLIAM R. STECKEL

6. Effective September 1, 1949, the appointment of Mr. Richard W. Jeanes as Assistant Professor of Modern Languages, at a salary of \$3,420 for the academic year 1949-50.

RICHARD W. JEANES

Mr. Sullivan moved that, in accordance with the recommendation of President Humphrey and effective July 1, 1949, Mr. M. C. Mundell be named Dean of the College of Commerce and Industry, at a salary of \$7,040 per year. Mr. Mundell will replace Mr. W. E. Daniels, who has been serving as Acting Dean during the year 1948-49. This motion was seconded by Mr. Reed and carried.

*COMMERCE, COLLEGE of
M.C. MUNDELL
NAMED DEAN*

President Humphrey then presented the following resignations:

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Reason for Resigning</u>	<u>Date of Resignation</u>
<u>College of Agriculture</u>			
Bower, C. H.	Instr. in Vet. Sci. & Bact.	Personal Reasons	June 30, 1949
White, R. G.	Extension Agric. Engineer	No reason given	June 30, 1949
<u>College of Liberal Arts</u>			
Kuchmy, Peter	Instr. in Speech	No reason given	August 31, 1949
Van Horne, W. B.	Asst. Prof. of Physics	To do graduate study	August 31, 1949
<u>Wyoming Union</u>			
Tichac, Mrs. E.	Director	Does not wish to continue longer in position	June 30, 1949

C.H. BOWER

R.G. WHITE

PETER KUCHMY

W.B. VAN HORNE

E. TICHAC

Mr. Watenpaugh moved that the following leaves of absence be approved. This motion was seconded by Mr. Sullivan and carried.

1. Miss Hazel Olson, Assistant Professor of Rural Education, is granted a sabbatical leave for the academic year 1949-50 in order that she may continue her graduate study in the field of rural education at the University of Wisconsin. Miss Olson is to be paid forty per cent of salary for the period September 1, 1949, to August 31, 1950.
2. Mr. George T. Baxter, Instructor in Zoology, is granted a leave of absence without pay for the academic year 1949-50 in order that he may continue his graduate work at the University of Michigan.

Leaves of Absence

*HAZEL OLSON
SABBATICAL*

*George Baxter
leave without pay*

Mr. Watenpaugh moved that the request of the Student Senate for the 50¢ fee per student per quarter which the Trustees, at the March meeting authorized as a reduction to the student loan fee, be added to the present 50¢ student fee assessed and collected for public exercises and making the public exercises fee \$1.00. The reason for this shift of fees is to meet the demand of the students that the University provide more out of town professional entertainment in the field of concerts and road shows, and that the new entertainment should be of a lighter nature. This fee will become effective with fall registration of 1949. The following letter from President Keelan of the Student Senate to President Humphrey explains the method of handling this additional money. This motion was seconded by Mr. Del Monte and carried.

*FEE
50¢ REDUCTION IN
STUDENT LOAN FEE
ADDED TO PUBLIC
EXERCISE FEE*

April 5, 1949

President G. D. Humphrey
University of Wyoming
Laramie, Wyoming

Dear President Humphrey:

The Student Senate at their meeting of March 31, passed the following resolution:

"Whereas, the Public Exercises Committee is not bringing to the students the type of entertainment they desire, and

Whereas, the Public Exercises Committee is hampered by insufficient funds, now therefore be it resolved:

1. That the Senate request the Board of Trustees to approve the transfer of the 50¢ deduction from the Student Loan Fee to the jurisdiction of the Public Exercises Committee; and
2. That the fund accumulated from such fees be expended by the Public Exercises Committee; and
3. That final decision on entertainment features financed from this fund be in the hands of student representatives on the Committee, subject to Senate approval."

If you will approve this and present it to the Board of Trustees for their approval I would appreciate it greatly.

I have spoken to Mr. Smith about this fee transfer, and he has signified his willingness to adopt such a procedure.

Very truly yours,

/s/ RONALD G. KEELAN
President ASUW

Upon the motion of Mr. Del Monte, the minutes of the meeting of the Board of Trustees of January 10, 11, 1947 are amended by the adoption of the following policy in lieu of paragraph (I) appearing on page 1005. This motion was seconded by Mr. Watenpaugh and carried.

"Recommendations with regard to promotion and tenure of staff members will be made by the Dean of the Division of Adult Education and Community Service after advising with the Council for the Division. These recommendations will be made to the President and his Advisory

TENURE

Committee, who in turn will recommend to the Board of Trustees."

Upon the motion of Mr. Del Monte, the salary of John W. Bailey, Freshmen Football Coach, is corrected to read \$5,088 instead of \$4,704 as appearing in the Addendum to the President's Report and the minutes of the March 12-13, 1949 meeting. This motion was seconded by Mr. Reed and carried.

It was moved by Mr. Reed, seconded by Mr. Del Monte and carried, that the following resolution covering the handling of contractor's change orders affecting the construction contracts be approved.

R E S O L U T I O N

WHEREAS, in the course of construction of new buildings on the University campus by building contractors, it has been necessary from time to time to execute change orders to the original contracts, which change orders have as a general practice been signed on behalf of the University by the Secretary of the Board of Trustees;

AND WHEREAS it is anticipated that from time to time it will be necessary to execute other and additional change orders during the course of the University building program;

AND WHEREAS coordination between the Board of Trustees and the office of the President is indispensable in such matters;

NOW, THEREFORE, BE IT RESOLVED that all change orders heretofore executed by the Secretary of the Board of Trustees on behalf of the University be, and they are hereby, ratified and confirmed by the Board of Trustees as the official act of the Board.

BE IT FURTHER RESOLVED that when future change orders, not exceeding \$3,000, are deemed necessary and desirable, they be executed by the Secretary of the Board of Trustees and by the President of the University, jointly; all change orders in excess of \$3,000 shall be approved only by the Secretary of the Board of Trustees and the President of the University, jointly with the Chairman of the Physical

*CORRECTION IN
SALARY of J. BAILEY*

*RESOLUTION
Affecting CONTRACTOR'S
CHANGE ORDERS*

Plant and Equipment Committee of the Board, or in his absence, another member of that committee; and the Board of Trustees does hereby ratify and confirm all such change orders hereafter so signed as the official acts of the Board of Trustees to be reported in detail at its next meeting. (Note: All change orders to date will be listed in the Board Report for the May 12th meeting.)

Mr. Burwell then moved that the report of the committee to study job titles, specifications and salary scales be approved as follows: This motion was seconded by Mr. McCracken and carried.

*REPORT ON JOB TITLES
SPECIFICATIONS AND
SALARY SCALES*

March 12, 1949

Dr. G. D. Humphrey, President
University of Wyoming
Campus

Dear President Humphrey:

At your request, dated June 8, 1948, your committee to study job titles, job specifications, and standard salary scales submits the attached report for your consideration.

The committee wishes to commend and bring to your attention the valuable service of Secretary Bryant.

Respectfully submitted,

Fay E. Smith, Chairman
E. C. Bryant, Secretary
Forest Hall
H. T. Person
L. G. Meeboer

REPORT OF THE COMMITTEE TO STUDY
JOB TITLES, SPECIFICATIONS, AND SALARY SCALES

I. GENERAL

The Committee was appointed by President Humphrey, June 8, 1948 and instructed "to study job titles, job specifications, and standard salary scales...." In accordance with the President's instructions to study "all wages and salaries on the campus other than instructional and salaries of specialists," the following jobs were excluded from the study: faculty, library staff, part-time employees, department heads, specialists, farm labor, and professional employees. A separate report covering student workers has previously been delivered to the President's office.

II. THE CLASSIFICATION

The classification recommended by the Committee has seven major categories, some of which are broken down into subclasses. The detail of the classification is given in the accompanying tabulation, and is self-explanatory. The effort has been made to prepare broad classifications of related jobs within similar salary ranges, such as "office workers," rather than a large number of specifically defined jobs such as "typist," "stenographer," "statistical clerk," etc. This policy is deemed to be desirable from the standpoints of flexibility and enforcement of the classification. The classification has been designed to encompass the current classification in effect in the Department of Buildings and Grounds.

III. SALARY RANGES

Salaries currently being paid employees, grouped according to the proposed classification, are shown in the accompanying table. The salary ranges recommended by the Committee are shown at the foot of the table. It will be noted that the minimum salaries are somewhat below those currently being paid, while the maximum salaries are set at approximately the current maximum or, in some cases, slightly below that figure. This policy

is considered advisable in view of the probable falling wage scales in the future. It is not intended that any salaries of present employees should be reduced to conform to the new salary ranges, if adopted.

IV. ADMINISTRATION OF THE CLASSIFICATION

It is recommended that the payroll office be given authority to classify personnel, and that disputed cases be settled by appeal to a committee which might or might not be composed of the same personnel as the present committee.

UNIVERSITY OF WYOMING
 PRELIMINARY CLASSIFICATION OF NON-ACADEMIC JOBS
 Prepared by the Job Study Committee, February 10, 1949

<u>Major Classification</u>	<u>Job Title</u>	<u>Description of Job</u>	<u>Examples of Positions Included</u>
Administrative and Specialist	No job title recommended	Non-academic personnel doing specialized work or in charge of over-all administrative functions.	Administrative assistant, non-academic department head, supervisor, private secretary to the President, specialists (such as coaches, extension workers and directors), superintendents, University cashier, purchasing agent, auditors and accountants (but not bookkeepers), comptroller, assistant comptroller, and business manager.
Responsible office personnel	Chief Clerk (may include an adjective in title, such as "Chief Accounting Clerk")	Employee is responsible for the functioning of an important segment of clerical, administrative, or fiscal work; generally supervises the work of a group of clerks, and receives only general supervision from his superiors.	Chief Clerk, Agricultural Extension; Head Payroll Clerk; Office Manager, etc.
	Secretary	Serves as secretary to the head of a major college or administrative department; work normally involves the handling of budgets and requires a wide knowledge of University administration and procedure.	Restricted to the secretaries to the Deans of the Colleges of Agriculture, Commerce, Education, Engineering, Law, Liberal Arts; to the Dean of the Division of Adult Education and Community Service; to the President; to the Registrar; to the Director of Alumni Relations; to the Supt. of Bldgs. & Grounds; to the Director of the Health Service; to the Assistant to the President; to the Comptroller; and to the Asst. Comptroller

<u>Major Classification</u>	<u>Job Title</u>	<u>Description of Job</u>	<u>Examples of Positions Included</u>
Office Workers	Clerk (may be preceded by an adjective; for example, statistical clerk, accounting clerk, stenographic clerk, etc.)	All types of office work, other than heads of offices and responsible office positions listed above. Includes persons performing the secretarial and stenographic functions for all department heads, except those listed above, as well as the more generally recognized "clerical" jobs.	Stenographer, clerk-typist, typist, accounting machine operator, statistical clerk, accounting clerk, records assistant, junior registration assistant, junior admissions clerk, registration clerk, postal clerk, transcript clerk, voucher clerk, student organizations cashier, record clerk, assistant cashier, budget control clerk, cashiers of self-sustaining activities, etc.
Foremen	Foreman (may be preceded by an adjective, for example, Carpenter Foreman)	Supervises the work of skilled workers or a large number of unskilled workers.	Campus foreman, carpenter foreman, fountain manager, shop foreman, chief custodian, paint foreman, chief of police, head fireman, chief cook, etc.
Skilled labor	Title descriptive of work performed, such as "carpenter," "plumber," etc.	Self-explanatory--such employees as are entitled to Union cards as skilled workers.	Painter, carpenter, electrician, plumber, etc.
Semi-skilled labor	Semi-skilled laborer	Helpers to the skilled trades, or campus labor involving some special training or experience which is not enough to qualify a skilled worker.	Truck driver, policeman, fireman's helper, painter's helper.
Unskilled labor	Laborer	Work which can be accomplished, under direction, by an untrained person.	Janitor, custodian, caretaker, laborer.
Cooks and housekeepers	Cook	Preparation of food to be served in the Commons, Knight Hall, Union, etc.	Cook, baker, cook's helper, etc.
	Housekeeper	Cleans rooms in living quarters and performs other related duties	Housekeeper, assistant housekeeper, cleaning woman, etc.

UNIVERSITY OF WYOMING
SALARIES CURRENTLY PAID NON-ACADEMIC PERSONNEL
December, 1948

Salary Ranges	Admin. and Spec.	Chief Clerk	Secretary	Clerk	Foreman	Skilled Worker	Semi- Skilled Worker	Unskilled Worker	Cook	Housekeeper
Under \$950	No sal- ary ranges									
\$ 950 - 1049	investi- gated								1	
\$1050 - 1149									3	2
\$1150 - 1249									3	12
\$1250 - 1349									4	4
\$1350 - 1449									3	5
\$1450 - 1549				1					2	2
\$1550 - 1649				6					3	
\$1650 - 1749				9					1	
\$1750 - 1849				20					2	
\$1850 - 1949			1	21						
\$1950 - 2049				22			1			
\$2050 - 2149				9	1				3	
\$2150 - 2249				4	1		2		2	
\$2250 - 2349			2	7					1	
\$2350 - 2449				4	1		1		5	
\$2450 - 2549		1	2	1			9		7	
\$2550 - 2649			2				4		17	
\$2650 - 2749		1	2	1	2		1		1	
\$2750 - 2849		1			1		3		1	
\$2850 - 2949			1		1		2		1	
\$2950 - 3049		1	2		1		4		1	
\$3050 - 3149			1				6			
\$3150 - 3249							1			
\$3250 - 3349		1					29			
\$3350 - 3449										
\$3450 - 3549					1					
\$3550 - 3649		1			4					
\$3650 - 3749					1					
\$3750 - 3849			1		7					
\$3850 - 3949					1					
Over \$4049										
Recommended Range	No floors or ceilings	2400 to 3600	2100 to 3300	1500 to 2700	2100 to 4008	2700 to 3480	1860 to 3060	1500 to 2700	960 to 2160	1200 to 1680

Mr. Hansen moved that President Simpson be requested to write a letter of commendation to Dean John A. Hill of the College of Agriculture showing that the Board recognizes the honor which has been bestowed upon him by "The American Society of Animal Production" in declaring Mr. Hill to be the outstanding livestock man of 1949 in the United States. This motion was seconded by Mr. Del Monte and carried.

DEAN J. A. HILL
HONOR BESTOWED UPON
HIM BY AMER. SOC. OF A.P.

President Simpson was also requested to write a letter to Registrar R. E. McWhinnie recognizing his election as National President of the American Association of Collegiate Registrars.

REGISTRAR McWHINNIE
ELECTED AS NATIONAL
PRES. OF COLL. REGISTRARS.

Upon the motion of Mr. Hansen, the Board of Trustees approved the announcement of "The Wyoming Alpha Zeta Chapter 41 of the National Agricultural Professional - Honorary Fraternity of Alpha Zeta" awarding two scholarships in accordance with the brochure attached to the President's Report. This motion was seconded by Mr. Watenpaugh and carried.

SCHOLARSHIPS
WYO. ALPHA ZETA
CHAPTER 41 OF NATL.
AGRIC. PROF.

Upon the motion of Mr. McCracken, President Simpson was requested to write a letter acknowledging and thanking Alpha Zeta for the awarding of two scholarships to young farmers of Wyoming each year. This motion was seconded by Mr. Watenpaugh and carried.

Mr. McCracken then moved that the following appointments be approved. This motion was seconded by Mr. Reed and carried.

APPOINTMENTS

1. Effective September 1, 1949, the appointment of Mr. Jean F. Messer as Assistant Professor of Accounting, at a salary of \$4,008 for the academic year 1949-50. He will replace Mr. Albert B. Short, who resigned at the beginning of the winter quarter of this year.
2. Effective September 1, 1949, the appointment of Mr. Sam Rosen as Supply Assistant Professor of Economics, at a salary rate of \$3,600 for the academic year 1949-50. He will replace for one year Mr. E. R. Kuchel, who has been granted a leave of absence for study.

MR. JEAN MESSER

SAM ROSEN

3. Effective July 18, 1949, the appointment of Miss Margaret Miller as Head of the Circulation Department in the University Library, at a salary of \$3,132 for eleven months' service.

MARGARET MILLER

Mr. Del Monte moved that the Albany National Bank and the First National Bank, both of Laramie, be designated depositaries for University funds for the coming year, and that deposits shall not exceed the \$200,000 collateral security posted by each of the banks. This motion was seconded by Mr. Hansen and carried.

*DEPOSITARIES
ALBANY NAT'L BANK
FIRST NAT'L BANK*

President Humphrey then informed the Board that in accordance with Board instructions, that he, together with President Simpson and the Comptroller, had journeyed to Denver and interviewed Mr. Watson A. Bowes and Mr. Gerald T. Hart, Real Estate Appraisers, who are highly recommended by their national association. Mr. Bowes and Mr. Hart are expected on the campus May 21 to look over the University and will inform University officials of their fees covering the appraisal which the Board requests. The appraisal is needed for balance sheet purposes and to enable University officials to rewrite the insurance policies to get the kind of coverage needed and at the price which the University can afford to pay. Mr. McCracken moved, it was seconded by Mr. Del Monte and carried that these negotiations be approved.

*REAL ESTATE APPRAISERS
BOWES-HART*

* Mr. McCracken moved, it was seconded by Mr. Watenpaugh and carried, that the following policy covering the retirement of President Humphrey be approved:

*LIMITED SERVICE
PRESIDENT HUMPHREY*

"The President of the University of Wyoming shall be placed on limited service at the age of sixty-five, at a salary of \$4,200 per year. The maximum shall be paid after fifteen years of service. If the President is placed on limited service, either at his own request or at the pleasure of the Board of Trustees, before having served fifteen years, he shall receive a proportionate part of the maximum limited service salary rate, computed on the basis of the number of years he has served. For example, should the President go on limited service at the end of ten years, his salary would be $\$2,800 = (\$4,200 \div 15) \times 10$."

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MARGARET MILLER

Mr. Del Monte moved that the Albany National Bank and the First National Bank, both of Laramie, be designated depositories for University funds for the coming year, and that deposits shall not exceed the \$200,000 collateral security posted by each of the banks. This motion was seconded by Mr. Hansen and carried.

DEPOSITARIES
ALBANY NAT'L BANK
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President Humphrey then informed the Board that in accordance with Board instructions, that he, together with President Simpson and the Comptroller, had journeyed to Denver and interviewed Mr. Watson A. Bowes and Mr. Gerald T. Hart, Real Estate Appraisers, who are highly recommended by their national association. Mr. Bowes and Mr. Hart are expected on the campus May 21 to look over the University and will inform University officials of their fees covering the appraisal which the Board requests. The appraisal is needed for balance sheet purposes and to enable University officials to rewrite the insurance policies to get the kind of coverage needed and at the price which the University can afford to pay. Mr. McCracken moved, it was seconded by Mr. Del Monte and carried that these negotiations be approved.

REAL ESTATE APPRAISERS
BOWES-HART

* Mr. McCracken moved, it was seconded by Mr. Watenpaugh and carried, that the following policy covering the retirement of President Humphrey be approved:

LIMITED SERVICE
PRESIDENT HUMPHREY

*

Mr. McCracken moved, it was seconded by Mr. Watenpaugh and unanimously carried, that, since the limited service plan of the University states that special provisions shall be made for the President of the University, and since the present limited service plan will not apply to any President except the incumbent, the following limited service provision be adopted for the President of the University and made effective May 1, 1949

Governor Crane then raised the question as to the availability of University building stone which state officials are considering for use in the new State Office building in Cheyenne. After discussion Mr. Watenpaugh moved that the University is willing and able to furnish such stone as may be needed for this construction. This motion was seconded by Mr. Del Monte and carried.

*STATE OFFICE Bldg.
CHEYENNE
UNIV. FURNISH STONE*

Then followed a discussion of the stone which the University is furnishing the J. P. Steele Construction Company for the several buildings now under way and the character of the stone as placed in the buildings. President Humphrey was given authority to settle these questions with Mr. Steele and to determine the percentage that is necessarily wasted when quarry blocks are cut. It was agreed that no allowance should be made for quarry blocks 3 and 24, nor for the 322,010 pounds of ashlar which the University cut and delivered.

*J.P. STEELE CONST. CO.
DISCUSSION OF STONE*

Mr. Hansen moved that an appropriation of \$1,300 be appropriated to carry expenses of the Board of Trustees for the balance of the present year. This motion was seconded by Mr. Watenpaugh and carried.

Upon the motion of Mr. Watenpaugh the Secretary was instructed to inform Mr. J. C. Mathews of Gillette, Wyoming, that while the University is interested, it is unable to purchase the 320 acres adjoining the University farm at this time due to the fact that it is necessary to wait until the committee appointed by the legislature makes its report with regard to all state farms. The Trustees are, however, willing to lease this land for two years with option to buy, including mineral rights, if Mr. Mathews is willing to negotiate such a lease at a rental which the University can accept. This motion was seconded by Mr. Reed and carried.

*LAND
J.C. MATHEWS - GILLETTE*

Upon the motion of Mr. Watenpaugh, seconded by Mr. Sullivan and carried, the Board approved a Memorandum of Agreement, which had been negotiated by President Humphrey and President Simpson between the

*MEMO. of AGREEMENT
BETWEEN UNIV. and
NORTHEAST JUNIOR
COLLEGE*

University and the Northeast Junior Agriculture College at Sheridan. In accordance with the recommendations of a sub-committee of the College Advisory Committee and approved by the Board of Trustees of School District No. 7 at Sheridan, the President of the University and the President of the University Board of Trustees are authorized to sign this Memorandum Agreement.

Mr. Hansen then moved that President Humphrey be authorized to negotiate Memorandum Agreements, similar to the one at the Northeast Junior Agriculture College, with the Northwest Center at Powell, the Southeast Center at Torrington and the Casper Junior College. This motion was seconded by Mr. Reed and carried.

Dr. Arthur J. Klein, consulting expert in the field of higher education who has been preparing a study of this University for some time, was called before the Board to submit and discuss his final report known as the "University of Wyoming Developmental Study". Several hours were given to this discussion with Dr. Klein. Many changes were made by Dr. Klein, President Humphrey and the Trustees with the result that the report will be rewritten and will be brought before the Trustees at a later date for such action as the Board may see fit to take.

Mr. Hansen moved, it was seconded by Mr. Burwell and carried, that the position of Vice President of the University, proposed in the Developmental Study, be not created at this time and that the several references to the Vice President appearing in the report should be removed without prejudice.

President Humphrey then submitted the following brief covering a proposed transfer of University employees now under limited service to the State Employees' Retirement Association. Mr. Forest Hall was called in for counsel. Mr. Reed moved that Mr. Hall should present the possibility of such transfer to those limited service employees who are interested and assist them in transferring to the state plan if they should wish to do so,

*MEMO. of AGREEMENTS
NORTHWEST CENTER
SOUTHEAST CENTER
CASPER JUNIOR COLL.*

*DR. ARTHUR KLEIN
U.W. DEVELOPMENTAL
STUDY*

*STATE EMPLOYEES'
RETIREMENT ASSOC.*

with the understanding that the University must in no way be responsible if any difficulty should arise; and that the Law School is requested to draw up a release between the employee transferring and the University which will cover legal questions pertaining to the transfer. This motion was seconded by Mr. McCracken and carried.

LIMITED SERVICE EMPLOYEES

The State Employees' Retirement Board has ruled that persons on limited service are State employees and therefore eligible to join the State Employees' Retirement Association. This means that persons now on limited service could join the State system upon the payment of \$10.00 for each year of prior service, a \$10.00 membership fee, \$5.00 dues, and 5 per cent of their present limited service salaries for the following lengths of time:

- (1) one year if the employee is now 70 or over, which payment may be made in one lump sum, or
- (2) until reaching 70 years of age or until otherwise eligible for retirement.

In many cases, persons now on limited service would receive larger pensions under the State plan. In other cases, they would receive about the same amount and would be reluctant to change their present status. Most employees under limited service do not have the financial resources to make the payments required of them should they join the State Employees' Retirement Association. The question then arises, "Should the University make such payments for some or all of these people, thereby eliminating its obligation to continue present limited service contracts?"

Mr. Trelease, Associate Professor of Law, was asked to investigate the legality of making the payments in question. His opinion is attached.

28 April 1949

Mr. Forest Hall
President's Office
Campus

Dear Forest:

This letter is to confirm our conversation of yesterday. I understand that the State Employee's Retirement Board has ruled that employees of the University over seventy years of age, who are on Limited Service, are eligible for benefits under the State Employee's Retirement Act upon the payment of \$10.00 for each year of prior service, 5% of one year's present Limited Service salary, \$10.00 membership fee, and \$5.00 dues. Since many such employees do not have sufficient resources or income with which to make these payments, the question has been raised whether the University might legally make such payments for them. I understand that a possible objection has been made that such a payment would be a "donation to or in aid of any individual", prohibited by Section 6, Article 16, of the Wyoming Constitution.

It is my opinion that such a payment, made in consideration of a release by the employee of all further liability for Limited Service pay, under then existing or future contracts, would be a perfectly valid expenditure of University funds and would not be a "donation".

If the payment is made for a consideration it is not a donation. If such payment would relieve the University of an obligation for future payments which could greatly exceed the amount paid, it would certainly seem to be a valid expenditure, resulting in a substantial conservation of state funds.

These conclusions would not be altered by the fact that some such employees might join the State Retirement Plan even if the University did not make this payment. The relinquishment of their right of choice would constitute consideration and the University would be justified in approaching all such persons immediately in order to clarify its obligations and budget its expenditures. The above conclusion is likewise not affected by the provision in the act providing that a state employee of seventy or over, who is financially unable to make the contribution for prior service credit may be exempt. Some employees might prefer to continue to accept Limited Service salaries rather than submit proof of pauperism to the Board. The University would be justified again in making these payments for all such persons in order to remove this doubt.

A draft of the above letter has been read by Dean Hamilton, who authorized me to say that the above opinion meets with his approval.

Very truly yours,

/s/ Frank J. Trelease
Associate Professor of Law

If all eligible limited service employees were to be transferred to the State plan, the University would have to pay the State Employees' Retirement Association approximately \$9,805, if it bore all the necessary cost. In addition, the University would have to continue limited service payments to 21 employees for six months, to 2 employees for 6 years, and to another employee for 4 years. These latter payments would amount to about \$37,300. If all persons were to be continued on limited service as at present, the six-year cost would be about \$160,350. The over-all six-year saving to the University, if the limited service people were transferred, would therefore be \$160,350 - \$37,300 - \$9,805, or \$113,245.

For the fiscal year 1949-50 the sum of \$26,725 has been budgeted for limited service salaries. Only \$19,141 would be needed if limited service employees were transferred to the State plan. The saving for next year alone would be \$7,584. During the remaining five years needed to complete the transfer of all present limited service persons, the average annual saving would be about \$21,132.

The Trustees are requested to establish the policy which should be followed by the University.

Mr. McCracken moved that the sum of \$500. be appropriated to the State High School Athletic Association to cover their deficit in the recent basketball tournament. This is an addition to the \$1,000. which the University has already paid to tournament officials. Seconded by Mr. Reed and carried.

Mr. Hansen moved that the University purchase the oil painting "Cathedral Group of the Tetons" painted by Conrad Schwiering of Jackson and \$600. is appropriated for this purpose. This motion was seconded by Mr. Del Monte and carried.

Mr. Del Monte moved that the following letter written by Mr. McCracken be signed by the Secretary of the Board and delivered to the editor of the

*PAINTING
"CATHEDRAL GROUP
of the TETONS"*

Branding Iron. This motion was seconded by Mr. Sullivan and carried.

May 2, 1949

Mr. Francis J. Thornton,
Editor of Branding Iron,
University of Wyoming
Campus

Dear Mr. Thornton:

The attention of the Board of Trustees has been called to the editorial captioned: "Number Two Rumor" in the Branding Iron of April 7, 1949.

One phase of the editorial, that pertaining to the wholly untrue allegation of graft in connection with the letting of contracts for construction of buildings on the campus has been discussed by President Humphrey and you; and you have editorially retracted the statements made along this line.

The whole editorial is scurrilous. But for the purpose of this letter we shall confine our discussion to the paragraph which reads:

"Number two rumor says that the revolving fund system of book-keeping used at the University and throughout the state is making many of the lesser officials rich. The system is almost beyond an accurate audit and even then state figures are never published."

Either this charge is true or untrue. If it is untrue it is an obvious libel. If it is true you or the person who wrote the article assumably have full proof of the charges that are made. Otherwise you are guilty of irresponsibility as well as libel.

By order of the Board I have been instructed not only to call your attention to the foregoing points but to demand that you now supply the Board with information substantiating the charges contained in the paragraph in question, or publish unequivocal retraction in the same space in which the original editorial appeared.

That you will also print this letter in your editorial column is taken for granted.

Yours very truly,
Fay E. Smith,
Secretary, Board of Trustees

The Board then received Architects Porter, Bradley, and Castledine and Superintendent Jensen for a discussion of the building program now under construction by the J. P. Steele Construction Company. It was agreed that Mr. Jensen should have access to the various jobs and should be free to discuss matters pertaining thereto with the architects or President Humphrey as circumstances might dictate. He will not give any instructions to the

BRANDING IRON

*J.P. STEELE CONS. CO.
DISCUSSION OF
BUILDING PROGRAM*

contractor or any of his employees. The architects agreed that they would give all possible supervision to the various jobs.

Upon the motion of Mr. Sullivan, the name of the Department of Apiculture and Entomology was changed to the Department of Entomology. This motion was seconded by Mr. Del Monte and carried.

Dept. of Apiculture and Entomology changed to Dept. of Entomology

Mr. Reed then mentioned the allocation of insurance premiums covering insurance purchased by the University among the several agents of the State. After discussion, Mr. Reed moved that the Secretary should make a study of the possibility of purchasing all University insurance through general agents instead of local agents so that premiums might be distributed to local agents throughout the state as general agents might deem advisable. This motion was seconded by Mr. Sullivan and carried.

INSURANCE PURCHASING INSURANCE THROUGH GENERAL AGENTS

Mr. Burwell moved that Mr. Robert S. Bradford be appointed Assistant Professor of Physics, at a salary rate of \$3,804 for the academic year 1949-50. He will replace Mr. W. B. Van Horne, who has resigned. This motion was seconded by Mr. Watenpaugh and carried.

APPOINTMENT ROBERT BRADFORD

Mr. Watenpaugh then moved approval of a contract covering the services of Glenn J. Jacoby as Athletic Director for a period of five years commencing at midnight on April 1, 1949 and expiring at midnight March 31, 1954 at a salary of \$7,776 per year; and also the contract covering the services of Bowden Wyatt as Head Football Coach for a period of four years commencing at midnight on April 1, 1949 and expiring at midnight on March 31, 1953 at a salary of \$9,204 per year. This motion was seconded by Mr. Sullivan and carried.

ATHLETIC CONTRACTS RENEWED

Upon the motion of Mr. McCracken, seconded by Mr. Del Monte and carried, the Board approved a plan for increasing the seating capacity at Corbett Field as outlined in the letter, which follows, from Director Jacoby to President Humphrey.

ATHLETICS SEATING CAPACITY AT CORBETT FIELD TO BE INCREASED

April 28, 1949

Dr. G. D. Humphrey, President
The University of Wyoming
Campus

My dear President Humphrey:

Considerable planning has been done in an effort to increase the present seating capacity of Corbett Field for the coming football season. Naturally, any plan of this kind must be of a temporary nature, because of the new stadium which we hope will be ready for use in September 1950.

Outlined below is our idea of how this may be accomplished.

1. The present student stands on the east side of Corbett Field with the seating capacity of 2600, could be moved to the baseball diamond to provide permanent seating facilities for baseball.
2. Portable steel bleachers, twenty-one rows high, could be purchased and placed on the east side of Corbett Field in the space made available by the removal of the present east stands.

The type of bleacher which has been investigated is all steel with wooden seats in 16' sections which could be utilized at a future date as end-zone seats in the new stadium thereby increasing the seating capacity of the new stadium from approximately 13,500 to approximately 18,700. A portion of the same bleachers could also be utilized as end seats in the new field house, giving the field house a seating capacity of approximately 11,500.

3. The type of bleacher contemplated at the present time would be a distinct improvement because the height of the bleacher in total rows would increase the seating capacity of Corbett Field from approximately 7,500 to 10,000. Further, the maintenance on this type of steel bleacher would be practically negligible.

The following is, in my opinion, a logical and sound plan to finance such additions:

1. The total cost of the removal of the present wooden east stands from Corbett Field to the baseball field, and the purchase and construction of the new stands is approximately \$25,000.00. The capacity of the new stands is approximately 5,200.
2. The net profit for the all-star benefit basketball game staged here on the Campus Tuesday, April 26th is \$7,500.00. Using this net profit for financing new bleachers and adding approximately \$5,000.00 from the Athletic Department budget for the fiscal year 1949-50, would pay for roughly one-half of the total cost.
3. The unpaid balance of \$12,500.00 to be loaned to the Athletic Department at no interest from University funds for a period of two years.

4. This loan to be repaid as follows:

- a. As soon as the new field house and stadium are available, sell our present temporary wooden bleachers, ten rows high, that have been utilized in the gymnasium and on the end-zones of the football field. The capacity of these present wooden knock-down bleachers is 2,680, and I have been informed that they would sell in the spring of 1950 for at least \$2.00 per seat. The total available from the resale of these bleachers being \$5,360.00.
- b. Take the net proceeds on our contemplated all-star-benefit basketball game in the spring of 1950 which would figure at approximately \$7,500.00. Reduce the balance of the debt by the net profit derived from a contemplated benefit basketball game in the spring of 1951.

While I realize this is rather a long range plan, I certainly believe that it is most reasonable, and will surely improve our football season next fall and provide ample seating capacity in future years.

Respectfully yours, -

(Signed)

Glenn J. Jacoby
Athletic Director

GJJ:bp

President Humphrey submitted a copy of the finished plans and specifications prepared by Engineers Person and McGaw covering the construction of the stadium, together with a bill from the Engineers for \$968.00 covering extra work which they were obliged to do over and above their original contract covering the preparation of alternate bids. The bill was approved for payment and the Engineers were requested to send copies of these plans and specifications to each member of the Board for further study so that they may be approved with any changes which the Trustees may wish to make at the May 12th meeting.

*MEMORIAL-STADIUM
PLANS AND SPECIFI-
CATIONS APPR. SUBMITTE*

President Simpson appointed John A. Reed, Trustee from Kemmerer, to be a member of the Executive Committee and Treasurer of the Board.

*JOHN A. REED
MEMBER EXEC COM. &
TREAS.*

Upon the motion of Mr. Sullivan, the sum of \$3,376 is appropriated from oil royalties surplus to cover the purchase and installation of oil-burning equipment in the power plant necessitated by the shortage of gas last winter. This motion was seconded by Mr. Burwell and carried.

Mr. Del Monte moved that \$3,532 be appropriated from power plant funds for the installation of a new auxiliary 10" steam line and tunnel from the turbine to the main tunnel. This motion was seconded by Mr. Sullivan and carried.

Mr. Burwell moved that \$859.60 be appropriated to cover the estimated cost of the construction and installation of underground natural gas service lines to Units A and B of the new Agriculture Building, N.R.R.I. Building and the Greenhouse. This motion was seconded by Mr. McCracken and carried.

Upon the motion of Mr. Del Monte, the President, Treasurer and Secretary of the Board are authorized to issue stadium and field house revenue bonds in the amount of \$750,000 at 2% interest per annum in accordance with the enabling act passed by the last legislature. This motion was seconded by Mr. Watenpugh and unanimously carried.

*MEMORIAL-STADIUM
REVENUE BONDS TO
BE ISSUED*

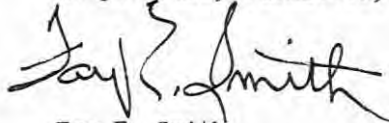
The Secretary then read a letter from the insurance company informing the Board that the lawsuit filed against the University, in Utah, for \$50,000 damages by Mrs. Nellie A. Anacker is still pending and that University attorneys should protect our interest above the protection afforded by our automobile fleet policy. The Secretary was instructed to inform the Attorney General.

The date for the next meeting of the Board was fixed for May 12th. This will be a one day meeting at which time the detailed list of salaries and appropriations in the new budget will be submitted for Board approval. This includes salary contracts for the new year for all regular faculty and employees. This detail will be supplementary to the budget summary which President Humphrey gave to the Trustees at this meeting.

The Board agreed to entertain the Deans and their wives for dinner at the annual meeting June 6.

The Board adjourned at 1:30 P.M., Sunday, May 1.

Respectfully submitted,



Fay E. Smith
Secretary

LAW SUIT
UNIV VS. NELLIE A.
ANACKER.

NEXT BOARD MEETING
May 12th.

Adjourned

May 12, 1949

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Thursday, May 12, in the Board room. The following members were present: President Simpson, Mr. Burwell, Mr. Sullivan, Mr. Watenpaugh, Mr. Del Monte, Mr. Reed, Miss Stolt and Dr. Humphrey.

Mr. Sullivan moved, it was seconded by Mr. Del Monte and carried, that the minutes be corrected in respect to the introductory part of the limited service arrangements made for the President as appearing in the copy mailed for the April 29-30 meeting. This is to read as follows:

Mr. McCracken moved, it was seconded by Mr. Watenpaugh and unanimously carried, that, since the limited service plan of the University states that special provisions shall be made for the President of the University, and since the present limited service plan will not apply to any President except the incumbent, the following limited service provision be adopted for the President of the University and made effective May 1, 1949.

It was moved by Mr. Del Monte, seconded by Mr. Sullivan and carried, that the Comptroller's Report be approved and the minutes of the meeting held April 29-30 be approved as corrected.

President Humphrey then submitted the detailed budget for the year July 1, 1949 to June 30, 1950.

Mr. Reed moved that the salary of Dean John A. Hill, of the College of Agriculture, be increased in the new budget, by \$180.00, from \$8,592.00 to \$8,772.00. This motion was seconded by Mr. Del Monte and carried.

President Simpson stated that he wished to protest the reappointment of Marshall E. Jones of the Department of Economics and Sociology as he did not approve of certain doctrines which Mr. Jones used in his lectures to classes and that he would prefer charges against him.

Mr. Watenpaugh moved that the salary of Mr. Jones should not be increased as shown in the budget but should remain at the former rate of \$3,648 per annum for nine months service. This motion was seconded by Mr. Sullivan and carried. President Humphrey was requested to notify Dean

ROLL CALL

MINUTES CORRECTED

*COMPTROLLER'S REPORT
APPROVED*

Budget Submitted

DEAN J. A. HILL

*Dept. of Econ. & Soc.
NO REAPPOINTMENT
of MARSHALL JONES*

Rechar'd of the College of Liberal Arts and Professor Conwell, Head of the Department, to this effect.

Mr. Reed then moved that the budgets and miscellaneous salary rates be adopted in accordance with the following figures which show the amount appropriated for each college or major division showing increases or decreases with explanations of important changes. This motion was seconded by Mr. Burwell and carried with Mr. Watenpugh dissenting as he is not in accord with salary increases granted to the deans.

Budgets and Miso. Salary RATES ADOPTED

BUDGET 1949-1950

MAIN UNIVERSITY

<u>1948-49</u>	<u>College of Agriculture, Experiment Station</u> <u>1949-50</u>	<u>Increase or Decrease</u>
\$333,951.77	\$351,803.35	\$17,851.58 Inc.
Agronomy equipment; additional federal funds received for research; two men returned from leave.		
College of Agriculture, Instruction		
\$132,870.20	\$151,002.10	\$18,131.90 Inc.
Mainly Animal Production equipment and supplies; Agronomy teaching.		
Total College of Agriculture		
\$466,821.97	\$502,805.45	\$35,983.48 Inc.
College of Commerce and Industry		
\$ 60,149.57	\$ 63,910.04	\$ 3,760.47 Inc.
College of Education		
\$258,845.05	\$273,522.19	\$14,677.14 Inc.
Equipment for high school and vocational education, some personal service and supply increase.		
College of Engineering		
\$137,823.22	\$140,624.00	\$ 2,800.78 Inc.

<u>1948-49</u>	<u>1949-50</u>	<u>Increase or Decrease</u>
	Graduate School	
\$ 17,001.00	\$ 18,283.56	\$ 1,282.56 Inc.
	College of Law	
\$ 38,733.00	\$ 39,025.00	\$ 292.00 Inc.
	College of Liberal Arts	
\$613,247.27	\$640,274.73	\$27,027.46 Inc.
Physics personal service and equipment; geology and chemistry staff; art personal service and materials; Mr. Miller, Dean Emeritus, returns to limited service; new secretary for Junior Dean.		
	School of Pharmacy	
\$ 47,388.00	\$ 52,730.50	\$ 5,342.50 Inc.
New instructor and supplies caused by now offering the third year of instruction.		
	Division of Adult Education and Community Service *	
\$ 72,874.75	\$ 70,617.00	\$ 2,257.75 Dec.
	Library	
\$ 85,988.43	\$ 84,618.17	\$ 1,370.26 Dec.
	Summer School	
\$ 94,586.89	\$117,358.15	\$22,771.26 Inc.
Mostly additional part-time "name" faculty.		
	Alumni Relations and Graduate Personnel	
\$ 19,529.98	\$ 20,046.23	\$ 516.25 Inc.
	Athletics	
\$ 95,525.33	\$ 99,155.14	\$ 3,629.81 Inc.
	Board of Trustees	
\$ 11,060.00	\$ 14,255.00	\$ 3,195.00 Inc.
C. P. A. audit.		

<u>1948-49</u>	<u>1949-50</u>	<u>Increase or Decrease</u>
Board of Trustees		
\$1,060,108.21	\$416,903.26	\$643,204.95 Dec.
Increase in fuel; increase in materials due to exhaustion of war surplus; decrease in capital expense due to non-recurring items.		
Business Offices, Comptroller		
\$111,517.56	\$103,150.00	\$ 8,367.56 Dec.
C. P. A. audit transferred to Board of Trustees; decrease in equipment.		
Comptroller's Division - Miscellaneous		
\$107,671.19	\$ 86,229.00	\$ 21,442.19 Dec.
Mostly non-recurring items.		
Dean of Men		
\$ 16,731.55	\$ 17,442.30	\$ 710.75 Inc.
Dean of Women		
\$ 12,195.34	\$ 12,038.50	\$ 156.84 Dec.
Natural Resources Research Institute		
\$ 33,777.36	\$ 78,996.12	\$ 45,218.76 Inc.
Earmarked appropriations from legislature.		
Information Service		
\$ 10,289.02	\$ 10,690.00	\$ 400.98 Inc.
Forum of Labor, Agriculture and Industry		
\$ 2,850.00	\$ 3,001.66	\$ 151.66 Inc.
President's Office		
\$ 44,171.33	\$ 46,669.75	\$ 2,498.42 Inc.
Due to vacancy most of last year in the position of a full time clerk.		
President's Division, Miscellaneous		
\$ 57,705.88	\$310,915.00	\$253,209.12 Inc.
Placing of general equipment and (Centers overdraft) and placing of certain fixed charges under President's Division.		

<u>1948-49</u>	<u>1949-50</u>	<u>Increase of Decrease</u>
Registrar and Director of Admissions		
\$ 64,109.77	\$ 68,124.81	\$ 4,015.04 Inc.
Personal services, equipment and student identification cards.		
Student Health Service		
\$ 43,093.67	\$ 42,017.13	\$ 1,076.54 Dec.
Student Personnel and Guidance		
\$ 37,179.41	\$ 40,989.79	\$ 3,810.38 Inc.
Veterans Relations		
\$ 19,571.63	\$ 19,120.63	\$ 451.00 Dec.
War History		
\$ 2,778.40	\$ 1,587.91	\$ 1,190.49 Dec.
Grand Totals Main University		
<u>\$3,643,324.78</u>	<u>\$3,395,101.02</u>	<u>\$248,223.76 Dec.</u>
Agricultural Extension Service		
\$394,525.34	\$396,995.00	\$ 2,469.66 Inc.
State Farms and Branch Stations		
\$135,048.82	\$141,567.00	\$ 6,518.18 Inc.
Additional funds appropriated by the legislature.		

The President then presented his report.

Mr. Sullivan moved, it was seconded by Mr. Burwell and carried, that the two following appointments be approved:

1. Effective May 16, 1949, the appointment of Mrs. Alberta Buis Johnston as Home Demonstration Agent in Hot Springs County, at a salary rate of \$3,300 for eleven months' service. She would replace Miss Nina Sisson, who has resigned.
2. Effective September 1, 1949, the appointment of Dr. Fred Kingsley Elder, Jr. as Assistant Professor of Physics, at a salary of \$4,008 for the academic year 1949-50. He would replace Dr. Hans Joachim, who has served this year on a one-year appointment.

The President then informed the Board that the resignation of Mr. Daryl B. Simons, Instructor in Civil Engineering, which was reported at the meeting on April 29-30, was withdrawn at the request of Mr. Simons. This withdrawal was approved and Mr. Simons was reappointed by the adoption of the new budget.

The following resignations were reported:

<u>Name</u>	<u>Title</u>	<u>Reason for Resigning</u>	<u>Date of Resignation</u>
<u>College of Liberal Arts</u>			
Perlman, M. L.	Asst. Prof. of Chemistry	To accept position with Brookhaven Nat'l Laboratory	Aug. 31, 1949
Wilson, Wm. S.	Asst. Prof. of Chemistry	To accept another position	Aug. 31, 1949

APPOINTMENTS

MRS ALBERTA JOHNSTON

DR. FRED K. ELDER, JR.

*RESIGNATION
DARYL SIMONS REAPPOINTED*

RESIGNATIONS

M. L. PERLMAN

WM. S. WILSON

Mr. Watenpaugh moved that the sum of \$1,880.90 be appropriated from the State Farms unappropriated reserves to the Powell substation as recommended by the President. This motion was seconded by Mr. Sullivan and carried.

The Comptroller then submitted his report.

The Comptroller read the following letter from Deputy Attorney General Arthur Kline:

OFFICE OF THE
ATTORNEY GENERAL
STATE OF WYOMING
CHEYENNE

May 7, 1949

Mr. Fay E. Smith, Comptroller and
Secretary, Board of Trustees
The University of Wyoming
Laramie, Wyoming

Dear Mr. Smith:

I have your letter of May 3rd in regard to the suit brought by Nellie A. Anacker against the University of Wyoming.

I do not feel that the University of Wyoming can in any way be held liable in this action. I am going to confer with the attorneys for the Insurance Company in Utah on Monday, May 9th, and will write you further after I have talked with them. In the meantime, I shall appreciate it if you will send the insurance policy to me in order that I may examine it.

It is my thought in this matter that insurance is carried for the benefit of the general public as well as for the protection of the University from liability and I should like to see in all of these policies a clause that would waive the State's immunity to the extent of the amount of the insurance involved -- or since it is doubtful if such a waiver is possible, a contract with the insurance company to the same effect.

Trusting that you will forward this policy to me so that I may examine it on my return from Utah, I am

Very truly yours,
/s/ ARTHUR KLINE
Deputy Attorney General

LAW SUIT
UNIV. VS. NELLIE ANACKER
LETTER FROM DEPUTY
ATTORNEY GENERAL
ARTHUR KLINE

After discussion of this suit and the University's insurance protection under its fleet automobile-truck policy, the Comptroller was instructed to investigate the possibility of a policy which would be in effect only when a University car or truck is traveling on interstate business and that on intrastate business the University would be protected by its state immunity, and that possibly the coverage should be increased from the present bodily injury limits of \$10,000 for one person and \$20,000 for one accident to \$100,000 for one person and \$300,000 for one accident with the same \$5,000 for property damage liability as at the present time. The Comptroller will report on these problems at the June meeting.

A discussion of plans and specifications for the new stadium was the next order of business. Engineers for this project, Dean Person and Professor McGaw, were invited to appear before the Board. It was agreed that when bids are called, alternate bids should be received covering increased toilet facilities; that the seating should be both in the general contract figure and as a separate item; that the engineers should investigate the possibility of having the contractors submit an escalator clause which would cover both increases and decreases in the prices of materials and labor; that any extra work which might appear during construction should be on a cost plus 10% basis.

Mr. Burwell then moved that with the provisions as outlined in the above resolution, plans and specifications for the stadium be approved and that an effort be made to get the State Building Commission to release funds for this project so that advertising can start immediately and bids be received at the meeting on June 7. This motion was seconded by Mr. Sullivan and carried.

Mr. Watenpugh moved that the sum of \$611.60 be appropriated for the installation of a ventilating system in the Board room. This motion was seconded by Mr. Burwell and carried.

MEMORIAL-STADIUM

*MEMORIAL-STADIUM
PLANS & SPECIFICATIONS
TO BE APPROVED
ADVERTISING TO START
IMMEDIATELY*

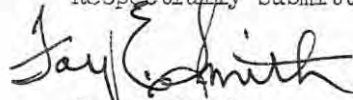
Mr. Del Monte moved, it was seconded by Mr. Burwell and carried, that the job of reconstructing Old Main building be accepted and that advertisement for final payment be authorized upon receipt of the architect's final approval.

Mr. Del Monte moved that the President and the Comptroller continue their investigation of fuel costs in the power plant covering gas, oil and coal. This motion was seconded by Mr. Sullivan and carried.

The date for the next meeting was set for 9:00 A.M., June 6.

The Board adjourned at 5:40 P.M., May 12.

Respectfully submitted,



Fay E. Smith
Secretary

OLD MAIN
ACCEPTED
ADVERTISEMENT FOR
FINAL PAYMENT

POWER PLANT
INVESTIGATION of
FUEL COSTS

NEXT MEETING
JUNE 6
ADJOURNED