

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 5, 1949

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Monday, December 5, in the Board room. The following members were present: President Simpson, Mr. Burwell, Mr. McCracken, Mr. Sullivan, Mr. Hansen, Mr. Del Monte, Mrs. Patterson, Governor Crane, Miss Stolt, and Dr. Humphrey.

As the train which was bearing President Simpson and Vice-president McCracken had not arrived at Laramie at this hour, the Secretary called the meeting to order and proposed Trustee Burwell for temporary chairman as he was the ranking member present in the point of seniority as a member of this Board of Trustees. Mr. Simpson and Mr. McCracken arrived shortly, and Mr. Burwell relinquished the chair to Mr. Simpson.

Upon the motion of Mr. Burwell, seconded by Mr. Simpson and carried, the minutes and the Comptroller's report of the meeting held August 8, were approved.

Upon the motion of Mr. Sullivan, seconded by Mrs. Patterson and carried, the following appointments were approved:

1. Effective October 15, 1949, the appointment of Miss Hope Moody as Home Demonstration Agent for Campbell County, at a salary of \$3,600 for eleven months' service. Miss Moody replaces Mrs. Ruth D'Amico.
2. Effective November 1, 1949, the appointment of Mr. Morris Whiteman as Agricultural Engineer in the Extension Service, with the equivalent rank of Assistant Professor, at a salary of \$5,208 for eleven months' service. He replaces Mr. R. G. White, who resigned.
3. Effective September 6, 1949, the appointment of Dr. H. F. Meyers as Assistant Professor of Veterinary Science and Bacteriology and Assistant Veterinarian in the Experiment Station, at a

Roll Call

Minutes And The
Comptroller's Report
Approved

Appointments

Hope Moody

Morris Whiteman

Dr. H. F. Meyers

- salary of \$4,500 for eleven months' service. He fills the place left vacant by Dr. Lindenstruth's promotion to the headship of the Department.
4. Effective October 17, 1949, the appointment of Dr. Richard M. Thomas as Assistant Professor of Veterinary Science and Bacteriology and Assistant Veterinarian in the Experiment Station, at a salary of \$4,080 for eleven months' service. He replaces Dr. J. B. Ashcraft, who resigned to accept another position.
Dr. Richard M. Thomas
 5. Effective September 1, 1949, the appointment of Dr. Roy B. Tozier as Associate Professor of Education and Director of Teacher Education, at a salary rate of \$4,800 for the academic year 1949-50. He replaces Dr. M. B. Street, who was appointed to the position but resigned shortly after coming to the campus.
Dr. Roy B. Tozier
 6. Effective September 1, 1949, the appointment of Miss Worden Day as Assistant Professor of Art, at a salary rate of \$3,600 for the academic year 1949-50. She replaces Mr. Leon Kelly, who resigned.
Worden Day
 7. Effective September 1, 1949, the appointment of Miss Doris E. Eck as Instructor in English, at a salary rate of \$2,880 for the academic year 1949-50. She is a replacement for Mr. Robert McCollough, who is on leave for study.
Doris E. Eck
 8. Effective October 25, 1949, the appointment of Mr. Jerald A. Weiss as Instructor in Mathematics, at a salary rate of \$3,288 for the academic year 1949-50. He is a replacement for Mr. Howard Hilton.
Jerald A. Weiss
 9. Effective September 1, 1949, the appointment of Mrs. Liuda Jonaitis as Emergency Instructor in Modern Languages, at a
Mrs. Liuda Jonaitis

- salary rate of \$2,808 for the academic year 1949-50. She is a replacement for Mr. Laszlo Borbas, who resigned.
10. Effective September 1, 1949, the appointment of Mr. Dale J. Osborn as Supply Instructor in Zoology, at a salary rate of \$3,300 for the academic year 1949-50. He is a one-year replacement for Mr. George Baxter, who is on leave for study. Dale J. Osborn
11. Effective September 19, 1949, the appointment of Mr. Walter E. Duncan as Chemical Engineer in the Natural Resources Research Institute, with the equivalent rank of Instructor, at a salary rate of \$4,800 for eleven months' service. He is a replacement for Mr. L. S. Roberts. Walter E. Duncan
12. Effective September 1, 1949, the appointment of Mr. Albert Conger as Director of the Lander Extension Center, with the rank of Instructor, at a salary of \$3,600 for the academic year 1949-50. He replaces Dr. R. J. Verhaalen, who has been transferred to the University. Albert Conger
13. Effective September 1, 1949, the appointment of Mr. Emmett Merle Foster as Instructor in Education and Psychology at the Northwest Center, at a salary rate of \$3,300 for the academic year 1949-50. Emmett Merle
14. Effective September 1, 1949, the appointment of Mr. Earl A. Cady as Instructor in English and Elementary Education in the Southeast Center, at a salary rate of \$3,360 for the academic year 1949-50. Earl A. Cady
15. Effective January 1, 1950, the appointment of Mr. Robert Martin Johnson as Assistant County Agent in Park County, at a salary rate of \$3,504 for eleven months' service. Robert Martin
16. Effective January 1, 1950, the appointment of Mr. Keith D. Samuelson as Assistant County Agent in Natrona County, at a salary of \$3,504 for eleven months' service. Keith D. Samuelson

17. Effective December 1, 1949, the appointment of Mr. Clarence F. Becker as Assistant Professor of Agricultural Engineering, at a salary rate of \$4,500 for eleven months' service. He replaces Mr. Donald Jewell, who resigned.

Clarence F. Becker

President Humphrey reported the following resignations:

<u>Name</u>	<u>Title</u>	<u>Reason for Resigning</u>	<u>Date of Resignation</u>
<u>College of Agriculture</u>			
Jewell, D. L.	Asst. Prof. of Agric. Engin. & Asst. Agric. Engin. in Exp. Station	His wife's inability to live in this climate	Nov. 15, 1949
<u>College of Education</u>			
Street, M. B.	Assoc. Prof. of Educ. & Director of Teacher Educ.	Inability to find suitable housing	(Resigned before he started work)

Resignations

Jewell Street

Mr. Sullivan then moved approval of the following actions, seconded by Mr. Hansen and carried:

That the sum of \$1,862 be appropriated to the Department of Buildings and Grounds to carry the wages of an additional janitor for Units A and B of the new Agricultural Building from September 15, 1949 to June 30, 1950.

That the sum of \$5,395.86 be appropriated to the Department of Buildings and Grounds covering the wages of two additional cabinet makers for the Carpenter Shop for the period September 15, 1949 to June 30, 1950.

That the sum of \$1,704.73 be appropriated to cover additional work in the Payroll Office caused by the many State Retirement deductions. To be divided as follows: \$1,155.00 to the Accounting Office (Payroll) and \$549.73 to the President's emergency reserve to reinstate funds used to pay the salary of the new clerk for the period August 15 to November 15.

That a transportation charge of \$10 per student taking art in the summer school be authorized effective with the beginning of the 1950

Summer School Art Students \$10.00 Transportation Charge

summer school.

In order to correct an error made by the School Board of Powell, that the budget for the Northwest Center is changed to approve the following salary rates:

Christensen	\$4,200
McKeever	3,400
Wight	3,904
Hinckley	3,460

That the amount of \$467.19 be reappropriated to the Student Health Service for the payment of consultation fees to Dr. Overholt, Denver psychiatrist, who comes to the University once every three weeks.

That the sum of \$500 be appropriated from the unappropriated balance in the State Farms Sales Fund to complete the heating plant in the new greenhouse at the Powell agricultural station.

That the sum of \$350 be appropriated to the Physics Department to be used in purchasing equipment for investigating the acoustics of classrooms.

That the sum of \$587.75 be appropriated for the repair of equipment in Knight Hall.

Then followed a discussion of the natural gas supply as furnished by the Rocky Mountain Gas Company to the University power plant. Mr. Hansen moved that a committee composed of President Simpson, President Humphrey and Mr. Sullivan be appointed to study this problem further and make recommendations to the Board at the next meeting as to what actions the Board should take to insure an adequate supply of gas in the future. This motion was seconded by Mrs. Patterson and carried.

Upon the motion of Mr. Del Monte, Miss Lola Homsher, University Archivist, is promoted from Instructor to Assistant Professor effective September 1, 1949.

Upon the motion of Mr. Del Monte the sum of \$3,870.75 was appropriated

Natural Gas Supply
Committee: Pres. Simpson,
Pres. Humphrey, Mr. Sullivan

Lola Homsher
Asst. Professor

to cover the deficit between estimated income and estimated expenditures of the 1950 Summer School as now projected.

Upon the motion of Mr. Hansen, seconded by Mrs. Patterson and carried, the following fees for the 1950 Summer School are fixed as follows:

Registration fee, both resident and non-resident (including incidental fee, \$33; health service fee, \$2; and course fee, \$2)	\$37.00
Student activity fee	<u>7.00</u>
Total	\$44.00

Work taken in excess of $9\frac{1}{2}$ hours for undergraduates and 8 hours for graduate students:

$\frac{1}{2}$ to 1 hour excess	\$ 5.00
$1\frac{1}{2}$ to 2 hours excess	15.00
$2\frac{1}{2}$ hours or more excess	30.00

The Board then recessed for lunch and to attend the corner stone laying ceremonies for Wyoming Hall, the Education Building and the Agricultural Building.

When reconvened, President Humphrey reminded the Trustees that when, in April, 1948, they granted Dr. Marshall E. Jones a leave of absence to teach one-half time in the American University at Cairo, Egypt, they requested that upon his return he should submit a report or statement concerning the value which he received from this leave of absence. The statement which Dr. Jones wrote, and which is included in President Humphrey's report to the Board, was interesting and informative; and upon the motion of Mr. Hansen, seconded by Mr. Sullivan and carried, the Secretary was instructed to write to Dr. Jones and extend the thanks of the Board.

Director of Athletics Jacoby and Head Football Coach Bowden Wyatt were then invited into the meeting for a discussion of the policy to be

1950 Summer School Fees

Scheduling of
Football Games

followed in the scheduling of football games. They wished the opinion of the Board as to the size of the schools, or the ability of the teams, with which an attempt should be made to form a schedule; bearing in mind the financial yield of gate receipts and the care that should be exercised that Wyoming teams are not over-matched. It was the consensus of opinion that the present policies should be continued, and that Wyoming should not play teams which are obviously of too small a caliber to make a worthwhile game.

Architect Porter was invited in, and with Mr. Wyatt and Mr. Jacoby, discussed the plans for the new stadium and field house. It was moved by Mr. Del Monte, seconded by Mr. McCracken, and carried, that the call for bids should be advertised as soon as the plans and specifications are available, about December 15. The call should state that bids for the stadium will be received at 11:00 A.M., February 8; and at 3:00 P.M., the same date, a separate bid for the field house and a combination bid for both stadium and field house will be received. The advertisement shall declare that the Board reserves the right to accept, or reject, any or all bids and to waive any informalities in the bidding.

Bids- Field House
And Stadium

The date for the next meeting for this Board of Trustees is fixed for 10:00 A.M., February 7.

The Board then recessed for ~~cocktails~~ and dinner as guests of President and Mrs. Humphrey in their new home. Director Jacoby showed moving pictures in color of the Wyoming football games with Denver and Utah.

The Board reconvened at 10:00 A.M., Tuesday morning.

Mr. Del Monte moved that thirty term scholarships be granted to the "Creative Arts Workshop", and twenty term scholarships be allocated to the Summer Band during the summer of 1950. These scholarships, which are

Scholarships- Summer
School Band And
Creative Arts Workshop

first-term scholarships, will provide remission of the \$37 tuition charge. This motion was seconded by Mr. Sullivan, and carried.

Mr. Sullivan moved that a maximum of ten graduate scholarships be granted each summer until the Director of the Summer Session and the President feel that it is necessary to request a change in this number. These scholarships will carry a remission of the \$37.00 tuition charge. This motion was seconded by Mr. Hansen, and carried.

Mr. Del Monte moved approval of the President's recommendation that he be authorized to secure the services of a full-time field representative for the purpose of making personal contacts with high-school seniors and other prospective students of the University throughout the State of Wyoming. This motion was seconded by Mr. McCracken and carried.

Mr. Del Monte moved that the Board of Trustees and wives entertain at dinner the evening of February 7, for members of the football team, their wives or dates, and the football staff and wives. This resolution carries the necessary appropriation. This motion was seconded by Mr. McCracken and carried.

President Humphrey then reported that he had received a letter from the County Attorney of Albany County, Lenoir Bell, requesting that the University comply with the law covering fire escapes on public buildings. Architect Porter was called in for counsel. After discussion, Mr. Sullivan moved that Mr. Porter examine the various university buildings to see in just what degree the University does or does not comply with the present statutes governing installation of fire escapes on university buildings. President Humphrey was requested to write a letter to Mr. Porter outlining exactly what kind of a report the Board needs. The Trustees were agreed that the University wishes to do everything possible to comply with the law and protect

Graduate Scholarships -
Summer School

Field Representative

Fire Escapes

students and staff. It was also brought out that the later, modern fire-proof structures on the campus had interior fire escapes, and the thought was expressed that the statutes in effect at the present time might well be modernized to bring them up to date with present day building and safety codes. This motion was seconded by Mr. Hansen and carried.

So that the Trustees may be informed with regard to a situation that has arisen in respect to the oil mat in the new parking area in Prexy's Pasture, the President presented the following explanation from Mr. C. B. Jensen, Superintendent of Buildings and Grounds:

September 2, 1949

President G. D. Humphrey
Main Building
University of Wyoming

My dear Dr. Humphrey:

Last spring when I made an estimate for the beautification of Prexy's Pasture, I called on Mr. Manfull, engineer with the State Highway Department and he gave me the information I needed in regards to the oil mat in the new parking area. He was of the opinion at that time that the State Highway Department would do that job for us when the time arrived. However, he told me to see Mr. Bromley when we were ready for this job.

When the time arrived for this job, I tried to contact Mr. Bromley but he was not in town. I was told that as soon as he came back that he would contact me. A few days later, Mr. W. E. Sutton and Mr. Charles Francis called upon me and told me that due to the very wet, early summer the State Highway Department was way behind in its regular work, and that it would be impossible for them to do this job for us. They suggested that with the equipment the University had, we could do this work and they would supervise us in doing it.

This work was started by this department and Mr. Francis contacted us and gave us advice about the work. He inspected the base coat laid down to receive the oil mat. At that time we had a very small amount of blisters in there, and he suggested that we use a lighter roller to dispose of them, which we did and the blisters were disposed of. We then bought from the Highway Department the gravel and oil, which was mixed on their mixing ground on the north side of town under the supervision of Mr. Francis. He told us to put a 1" mat on the base coat.

I questioned him at that time that I thought it should be thicker than that, but he thought it would be all right. When we started to lay down the 1" mat we found it almost impossible to do so and I instructed our man to put on 2" instead of 1", which proved to be so much easier to handle. Mr. Francis then came around and told us this mat was not thick enough, even after we put down 2" after he suggested 1", and later told us he did not think that this mat would stand up and we may have to relay it next spring. This, of course, seemed to me a very peculiar statement after we had followed their instructions throughout, and then tell us this mat would not stand up.

As the University does not have any equipment to spread seal coat, I asked Mr. Francis if he thought he could do this for us. He stated that their equipment was all tied up and it would be impossible for them to do so, but he did not think it would be necessary to do that as this mat was very rich in oil, which would come to the top when the area was opened up to traffic, and then give it a coat of sand or chips.

I do hope that all the work we have done here will not be in vain, but thought I had better report this situation to you.

Yours very truly,

(Signed)

C. B. Jensen, Supt.

cc: Fay Smith

For the information of the Trustees, the President presented the third annual report of Dr. John F. Reed covering his botanical survey of the Jackson Hole Wildlife Park:

Date: November 1, 1949

To: James R. Simon, Director, Jackson Hole Wildlife Park

From: John F. Reed, Associate Professor of Botany, University of Wyoming

Subject: Third Annual Report, Botanical Survey of the Jackson Hole Wildlife Park

1. Further collecting of the vascular plants of the Jackson Hole Wildlife Park and its environs was done during portions of August and September 1949. About 150 specimens were collected and most of them have already been identified.
2. An extensive survey of the outwash plains, buttes and glacial moraines between Moran and Wilson was made in

a quantitative fashion. The information derived from this work will constitute the data for a publication concerning the physiographic plant ecology of Jackson Hole.

3. Phytosocial analyses of the major plant associations of the Park proper were made for the third successive year. These repeated analyses are part of the long-term study started in 1947 for the purpose of learning the precise nature of the coactions between vegetation and the big-game animals of the Park.

HERBARIUM WORK:

1. The first two weeks of August last were spent in Laramie finishing the identification, mounting, and labelling of the 1948 collection.
2. All specimens collected in 1947 and 1948 were thus systematized in such a fashion that a usable collection of plants of the Park is now available to anyone interested. It is now housed in the new laboratory at the Wildlife Park near Moran. The collection there now consists of specimens representing sixty-five families of vascular plants, including two hundred seventeen genera and four hundred forty-four species. Details of the housing and care of these specimens is described in the accompanying catalogue.
3. Because of the smaller number of specimens collected in 1949, the identification, mounting, and incorporation of this new material into the Park herbarium will undoubtedly be completed before January 1, 1950.
4. A mimeographed catalogue (18 pp. mimeo.) was prepared in August, 1949. It is entitled, "A Preliminary Catalogue of the Vascular Plants of the Jackson Hole Wildlife Park and Vicinity with Suggestions for the use and Improvement of the Herbarium." Copies of this catalogue have been distributed to the Director and through him to the majority of the Wildlife Park research staff. A copy is attached to and should be considered a part of this report. This catalogue will be revised from time to time to include any additional material and to keep pace with changes in plant names as they occur.

TIME REQUIRED FOR COMPLETION OF PROJECT:

1. A working herbarium including the majority of the plants of the area now exists. It should be emphasized, however, that continued collecting will uncover new material for many years to come - - yet each year will see but relatively few new records added to the present collection.

2. Continued analyses of vegetation for at least a decade, as previously proposed, will give a fair indication of range management problems produced by the big-game animals.
3. If the work of the zoologists in the area follows the pattern which seems to be developing, much more botanical work in the Wind River, Gros Ventre, and Teton Mountains near the Hole remains to be done. I have on my desk now a request for information from a zoologist who worked at the Park Laboratory last summer. He wishes precise descriptions of certain plant communities in the Twogwotee Pass region. Such descriptions would require considerable botanical study and would probably consume the greater part of a summer. Since much zoological work seems to be centered at some distance from the Park, there is virtually an unlimited amount of pertinent botanical work yet undone.

ACKNOWLEDGEMENTS:

1. The same courteous cooperation and genuine hospitality of Director and Mrs. Simon was evident as in previous years. This results in a fine esprit de corps among the biologists at the Park. It is very much appreciated.
2. The procuring of modern steel herbarium cases — one for the Laboratory at Moran, and the other for the Rocky Mountain Herbarium at Laramie — provides good evidence of the real interest of the Director in the botanical work at the Park.
3. Dr. C. L. Porter, Dr. Alan A. Beetle, and Dr. W. G. Solheim have all been most cooperative and helpful in resolving the botanical problems that I have encountered in the course of my work. Dr. and Mrs. Solheim collected for two weeks in the Park and its vicinity during August and will undoubtedly add some of their mycological specimens to the Park Herbarium.
4. To Dr. G. D. Humphrey, Dean Ottis Rechar, Dr. W. G. Solheim, and Dr. L. F. Clarke, University of Wyoming, I wish to express my sincere thanks for the opportunity to work in the Jackson Hole area.

Sincerely,

John F. Reed
Associate Professor of Botany
University of Wyoming

A Preliminary Catalogue of the Vascular Plants of the
Jackson Hole Wildlife Park and Vicinity with
Suggestions for the Use and Improvement
of the Herbarium

A set of pressed herbarium specimens of the vascular plants, found growing in the Jackson Hole Wildlife Park and in its general vicinity, is on file at the Park headquarters near Moran, Wyoming. Duplicates of this collection are filed in the Rocky Mountain Herbarium of the University of Wyoming at Laramie.

This collection represents the work of John F. and Mildred S. Reed during the summers of 1947 and 1948. There are also sheets collected by Alan A. Beetle of the Department of Agronomy and Range Management, University of Wyoming.

This work has been done in order to provide a working collection of plants for interested persons associated with the Wildlife Park, or for those engaged in any phase of biological research wherein identification of the plants of the area is either desirable or necessary. The collection has also served as the basis for an ecological description of the plant communities of the Park and its environs, publication of which will be completed as soon as possible.

Since many years of intensive observation and collection will be necessary to make this list of vascular plants at all complete, it is hoped that this compilation will not be interpreted as a finished task. Continuous collecting over the years is a necessity.

Represented in this collection, and included in the catalogue . . are 65 families of vascular plants. Two hundred seventeen genera and 444 species are represented.

Specimens are filed in the herbarium case at the Park, following an alphabetical arrangement of families, as well as genera within families, and species within genera. Thus, the first folder includes the Aceraceae and the last folder the Violaceae. In some instances, e.g. Compositae, Gramineae, et al., the use of more than one folder is necessary, but the alphabetical arrangement of genera has been strictly preserved.

Each family of plants has been assigned a number, according to the filing system in use at the Rocky Mountain Herbarium. The number will thus serve as a convenient method of indicating the family involved in any correspondence or cross-checking of sheets between the two herbaria. Although it might seem logical to file the sheets at Moran according to the same phylogenetic system as is used in the Rocky Mountain Herbarium, and thus according to the numerical sequence of the families, the relatively small number of specimens now in the Wildlife Park collection and the many gaps in the numbering system, make an alphabetical arrangement seem more convenient. There is also the fact that some families, e.g. Cupressaceae and the families

of Pteridophytes, are not assigned numbers under the system in use at Laramie.

Care should be exercised in handling specimens. They are fragile. Each represents a voucher, authenticating the presence of the specimen in the flora of the region. Diligence in replacing specimens in their proper places is also an absolute necessity, if this herbarium is to serve its full function. The collection is for the use of all, and should be used freely.

All investigators are urged to collect unknown plants which they encounter in their work. Each will be promptly identified and added to the collection, if sent to John F. Reed, Department of Botany, University of Wyoming, Laramie, Wyoming. A sufficiently large specimen to make duplicate sheets will be most appreciated.

Corrections in nomenclature and identifications should be made, and all such suggestions will be gratefully received.

President Humphrey then submitted a letter drawn by Dean Hill requesting the purchase of 1600 acres of unimproved range land adjoining the University pasture west of Laramie. After discussion, President Humphrey was requested to obtain further information and report back to the Board at a later meeting.

Pasture Land

It was moved by Mr. McCracken, seconded by Mr. Sullivan and carried, that \$16,670.72 be appropriated to cover the overdraft in the University Centers' budgets for the year 1948-49. Under the new financial setup the Centers are and will continue to be self supporting as shown by the following statement prepared by President Humphrey.

Northwest Center - Powell
(Deposit Liabilities Fund)

Cash Balance, October 4, 1949	\$2,891.00
<u>Deposit</u> by School District, November 4, 1949	981.30
	3,872.30
 <u>Withdrawals</u>	
September, 1949, Pay Roll (partial)	\$ 961.15
October, 1949, Pay Roll (partial)	961.15
October, 1949, Pay Roll (partial)	850.00
	2,772.30
<u>Cash Balance</u> , November 4, 1949	\$1,100.00

Southeast Center - Torrington
(Deposit Liabilities Fund)

Cash Balance, October 4, 1949	\$1,495.00
<u>Deposit</u> by School District, October 17, 1949	<u>1,000.00</u>
	2,495.00

<u>Withdrawals</u> - Payroll, October, 1949	905.00
<u>Cash Balance</u> , October 22, 1949	<u>\$1,590.00</u>

Northeast Agricultural Junior College - Sheridan
(Deposit Liabilities Fund)

Cash Balance, October 4, 1949	\$2,620.82
<u>Deposit</u> by School District, November 10, 1949	<u>2,645.00</u>
	5,265.82

<u>Withdrawals</u> - Payroll, October, 1949	1,723.04
<u>Cash Balance</u> , November 10, 1949	<u>\$3,542.78</u>

President Humphrey then submitted a request from the Ivinson Memorial Hospital for standby electric service to be furnished by the University. Mr. Sullivan, who is chairman of the hospital board of trustees, was requested to investigate this proposal and report back to the Board at the next meeting.

Ivinson Hospital
Electric Service

President Humphrey then submitted a report in detail covering the conference between University officials and the committee of legislators comprising the State Farms Investigating Committee. The President expressed concern about the recommendations which the Committee will make in the report to the legislature covering future State Farms policies.

Mr. Del Monte moved that graduate students be assessed the \$0.50 per quarter student loan membership fee, and thus become eligible to receive loans as members of the association. This motion was seconded by Mrs. Patterson and carried.

Graduate Students
Loan Fee

Mr. McCracken moved that \$86.57 be appropriated to Liberal Arts Faculty Travel to be used by Dr. Denniston for expenses to New York where he has been invited to present his research on Wyoming moose before the committee for the "Study of Animal Societies under Natural

Conditions" at a meeting of the American Association for the Advancement of Science, December 27 - 31.

President Humphrey then submitted a letter by Superintendent of Buildings and Grounds Jensen stating that the J. P. Steele Construction Company was purchasing less stone from the University quarry than had originally been anticipated. This may make it difficult to amortize completely the equipment purchased for the modernization of the quarry. If so, the Board may be called upon for suggestions for a solution to the problem at some later date.

Mr. Del Monte moved that \$250 be appropriated for the purchase of 100 additional steel shelves for the library. This motion was seconded by Mrs. Patterson and carried.

Mr. Hansen moved that the sum of \$114.60 be appropriated to cover the expenses of Dean Hill on his recent trip to Chicago where he was honored as the "Outstanding Man in Livestock in 1949". He was further honored by having his portrait hung in the Saddle and Sirloin Club. It appears that Dean Hill paid his own expenses for this journey, and did not request reimbursement from the University. It was felt that the University in turn was honored and should bear the expenses. This motion was seconded by Mr. Del Monte and carried.

Mr. Sullivan moved that the budget for State Farms (Clarke-McNary Tree Distributional Program) be increased \$1,488 as federal funds covering this project are increased by a like amount. This motion was seconded by Mr. McCracken and carried.

Upon the motion of Mr. Sullivan, Dr. Maynard R. Bemis is named Head of the Department of Educational Administration effective at the beginning of the academic year 1950-51. This motion was seconded by Mrs. Patterson and carried.

Dr. Maynard R. Bemis
Head, Dept. Educational
Administration

Mr. McCracken moved that the sum of \$1,800 be voted as a bonus to the football staff, with \$500 earmarked for Coach Wyatt, and the balance of \$1,300 to be distributed to the other members as directed by Coach Wyatt. This motion was seconded by Mr. Del Monte and carried.

Football Bonus

President Humphrey then submitted plans covering the proposed Natural Resources Research Institute building prepared by Architect Woody. Mr. Sullivan moved that these plans be approved, and that bids be advertised and called for, to be received with other bids February 8. This motion was seconded by Mr. Del Monte and carried.

Bids - N.R.R.I.

Building

Mr. Del Monte then moved that President Humphrey be authorized to seek or solicit, and to accept gifts for the University from individuals, foundations and corporations for buildings or equipment and for any other functions of the University such as salaries for staff members for certain types of work. This motion was seconded by Mr. Hansen and carried.

Gifts to The

University

Mr. Sullivan then moved that estimates be obtained showing the added cost if University employees, other than the instructional staff, should be placed upon a 40-hour work week instead of the present week of 44 hours. This motion was seconded by Mrs. Patterson and carried.

40-Hour Week

Mr. McCracken moved that the salary of Coach Bowden Wyatt be fixed at \$10,000 per year effective April 1, 1950. This motion was seconded by Mr. Del Monte and carried.

Salary - Coach Wyatt

Forest Hall, Administrative Assistant to the President, Lawrence G. Meeboer, Assistant Comptroller, and Elliott Hays, Accountant, were then called into the meeting. President Humphrey reported the discharge of Mrs. Margaret Williams, formerly Purchasing Agent of the University. No action was taken by the Board, as this was considered a ^{Routine} minor matter entirely within the purview of Mrs. Williams' immediate superior and the President.

Discharge - Margaret Williams

Upon the motion of Mr. Del Monte, seconded by Mrs. Patterson and carried, the construction contract change orders approved by the President, the Comptroller, and Mr. Sullivan since the last meeting of the Board were approved.

The request of Person and McGaw, formerly engineers for the construction of the stadium, for an additional payment of \$1,345.44 was referred to President Humphrey for further exploration.

President Humphrey then submitted the revised copy of the Developmental Study of the University as it had been rewritten in accordance with the changes made by the Board of Trustees April 30, 1949, when submitted by Dr. Arthur J. Klein as the result of his study of this University and his work with the Faculty Committee, which had been appointed to assist him. Upon the motion of Mr. Hansen, the revised report was approved, and President Humphrey was authorized to initiate and put into effect the several changes and reorganizations from time to time as it may become expedient for him to do so. It is acknowledged that several months or maybe a year or two will be needed to complete all of the recommendations as now approved. This motion was seconded by Mr. Del Monte and unanimously carried.

A bill payable to Architect Porter covering his services in preparing plans and specifications for the field house in the amount of \$33,533.76 was approved.

The Board adjourned at 6:30 P.M., Tuesday, December 6, 1949.

Respectfully submitted,

Fay E. Smith

Fay E. Smith
Secretary

Request For Payment.
Person And McGaw
For Construction of
Stadium

Developmental Study