

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

January 14-15, 1949

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Friday, January 14 in the Board room. The following members were present: Mr. Burwell, Dr. Cunningham, Mr. Sullivan, Mr. Watenpaugh, Mr. Hansen, Mr. Del Monte, Mrs. Patterson, Governor Crane, Miss Stolt, and Dr. Humphrey.

In the absence of the President and the Vice President of the Board, the Secretary called the meeting to order and requested that a temporary chairman be nominated. Mr. Hansen moved, it was seconded by Mr. Burwell that Mr. Sullivan be elected temporary chairman. This motion was carried unanimously.

Mr. Burwell moved that the Comptroller's report and the minutes of the previous meeting held September 25, 26 and the Executive Committee meeting held September 29 be approved. This motion was seconded by Mr. Hansen and carried.

At this point President Simpson arrived and assumed his position as chairman.

Mr. Watenpaugh then moved that the following appointments be approved. This motion was seconded by Mr. Sullivan and carried.

The appointment of Mr. Wesley J. Seamonds as Assistant County Agent in Fremont County was not approved as this position is in accordance with and dependent upon an agreement between the University and the United States Reclamation Service not yet consummated.

1. Effective October 1, 1948, the appointment of Mrs. Susie Sanford Cook as Home Demonstration Agent in Uinta County, on a temporary basis, at a salary rate of \$3,408 per year.
2. Effective December 1, 1948, the appointment of Mr. Guy O. Woodward as Irrigation Specialist in the Agricultural Extension Service, with the equivalent rank of Assistant Professor, at a salary rate of \$4,800 per year plus the

Roll Call

Minutes Approved

Appointments

*Wesley J. Seamonds
appointment not
approved.*

Mrs. Susie Sanford

Guy O. Woodward

expense (not to exceed \$300) of moving his furniture to Laramie.

3. Effective October 2, 1948, the appointment of Miss Ruth Howell as Research Assistant in the Department of Research Chemistry, at a salary of \$284.00 per month through June 30, 1949.
4. Effective December 1, 1948, the appointment of Mrs. William H. Clohessy as Service Chemist in the Department of Research Chemistry, at a salary of \$300.00 per month through June 30, 1949.
5. Effective January 17, 1949, the appointment of Mr. K. B. Ellis as Poultry Specialist in the Extension Service, with the equivalent rank of Assistant Professor, at a salary rate of \$4,800 per year.
6. Effective December 1, 1948, the appointment of Mr. Daniel S. Turner as Assistant Professor of Geology, at a salary rate of \$3,900 for the academic year 1948-49.
7. Effective January 3, 1949, the appointment of Mr. Charles L. Hunnicutt as Instructor in Commerce and Economics in the Southeast Center at Torrington, at a salary rate of \$3,360 per year for the remainder of the 1948-49 academic year.

Upon the motion of Mr. Sullivan, Miss Ruth Bumpas was granted a sabbatical leave for the spring quarter of 1949 at the usual 40% of salary during the period of her leave. This motion was seconded by Mr. Hansen and carried.

President Humphrey reported the following resignations to the Board members:

Ruth Howell

Mrs W. H. Clohessy

K. B. ELLIS

Daniel S. Turner

Charles Hunnicutt

*Leave of Absence (Sab)
Ruth Bumpas*

<u>Name</u>	<u>Title</u>	<u>Reason for Resigning</u>	<u>Date of Resignation</u>
<u>College of Agriculture</u>			
Haag, M. R.	Exp. Sta. Ed.	To accept position with American Society of Agro., Wisconsin	Dec. 31, 1948
<u>College of Commerce</u>			
Carroll, R. J.	Instr. in Health and Physical Educ. for Men	To accept offer in business field	Nov. 10, 1948
<u>College of Liberal Arts</u>			
Childs, Orlo E.	Asst. Prof. of Geology	To assume responsibility of his Father's business	Dec. 18, 1948
<u>Northeast Agricultural Junior College</u>			
Vizas, James	Instr. in English	Dissatisfaction with College setup	Dec. 18, 1949

Resignations
M. R. Haag
R. J. Carroll
Orlo Childs
James Vizas

Mr. Burwell moved that an appropriation of \$1,000, to be used for labor, be made to the Archer substation, and that the income from sales be increased in a like amount since the sales from this farm have increased more than \$1,000. This motion was seconded by Mr. Sullivan and carried.

Mr. Burwell moved that the unappropriated balance in Regional Research funds be appropriated to the Central Experiment Station in Laramie as follows:

Carry-over from last year:	
Wool travel	\$712.34
Agronomy travel	248.85
	<u>\$961.19</u>
New appropriations not included in present budget:	
Wool travel	\$350.00
Wool assistants	500.00
Agronomy travel	1500.00
	<u>\$2350.00</u>

Mr. Burwell moved, also, that the unappropriated balance in Research and Marketing funds be appropriated to the Agronomy Department as follows:

Contractual	\$1700.00
Travel	1200.00
Supplies	2185.94
Equipment	3800.00
Materials	1400.00
	<u>\$10285.94</u>

This motion was seconded by Mr. Sullivan and carried.

Mr. Del Monte moved that \$350.00 be appropriated to the Department of Civil Engineering for the purpose of installing raised platforms in rooms 213 and 307 of the Engineering building. This motion was seconded by Mr. Hansen and carried.

Mr. Del Monte moved that the sum of \$575 be appropriated for the purchase of a Whitney grand piano from the Lutheran Church of Laramie for the Division of Music. This motion was seconded by Mrs. Patterson and carried.

Mr. Sullivan moved that the sum of \$1075 be appropriated to cover the salary of an additional policeman for the period February 1 through June 30, 1949. This motion was seconded by Dr. Cunningham and carried.

Mr. Burwell moved that \$6,615.69 be appropriated for the purchase of cast iron 6" and 8" water pipes for the Department of Buildings and Grounds. This pipe will be used for various connections needed by the construction of the new buildings. This motion was seconded by Mr. Sullivan and carried.

Mr. "Scotty" Jack, from Cheyenne, then appeared before the Board to request that trust fund monies handled locally be invested in shares of his company known as the Investors' Syndicate. After discussion, the Comptroller was requested to investigate with the University's legal counsel and see if it is legally possible to invest these funds in such securities.

*Bonds
Investment of
funds in Investors'
Syndicate*

Upon the motion of Dr. Cunningham, \$500 was appropriated for the pur-

chase of furniture and fixtures to equip the Laura A. White seminar room. This motion was seconded by Mr. Burwell and carried.

It was moved by Mr. Hansen, seconded by Mr. Del Monte and carried, that the following revisions in student fees be approved:

\$1.00 to cover the cost and binding of Plan B papers submitted in partial fulfillment of the Master's degree filed in the Library.

\$15.00 be assessed any person who desires a final examination for an advanced degree if he desires to take the examination when he is not registered in the University.

It was moved by Mrs. Patterson, seconded by Mr. Sullivan and carried, that the following summer school fees be approved:

\$44.00 for resident students for each five week term and \$49.00 for non-resident students for each five week term.

Extra charges to be collected from all undergraduate students who secure permission to enroll for credits in excess of the 9 1/2 hours per term allowed to undergraduate students.

- 1 additional hour - - \$ 5.00
- 2 additional hours--- 15.00
- 3 additional hours- - 30.00

Mr. Del Monte moved that the recommendation of President Humphrey regarding scholarships in the summer school be approved as follows:

30 term scholarships to the summer school band 50 term scholarships to the Creative Arts Program.

These scholarships carry with them remission of fees in the amount of \$37.00 each for in-state students and \$42.00 each for out-of-state students.

This motion was seconded by Mr. Watenpaugh and carried.

Mr. Burwell moved that the request of Dr. Robert Burns, Head of the Department of Wool Technology, to change the name to Wool Department, be approved. This motion was seconded by Mr. Hansen and carried.

Dr. Cunningham moved that the following four appointments, as appearing in the Addendum to the President's Report, be approved. This motion was seconded by Mr. Hansen and carried.

*Fees
Master's Degrees*

*Fees
Summer School*

*Scholarships
Summer School*

*Wool Department
Change in name*

1. Effective January 15, the appointment of Mr. Louis E. Ellermeier as Instructor in Health and Physical Education for Men, at a salary rate of \$3,400 for the remainder of the academic year 1948-49.
2. Effective January 1, the appointment of Mr. James R. Simon as Lecturer in Zoology, at an annual salary of \$1.00.
3. Effective January 15, the appointment of Mr. Ray A. Wolfley as Assistant County Agent in Lincoln County, at a salary rate of \$3,408 per year.
4. Effective February 15, the appointment of Miss Priscilla E. Brown as Home Demonstration Agent in Converse County at a salary rate of \$3,408 per year.

Mr. Burwell moved that, effective January 1, 1949, Mr. George Cafego be appointed as Assistant Football Coach and Assistant Business Manager for Athletics at a salary rate of \$4,008 for eleven months' service, and that the amount of \$2,004 be appropriated to cover a part of Mr. Cafego's salary. This motion was seconded by Dr. Cunningham and carried.

Dr. Cunningham moved that an appropriation of \$1,000 be made to cover expenses in the offices of University Architect through June 30, 1949. This motion was seconded by Mr. Hansen and carried.

Mr. Hansen moved that the sum of \$675 be appropriated to cover the cost of installation of hoods and exhaust fans to improve ventilation in certain hazardous areas in the Engineering building. This motion was seconded by Mr. Sullivan and carried.

Mr. Sullivan moved that \$30.00 be appropriated to cover the installation of shower heads in each chemistry laboratory to protect students against fire or chemical burns. This motion was seconded by Mr. Del Monte and carried.

Appointments

Louis E. Ellermeier

James R. Simon

Ray A. Wolfley

Priscilla Brown

George Cafego

Mr. Burwell moved that the sum of \$2,091.65 be appropriated to improve ventilation in the Agriculture building. This money will be used to construct three small penthouses on the roof, including electric blowers, and to connect to the plenum chambers the hoods now installed on the fourth floor which are vented directly out through the roof. This motion was seconded by Dr. Cunningham and carried.

President Humphrey then mentioned that the time has arrived for the laying of cornerstones for the several new buildings now under construction and that legislative matters would require a Board meeting in February. The dates of February 13-14 were selected for this next meeting of the Board.

Mr. Sullivan moved that the sum of \$425.42 be appropriated to cover the cost of making 523 examination boards used by students taking final examinations in the auditorium. This motion was seconded by Dr. Cunningham and carried.

President Humphrey then recommended that an additional appropriation of \$2,000 be made to cover the purchase of overcoats for use by members of the University band.

Mr. Watenpaugh moved that the appropriation be made and that the lowest bid (that of Louis G. Baine) be accepted. The motion was seconded by Mr. Burwell and carried.

President Humphrey then submitted three bids covering landscaping and planting of trees, grass and shrubs on the open range. Professor C. L. Porter of the Department of Botany was invited in to discuss the matter with the Board members. After discussion the President was requested to take these bids under advisement, investigate the responsibility of the low bidder, consider the elimination or suspension of the open air theater and the effect of the elimination upon the planting and sidewalks and report

Cornerstone Laying

Prexy's Pasture
Landscaping

back to the Board at the next meeting.

The Board then received Mr. Frank Mockler, Legislator from Dubois, and Mr. Charles Hanner, Legislator from Worland, who wished to discuss the proposed State Employees Retirement program, its effect upon the University and the wishes of the Board of Trustees and the faculty in this regard. After discussion it was agreed by all parties that the clause in the bill permitting continuance of present retirement systems should include the University Limited Service, and that the law should be optional for all present employees of the University and compulsory for all new employees. It was also agreed that it might be possible to place a ceiling or salary limit on that portion of State employees' salaries which would be subject to the percentage assessment payable to the retirement fund.

Retirement

Mr. Sullivan then moved that an appropriation of \$336.77 be made for salaries in the Registrar's office. This motion was seconded by Mr. Watenpaugh and carried.

Upon the motion of Mr. Del Monte, Dean Robert R. Bruce was granted a leave of absence from June 20 to July 30 so that he may accept an invitation to teach during the first summer session at the University of California. One month of this time would count as Dean Bruce's annual vacation, and he would receive no salary from the University for the remainder of the period. Professor A. J. McGaw was named Acting Dean of the Graduate School during Dean Bruce's absence. Mr. Sullivan seconded this motion and it was carried.

Leave of Absence
Dean Bruce

Dr. Cunningham moved, it was seconded by Mr. Sullivan and carried, that the Council of the Associated Students at the Northwest Center at Powell be permitted to use a tract of land, two hundred feet square, at the southeast corner of the Powell Experiment Station as a site for a Student Union building.

Powell Experiment
Station
Site for Student
Union Building

President Humphrey then submitted three letters written by Mrs. Edna Tichac, Director of the Wyoming Union, and recommended approval of her request as follows:

The \$3.50 assessment from ASUW fees be allocated as follows:

Operations Account	\$2.25
Bond Account	.75
Replacement Fund	.50

That the present rental charge of \$100 against the infirmary on the third floor be increased to \$300 per month.

That a monthly rental fee of \$50 per room be charged any activity or organization which would occupy office space in the building other than the Associated Students of the University.

Upon the motion of Mr. Watenpaugh, seconded by Mr. Hansen and carried, the above allocations were approved and will become effective February 1, 1949.

President Humphrey was requested to take under advisement the proposal that the University pay the Union a flat subsidy monthly or annually to cover the use of space in the building by organizations holding conferences, conventions or other meetings and report back at the next meeting with a recommendation as to the amount of money to be paid for these services.

Mr. Sullivan then moved, it was seconded by Dr. Cunningham and carried, that the Limited Service Plan be revised as follows, effective July 1, 1949.

REVISED LIMITED SERVICE PLAN
UNIVERSITY OF WYOMING
EFFECTIVE JULY 1, 1949

In order to promote the general welfare of the University and to insure greater efficiency in the administrative and academic branches thereof, the Board of Trustees declares and adopts the following policy:

-1-

All employees shall be placed on a limited or restricted employment under the following conditions:

*Wyoming Union
Fees*

*Revised Limited
Service*

After completing thirty years service, if the Board of Trustees should desire it;

Upon becoming sixty-five years of age or older up to and including age sixty-nine, at the option of the Board of Trustees;

On July 1st following their becoming seventy years of age.

-2-

To be entitled to the benefits of the above provisions, an employee must have rendered fifteen or more years service to this University as a full-time paid employee.

-3-

The employment of all employees who have attained the age of seventy years and who have not rendered at least fifteen years service shall be terminated on July 1st following the attainment of such age.

-4-

Special provisions may be made for President Emeritus.

-5-

The annual salaries of all employees who have attained or who may hereafter attain limited service status shall be paid according to the following scale:

\$1500 - \$1800 shall be paid to Deans and employees in comparable positions;

\$1200 - \$1500 shall be paid to instructors, assistant professors, associate professors, professors, and employees in comparable positions;

\$900 - \$1200 shall be paid to all other employees.

Within the several brackets the minimum salary shall be paid to those who have rendered fifteen years service. All those who have served longer than fifteen years shall be paid an annual salary of \$25.00 per year for each year over fifteen years of service in addition to the minimum salary amount above stated.

When an employee is placed on limited service status he will be free to accept any other employment except that if

- (1) in the judgment of the University his other employment interferes with the duties he has been assigned as a limited service employee; or
- (2) he is employed by the State of Wyoming or any of its institutions or agencies

he shall not receive his payments as a limited service employee of the University during the period in which (1) or (2) applies.

The Board then discussed a proposed agreement between the University and the U. S. Department of the Interior (Bureau of Reclamation). Mr. Watenpaugh moved, it was seconded by Mr. Hansen and carried, that the Board withhold its approval of this agreement until President Humphrey has communicated with Mr. Charles F. Brannan of the Department of Agriculture and secured his approval or opinion of the agreement, as the Department of Agriculture is concerned and cordial relations between the University of Wyoming and the Department of Agriculture must not be impaired.

*Agreements
U.S. Dept. of Interior and the
University*

President Humphrey then submitted a copy of a survey covering the various kinds of insurance purchased by the University. It was decided to hold discussion of this survey until the next meeting of the Board in order to give the Trustees time to read and become familiar with the subject.

Insurance

President Humphrey was requested to proceed with the organization of a state-wide Nurses Training program in cooperation with certain hospitals that are eligible to offer it. This motion was made by Mr. Hansen, seconded by Mr. Sullivan and carried.

*Nurses Training
School*

Architect Porter then appeared before the Board and presented preliminary sketches of the new field house and stadium. After discussion, Dr. Cunningham moved that these plans be approved as drawn and that we go ahead with the project subject to the availability of funds. This motion was

*Memorial
Building Program
Field house and
Stadium*

seconded by Mr. Sullivan and carried.

Mr. Burwell then moved that the sum of \$4,500 be appropriated from the main operating budget of the University to the War Memorial fund office to cover expenses for the completion of the program. This motion was seconded by Mr. Sullivan and carried.

Mr. Burwell moved that the sum of \$35,000 from the oil royalties fund proposed for construction of the open air theater in the open range be allocated to the construction funds of the field house and stadium. This motion was seconded by Mr. Sullivan and carried.

Mr. Sullivan moved that the sum of \$479.33 be appropriated to cover the cost of quarrying and cutting stone for the historical marker at Old Fort Laramie which had been requested by Senator Robert Rynill. This motion was seconded by Mr. Burwell and carried.

Mr. Watenpaugh moved that an appropriation of \$887.75 be made to be added to the \$4,000 previously appropriated to cover the cost of the Comptroller's office audit made by Raab, Roush and Company. This motion was seconded by Mr. Del Monte and carried.

Mr. Sullivan moved that an additional appropriation of \$18,000 be made for the payment of insurance premiums until the end of the fiscal year June 30. Mr. Del Monte seconded this motion and it was carried.

Mr. Watenpaugh moved that the sum of \$147.60 be made to pay taxes for the year 1948 on the Moudy land recently purchased by the University and that the sum of \$16.10 be appropriated to pay taxes on the Fred Hahn lot which the University has recently acquired upon which the taxes have not been paid.

Mr. Watenpaugh moved that an appropriation of \$1,163.36 be made for the purchase of equipment previously installed in the Natural Resources Research Institute by the United States Department of Commerce for research in the drying and briquetting of coal as the University wishes to continue

this research even though the United States has withdrawn from the project.

This motion was seconded by Mr. Del Monte and carried.

Mr. Watenpaugh moved, it was seconded by Mr. Sullivan and carried, that any money realized from the sale of surplus or temporary buildings such as prefabricated houses, trailers, Butler huts and row apartments be placed in a trust fund to be expended under the direction of the Board of Trustees.

*Surplus Property
Sale of temporary
buildings to be
placed in trust
fund.*

Dr. Cunningham then moved that President Humphrey be requested to proceed with the procurement of plans and specifications for the erection of a new President's home on the campus. This motion was seconded by Mr. Hansen and carried.

*Building Program
President's Home*

The Comptroller was requested to investigate the possibility of re-opening the barber shop in the Wyoming Union and report back to the Board at the February meeting.

Barber shop

Then followed a discussion of the sale of intoxicating liquors to minor students by certain bars in the City of Laramie. It was moved by Dr. Cunningham, seconded by Mrs. Patterson and carried that each student's picture be attached to his activity card and that the date of birth be indelibly printed or inscribed upon each card.

*Liquor
Sale forbidden
to minors*

President Humphrey then proffered the Community College bill proposed for introduction into the Legislature which would permit the establishment of institutions offering college work beyond the high school level in certain districted areas in the State. The President has had the benefit of counsel from the Board and officers of the Casper Junior College and other educators. After discussion, Mr. Burwell moved that the President should confer with the Attorney General, get the bill redrafted giving consideration to the recommendations proposed by interested men in Casper, and that the bill should be introduced into the Legislature. This motion was seconded by Mrs. Patterson and carried.

*Community
Colleges*

Mr. Burwell moved, it was seconded by Mr. Hansen and carried that upon the recommendation of Dean Schwiering and President Humphrey, some sort of a memorial honoring Miss Flora Krueger should be established. The College of Education has recently suffered a great loss in the death of Miss Krueger, long a member of the staff in various capacities and recently on limited service.

The Board adjourned at 6:00 P.M., Saturday, January 15.

Respectfully submitted,



Fay E. Smith
Secretary

*Flora Krueger
Memorial*

March 12-13, 1949

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Saturday, March 12 in the Board room. The following members were present: President Simpson, Mr. Burwell, Mr. McCracken, Mr. Sullivan, Mr. Watenpaugh, Mr. Hansen, Mr. Del Monte, Mrs. Patterson, Mr. Reed, Governor Crane, Miss Stolt and Dr. Humphrey.

President Simpson welcomed Mr. John A. Reed of Kemmerer, newly appointed Trustee who is taking the place of Dr. P. M. Cunningham whose term expired February 21, 1949.

Mr. Sullivan then moved, it was seconded by Mr. Hansen and carried, that the minutes of the meeting held January 14-15 be approved as corrected and that the Comptroller's Report presented at that meeting be approved.

Mr. McCracken moved that the following appointments be approved:

1. Effective July 1, 1949, the appointment of Mr. Lyle L. Miller as Supervisor of Student Employment with the rank of Associate Professor, at a salary of \$4,500 for eleven months' service. Mr. Miller will replace Miss Janet Ross, who has resigned effective June 30.
2. Effective about June 1, 1949, the appointment of Mr. Gerald Jenny as Experiment Station Editor, at a salary rate of \$4,500 per year. Mr. Jenny will replace Mr. Maurice R. Haag, who has resigned.
3. Effective September 1, 1949, the appointment of Mr. Alan B. Shaw as Assistant Professor of Geology, at a salary of \$3,720 for the academic year 1949-50. He will fill one of the three vacancies which will exist in Geology as a result of resignations.

This motion was seconded by Mr. Burwell and carried.

Roll Call

Welcoming Mr. Reed

Minutes Approved
AS CORRECTED
COMPTROLLER'S
REPORT APPROVED

Appointments

Lyle L. Miller

Gerald Jenny

Alan B. Shaw

Mr. Burwell moved that the following leaves of absence be approved:

1. Dr. R. H. Burns, Head of the Wool Department, sabbatical leave without pay for the period February 15 to May 31, 1949, to accept an invitation to go on a mission to Iran and make a brief study of economic conditions there.
2. Dr. A. M. Lee, Head of the Department of Veterinary Science and Bacteriology, whose present leave of absence expired February 15, is granted an extended leave without pay for four and a half months through June 30, 1949.
3. Miss Marjorie J. Morse, Instructor in History, leave of absence without pay for the academic year 1949-50 in order that she may complete research for her doctoral dissertation and do the additional work necessary for her Ph.D. degree.
4. Mr. Robert Becker, Associate Professor of Music, sabbatical leave for the academic year 1949-50 in order that he may study abroad, either in France or Switzerland, for an advanced degree. He is to be paid the usual forty per cent of salary.
5. Mr. Charles H. Thompson, Counselor in the Department of Student Personnel and Guidance, leave of absence for the period June 21 through September 2, 1949, in order that he may continue his academic studies in counseling at Michigan State College. One month of this period will count as annual leave, and Mr. Thompson will receive no pay from the University for the remainder of the time.
6. Mr. E. R. Kuchel, Instructor in Economics, leave of absence without pay for the year 1949-50 in order that he may engage in further study toward the Ph.D. degree in Economics at the State University of Iowa.

Dr. R. H. Burns

Dr. A. M. Lee

Marjorie Morse

Robert Becker

Charles H. Thompson

E. R. Kuchel

Mr. Watenpaugh moved, that in accordance with the recommendation of Dean Schwiering and President Humphrey, Mr. S. H. Dadisman, who has reached the age of 70, be placed on limited service effective September 1, 1949 at a salary of \$1,500 per year. This motion was seconded by Mr. McCracken and carried.

Mr. Sullivan moved, that in accordance with the recommendations of the several Deans and President Humphrey, the following department heads be appointed:

1. Dr. L. L. Smith, Chairman of the Department of English for the year 1949-50. Professor W. O. Clough has held this position for the past three years. This year, however, Professor Clough requested that he not be considered for reappointment, since he prefers not to have any administrative duties.
2. Dr. R. R. Dunham, Head of the Speech Department, effective September 1, 1949. Dr. Dunham has been serving as Acting Head of the Department of Speech during the past year and has done a very fine job.
3. Dr. Hugh B. McFadden, Head of the Department of Psychology and Philosophy, effective September 1, 1949. Dr. McFadden was named Head of the Department in order that Dean Bruce might be relieved of the administrative responsibility for the Department and in order that he might be removed from the anomalous position of serving as his own dean.
4. Dr. Neal W. Hilston, Head of the Department of Animal Production, effective March 15, 1949. Dr. Hilston has been serving as Acting Head of the Department since Dr. Hultz left the University in October, and he has clearly demonstrated his ability to administer this large Department.

*LIMITED SERVICE
S. H. DADISMAN*

DEPARTMENT HEADS

DR. L. L. SMITH

DR. R. R. DUNHAM

DR. HUGH B. McFADDEN

DR. NEAL HILSTON

Mr. Watenpaugh moved that the following appropriations be made to enable the departments to pay the increase in rent to the Wyoming Union for the period February 1 to June 30, 1949 as authorized at the last meeting of the Board.

Wyoming Union Rents

Student Health Service	\$1,000
Division of Alumni Relations and Graduate Personnel	\$ 500
Student Mail Room	\$ 250
	<u>\$1,750</u>

This motion was seconded by Mr. Sullivan and carried.

The Comptroller reported that, in accordance with instruction at the last meeting, he had asked the Law School to render an opinion as to the legality of shares in the Investors' Syndicate proposed by "Scotty" Jack as an investment for University trust funds. The opinion stated that the University should follow the same regulations and laws as are applicable for the permanent funds of the State. Therefore, the investment proposed by Mr. Jack is not a proper investment for University trust funds.

*BONDS
INVESTMENT IN THE
INVESTORS' SYNDICATE*

Mr. McCracken then moved that the request of Arthur Munson of Laramie to operate a barbershop in the Wyoming Union be granted under the following stipulations:

*BARBERSHOP
STIPULATIONS*

1. That the local barbers' union give its approval.
2. That the rent be \$100 per month.
3. That Mr. Munson will furnish all equipment.
4. That the lease will run for five years.
5. That the Union will furnish free heat, light and water.

This motion was seconded by Mr. Watenpaugh and carried.

President Humphrey then offered a discussion of the various kinds of insurance carried by the University as submitted in his report from the previous meeting. After discussion, Mr. Reed moved that the services of an architect-evaluator first be secured who would recommend the insurable values to be placed upon various University buildings and property. This survey is to be supplemented by the study of an insurance engineer or expert who would make a report to the Trustees covering all kinds of insurance

INSURANCE

including automobile, fire, fidelity, public liability, burglary, robbery or other hazards. This man would recommend what kinds of insurance we should have, in what amounts, on what buildings or properties and the way the policies should be drawn, taking into consideration the problems of co-insurance and valuation insurance. The report should also show the probable cost of his recommendations. This motion was seconded by Mr. Burwell and carried.

President Humphrey then submitted a request from the Wyoming Union that the University reimburse the Union for the use of the building by non-income producing groups such as conventions, conferences and committees. After discussion, Mr. Watenpaugh moved, it was seconded by Mr. Sullivan and carried, that it was the opinion of the Board that the free heat, light and water which the University gives to the Union is sufficient subsidy for these services.

A request from contractor J. P. Steele that the University make an allowance to him for waste on the quarry blocks which he receives from the University Stone Quarry for use in construction of buildings on the campus was then considered. Mr. McGraken moved, it was seconded by Mr. Del Monte and carried, that President Humphrey and Architect Porter be delegated authority to consult with Mr. Steele and Superintendent of Buildings and Grounds Jensen to ascertain whether or not there is a violation of contract between the University and the contractor and authority is given to the President and the Architect to settle this controversy.

Mr. Hansen moved that the recommendations made by appropriate administrative officials and the President's Advisory Committee and approved by President Humphrey covering continuing tenure and promotion in accordance with the following list be approved. This motion was seconded by Mrs. Patterson and carried.

Wyoming Union
REQUEST BY UNION THAT
THE UNIV. REIMBURSE
UNION FOR USE OF BUILDING
BY NON-INCOME PRODUCING
GROUPS DENIED

J. P. STEELE
CONTROVERSY BETWEEN
UNIVERSITY AND STEELE
FOR WASTE ON QUARRY
BLOCKS

TENURE
CONTINUING TENURE
AND PROMOTION

College of Agriculture

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Beetle, Alan A.	Assoc. Prof. of Agronomy and Assoc. Agronomist	Continuing tenure
Denning, Donald	Asst. Prof. and Asst. Research Entomologist	Continuing tenure
Hamilton, John W.	Asst. Prof. and Asst. Research Chemist	Continuing tenure
Hilston, Neal W.	Assoc. Prof. of Ani. Prod., Assoc. Sta. Husbandman, and Act. Head of Dept.	Promotion to Profes- sor and Head of Ani. Prod. Dept., with title of Sta. Ani. Husbandman
Hopkins, John A.	Instr. in Agric. Econ. and Asst. Agric. Economist	Continuing tenure and promotion to Asst. Professor
Jewell, Donald E.	Instr. in Agric. Engin. and Asst. Agric. Engineer	Promotion to Asst. Prof.
Parker, Lawrence C.	Instr. and Research Asst. in Wool	Continuing tenure
Vaughan, Edward D.	Instr. in Agric. Econ. and Asst. Agric. Economist	Promotion to Asst. Professor

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Christianson, P. F.	Instr. in Voc. Educ.	Continuing tenure
Franck, Guy	Instr. in Science Education	Continuing tenure and promotion to Asst. Professor
Hammond, R. I.	Assoc. Prof. of Educ. and Head, Bureau of Educ. Res. & Service	Continuing tenure
Hollister, George E.	Assoc. Prof. of Elem. Educ. & Head of Dept.	Promotion to Professor

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Holmes, Forrest A.	Asst. Prof. of Voc. Educ. & Head of Dept.	Promotion to Assoc. Professor
Stroup, Francis	Instr. in Health and Phys. Educ. for Men	Continuing tenure and promotion to Asst. Professor
Wiest, Donald K.	Asst. Prof. of Art Education	Continuing tenure

College of Engineering

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Beach, R. Kenneth	Instr. in Elec. Engineering	Continuing tenure and promotion to Asst. Professor
Fitch, Edwin H.	Instr. in Engin. Drawing	Continuing tenure
Lindahl, Eric J.	Prof. of Mech. Engin. and Head of Department	Continuing tenure
Moore, L. A.	Assoc. Prof. of Mech. Engineering	Continuing tenure
Morgan, N. D. Jr.	Asst. Prof. of Civil Engineering	Continuing tenure
Morgan, R. A.	Assoc. Prof. of Gen. Engin. and Engin. Drawing and Head of Dept.	Promotion to Professor
Stafford, A. B.	Asst. Prof. of Engin. Drawing	Continuing tenure
Zoller, J. Harold	Asst. Prof. of Civil Engin.	Continuing tenure

Natural Resources Research Institute

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Boley, Charles C.	Asst. Prof., Coal Research Engineer	Continuing tenure and promotion to Assoc. Professor

College of Liberal Arts

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Dunham, Richard R.	Assoc. Prof. of Speech and Act. Head of Dept.	Continuing tenure and promotion to Head of Department
Fautin, Reed W.	Asst. Prof. of Zoology	Continuing tenure and promotion to Assoc. Professor
McFadden, Hugh	Assoc. Prof. of Psychology	Continuing tenure and promotion to Professor and Head of Dept. of Psychology & Philosophy
McGee, Gale W.	Asst. Prof. of History	Continuing tenure and promotion to Assoc. Professor
McGrew, Paul O.	Asst. Prof. of Geology and Asst. Curator of Museum	Continuing tenure and promotion to Assoc. Professor
Mackinnon, Hugh	Asst. Prof. of Music	Continuing tenure
Mueller, Werner A.	Asst. Prof. of Modern and Classical Languages	Continuing tenure
Nelle, W. H.	Instr. in Modern and Classical Languages	Continuing tenure and promotion to Asst. Professor
Reed, John F.	Asst. Prof. of Botany	Continuing tenure and promotion to Assoc. Professor
Smith, S. Roscoe	Assoc. Prof. of Mathematics	Continuing tenure
Steen, Palmer O.	Asst. Prof. of Mathematics	Continuing tenure
Vagner, Robert S.	Asst. Prof. of Music	Promotion to Assoc. Professor.

Library

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Fischer, Hail	Asst. Prof. and Head of Cataloging Department	Promotion to Assoc. Professor

Library

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Homsher, Lola	Instr. and Archivist	Continuing tenure

Adult Education and Community Service

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Goodman, John O.	Asst. Prof. of Educ. & Dir. of Northeast Agric. Junior College	Continuing tenure and promotion to Assoc. Professor

Mr. McCracken then moved the following members of the faculty, as recommended by appropriate administrative officials and President Humphrey, for continuation on probationary tenure during the academic year 1949-50, be approved with the exception of Jack Yocum, Instructor in Speech. President Humphrey is requested to make an investigation of the unfavorable reports which have been received concerning Mr. Yocum. This motion was seconded by Mr. Watenpaugh and carried.

TENURE
PROBATIONARY TENURE
EXCEPTION JACK YOCUM

College of Agriculture

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Ashcraft, J. B.	Vet. Sci. & Bact.	Asst. Prof. and Asst. Vet.	2nd
Barker, Mrs. Ruth	Home Economics	Asst. Prof.	2nd
Bohmont, Dale W.	Agronomy and Agric. Economics	Instructor and Asst. Agronomist	1st
Bower, Clarence	Vet. Sci. & Bact.	Instructor and Asst. Res. Bact.	1st
Bridgmon, George	Agronomy and Agric. Economics	Asst. Prof. and Asst. Plant Pathologist	1st
Brown, Donald C.	Animal Production	Asst. Prof.	2nd
Dahlquist, Nels	Agric. Extension	Asst. Prof. (Livestock)	2nd

College of Agriculture (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Davis, George T.	Animal Production	Assoc. Prof.	1st
Ellis, K. B.	Agric. Extension	Asst. Prof. (Poultry)	1st
Faulkner, E. K.	Animal Production	Asst. Prof.	3rd
Lindenstruth, R. W.	Vet. Sci. & Bact.	Asst. Prof. and Asst. Res. Vet.	2nd
Loughary, I. H.	Agric. Extension	Asst. Prof. (Dairying)	1st
McDowell, Aleta	Agric. Extension	Asst. Prof. (4-H Club)	1st
Mainquist, Myrtle	Home Economics	Asst. Prof.	1st
Miller, W. M.	Agronomy and Agric. Economics	Instr. and Asst. Agric. Engineer	1st
Myers, J. N.	Wool	Instructor and Res. Asst.	1st
Reed, Joyce	Home Economics	Instructor	2nd
Stevens, Ira M.	Agronomy and Agric. Economics	Instr. and Asst. Agric. Economist	2nd
Trump, Murray D.	Agric. Extension	Asst. Prof. (Wool Marketing)	1st
White, R. G.	Agric. Extension	Asst. Prof. (Agric. Engin.)	2nd
Woodward, Guy O.	Agric. Extension	Asst. Prof. (Irrigation)	1st

College of Education

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Bell, Mary W.	Secondary Educ.	Asst. Prof. of English Educ.	1st
Bemis, Maynard	Educ. Admin.	Asst. Prof.	2nd
Carnine, Harry	Secondary Educ.	Asst. Prof. of Music Educ.	2nd

College of Education (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Cottle, Eugene	Secondary Educ.	Asst. Prof. of Social Studies Educ.	2nd
Ellermeier, Louis	Health and Phys. Educ. for Men	Instructor	1st
Fawley, Paul C.	(See Division of Adult Education and Community Service)		
Furness, Edna	Secondary Educ.	Asst. Prof. of Language Educ.	2nd
Hill, Edwin	Elem. Educ.	Instructor (6th Grade)	2nd
Hitch, Robert	Secondary Educ.	Asst. Prof. of Business Educ.	1st
MacMillan, Dorothy	Health and Phys. Educ. for Women	Instructor	1st
Ruch, Jack	Voc. Educ.	Asst. Prof. and Teacher Trainer	3rd
Ward, Orland W.	Health and Phys. Educ. for Men	Instructor	1st

College of Engineering

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Mallory, W. M.	Elec. Engineering	Asst. Prof.	2nd
Mullens, Glenn B.	Civil Engineering	Instructor	2nd
Schaefer, R. G.	Elec. Engineering	Instructor	2nd
Simons, D. B.	Civil Engineering	Instructor	1st
Soderberg, L. R.	Mech. Engineering	Instructor	2nd
Spenner, F. J.	Engin. Drawing	Asst. Prof.	2nd
Sweet, H. S.	Civil Engineering	Asst. Prof.	1st

Natural Resources Research Institute

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Brown, B. W.	N. R. R. I.	Instructor	2nd
Rice, Neal W.	N. R. R. I.	Asst. Prof.	1st

College of Liberal Arts

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Barnes, B. F.	Chemistry	Instructor	3rd
Barnes, Marysue	Music	Instructor	1st
Baxter, George T.	Zoology	Instructor	2nd
Bolotowsky, Ilya	Art	Asst. Prof.	1st
Borbás, Laszlo	Modern Languages	Instructor	2nd
Brady, Wray G.	Mathematics	Instructor	2nd
Bristow, Leonard	Mathematics	Asst. Prof.	3rd
Clohessy, Wm. H.	Physics	Asst. Prof.	1st
Cook, William B.	Chemistry	Instructor	2nd
Cooke, Hedley	Political Science	Asst. Prof.	2nd
Craven, J. Howard	Economics	Asst. Prof.	2nd
Crowley, C. J.	Modern Languages	Asst. Prof.	1st
Eastman, Irene	Chemistry	Asst. Prof.	1st
Goodman, J. Stuart	English	Instructor	2nd
Harding, S. W.	Physics	Asst. Prof.	2nd
Heaton, C. D.	Chemistry	Instructor	1st
Hilton, H. K.	Mathematics	Instructor	2nd
Holborn, G. W.	Journalism	Instructor	2nd
Janssen, A. G.	Chemistry	Instructor	2nd
Kauder, Emil	Economics	Asst. Prof.	2nd
Kelly, Leon	Art	Asst. Prof.	1st

College of Liberal Arts (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
*Kuchel, E. R.	Economics	Instructor	3rd
Kuchmy, Peter	Speech	Instructor	1st
Langland, Joseph	English	Asst. Prof.	1st
Lewis, Edgar J.	Music	Instructor	2nd
Lindblom, A. C.	Physics	Instructor	3rd
McCollough, R. R.	English	Instructor	3rd
Mahan, Richard	English	Instructor	2nd
Mathison, John K.	English	Asst. Prof.	1st
*Morse, Marjorie	History	Instructor	2nd
Mulloy, W. T.	Sociology	Asst. Prof.	1st
Perlman, M. L.	Chemistry	Asst. Prof.	1st
Raulins, Rebecca	Chemistry	Instructor	1st
Rhoads, Sara Jane	Chemistry	Instructor	1st
Rodgers, Bruce	Music	Asst. Prof.	2nd
Rus, Louis C.	English	Instructor	1st
Russell, R. T.	Geology	Asst. Prof.	2nd
Russin, Robert I.	Art	Asst. Prof.	2nd
Smith, Harry M.	Zoology	Asst. Prof.	1st
Smith, W. Norman	Mathematics	Asst. Prof.	1st
Sylvester, George	English	Instructor	2nd
Trachsel, H. H.	Political Science	Professor and Head of Dept.	1st
Turner, D. S.	Geology	Asst. Prof.	1st

*Leave of absence requested for 1949-50

College of Liberal Arts (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Tuttle, Daniel W.	Political Science	Instructor	2nd
Van Horne, W. B.	Physics	Asst. Prof.	1st
Vaughn, Rebecca	English	Instructor	3rd
Wade, Ralph M.	Political Science	Asst. Prof.	1st
Walstrum, Theodore	Music	Asst. Prof.	1st
Walthall, Wilson	Psychology	Asst. Prof.	2nd
Wilson W. S.	Chemistry	Asst. Prof.	1st
Wood, John K.	Physics	Asst. Prof.	1st

College of Law

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Kuntz, E. O.	Law	Asst. Prof.	2nd
Rames, J. O.	Law	Asst. Prof.	1st
Rudolph, E. G.	Law	Asst. Prof.	2nd

College of Commerce and Industry

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Beaman, Donald T.	Bus. Admin.	Instructor	2nd
Bowling, Merton	Bus. Admin. and Sec. Science	Asst. Prof.	1st
Bryant, Edward C.	Statistics	Asst. Prof. and Head of Dept.	2nd
Eyers, Marvin E.	Accounting	Instructor	1st
Kepler, Charles G.	Bus. Admin.	Instructor	1st
Peartree, Charles	Bus. Admin.	Instructor	3rd
Routson, Jack C.	Bus. Admin.	Instructor	1st
Summers, Mrs. L.	Sec. Science	Asst. Prof.	1st
Walther, Timon	Statistics	Instructor	1st

School of Pharmacy

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Bone, Jack N.	Pharmacy	Asst. Prof.	1st
Call, Tracey G.	Pharmacy	Asst. Prof. of Pharmacognosy	2nd

Division of Adult Education and Community Service

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Alford, John D.	Correspondence Study	Instr. and Dir., Dept. of Corres. Study	1st
Dugan, Arthur H.	Adult Educ. and Com. Serv.	*Instr. and Dir. of Extension Classes	3rd
Fawley, Paul C.	Educ. Admin. and Adult Educ. and Com. Serv.	Asst. Prof. and Dir. of Com. Services	1st
Verhaalen, Roman	Lander Extension Center	Instr. in Adult Educ. & Com. Serv. & Dir., Lander Ext. Center	1st

*Temporary rank of Instructor recommended to permit Mr. Dugan to become candidate for Doctor's degree. His present rank is Assistant Professor.

Student Personnel and Guidance

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Hendrix, O. R.	Stu. Pers. and Guidance	*Asst. Prof. and Director	1st
Thompson, C. H.	Stu. Pers. and Guidance	Instructor	3rd

*The Board approved the title of Asst. Prof. for Mr. Hendrix when he was appointed last year. Since he was a candidate for the Doctor's degree, however, he was given the temporary rank of Instructor. He will be entitled to the rank of Assistant Professor when he receives his degree.

Mr. Burwell then moved that the recommendations of the President, as listed under special cases, be approved for the College of Agriculture, College of Education, College of Engineering, College of Liberal Arts, College of Commerce and Industry be approved. This motion was seconded by Mr. Sullivan and carried.

*TENURE
SPECIAL CASES*

College of Agriculture

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Benes, Elsie	Part-time Asst. Prof. of Home Economics	Re-employed if needed with no tenure privileges
Botkin, Merwin P.	Emergency Instructor in Ani. Production	Continued on staff until Prof. Willard's return
Burke, Douglas W.	Asst. Plant Pathol. and Asst. Prof.	Continued on staff until Mr. Bridgmon's return
Clohessey, Mrs. A.	Emergency Instr. & Service Chemist in Dept. of Res. Chemistry	Re-employed for 1949-50
Frosheiser, Fred. I.	Instr. in Agronomy & Asst. Agronomist	Resigned April 16, 1949

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Brown, Mrs. Esther L.	Asst. Prof. of Voc. Educ. and Teacher Trainer in Home Ec. Educ.	Re-employed; no tenure privileges
Mains, Mrs. Margaret	Asst. Prof. of Health & Phys. Educ. for Women	Re-employed; no tenure privileges
Shubert, Iva	Technical Consultant in Guidance	Re-employed; no rank
Stephenson, Harold	Principal of Elem. School	Employed on temporary basis; to be re-employed if needed
Watters, Mrs. Edith	Instr. in Elem. Educ.	Resigned at close of contract
Williams, J. Scott	Assoc. Prof. of Art Educ.	Has reached age of 70; will not be continued next year.

College of Engineering

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Hill, J. M.	Instr. in Civil Engineering	Re-employed; no tenure privileges
Williams, W. T.	Instr. in Mech. Engineering	Emergency Instructor; to be replaced

College of Liberal Arts

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Cape, William H.	Instr. in Polit. Science	Released; employed for one year only
Carr, Edward F.	Instr. in English	Resigned to continue graduate study
Grandall, Dorothy	Instr. in Botany	Released; employed for one year only
Drake, William D.	Instr. in English	Resigned at close of present contract
Flittie, Edwin G.	Instr. in Sociology	Placed on probationary tenure as Instr. in Sociology, replacing L. E. Fouraker
Fouraker, L. E.	Instr. in Economics	Resigned at close of present contract
Joachim, Hans	Asst. Prof. of Physics	Released; employed for one year only
Maxwell, Mrs. Ella W.	Emergency Instr. in Mathematics	Re-employed if needed
Nelson, Elmer K. Jr.	Instr. in Psychology	Released; employed for one year only
Osterwald, Frank W.	Instr. in Geology	Released; employed for one year only
Somerville, Don S.	Instr. in Speech, Instr. in Radio, & Dir. of Audio-Visual Teaching Aids	Released at close of present contract
Wright, Mrs. Berta	Emergency Instr. in art	Re-employed for 1949-50
Van Benschoten, Mrs. V.	Emergency Instr. in English	Re-employed if needed

College of Liberal Arts (Cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Young, Willard T.	Instr. in Physics	Resigned at close of present contract

College of Commerce and Industry

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Mains, T. Alfred	Emergency Instr. in Accounting	Released June 30, 1949
Poundstone, Mary K.	Instr. in Sec. Science	To be married in summer; Will be re-employed on emergency basis only as last resort

Division of Adult Education and Community Service

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Christensen, Julius	Instr. in English, Northwest Center	Not to be re-employed since no appropriation made for Center program
Coffin, Louis Q.	Instr. in Social Sciences, Northeast Center	"
Gilbert, C. H.	Asst. Prof. of Agriculture, Northeast Center	"
Grimm, Kurt	Instr. in Phys. Educ., Northwest Center	"
Harris, P. D.	Instr. in Com. and Econ., Northwest Center	"
Hinckley, J. T.	Instr. in Social Sciences, Northwest Center	"
Hungate, J. M.	Asst. Prof. of Psychology and Educ. and Dir. of Southeast Center	"
Hunnicut, C. L.	Instr. in Com. and Econ. of Southeast Center	"

Division of Adult Education and Community Service (Cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Kuiper, Thomas E.	Asst. Prof. of Educ. & Psych., Northeast Center	Not to be re-employed since no appropriation made for Center program
Lapeyre, Mrs. G.	Instr. in Social Sciences, & English, Southeast Center	"
Magwire, Craig	Instructor in Mathematics, North- west Center	"
Moore, C. C.	Instructor in Educ. and Dir. Northwest Center	"
Renfro, Richard	Asst. Prof. of Music, Northwest Center	"
Roberts, J. B.	Instr. in Math. and Chemistry, Northeast Center	"
Underwood, Lois	Instr. in Commerce and Home Economics, Southeast Center	"
Watt, John R.	Asst. Prof. of Biol. Sciences, Northeast Center	"
Wight, Allen H.	Instr. in Agric., Northwest Center	"
Wilkinson, R. F.	Instr. in Agric., Southeast Center	"

The President then submitted a proposed Memorandum of Understanding between the University and the United States Department of Interior (Bureau of Reclamation) which had been submitted by the Department of Agriculture with the suggestion that if approved by the Trustees, a copy should be sent to the Bureau of Reclamation for its perusal and comment. Upon the motion of Mr. Hansen, seconded by Mr. Del Monte and carried, it was so ordered.

*MEMO. of UNDERSTANDING
BETWEEN UNIVERSITY
AND U.S. DEPARTMENT
OF INTERIOR (BUREAU
of RECLAMATION)*

Mr. Hansen then moved that the following arrangements between the College of Agriculture and the Bureau of Reclamation as recommended by Dean Hill be approved as a temporary expedient pending execution of the formal Memorandum of Understanding. This motion was seconded by Mr. Watenpaugh and carried.

*College of AGRICULTURE
BUREAU of RECLAMATION
ARRANGEMENTS APPROVED
AS TEMPORARY EXPEDIENT.*

Dean Hill feels that the need for soil surveying and soil classification work is so pressing that the College of Agriculture should be given authority to negotiate contracts with the Bureau of Reclamation for this work. Such an arrangement meets with the approval of the Department of Agriculture, as a temporary expedient, as is indicated in the paragraphs from Secretary Brannan's letter to Mr. Simpson last April which Dean Hill quotes in the following letter to the President. The President requests the direction of the Trustees in settling this problem.

February 25, 1949

Dr. G. D. Humphrey
Office of the President
Campus

Dear Dr. Humphrey:

In a letter dated January 13, I requested that an account be established in the special grants fund from which the Agricultural College would be permitted to make payments in advance of collections with the provision that at no time are payments to exceed collections by more than \$10,000. This request was made to enable the College to enter into a contract to do

soil surveying and land classification for the Bureau of Reclamation.

You have reported that the Board of Trustees postponed the granting of this request until a satisfactory over-all memorandum of agreement is worked out. I fear that if we wait until that is accomplished we may be delayed so that we could do little or no field work this season.

I am quite sure that the Secretary of Agriculture will approve the signing of a contract for soil survey and classification on a unit basis. My belief in this rests upon the following extract from a letter written to Mr. Milward L. Simpson, President of the University Board of Trustees, dated April 12, 1948. The underlining is mine.

"We hold that the rules of good organization and administration require that Federal funds for agricultural activities, aside from the teaching of agriculture in the classroom, be appropriated to the Department of Agriculture, whether they are to be used directly by Federal agencies or to be channeled to State agricultural agencies. The Department of Agriculture now constitutes the channel to these agencies. The establishment of other channels through non-agricultural Federal agencies, such as the Bureau of Reclamation, leads to conflicts, duplication, confusion and waste. It is recognized that certain funds for agricultural programs are now made available through such Federal agencies. It is our view that, as rapidly as possible, this situation should be corrected by the direct appropriation of all Federal funds to be used for agricultural purposes, other than formal teaching, to the Department of Agriculture or through this Department to the proper State agencies.

"Pending the attainment of this goal, the Department believes that because of the need for agricultural services to be performed at a rate beyond the availability of current funds in this Department, it is in the interest of the success of western irrigation to agree to an arrangement whereby needed agricultural work can be financed by funds appropriated to non-agricultural agencies. However, we believe that Memoranda of Understanding designed to carry out such a procedure should indicate that arrangements made under them are but temporary expedients pending the establishment of the type of arrangements we are advocating.

"In addition, we believe that these Memoranda (including that which is under consideration) should be drafted in a manner that provides for the responsibility for the design and prosecution of research, studies, investigations and education to be vested in the agricultural agency with which the Bureau contracts and that the non-agricultural agency's contribution to the activity be limited to providing funds or other resources in a manner that will not place it in an agricultural research or investigation

policy determining or accomplishment position."

Therefore, I am urging that a special account be set up as requested on January 13 and that the Agricultural College be given authority to negotiate contracts for soil surveying and soil classification with the Bureau of Reclamation.

I believe that if we can arrange these contracts it will help speed up irrigation development and thus benefit the people of the state, and at the same time the Agricultural College will get a great deal of information on the soils of the state which will be valuable in our program of research and teaching in future years.

Very truly yours,

(Signed)

J. A. Hill
Dean and Director

The Trustees then received and publicly opened bids for the construction of an Agricultural Engineering unit addition to the new Agriculture building as follows:

Swenson Lumber Company\$21,466.46
Spiegelberg Lumber & Bldg. Co.\$22,642.00
J. P. Steele Construction Co.\$21,700.00

Architect Porter and Superintendent Jensen were present. Mr. Watenpaugh moved that the low bid of the J. P. Steele Construction Co. be accepted. This bid is to include lathing and plastering of the ceiling. This motion was seconded by Mr. Burwell and carried.

Mr. McCracken moved that the following appointments be approved. This motion was seconded by Mr. Hansen and carried.

1. Effective April 1, 1949, the appointment of Mr. Clarence M. Rincker as Instructor in Agronomy, Research Assistant, and Assistant in Seed Certification, at a salary rate of \$3,504 per year for the period April 1, 1949 to June 30, 1950. He will replace Mr. Fred Frosheiser, whose resignation becomes effective in April.
2. Effective September 1, 1949, the appointment of Mr. James

*BUILDING PROGRAM
UNIT "D" AGRIC. BLDG.*

APPOINTMENTS

CLARENCE RINCKER

Bush as Temporary Instructor in Psychology, at a salary rate of \$2,760 for the academic year 1949-50.

JAMES BUSH

3. Effective May 1, 1949, the appointment of Miss Patricia J. Peacock as Assistant Reference Librarian, at a salary rate of \$3,024 for eleven months' service.

PATRICIA PEACOCK

Mr. Watenpugh moved that the following leaves of absence be approved.

LEAVES OF ABSENCE

This motion was seconded by Mr. Del Monte and carried.

1. Dr. H. D. Thomas, Professor of Geology and State Geologist, leave of absence with pay for the month of April, 1949, in order that he may accept an invitation from the American Association of Petroleum Geologists to serve as a lecturer in the Distinguished Lecture Series sponsored by that organization.

*DR. H. D. THOMAS
WITH PAY*

2. Mr. Charles G. Kepler, Instructor in Business Administration, leave of absence without pay for the academic year 1949-50 in order that he may pursue advanced studies at the University of Michigan.

*CHARLES KEPLER
WITHOUT PAY*

Mr. Del Monte moved that Mrs. Laura A. Summers be named Acting Head of the Department of Secretarial Science effective with the beginning of spring quarter of 1949. This motion was seconded by Mr. Sullivan and carried.

*DEPARTMENT HEAD
MRS. LAURA SUMMERS*

Mr. Burwell moved that the following salary contract renewals covering Assistant Football coaches be approved. This motion was seconded by Mr. Reed and carried.

CONTRACT RENEWALS

T. S. Hitt, Line Coach, from April 1, 1949, to March 31, 1950, at a salary rate of \$6,516 per year.

T. S. HITT

John W. Bailey, Freshman Coach, from April 1, 1949 to March 31, 1950, at a salary rate of \$4,704 per year.

JOHN W. BAILEY

Leonard Coffman, Backfield Coach, from April 1, 1949, to March 31, 1950, at a salary rate of \$4,704 per year from July 1, 1949.

LEONARD COFFMAN

Mr. McCracken moved that the salary contract of Glen J. Jacoby, Athletic Director, be renewed for a five-year period beginning April 1, 1949 to March 31, 1954 at a salary of \$7,776 per year with the understanding if there are general University salary increases or decreases during this period, Mr. Jacoby will share in them in the same percentage as other faculty members. This motion was seconded by Mr. Burwell and carried.

CONTRACT RENEWALS
GLENN J. JACOBY

President Simpson then relinquished the chair to Vice President McCracken in order to move that the Board of Trustees recognize the conference championship in basketball, which has just been won by the team under the guidance of Coach Everett Shelton, by making a special payment of \$500 to Mr. Shelton. This motion was seconded by Mr. Burwell and carried.

ATHLETICS
COACH EVERETT SHELTON
SPECIAL PAYMENT of \$500

Mr. McCracken then moved that the following resolution be approved. This motion was seconded by Mr. Sullivan and unanimously carried.

RESOLUTION
COACH BOWDEN WYATT

It is further resolved that if the University football team continues to show the marked improvement which has already been demonstrated under Head Coach Bowden Wyatt, that the Board of Trustees of the University will recognize this achievement by making a payment to Coach Wyatt commensurate with the payments which have been made during the past several years to the coaches of other successful University of Wyoming Athletic teams.

Mr. Hansen moved that an appropriation of \$11,583 be made to the Department of Buildings and Grounds to meet added fuel costs incurred by being obliged to burn oil at times in the power plant, due to a shortage of gas, until the end of the present fiscal year. This motion was seconded by Mr. Sullivan and carried.

Then followed a discussion of a previous ruling of this Board where University of Wyoming athletic teams were forbidden to participate in any athletic contests not under collegiate sponsorship. Upon the motion of

ATHLETICS
EXCEPTION TO RULE IN
NOT PARTICIPATING
IN ANY ATHLETIC CONTESTS
NOT UNDER COLLEGIATE
SPONSORSHIP

Mr. McCracken, the Trustees voted that an exception may be made permitting the basketball team to play in Madison Square Garden, if the team should be invited, and if the date or schedule should permit. This motion was seconded by Mr. Hansen and carried.

Mr. Sullivan then moved that the request of the Student Senate to reduce the quarterly student loan fee from \$1.00 to \$.50 per quarter be approved, effective with the fall quarter 1949, as the fund has now grown to such a size that a smaller fee is considered adequate to take care of losses and a continued small growth in the fund. This motion was seconded by Mr. Del Monte and carried.

Mr. Watenpaugh moved that the sum of \$22,143.23 be appropriated to continue work on improving of Prexy's Pasture for sidewalks, seeding, parking and a small balance for landscaping. This motion was seconded by Mrs. Patterson and carried.

Mr. McCracken moved that field summer schools be held for five-week terms at Torrington, Gillette, Sheridan and Powell with the understanding that they will not be held unless pre-registrations indicate that there will be a sufficient number of students to make the schools self-supporting. This motion was seconded by Mr. Hansen and carried.

Mr. Hansen then moved, it was seconded by Mrs. Patterson and carried, that the following "Leave Policy", as recommended by the University Retirement and Insurance Committee be approved in order to clarify accrued time which an employee may use should he request limited service. The Committee and the President recommend that the following three types of leaves be considered in computing the length of service.

- a. Sabbatical leaves.
- b. Authorized leaves from the University without pay. Leaves which are taken with the encouragement of the University and which result in activities which would add to the employee's effectiveness upon his return to the institution. Each case to be decided on its merits.

FEEs
STUDENT LOAN FEE REDUCED
TO \$.50

Prexy's Pasture
improvements

FIELD SUMMER SCHOOLS
WITH UNDERSTANDING
PRE-REGISTRATIONS IN-
DICATE THEY WILL BE
SELF-SUPPORTING

LIMITED SERVICE
"LEAVE POLICY"

c. Leaves for military service. It is assumed that these leaves would be the ones which interrupt full-time service with the University.

The State Employment Retirement Association law, which was approved by the recent session of the Legislature, makes necessary a change in the University salary contract forms. Upon the motion of Mr. Burwell, seconded by Mr. Sullivan and carried, the two following contract forms, one covering the nine-month teachers and the other the twelve-month employees were approved.

NEW CONTRACT FORMS

(seal)

UNIVERSITY OF WYOMING
Laramie, Wyoming

Three term rate \$ _____

To _____

You have been appointed to the position of _____

under the conditions listed below and subject to the available resources of the University. Retirement conditions are stated on the reverse side.

If this contract is rescinded by mutual consent during the contract period hereinafter specified, total salary payment shall be limited to an amount equal to the three-term rate multiplied by the total number of working days served by the employee and divided by the number of working days in the school year of three terms. Saturdays shall be considered as half days.

Employment by the University carries with it membership in the Wyoming Union and acceptance of the obligation for payment of Union dues.

Conditions of contract:

G. D. HUMPHREY, President

For services continuing through the fall, winter, and spring quarters, 19__ - 19__

FAY E. SMITH, Secretary

I accept the above appointment.

Total salary payments _____

No. monthly salary installments _____

Retirement deductions: Yes ___ No ___

(employee's signature)

(Duplicate - To be retained by employee.)

(date)

(Reverse)

If you were employed by the University on March 31, 1949, and did not join the State Employees' Retirement Association established by Chapter 42 of Wyoming Session Laws 1949, and if you remain in the employ of the University until you reach retirement age, it is agreed that as a part of the consideration for your services under this and succeeding contracts you will be permitted to participate in the revised Limited Service Plan adopted by the Board on January 14-15, 1949, or in any more favorable Limited Service Plan which may be in effect at the time of your retirement.

If you were not employed by the University on March 31, 1949, or if you have joined the State Employees' Retirement Association, it is understood that 5% of any remuneration for services paid by the State or the University shall be deducted from such remuneration and paid into the Retirement Fund. The State of Wyoming has pledged itself to contribute into said Fund an additional 5% of your remuneration.

(seal)

Annual salary rate \$ _____

UNIVERSITY OF WYOMING
Laramie, Wyoming

To _____

You have been appointed to the position of _____

under the conditions listed below and subject to the available resources of the University. You are entitled to an annual vacation in accordance with the vacation policy adopted by the Trustees. Retirement conditions are stated on the reverse side.

If this contract is rescinded by mutual consent during the contract period hereinafter specified, any payment for services rendered during a period of less than a full month will be computed as follows: The monthly rate will be multiplied by the total number of calendar days covered by the period of services rendered during that month and this product will be divided by the total number of calendar days in that month. Compensation for accrued vacation time shall be taken into account in accordance with the vacation policy adopted by the Trustees. Any other payment for less than a full month shall be computed on the same basis.

Employment by the University carries with it membership in the Wyoming Union and acceptance of the obligation for payment of Union dues.

Conditions of contract:

G. D. HUMPHREY, President

Period of service: July 1, _____
through June 30, _____

FAY E. SMITH, Secretary

Total salary payments \$ _____

I accept the above appointment.

No. monthly salary installments _____

Retirement deductions: Yes _____ No _____

(Employee's signature)

(Duplicate - To be retained by employee.)

(Date)

(Reverse)

If you were employed by the University on March 31, 1949, and did not join the State Employees' Retirement Association established by Chapter 42 of Wyoming Session Laws 1949, and if you remain in the employ of the University until you reach retirement age, it is agreed that as a part of the consideration for your services under this and succeeding contracts you will be permitted to participate in the revised Limited Service Plan adopted by the Board on January 14-15, 1949, or in any more favorable Limited Service Plan which may be in effect at the time of your retirement.

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Retirement Fund. The State of Wyoming has pledged itself to contribute into said Fund an additional 5% of your remuneration.

Mr. Watenpaugh moved that the word "emeritus" be stricken from that part of the limited service policy affecting the retirement of a President and the word "shall" be substituted for the word "may". The sentence is to read as follows: "Special provisions shall be made for the President". This motion was seconded by Mrs. Patterson and carried. The President was instructed to work out and present at the next Board meeting a plan of retirement for the President.

LIMITED SERVICE
THE WORD "EMERITUS"
STRICKEN FROM THE POLICY
AFFECTING THE RETIREMENT
OF A PRESIDENT

President Humphrey then presented a request, in which the Comptroller had concurred, that limited service salaries be increased by amounts of \$300 to \$600, each, effective July 1, covering only the employees presently in the service of the University who might choose this retirement plan instead of the Wyoming State Employees Association and only those employees who will be retired in the future. The proposal would not have been retroactive to those already on limited service. After discussion, the Trustees declined to allow these increases as it appeared to be the consensus of opinion of the Board that the Legislature and employees of other departments of the State of Wyoming might construe such increases as bad faith on the part of the University as it might have a tendency to keep old employees from joining the State Association.

LIMITED SERVICE
SALARIES
REQUEST TO INCREASE
DENIED

Upon the recommendation of President Humphrey, Mr. Hansen moved that the new budget should carry an appropriation of \$40,000 for graduate assistants during the coming year. This motion was seconded by Mrs. Patterson and carried.

The Board then received Mr. George Johnson, President of the Board of Education at Sheridan, and Mr. Archie Nash, Chairman of the Advisory Committee of the Northeast Junior Agricultural College at Sheridan, who wished to discuss the financial difficulties with which the college is

NORTHEAST JUNIOR
AGRICULTURAL COLLEGE
DISCUSSION OF
FINANCIAL DIFFICULTIES

faced during the coming year due to the failure of the Legislature to appropriate any money for University Centers or Community Colleges. After considerable discussion, President Humphrey, President Simpson, Mrs. Patterson and Mr. Watenpaugh were authorized to meet with the authorities at Sheridan and endeavor to work out a plan, within the limits of funds available, having consideration for the wishes of the Legislature concerning University Centers and the sources of money that may be spent upon them, and negotiate a Memorandum of Understanding between the University and the Sheridan authorities.

Mr. McCracken then moved that the Memorandum of Agreement proposed by President Humphrey between the University and a Center or Junior College be approved for Powell and Sheridan with such changes as the committee mentioned in the previous resolution may wish to make and that the agreement with Torrington be held in abeyance for the present. This motion was seconded by Mr. Sullivan and carried.

President Humphrey then submitted a digest of his proposal for the budget for the coming fiscal year. Mr. Sullivan moved, it was seconded by Mr. Hansen and carried, that the budget be prepared in accordance with the President's recommendations.

The Honorary Degree Committee then submitted the following report:

That degrees be awarded to Mr. H. W. Bashore, Dr. E. L. Jewell, Mr. P. C. Spencer, and Mr. A. E. Stoddard.

Upon the motion of Mr. Del Monte, seconded by Mr. Sullivan and carried, the recommendations were approved.

President Humphrey then outlined the situation regarding the construction of the new stadium and field house and the fact that available funds are not sufficient to build these structures as originally planned. After discussion, Mr. McCracken moved that the President be authorized to go ahead with completion of final plans and specifications and that the

MEMORANDUM of AGREEMENT
BETWEEN UNIVERSITY
& A CENTER OR JUNIOR
COLLEGE

BUDGET
PRES. SUBMITS Digest
of PROPOSAL for COMING
YEAR.

DEGREES, HONORARY
H. W. BASHORE
DR. E. L. JEWELL
P. C. SPENCER
H. E. STODDARD

STADIUM & FIELD
HOUSE
COMPLETION of FINAL
PLANS & SPECIFICATIONS

architects and engineers be instructed to call for sufficient alternate bids which may be accepted to eliminate construction of certain features for the time being to bring the costs within the means of the University. This motion was seconded by Mr. Sullivan and carried.

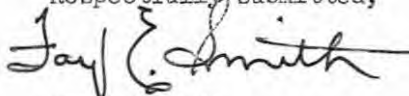
Upon the recommendation of President Humphrey, Mr. Watenpaugh moved that the pre-legal requirement for students wishing to enter the law school be fixed at three years. This motion was seconded by Mr. Sullivan and carried.

It was moved by Mr. Reed, seconded by Mr. Hansen and carried, that President Humphrey, with the help of Architect Porter, investigate and ascertain if it is possible to make a contract change order with the J. P. Steele Construction Company whereby that firm would take over insurance for buildings under construction at a financial saving to the University.

The date for the next meeting was tentatively set for April 29-30.

The Board adjourned at 5:15 P.M., March 13, 1949.

Respectfully submitted,



Fay E. Smith
Secretary

LAW SCHOOL
PRE-LEGAL REQUIRE-
MENT FIXED AT 3YRS.

BUILDING PROGRAM
J.P. STEELE TO TAKE
OVER INSURANCE ON
BUILDINGS UNDER
CONSTRUCTION

NEXT MEETING
APRIL 29-30

Adjourned