

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 9-10, 1972

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
9-10 September 1972

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Feb. 16, 1973

Oct. 6, 1972

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A regular meeting of the Trustees of The University of Wyoming was called to order by President True at 8:00 a.m. on 9 September 1972, in the Board Room of Old Main Building.

The following members answered roll call: Brodrick, Bunning, Hickey, Hines, Hollon, Jones McBride, Ostlund, Pence Quealy, Sullivan, True, and ex officio members Carlson, Rerucha and Schrader; absent was ex officio member Governor Hathaway. Executive staff present were James Ranz, Vice President for Academic Affairs; Elliott G. Hays, Vice President for Finance; Joseph R. Geraud, Vice President for Student Affairs; and Hugh B. McFadden, Vice President for University Extension. Dr. Donald Anderson represented the Faculty Senate.

ROLL CALL

It was moved, seconded, and carried that the minutes of the meeting of 9 September 1972, be approved as circulated.

APPROVAL OF MINUTES

President Carlson announced that Vern Shelton, Assistant to the President for Information, was in the process of arranging meetings with Legislators in the State and would keep the Trustees informed.

ANNOUNCEMENTS

It was moved, seconded, and carried that the meeting go into executive session with the executive staff invited to remain. The meeting reconvened in open session with the same persons present except Dr. Schrader, who is hereafter recorded as absent. President Carlson asked that matters contained in the President's Report be considered, and, on the basis of the discussions which took place during the executive session, the following actions were taken.

It was moved, seconded, and carried that the following appointments be approved as recommended by the President, to be effective on the dates indicated:

APPOINTMENTS

- 1. Karen J. Geizer as Instructor in Home Economics for the academic (9-month) year 1972-73.

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2. Ronald E. Dean as Supply Instructor in Animal Husbandry from 1 September 1972 through 31 August 1973.
3. Alfred H. Pekarek as Supply Instructor in Computer Science from 29 August 1972 to 22 December 1972.
4. William D. Gunter as Supply Instructor in Geology (rank contingent upon fulfillment of degree requirements) for the academic (9-month) year 1972-73.
5. Danny J. Moore as Supply Assistant Professor of Mathematics for the academic (9-month) year 1972-73.
6. Caroline V. Dudeck as Supply Instructor in Philosophy (rank contingent upon fulfillment of degree requirements) for the academic (9-month) year 1972-73.
7. Terry Allan Scott as Supply Assistant Professor of Physics from 25 August 1972 to 31 December 1972.
8. Charles A. Pratt as Associate Professor of Educational Administration for the academic (9-month) year 1972-73.
9. Dale W. Good as Temporary Assistant Professor of Education for the fiscal (11-month) year 1972-73, effective 1 September 1972.
10. Rory Remer as Assistant Professor of Educational Foundations for the academic (9-month) year 1972-73.
11. Frederick A. Haddad as Supply Instructor in Educational Foundations (rank contingent upon fulfillment of degree requirements) for the academic (9-month) year 1972-73.
12. Alfred Yoder as Instructor of Intermediate Grades in the University School for the 1972-73 academic (9-month) year.
13. Barbara S. Totherow as Supply Instructor in the University School for the 1972-73 academic (9-month) year.
14. Robert D. Kerr as Supply Instructor in Civil Engineering for the 1972 Fall semester.

<p>15. <u>Lang Wah Lee</u> as Supply Instructor in Mechanical Engineering for the 1972 Fall semester.</p>	
<p>16. <u>Karol Ann McRorie</u> as Instructor in Maternity Nursing for the 1972-73 academic (9-month) year.</p>	
<p>17. <u>June Bartz Winkel</u> as Extension Agent-at-Large for the fiscal (11-month) year 1972-73, effective 15 August 1972.</p>	
<p>18. <u>Trudy Karen Foster Christensen</u> as Supply Instructor in Inter-collegiate Athletics for the 1972-73 academic (9-month) year.</p>	
<p>It was moved, seconded, and carried to approve the appointment of <u>Larry J. Bourret</u> as Lecturer in Agricultural Extension for a three-year period, effective 15 September 1972.</p>	LECTURER--UNIVERSITY EXTENSION
<p>It was moved, seconded, and carried to approve the reappointment of <u>Anna H. Davis</u> as Supply Instructor in the University School and University School Librarian for the 1972-73 academic (9-month) year as recommended by the President.</p>	REAPPOINTMENT-- COLLEGE OF EDUCATION
<p>It was moved, seconded, and carried to approve the reinstatement with tenure of <u>Margaret Plumb Lake</u> to her former position as Assistant Professor of Music Education in the University School and with the further designation of Assistant Professor of Curriculum and Instruction as recommended by the President.</p>	WITHDRAWAL OF RESIGNATION
<p>It was moved, seconded, and carried that the following resignations be accepted as recommended by the President, to be effective on the dates indicated:</p>	RESIGNATIONS
<p>1. <u>Dr. Judith Leibowitz</u>, Assistant Professor of French, effective at the end of the 1971-72 academic year.</p>	
<p>2. <u>Dr. Michael K. Madden</u>, Assistant Professor of Economics, effective 8 August 1972.</p>	
<p>3. <u>Dr. George W. Bailey</u>, Associate Professor of Educational Administration, effective 24, August, 1972.</p>	

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It was moved, seconded, and carried by a unanimous vote, that authorization be granted for the following changes within the administrative organization of the office of the Vice President for Finance as recommended by the President, the change is to be made as soon as possible.

VICE PRESIDENT FOR
FINANCE - ADMINISTRATIVE
ORGANIZATION

1. Internal Auditor

The Internal Auditor, presently responsible directly to the Vice President for Finance, shall report directly to the Trustees, rather than the Vice President for Finance, thus ensuring them of an independent audit.

2. Assistant to the Vice President for Finance

Establishment of an Office of Assistant to the Vice President for Finance with an administrator and secretary. The administrator would be immediately responsible for Physical Plant, Service and Auxiliary Enterprises, and Personnel Administration.

3. Office of Contracts and Grants Administration

Establishment of an Office of Contracts and Grants to interface between principal investigators, federal agencies and University administration. The office would be under the direction of one person who would be responsible to the Director of Finance and Budget.

4. Systems Development

This work to be undertaken in the Division of Computer Services on a trial basis in cooperation with the staff in the area of Finance, with one staff position to be added in the Division in 1973-75.

As a result of this action, appropriate parts of the Regulations and Bylaws of the Trustees will be amended to read as follows:

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REGULATIONS OF THE TRUSTEES

PART II. THE ADMINISTRATIVE ORGANIZATION OF THE UNIVERSITY

Section 3. VICE PRESIDENT FOR FINANCE

The Vice President for Finance shall be responsible to the President, and through him to the Trustees, for the administration of all the business and financial affairs and the physical plant of the University. As the principal financial officer of the University he shall perform such duties as are required by statute or by University administrative regulations.

He shall have administrative supervision over the following divisions: Finance and Budget, Physical Plant, Service and Auxiliary Enterprises, Campus Police, Personnel Administration, the Land Office, and, in conjunction with the Vice President for Academic Affairs, Computer Services. He shall employ an assistant who shall have operating responsibility for the divisions of Physical Plant, Personnel Administration, and Service and Auxiliary Enterprises. The Director of Finance and Budget shall serve as his immediate deputy and shall be empowered to act for him in all matters in his absence or at his direction.

BYLAWS OF THE TRUSTEES

Article VI. OTHER OFFICERS

Section 6-3 INTERNAL AUDITOR

The Internal Auditor shall be appointed by the Trustees, and he shall perform such duties as they shall require.

Section 6-4 OTHER OFFICERS AND DUTIES

Other officers may be appointed by the Trustees as may be deemed necessary. The duties of all officers of the Trustees shall be set forth in writing at the time of appointment or in appropriate regulations of the Trustees.

It was moved, seconded, and carried to authorize the acceptance of \$16,000 from increased Federal Smith-Lever funds for appropriation to the 1972-73 budget of the Agricultural Extension Service, as recommended by the President. These funds would be used to employ a Community Resource Development Specialist.

BUDGET CHANGES

It was moved, seconded, and carried to accept the 1973-75 biennial budget report for The University of Wyoming as submitted to each of the Trustees under date of 29 August 1972. President True reminded everyone that this document would be a confidential document until the information is released by the Governor.

1973-1975 BIENNIAL BUDGET

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It was moved, seconded, and carried to accept contracts, grants, gifts and scholarships for the period 1 July 1972 through 23 August 1972, as itemized in the President's Report, in the following amounts:
 (1) Contracts and Grants, \$1,334,116.00; (2) Gifts, \$15,517.00;
 (3) Scholarships, \$32,559.00.

CONTRACTS, GRANTS,
 GIFTS AND
 SCHOLARSHIPS

President True called upon Mr. Pence, Chairman of the Physical Plant and Equipment Committee, for a report on the recommendations of the Committee. The following items were discussed and action taken as cited:

PHYSICAL PLANT

1. Engineering Building Remodeling. It was moved, seconded, and carried to approve the request from Spiegelberg Lumber and Building Company, Inc., that their contract for remodeling of the Engineering Building be extended twenty-one calendar days, thereby making the completion date 21 August 1972.

2. City of Laramie Request for Easements. It was moved, seconded, and carried to approve a request from the City of Laramie for water and sewer line easements on University Stock Farm land in West Laramie.

3. Capital Improvement Requests, 1973-75. It was moved, seconded, and carried that the Capital Improvement Requests for 1973-75, as presented to the Trustees in the President's Report under date of 9 September 1972, be approved with the provision that combined and separable bids be sought on three of the projects. Mr. True reminded the Trustees that the Capital Improvement Requests must be treated as a confidential document until released by the Governor.

Mr. Pence then reviewed the progress reports and change orders which were included in the President's Report as Enclosure 2.

Mr. Brodrick commented on the proposed site for the new Physical Education Building, to restudy the site. He requested the staff to do this. After considerable discussion, it was moved, seconded, and carried to reconvene at 9:00 a.m. on Sunday, 10 September 1972, to continue this discussion with the drawings and model of the building to be available.

PHYSICAL EDUCATION
 BUILDING

Dr. Donald Anderson, who announced this would be his last attendance at the meetings of the Trustees as Chairman of the Faculty Senate, expressed his appreciation for the courtesies extended to him by the Trustees. President True thanked him for his cooperation over the past year.

MATTERS FOR REPORT AND/OR PRELIMINARY CONSIDERATION

The meeting was recessed at 12:15 p.m. to reconvene at 9:00 a.m. on Sunday, 10 September 1972.

The meeting was reconvened on 10 September 1972, at 9:00 a.m. by President True. The following persons were in attendance: Brodrick, Bunning, Hickey, Hines, Hollon, Jones, McBride, Pence Quealy, Sullivan, True, and ex officio members Carlson and Rerucha. Executive staff present were James Ranz, Vice President for Academic Affairs; Elliot G. Hays, Vice President for Finance; Joseph R. Geraud, Vice President for Student Affairs; and Hugh B. McFadden, Vice President for University Extension. Dr. Donald Anderson represented the Faculty Senate. Other University personnel present on the invitation of the Trustees were: Laurence Walker, Dean of the College of Education; John Woods, Head of the Department of Physical Education; Glenn Jacoby, Director of the Division of Intercollegiate Athletics; Morris Jones, University Architect; and Robert Arnold, Director of the Division of Physical Plant.

Following a discussion concerning the proposed site for the Physical Education Building, Mrs. Hickey moved that there be no change in the proposed site for the Physical Education Building. Mr. Sullivan seconded the motion. Mr. Ostlund joined the meeting shortly thereafter and is hereafter recorded as present. On call for the vote, a tie vote was cast. Mr. McBride was temporarily absent during the time of the voting.

PHYSICAL EDUCATION BUILDING (Continued)

It was moved, seconded, and carried that the meeting go into executive session with only the Trustees and ex officio members remaining.

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Upon reconvening in open session, it was moved and seconded that there be no change in the proposed site for the Physical Education Building. On call for a vote, eight votes were cast in favor of the motion and four negative votes were cast by Brodrick, Hines, Jones and Pence. President True declared the motion carried.

There being no further business, upon motion duly made, seconded, and carried, the meeting was adjourned at 11:45 a.m., the next regular meeting of the Trustees will be 6-7 October 1972.

Respectfully submitted,

Winifred E. Hickey
Winifred E. Hickey
Secretary

ADJOURNMENT AND DATE
OF NEXT MEETING