

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 24-26, 1977

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
June 24, 25, and 26, 1977

| <u>Table of Contents</u> | <u>Page</u> |
|---|-------------|
| ROLL CALL----- | 1 |
| RESOLUTION IN MEMORY OF JOSEPH B. SULLIVAN----- | 2 |
| COMMITTEE APPOINTMENTS----- | 2 |
| APPROVAL OF MINUTES----- | 3 |
| ACCEPTANCE OF GIFT OF RENTSCHLER PAINTINGS----- | 3 |
| AD HOC COMMITTEE TO STUDY LEGAL SERVICES----- | 3 |
| RESOLUTION TO COMMEND THE UNIVERSITY BOARD OF TRUSTEES----- | 3 |
| APPOINTMENT OF SUMMER SCHOOL FACULTY----- | 4 |
| CHANGE IN ASSIGNMENT--David V. Smith----- | 4 |
| LEAVES OF ABSENCE | |
| 1. Philip Emmert----- | 5 |
| 2. Jason Lillegraven----- | 5 |
| 3. Jack Mutti----- | 5 |
| DEPARTMENT HEAD---Robert Jenkins----- | 5 |
| ACTING DEPARTMENT HEADS | |
| 1. Mary Ann Anderson----- | 5 |
| 2. Margaret S. Boyd----- | 6 |
| DEAN OF THE COLLEGE OF AGRICULTURE---Harold J. Tuma----- | 6 |
| CANCELLATION OF JOINT APPOINTMENT AND LEAVE OF ABSENCE----- | 6 |
| ACTING PRESIDENT---Edward B. Jakubauskas----- | 6 |
| UNIVERSITY RULES----- | 6 |
| AUDIT, REFUNDING AND IMPROVEMENT REVENUE BONDS----- | 7 |
| RESOLUTION---UNION PACIFIC RAILROAD COMPANY----- | 7 |
| AUTHORIZATION FOR STOCK TRANSFERS----- | 8 |
| EXECUTIVE COMMITTEE ACTION----- | 9 |

| | <u>Page</u> |
|--|-------------|
| AMENDMENT TO PRESIDENT'S CONTRACT----- | 9 |
| CAPITOL BUILDING COMMISSION----- | 9 |
| RESOLUTION ON QUALITY EDUCATION----- | 9 |
| PHYSICAL PLANT | |
| 1. Right-of-Way -- Brees Field----- | 10 |
| 2. Golf Course Improvements----- | 10 |
| 3. Swimming Pool -- Physical Education Building----- | 11 |
| 4. Options on Property North of Campus----- | 11 |
| 5. Removal of Residences North of Campus----- | 12 |
| 6. Architect for Remodeling Projects----- | 12 |
| WYOMING STOCKGROWERS ASSOCIATION GIFT----- | 12 |
| HONORARY DEGREE COMMITTEE----- | 12 |
| 1977-78 COMMITTEES OF THE TRUSTEES----- | 12 |
| ADJOURNMENT AND DATE OF NEXT MEETING----- | 13 |

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
June 24, 25, and 26, 1977

A meeting of the Trustees of The University of Wyoming was held at the Holiday Inn in Cody, Wyoming on June 24, 25, and 26, 1977. Prior to meeting in open session, reports were given on the history of higher education in the United States; the University as a unique institution in society, the legal framework of the University; the mission of the University; developments at the University over the last decade; the University now and in the future; and an overview of the pending 1978-80 budget request. In-depth discussions were held on the University's goals, academic planning, organizational structure, and the 1978-80 budget request.

The open session of the meeting was called to order by President Hines at 3:00 p.m. on June 26, 1977.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Chapin, Gillaspie, Hines, McCue, McEwan, Quealy, Thorpe, Wilson, and ex officio members Carlson and Stone. Trustee Smith, and ex officio members Governor Herschler and Dr. Schrader were absent. The following individuals were also present: Dr. E. B. Jakubauskas, Vice President for Academic Affairs; Mr. Elliott G. Hays, Vice President for Finance; Dr. J. R. Geraud, Vice President for Student Affairs; Dr. E. G. Meyer, Vice President for Research; Dr. Hugh B. McFadden, Vice President for University Extension; Mr. Keith K. Raitt, Director of Budget; Mr. Vern E. Shelton, Assistant to the President for Information; and Dr. William C. Donaghy, Chairperson elect for the Faculty Senate.

RESOLUTION IN MEMORY OF
JOSEPH B. SULLIVAN

President Hines called for a moment of
silence in memory of Joseph B. Sullivan

who passed away June 11, 1977. Mr. Quealy expressed the deep sense of loss felt by all Trustees, and he moved that the following resolution be adopted:

WHEREAS, Joseph B. Sullivan for many decades rendered distinguished service to the State of Wyoming, to The University of Wyoming, to Converse County, and to the City of Douglas; and

WHEREAS, Joseph B. Sullivan, through his enlightened leadership and compassionate understanding, contributed immeasurably to the growth and development of The University of Wyoming during his tenure as a University Trustee from 1965 until June 11, 1977; and

WHEREAS, Joseph B. Sullivan exemplified life's highest ideals as a man of unselfish involvement with youth groups and professional organizations; as a man of unwavering faith; and as a man who cherished above all else his family and the close ties that bind them together; and

WHEREAS, time cannot erase the great loss felt by all who were privileged to know Joseph B. Sullivan and who revered him as a dear friend and colleague;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of The University of Wyoming, with a sense of profound sorrow and sincere regret, extends deepest sympathy to Margaret E. Sullivan, Joseph H. Sullivan, Michael J. Sullivan, and Daniel B. Sullivan. In so doing, the Trustees of The University of Wyoming give thanks for the privilege of having been associated with Joseph B. Sullivan, a man whose memory will endure.

The motion was seconded by Mr. McCue, and it carried.

COMMITTEE APPOINTMENTS

In order to fill the vacancies on
committees created by the death of

Mr. Sullivan, President Hines appointed Mr. Wilson as Chairman of the Physical Plant and Equipment Committee and Mr. Brodrick as Chairman of the Athletic Committee.

APPROVAL OF MINUTES

President Hines asked if there were any corrections or additions to the minutes of May 13, 1977. Mr. Quealy moved that on page 9 the motion for Dr. Carlson's leave of absence be amended to read "a leave of absence with pay". The motion was seconded, and it carried. There were no further corrections or additions and President Hines declared the minutes approved as amended.

ACCEPTANCE OF GIFT OF
RENTSCHLER PAINTINGS

President Carlson reported that Rita M. Rentschler has offered a gift of a collection of art works to the Trustees of The University of Wyoming. The terms of the gift include an obligation to house the collection as set forth in the Deed of Gift forwarded for consideration by the Trustees. Mr. Wilson moved, Mrs. McEwan seconded, and it carried to accept the gift of art works described as the "George A. Rentschler Collection" in accordance with the terms and conditions of the Deed of Gift.

AD HOC COMMITTEE TO
STUDY LEGAL SERVICES

President Hines appointed Messrs. Quealy, Chapin and Wilson as an ad hoc committee to study and evaluate the various needs of the Trustees and the University for legal services. Mr. Quealy is to serve as Chairman of this committee.

RESOLUTION TO COMMEND THE
UNIVERSITY BOARD OF TRUSTEES

Mrs. McEwan read the Resolution to Commend the University Board of Trustees which was adopted by the Faculty Senate on April 18, 1977. The Resolution is as follows:

WHEREAS the University of Wyoming Board of Trustees made an unparalleled effort to establish open communication with the University faculty during its special visitation meeting on Thursday, March 17, and

WHEREAS the University faculty appreciates the opportunity to share its concerns directly with the Board members in an open and frank discussion, and

WHEREAS such open dialogue can be of mutual benefit to both the Board members and to the faculty in the shared governance of the University, and

WHEREAS shared governance has had a long and unique historical precedent in the academic community, and should be strengthened,

THEREFORE, BE IT RESOLVED that the Faculty Senate commends the Board of Trustees for its special effort to establish an open dialogue with the University faculty as a whole without restricting its communication to a select few, and

BE IT FURTHER RESOLVED that the Faculty Senate urges that the Board of Trustees set up a regular plan to hold open discussions with faculty at least once a semester.

President Hines expressed thanks to the Faculty Senate for the above Resolution.

President Hines called for consideration of items of business included in the President's Report.

APPOINTMENT OF SUMMER
SCHOOL FACULTY

President Carlson advised that as a matter of information, Summer School

faculty appointments had been included in the President's Report.

CHANGE IN ASSIGNMENT

Mr. Bunning moved that David V. Smith,

Associate Professor of Psychology, be reassigned as Associate Professor of Psychology and Assistant Director of the Sensory Physiology and Perception Program at the National Science Foundation in Washington, D. C., for the period August 1, 1977 through July 31, 1978. Funds for this appointment will be provided through a grant from the National Science Foundation. The motion was seconded by Dr. Thorpe, and it carried.

LEAVES OF ABSENCE

It was moved by Mr. McCue, seconded by

Mr. Gillaspie, and carried that the following leaves of absence be granted for the period and under the conditions cited.

1. Philip Emmert, Associate Professor of Communication, a leave of absence with pay for the 1977-78 academic year to permit him to participate as an American Council on Education Fellow in Academic Administration.

2. Jason Lillegraven, Associate Professor of Geology, a leave of absence without pay for the 1977-78 academic year to serve as Program Director, Systematic Biology, National Science Foundation in Washington, D. C.

3. Jack Mutti, Assistant Professor of Economics, a leave of absence without pay for the period September 1, 1977 through August 31, 1978 to work with the U. S. Treasury Department, Office of International Tax Analysis.

DEPARTMENT HEAD---
Robert Jenkins

It was moved by Mr. Chapin, seconded by

Mr. Quealy, and carried that Robert Jenkins,

Professor of Zoology and Physiology, be named Head of the Department of Zoology and Physiology, effective June 1, 1977. In addition to the 9-month academic year appointment with the Department of Zoology and Physiology, he will have a courtesy appointment in the College of Human Medicine as Professor of Zoology and Physiology.

ACTING DEPARTMENT HEADS

It was moved by Mr. Bunning, seconded

by Mr. Brodrick, and carried that, as

recommended by the President, approval be granted under the conditions cited for the following acting departmental headships in the College of Agriculture.

1. Mary Ann Anderson, Instructor in Housing and Design, be designated as Acting Head of the Division of Home Economics for the period July 1, 1977 through August 23, 1977.

2. Margaret S. Boyd, Professor of Home Economics and presently Head of the Division, be named Acting Head of the Division of Home Economics for the period June 1 through June 30, 1977. Dr. Boyd had previously resigned effective May 31, 1977.

DEAN OF THE COLLEGE
OF AGRICULTURE

Mr. Quealy moved that Harold J. Tuma be named as Dean-designate of the College of Agriculture, Director-designate of the Agricultural Experiment Station and of the Agricultural Extension Service, and to serve in such designated capacity for such a transitional period of time as appropriate and necessary for his eventual assumption of the duties involved. Dr. Tuma's effective employment date will be sometime after August 1, 1977. The motion was seconded by Mr. Brodrick, and it carried.

CANCELLATION OF JOINT APPOINT-
MENT AND LEAVE OF ABSENCE

Dr. Thorpe moved that the joint appointment with the University of Chile and the leave of absence without pay for the period January 1, 1978 through June 30, 1982 for William Mulloy, Professor of Anthropology, be cancelled. The motion was seconded by Mr. Bunning, and it carried.

ACTING PRESIDENT---
Edward B. Jakubauskas

Mr. Gillaspie moved that Edward B. Jakubauskas, Vice President for Academic Affairs, serve as Acting President while President Carlson is absent from the campus during his leave in July and August, 1977. The motion was seconded by Mr. Wilson, and it carried.

UNIVERSITY RULES

A memorandum from the Secretary of State has advised all state agencies of the requirements of Chapter 190, Session Laws pertaining to the filing of rules with the Legislative Service Office. Mr. Bunning moved that the President of the Trustees be authorized to notify the Legislative Service Office of

the status and nature of University rules and regulations. Mr. McCue seconded the motion, and it carried.

AUDIT, REFUNDING AND
IMPROVEMENT REVENUE BONDS

Mr. Hays reported that proposals had been invited from all CPA firms in

Wyoming and that the proposals represented estimates of the total hours required, out-of-pocket expenses, and the cost of printing the audit report. The following proposals were received:

| <u>Firm</u> | <u>Estimated Hours Required</u> | <u>Estimated Total Cost</u> |
|---|-------------------------------------|---------------------------------|
| E. Olaf Blunsom, CPA, Torrington, Wyoming | 380 | \$ 7,500.00 |
| Elmer Fox, Westheimer & Co., Casper, Wyoming and Fisher, Hines, Price & Co., Cheyenne, Wyoming | 850 | 19,800.00 |
| McGladrey, Hansen, Dunn & Co., Casper Wyoming | 800 | 18,990.00 |
| Stotts and McKee, CPAs' Lander, Wyoming | 775 | 19,270.00 |
| Wittler, Smith and Associates, Cheyenne, Wyoming and Judy Peterson, CPA, Laramie, Wyoming | 830 | 18,750.00 |

Mr. Quealy moved that the proposal from Wittler, Smith and Associates, Cheyenne, Wyoming, and Judy Peterson, Laramie, Wyoming, be accepted.

Mr. Bunning seconded the motion, and it carried.

RESOLUTION---UNION PACIFIC
RAILROAD COMPANY

In connection with the construction of a sewer line from the University Stock Farm

to the City of Laramie's outfall line, the Union Pacific Railroad Company granted a right-of-way across the tracks of the Coalmont Branch line.

Mr. Chapin moved, Mr. Gillaspie seconded, and it carried to adopt the following resolution:

WHEREAS, UNION PACIFIC RAILROAD COMPANY has tendered to UNIVERSITY OF WYOMING, an agreement covering the construction, maintenance and operation of an underground sewer pipe line across the property and under the track of the Railroad Company at Laramie, Albany County, Wyoming; such agreement being identified in the records of the Railroad Company as its C.D. No. 52317-4; and

WHEREAS, the Board of Trustees of said University of Wyoming has said proposed agreement before it and has given it careful review and consideration; and

WHEREAS, it is considered that the best interests of said University of Wyoming will be subserved by the acceptance of said agreement;

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SAID UNIVERSITY OF WYOMING:

That the terms of the agreement submitted by Union Pacific Railroad Company as aforesaid be and the same hereby are accepted in behalf of said University of Wyoming;

That the President of the Board of Trustees of said University of Wyoming hereby is authorized, empowered and directed to execute said agreement on behalf of said University of Wyoming, and that the Secretary hereby is authorized and directed to attest said agreement and to attach to each duplicate original of said agreement a certified copy of this resolution.

AUTHORIZATION FOR STOCK
TRANSFERS

Brokerage firms are requesting certification of resolutions carrying a date

within six months of the transaction. Therefore, Mr. Chapin moved,

Mr. Quealy seconded, and it carried to adopt the following resolution:

RESOLVED that the Treasurer of the Board of Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or of other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

EXECUTIVE COMMITTEE ACTION

The 1977 legislation authorizing capital projects for the University provided for a total of \$7,477,000 but authorized bonding for \$6,912,000. This is \$565,000 less than the total of the projects.

The State Capitol Building Commission advised University officials that information regarding project or projects revision to absorb \$565,000 had to be presented by June 10, 1977 to facilitate issuing the bonds. The Executive Committee was contacted and approved reduction of planning funds for the Memorial Fieldhouse remodeling from \$770,000 to \$205,000.

Mr. Bunning moved ratification of the action of the Executive Committee as indicated. Mrs. McEwan seconded the motion, and it carried.

AMENDMENT TO
PRESIDENT'S CONTRACT

President Carlson requested an amendment to the wording of his contract to reaffirm the original intent relating to the use of a University automobile. Dr. Thorpe moved that the contract be amended to provide that the automobile may be used for personal purposes and when so used, the President shall purchase the necessary fuel for such use. Mr. Brodrick seconded the motion, and it carried.

CAPITOL BUILDING
COMMISSION

Mr. Hays reported that a resolution relating the issuance of revenue bonds by the Capitol Building Commission has not been drafted as yet by the bond attorneys. It is anticipated that the resolution will be available at the July meeting of the Trustees.

RESOLUTION ON QUALITY
EDUCATION

Mr. Wilson moved adoption of the following resolution. Mr. McCue seconded the motion, and it carried.

WHEREAS, it is the continuing policy of The University of Wyoming to provide quality educational services to students, and to have excellence in its academic programs;

AND WHEREAS, highest levels of excellence cannot be achieved equally for all programs within available and authorized resources;

AND WHEREAS, program choices must be made and priorities established in favor of certain programs which will best serve the needs of students and the community;

BE IT RESOLVED, that the President of the University conduct a study and report to the Board of Trustees on programs:

1) which have the best outlook for the development of excellence and most optimally meet the needs of students;

2) low enrollment courses and degree programs which should be either discontinued, restructured, or placed on WICHE;

3) current degree programs most advantageous to students and Wyoming citizens be identified and developed to fullest level of excellence at most optimal cost;

4) administrative and academic program realignments and changes be studied which will provide better service to students.

PHYSICAL PLANT

Mr. Wilson advised the Trustees that the Physical Plant and Equipment

Committee had reviewed the following items and concurred in the recommendations pertaining to each item. Mr. Wilson moved adoption of the recommendations. Mr. Gillaspie seconded the motion, and it carried.

1. Right-of-Way -- Brees Field. It was recommended that a 10' right-of-way for an underground direct-earth burial power cable running from a building at the balloon launching facility 750' to the airport property be granted to the Federal Aviation Administration, U. S. Department of Transportation. The cable will provide a power source for a landing aid, Visual Approach Slope Indicator, on General Brees Field.

2. Golf Course Improvements. The Jacoby Park Men's Golf Club has offered to provide funds to place benches on the golf course. The Club

would raise the necessary funds for the project by selling advertising and advertising signs would be displayed on the benches.

The Committee recommended that the offer be rejected because (1) the benches would not be of a rustic type which would be compatible with development plans for the course; and (2) display of advertising signs would not enhance the appearance of the course. Donations have been offered to cover the cost of nine redwood benches.

3. Swimming Pool -- Physical Education Building. Loosening of the ceramic tile in the swimming pool has been a consistent problem and efforts to alleviate the problem have not been successful, and determination of responsibility for it has been difficult. Groathouse Construction Company, the general contractor, and Wyoming Tile & Terrazo Company, the sub-contractor, have agreed to a proposal whereby the sub-contractor will replace all the tile in the pool with the cost to be shared on a one-third basis equally by the University, the general contractor, and the sub-contractor. The cost is estimated at \$24,000. A condition of the proposal is that there would be no further liability on the part of the contractor and the sub-contractor.

The Committee recommended that this proposal be approved.

4. Options on Property North of Campus. It was recommended that options be obtained to purchase residential property in the nine hundred, ten hundred, twelve hundred and thirteen hundred blocks between Lewis and Bradley Streets and the ten hundred and twelve hundred blocks between Bradley and Flint Streets. This property acquisition would permit developing parking areas adjacent to the campus through utilization of the additional property and existing University property in those areas. The rapid development of apartment buildings in the area just north of

the campus is encroaching upon the areas indicated in this recommendation and will soon make it very difficult to put together complete blocks for University use.

5. Removal of Residences North of Campus. It was recommended that University residences in the ten hundred block between Lewis and Bradley be advertised for sale to permit developing that area for parking purposes. The University owns the west half of the block and two residences in the south half of the east half of the block.

6. Architect for Remodeling Projects. The firms of Freed, Blackwell, McConnell, Inc., and Kemper and Associates, Cheyenne, Wyoming, have advised that they cannot accept appointment as architects for the Geology Building, Knight Hall Building, and Law Building remodeling projects due to their work load.

It was recommended that the firm of Banner and Associates, Laramie, Wyoming, be selected for the remodeling projects as indicated.

WYOMING STOCKGROWERS
ASSOCIATION GIFT

Mr. Hines expressed to Mr. McCue the Trustees' gratitude for his attending the meeting in Cheyenne and accepting the gift of a painting from the Association.

HONORARY DEGREE COMMITTEE

Mrs. McEwan reported that the Committee recommends that the Summer Commencement Speaker be granted an honorary degree subject to consultation with the faculty members of the Committee who were not present at the Committee's meeting. Mrs. McEwan moved adoption of the recommendation. Mr. Brodrick seconded the motion, and it carried.

1977-78 COMMITTEES
OF THE TRUSTEES

As a matter of record, the Committees of the Trustees for 1977-78 are as follows:

Athletic Committee:

Gordon H. Brodrick, Chairman
Leo P. McCue, Carlin Smith

Budget Committee:

Christian Bunning, Chairman
Donald E. Chapin, Willard V. Wilson

W. R. Coe Trust Fund Committee:

Carlin Smith, Chairman
Christian Bunning, Leo P. McCue

Development Committee:

Gordon H. Brodrick, Chairman
Cameon McEwan, Patrick J. Quealy,
Virgil L. Thorpe

Executive Committee

Paul O. Hines, Chairman
Patrick J. Quealy, Gordon H. Brodrick,
Leo P. McCue

Honorary Degree Committee:

William D. Carlson, Chairman
Cameon McEwan, Willard V. Wilson,
Virgil L. Thorpe

Medical Education Committee:

Virgil L. Thorpe, Chairman
Gordon H. Brodrick, Donald E. Chapin

Physical Plant and Equipment
Committee:

Willard V. Wilson, Chairman
Gordon H. Brodrick, W. R. Gillaspie,
Cameon McEwan, Carlin Smith

Casper College Program
Special Committee:

Leo P. McCue, Chairman
Patrick J. Quealy, Paul O. Hines

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business,

President Hines declared the meeting

adjourned at 4:00 p.m. The next meeting of the Trustees will be on
July 29, 1977.

Respectfully submitted,



Cameon McEwan
Secretary