

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 17, 1977

**For the confidential information
of the Board of Trustee**

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Table of Contents	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	1
ANNOUNCEMENTS-----	1
LEAVE OF ABSENCE--Donald J. Brosz-----	2
BUFFALO BILL MEMORIAL ASSOCIATION-----	2
UNIVERSITY OF WYOMING FOUNDATION-----	3
COMPUTER ACQUISITION-----	3
UNIVERSITY HEIGHTS SUBDIVISION PLAT-----	4
TRUSTEES RESERVE-----	5
BIDS ON LAW SCHOOL/FINE ARTS PARKING LOT-----	6
ANNOUNCEMENTS-----	6
ADJOURNMENT AND DATE OF NEXT MEETING-----	6

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Prior to the meeting of November 17, 1977, the Trustees visited with ASUW Senators and faculty members. In the afternoon the Trustees toured the observatory on Jelm Mountain. At 4:00 p.m. a visitation meeting of the Trustees of The University of Wyoming was called to order by President Hines in the Board Room of Old Main.

ROLL CALL The following Trustees answered roll call: Bunning, Chapin, Hines, McCue, Nolan, Quealy, Smith, Thorpe, Wilson, and ex officio member Carlson. Trustee members Brodrick, Gillaspie, McEwan and ex officio members Governor Herschler, Schrader and Stone were absent. Dr. William C. Donaghy, Chairperson for the Faculty Senate, and Elliott G. Hays, Vice President for Finance, were also present.

APPROVAL OF MINUTES President Hines asked if there were any corrections or additions to the minutes of the meeting of October 21, 1977. Mr. Smith moved approval of the minutes of October 21, 1977, as circulated. Mr. Wilson seconded the motion, and it carried.

ANNOUNCEMENTS President Hines called for announcements. Mr. Bunning reported that Mr. Van Jacobson, Internal Auditor, had completed his audit of the Purchasing Department covering the last fiscal year. Mr. Jacobson found no discrepancies. The purchasing procedures being utilized are in accordance with the purchasing policy adopted by the Trustees.

Mr. Hines advised that he had sent a copy of the Purchasing Manual to Governor Herschler.

LEAVE OF ABSENCE

President Carlson advised that

Donald J. Brosz, Associate Professor of Agricultural Engineering and Extension Irrigation Engineer, had requested a leave of absence for the period December 1, 1977 to May 31, 1978 to permit him to serve as a full time consultant from the University to a National Interagency Task Force Technical Work Group assisting with the study of irrigation water management and use in the United States. Mr. Bunning moved that Donald J. Brosz be granted a leave of absence without pay for the period December 1, 1977 to May 31, 1978. The motion was seconded by Dr. Thorpe, and it carried.

BUFFALO BILL MEMORIAL
ASSOCIATION

Mrs. Henry H. R. Coe contacted

Mr. Quealy regarding establishing some union of effort wherein the Buffalo Bill Memorial Association and the University might work together at least in those provinces of mutual devotion such as to the West, its heritage and its people. President Carlson visited with Mr. Peter Hassrick at the Buffalo Bill Historical Center. Dr. Carlson feels that the Trustees should develop a committee to work cooperatively with the Center; and that both the University and the Center could gain from such an association. Dr. Gene Gressley, Assistant to the President for the American Heritage Center, concurs with President Carlson. Mr. Quealy moved that President Hines appoint a committee of four people who are not all Trustee members to work with the Buffalo Bill Memorial Association in establishing a joint committee to work cooperatively to explore possibilities of

educational programs that would be of mutual benefit to the state. The motion was seconded by Mr. McCue, and it carried. President Hines appointed Mr. Quealy, Mr. Brodrick, Dr. Carlson, and Dr. Gressley to serve on this joint committee.

UNIVERSITY OF WYOMING
FOUNDATION

At the October 21, 1977 meeting
the Trustees adopted the following

resolution:

The University of Wyoming Board of Trustees and The University of Wyoming Foundation, through its Board of Directors, jointly and severally resolve that the Foundation shall be empowered to formulate a budget at the beginning of each of its fiscal years and to reserve from the funds otherwise unrestricted, such amount as shall be required from time to time to fund its budget for office expense and the promotion of its Development program. The remaining unbudgeted and unrestricted funds shall be paid over to the University at its call.

The University of Wyoming Foundation reviewed the above adopted resolution and have suggested a few minor changes. Therefore Mr. Quealy moved, Mr. Chapin seconded, and it carried that the above resolution passed by the Trustees on October 21, 1977 be rescinded and that the following resolution be adopted:

The University of Wyoming Board of Trustees and the University of Wyoming Foundation, through its Board of Directors, jointly and severally resolve that the Foundation shall be empowered to formulate a budget at the beginning of each of its fiscal years and to reserve from the funds otherwise unrestricted, such amount as shall be required from time to time to fund its budget for operating expenses, the preservation and improvement of its assets, and the promotion of its Development program. The remaining unbudgeted and unrestricted funds shall be paid over to the University not less than annually.

COMPUTER ACQUISITION

Mr. Hays was requested to review possible financing alternatives for the acquisition of major computer hardware. He indicated that four (4) alternatives were

considered for financing in either a five-year or ten-year period. (1) State general fund appropriations; (2) Revenue bonds to be financed by the University's pledged revenues as defined in the University Securities Law; (3) "Lease" certificates; and (4) Rental.

It was recommended that the revenue bond alternative for a ten-year period be approved for these reasons:

1. Outright state general fund appropriation does not seem feasible.
2. Revenue bonds can be issued for lower interest rate than lease certificates and investment of the required additional bond reserve lowers the actual cost.
3. Rental projects the highest cost and requires outright purchase of some hardware items.
4. The ten-year period is reasonable in terms of projected use of the equipment. It is deemed too costly to acquire new equipment in five years in order to take advantage of new developments in computer hardware.

Mr. Wilson moved, Mr. McCue seconded and it carried to approve the issuance of revenue bonds for a ten-year period for the acquisition of major computer hardware.

Mr. J. R. Geraud, University Legal Counsel, joined the meeting for the discussion on the University Heights Subdivision Plat.

UNIVERSITY HEIGHTS
SUBDIVISION PLAT

Mr. McCue excused himself from participating on this item because he owns land adjacent to the University Heights Subdivision Plat.

Mr. Geraud advised that on December 10, 1971 the Trustees approved the dedication of a 40-foot right-of-way eastward from 30th Street for an extension of Willett Drive with the provision that land developers would be responsible for street improvements beyond the point of the extension of

Willet Drive which would provide access to the University Golf Course service building and parking area, and the University would have no obligation for utility extensions east of 30th Street. The right-of-way was granted to Upland Industries. However, Upland Industries did not file a final plat and the action of the Trustees has never been reflected as a matter of public record. Two means for accomplishing the creation of a right-of-way as a matter of public record were discussed: (1) Execute the plat presented by University Heights; and (2) convey the strip of land to the City for street purposes. Mr. Chapin moved that the University Legal Counsel prepare a quit claim deed to the City of Laramie to execute the 1971 action of the Trustees; that the quit claim deed be subject to previously conveyed utility easements; and that the deed be signed by the President of the Trustees. The motion was seconded by Mr. Quealy, and it carried.

TRUSTEES RESERVE

Mr. Hays advised that the University needed to purchase additional classroom chairs for final examinations; that the Office of Academic Affairs needed funds for supplies; and that the President's Office needed funds for contractual services. He recommended that the Trustees allocate funds from the Trustees Reserve for these items.

Mr. Smith moved, Mr. Wilson seconded, and it carried that \$8,825 be allocated from the Trustees Reserve for the purchase of classroom chairs.

Mr. Wilson moved that \$2,000 be allocated from the Trustees Reserve for supplies for the Office of Academic Affairs. Mr. McCue seconded the motion, and it carried.

Mr. Bunning moved that \$5,875 be allocated from the Trustees Reserve

for contractual expenses for the Office of the President. The motion was seconded by Mr. McCue, and it carried.

Mr. Wilson emphasized that the dinner meetings held with legislators to explain the University budget proposals were paid for by the Trustee hosting the meeting and not from University funds.

BIDS ON LAW SCHOOL/
FINE ARTS PARKING LOT

Mr. Hays advised that the University had received two bids on the Law School/

Fine Arts Parking Lot. The bids were as follows:

H-Bar V, Inc., of Laramie \$104,286

Sterling Paving Company of Fort Collins \$110,500

Mr. Hays recommended that the bids be rejected since the estimate on this project was \$81,000 and he felt that the bids were too high. Mr. Smith moved that the bids for the Law School/Fine Arts Parking Lot be rejected and that bids be called for again on this project in the spring. The motion was seconded by Mr. Wilson, and it carried.

ANNOUNCEMENTS

President Hines announced that the study of parking problems would be on the

agenda for the December meeting.


ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business, upon a motion duly made by Mr. Bunning,

seconded by Dr. Thorpe, and carried, the meeting was adjourned at 5:00 p.m.

The next regular meeting of the Trustees will be December 16-17, 1977.

Respectfully submitted,



Karleen Anderson
Deputy Secretary