

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

September 16, 1977

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING
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<u>Table of Contents</u>	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	1
ANNOUNCEMENTS-----	1
APPOINTMENTS	
1. Larry J. Held-----	2
2. Judith Eddy Knight-----	2
3. Diane M. Fiedler-----	2
4. Larry D. Wing-----	2
5. Karolis R. Bagdonas-----	3
6. David J. Golz-----	3
7. David Philip Dailey-----	3
8. Glenn A. Mitchell-----	3
9. Carol M. Moll-----	3
10. Cuthbert L. Scott III-----	3
11. Yvonne C. Hall-----	3
12. William K. Hodgkinson-----	3
13. Frederick A. DeLosh-----	3
14. Celia L. Regimbal-----	3
15. Bonnie Robertson-----	4
16. James D. Davis-----	4
17. Ronald L. Gibson-----	4
18. T. Terrence Phillips-----	4
19. Donald Edward Polson-----	4
20. Brent W. Hale-----	4
21. Ronald E. Stewart-----	4
22. Kaaren Warder-----	4
23. Donald A. Kennedy-----	4
24. Joel H. Lanphear-----	4
25. Steve Gurchinoff-----	5
HONORIFIC APPOINTMENT--Ronald B. Parker-----	5
PART-TIME APPOINTMENTS-----	5
REAPPOINTMENTS-----	5
CHANGE IN ASSIGNMENT--Beverly J. McDermott-----	6
CHANGE IN DESIGNATION--Mary Lu Langaas-----	6
ACTING DEPARTMENT HEAD--Mary Ann Anderson-----	6
ACTING DEAN--College of Arts and Sciences-- Wilson J. Walthall, Jr.-----	6

	<u>Page</u>
RESIGNATIONS	
1. Orman Paananen-----	6
2. William F. McTernan-----	7
3. Harlan Van Hees-----	7
PSYCHOLOGY CLINIC--In the College of Arts and Sciences-----	7
EXTENSION CLASS TEACHING STIPEND-----	8
ACCREDITATION REPORT-----	8
RATIFICATION OF EXECUTIVE COMMITTEE ACTIONS-----	8
ACQUISITION OF FEDERAL SURPLUS PROPERTY-----	11
REPORT BY E. G. MEYER, VICE PRESIDENT FOR RESEARCH-----	13
REPORT BY DR. HAROLD TUMA, DEAN-DESIGNATE OF THE COLLEGE OF AGRICULTURE-----	14
ATHLETIC COMMITTEE-----	16
CASPER COLLEGE PROGRAM SPECIAL COMMITTEE REPORT-----	16
PHYSICAL PLANT	
1. Extension of Willett Drive-----	16
2. Eden Substation Lease-----	17
3. Right-of-Way, Afton Substation-----	17
4. Replacement of Stock Farm Buildings-----	18
5. Gillette Substation-----	18
BUDGET COMMITTEE-----	19
W. R. COE TRUST FUND COMMITTEE-----	20
MEDICAL EDUCATION COMMITTEE-----	20
BACHELOR OF SOCIAL WORK-----	21
EARL AND BESSIE WHEDON CANCER DETECTION FOUNDATION-----	21
RESOLUTION RE TREAGLE TRAIN-----	22
MATTERS FOR PRELIMINARY CONSIDERATION-----	22
CONTRACTS, GRANTS, GIFTS, AND SCHOLARSHIPS-----	22
ADJOURNMENT AND DATE OF NEXT MEETING-----	23

THE UNIVERSITY OF WYOMING
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September 16, 1977

A regular meeting of the Trustees of The University of Wyoming was called to order by President Hines at 1:30 p.m. on September 16, 1977, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Chapin, Gillaspie, Hines, McCue, McEwan, Nolan, Quealy, Smith, Wilson and ex officio members Carlson and Stone. Ex officio member Schrader was absent. Trustee Thorpe and ex officio member Herschler were not present at the open meeting, but they were in attendance at the committee meetings held on September 15, 1977. Dr. Thorpe attended the executive sessions on September 16. Also present were William C. Donaghy, Chairperson for the Faculty Senate; Robert M. Tarantola, Chairperson for the Staff Council; E. B. Jakubauskas, Vice President for Academic Affairs; and E. G. Meyer, Vice President for Research.

APPROVAL OF MINUTES

President Hines asked if there were any corrections or additions to the minutes of the meeting held July 29, 1977. Mr. McCue moved, Mr. Bunning seconded, and it carried to approve the minutes of July 29, 1977 as circulated.

ANNOUNCEMENTS

President Hines appointed James R. Nolan to the Physical Plant and Equipment Committee.

President Carlson announced that the Treagle Train would arrive at 10:20 a.m. on Saturday. Transportation will be provided for the Trustees

from the train depot to the Fine Arts Center for the dedication ceremonies for the new Law Building. After the ceremonies, there will be two luncheons, the pre-game buffet and the Law School luncheon. The Trustees are invited to both luncheons. After the game, there will be an open house at the new Law Building.

President Hines advised that the Association of Governing Boards and Colleges fall workshop would be held in Denver, Colorado on October 3 and 4. Mr. Brodrick, Mrs. McEwan, and President Hines are planning on attending. Other Trustees interested in attending this workshop should contact the President's office so that reservations can be made.

President Carlson then asked that matters contained in the President's Report be considered and, on the basis of discussions that took place during the executive session, the following actions were taken.

APPOINTMENTS

It was moved by Mr. Quealy, seconded by Mrs. McEwan, and carried, that in accordance with the recommendations of President Carlson, the following appointments be confirmed effective on the dates indicated and under the conditions cited.

1. Larry J. Held as Assistant Professor of Agricultural Economics for the 1977-78 fiscal year, effective September 6, 1977.

2. Judith Eddy Knight as Supply Assistant Professor of Home Economics (two-thirds time) for the 1977 Fall semester, effective August 24, 1977.

3. Diane M. Fiedler as Instructor in Home Economics and Extension Family Resource Management Specialist for the 1977-78 fiscal year, effective September 1, 1977.

4. Larry D. Wing as Supply Associate Professor of Zoology and Physiology for the 1977-78 academic year, effective August 24, 1977.

5. Karolis R. Bagdonas as Supply Assistant Professor of Zoology and Physiology for the 1977-78 academic year, effective August 24, 1977.
6. David J. Golz as Supply Assistant Professor of Geology for the 1977-78 academic year, effective August 24, 1977.
7. David Philip Dailey as Supply Instructor in Psychology for the 1977-78 academic year, effective August 24, 1977 (salary increase and rank of Supply Assistant Professor contingent upon completion of doctor's degree requirements by January 1, 1978).
8. Glenn A. Mitchell as Supply Instructor in Anthropology for the 1977 Fall semester, effective August 24, 1977.
9. Carol M. Moll as Supply Instructor in Botany for the 1977-78 academic year, effective August 24, 1977 (salary increase and rank of Supply Assistant Professor contingent upon completion of doctor's degree requirements by January 1, 1978).
10. Cuthbert L. Scott, III as Assistant Professor of Business Administration and Resident Administrator of the Casper MBA Program for the 1977-78 fiscal year, effective August 1, 1977.
11. Yvonne C. Hall as Supply Instructor in Economics (three-fourths time) for the 1977-78 academic year, effective August 24, 1977.
12. William K. Hodgkinson as Assistant Professor of Industrial Education for the 1977-78 academic year, effective August 24, 1977.
13. Frederick A. DeLosh as Supply Instructor in the University School for the 1977-78 academic year, effective August 24, 1977.
14. Celia L. Regimbal as Supply Instructor in Physical Education in the University School for the 1977-78 academic year, effective August 24, 1977 (salary increase and rank of Assistant Professor contingent upon completion of doctor's degree requirements by January 1, 1978).

15. Bonnie Robertson as Supply Instructor in Adult Education and Instructional Services and Acting Director of the Jayne Media Center for the 1977-78 academic year, effective August 24, 1977.
16. James D. Davis as Temporary Instructor in Industrial Education for the 1977-78 academic year, effective August 24, 1977. His salary is funded entirely by a contract with Albany County School District No. 1.
17. Ronald L. Gibson as Temporary Instructor in Vocational Education for the period September 1, 1977, through May 31, 1978. His salary is funded entirely from a "Training Prescriptive/Vocational Special Educators" grant.
18. T. Terrence Phillips as Assistant Professor of Chemical Engineering for the 1977-78 academic year, effective August 24, 1977.
19. Donald Edward Polson as Lecturer in Graphics for the 1977-78 academic year, effective August 24, 1977.
20. Brent W. Hale as Supply Instructor in Mineral Engineering (one-half time) for the 1977-78 academic year, effective August 24, 1977.
21. Ronald E. Stewart as Temporary Assistant Professor of Atmospheric Science for the 1977-78 fiscal year, effective September 19, 1977.
22. Kaaren Warder as Supply Instructor in Nursing for the 1977-78 academic year, effective August 24, 1977.
23. Donald A. Kennedy as Assistant Dean for Behavioral Sciences and Professor of Behavioral Sciences for the 1977-78 fiscal year, effective August 15, 1977.
24. Joel H. Lanphear as Assistant Professor of Community Medicine and Assistant Dean for Management and Planning for the 1977-78 fiscal year, effective September 1, 1977.

25. Steve Gurchinoff as Supply Assistant Professor of Biochemistry for the 1977-78 fiscal year, effective August 15, 1977.

HONORIFIC APPOINTMENT

Mr. Bunning moved approval of the honorific appointment of Ronald B. Parker as Adjunct Professor of Geology for the period September 1, 1977, through August 31, 1980, in accordance with the recommendation of President Carlson. This appointment carries no tenure rights and no salary is provided. The motion was seconded by Mr. McCue, and it carried.

PART-TIME APPOINTMENTS

President Carlson announced that as a matter of information, the part-time faculty appointments had been included in the President's Report.

REAPPOINTMENTS

It was moved by Mr. Brodrick, seconded by Mr. Wilson, and carried that the following reappointments be approved as recommended by President Carlson for the 1977-78 academic year, or as otherwise indicated.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Boese, Steven (8/16/77-11/4/77)	Geology	Lecturer
Love, J. D. (9/1/77-8/31/80)	Geology	Adjunct Prof
Miller, Daniel (9/1/77-8/31/80)	Geology	Adjunct Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Price, Linda L.	Business Administration	Supply Instr
<u>COLLEGE OF HEALTH SCIENCES</u>		
Watterson, Marsha J.	Speech Path & Audiology	Supply Instr

CHANGE IN ASSIGNMENT---In the
College of Health Sciences

Mr. Bunning moved that Beverly J. McDermott,

Associate Professor of Nursing on a 9-month

academic year appointment, be reassigned to an 11-month appointment for the period September 1, 1977, through August 31, 1978. Her entire salary will be provided by a federal grant entitled "Public Health Service Simulated Patient Problems." The motion was seconded by Mr. Brodrick, and it carried.

CHANGE IN DESIGNATION---In the
College of Health Sciences

Mr. Wilson moved that Mary Lu Langaas,

Assistant Clinical Instructor in Nursing

for the 1977-78 academic year be redesignated as Supply Instructor in Nursing effective August 24, 1977. The motion was seconded by Mrs. McEwan, and it carried.

ACTING DEPARTMENT HEAD---In
the College of Agriculture

Mr. Chapin moved that Mary Ann Anderson

Instructor in Housing and Design in the

Division of Home Economics, be designated as Acting Head of the Division of Home Economics for the 1977 Fall semester, effective August 24, 1977. The motion was seconded by Mr. Quealy, and it carried.

ACTING DEAN---College
of Arts and Sciences

Mrs. McEwan moved confirmation of the

appointment of Wilson J. Walthall, Jr.,

as Acting Dean of the College of Arts and Sciences, effective August 1, 1977, with such appointment to continue until a permanent Dean is appointed.

Dr. Walthall will also continue to serve as Head of the Department of Psychology. The motion was seconded by Mr. Wilson, and it carried.

RESIGNATIONS

It was moved by Mr. Brodrick, seconded

by Mr. Gillaspie, and carried that the

following resignations be accepted, to be effective on the dates indicated.

1. Orman Paananen, Assistant Professor of Economics, effective August 23, 1977.

2. William F. McTernan, Temporary Instructor in Water Resources,
effective September 2, 1977.

3. Harlan Van Hees, University Extension Agent, Sublette County,
effective October 15, 1977.

PSYCHOLOGY CLINIC---
In the College of Arts and
Sciences

The doctoral program in clinical
psychology emphasizes community

mental health work, and from its inception has relied heavily on field placements for the provision of supervised clinical training. While this approach has many advantages and is considered a desirable emphasis, it has become increasingly apparent that the clinical training program could be strengthened through the development of an in-house clinical facility. When the program was evaluated by the American Psychological Association for accreditation in 1972, the absence of such a facility was mentioned, and in a more recent study of the program the need for additional clinical training capability was revealed. Specifically, additional experiences in individual, family and child therapy along with opportunities to plan services, manage cases, and administer a service facility under the supervision of clinical psychology faculty are needed. The obvious way to meet this need and the typical solution employed in other similar programs is to institute a psychological services clinic within the Department of Psychology. Dr. Carlson advised that no additional costs to the University would be associated with this clinic. In the future the individual using the clinic may be charged a fee. However, if fees are charged, a fee schedule will have to be approved by the Trustees.

Mr. Quealy moved that the Trustees sanction and approve the operation of the in-house clinical facility and recognize it as an integral and

necessary component of the doctoral program in clinical psychology.

Mr. Smith seconded the motion, and it carried.

EXTENSION CLASS
TEACHING STIPEND

Dr. Carlson advised that the stipend for teaching extension credit classes needed to be increased from \$250 to \$300 per credit hour, effective 1977 Fall semester. The stipend was increased from \$200 to \$250 per credit hour on July 1, 1976, but is not now sufficient to attract the needed number of instructors. Funds for the stipends are generated by registration fees. Mr. Wilson moved, Mr. McCue seconded, and it carried that the stipend for teaching extension credit classes be increased from \$250 to \$300 per credit hour, effective 1977 Fall semester.

ACCREDITATION REPORT

As a matter of information, President Carlson reported that the Committee on Accreditation of the American Psychological Association had voted to continue the full accreditation of the doctoral training program in clinical psychology at The University of Wyoming.

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting.

RATIFICATION OF EXECUTIVE
COMMITTEE ACTIONS

Mr. Wilson moved ratification of the action of the Executive Committee of the Trustees in awarding the low bid for the east stadium expansion to the firm of Reiman-Wuerth Company, Cheyenne, Wyoming, in the amount of \$1,991,500, which incorporates the base bid of \$1,828,000 plus additive and deductive alternates totaling \$163,500. Funds available to award the contract are \$2,300,050. The motion was seconded by Mr. Smith, and it carried. The Executive Committee of the Trustees was authorized at the July 29, 1977 meeting to take action on the awarding of this bid.

Mr. Hays advised that the preconstruction conference for the east stadium expansion had been held and that work on the project was scheduled to begin on September 19. Further, he advised that the contractor would be subject to penalties if he did not finish by the completion date.

President Hines advised that the attorneys handling the revenue bonds had requested that a resolution authorizing the Capitol Building Commission to issue its revenue bonds be passed prior to the next regular meeting of the Trustees. Therefore, in accordance with Article VII, Section 7-1, of the Bylaws of the Trustees of The University of Wyoming, the Executive Committee of the Board of Trustees convened a meeting held by telephone conference call on August 25, 1977. The Executive Committee approved the following resolution which is subject to ratification by the Trustees. Mr. Brodrick moved, Mr. McCue seconded, and it carried to ratify the following resolution:

RESOLUTION

RESOLUTION OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF WYOMING REQUESTING AND AUTHORIZING THE CAPITOL BUILDING COMMISSION TO ISSUE ITS REVENUE BONDS PURSUANT TO W.S. 39-227.12(d) IN THE PRINCIPAL AMOUNT OF \$6,912,000.00 FOR THE PURPOSE OF DEFRAYING PART OF THE COSTS OF CONSTRUCTING, OTHERWISE ACQUIRING, FURNISHING AND EQUIPPING OF UNIVERSITY FACILITIES.

WHEREAS, the Board of Trustees of the University of Wyoming, composed of twelve members, authorized by Section 21-350, Wyoming Statutes, 1957, created by the legislature for the purpose of operating and maintaining the University of Wyoming; and

WHEREAS, Chapter 133, Session Laws of Wyoming 1977, authorizes the Capitol Building Commission to issue its revenue bonds in the principal amount of \$6,912,000.00 for the purpose of making funds available to defray, wholly or in part, the costs of constructing, otherwise acquiring, remodeling, furnishing, and equipping University Facilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of Wyoming:

The Board of Trustees of the University of Wyoming hereby request and authorize the Capitol Building Commission to issue its revenue bonds pursuant to W.S. 39-227.12(d) in the principal amount of \$6,912,000.00 for the purpose of making the funds available for the following Projects:

(i) Constructing, otherwise acquiring, furnishing and equipping an expansion to east seating of the stadium in the amount of two million five hundred fifty-nine thousand dollars (\$2,559,000.00);

(ii) Constructing, otherwise acquiring, furnishing and equipping an addition to, and the improvement and remodeling of, the half-acre gymnasium, in the amount of one million two hundred ninety-seven thousand dollars (\$1,297,000.00);

(iii) Constructing, otherwise acquiring, furnishing and equipping an enclosure for eight (8) tennis courts in the amount of two hundred seventy-eight thousand dollars (\$278,000.00);

(iv) Acquiring designs and construction specifications for the future constructing, furnishing and equipping an addition to, and the improvements and remodeling of, the fieldhouse, in the amount of two hundred five thousand dollars (\$205,000.00);

(v) Remodeling, otherwise acquiring, furnishing and equipping the basement and first floor of S. H. Knight Geology Building, in the amount of one hundred seventeen thousand dollars (\$117,000.00);

(vi) Remodeling, otherwise acquiring, furnishing and equipping portions of Knight Hall, in the amount of one hundred thirty-seven thousand dollars (\$137,000.00);

(vii) Remodeling, otherwise acquiring, furnishing, equipping and converting the present building for the college of law into a building for the anthropology department in the amount of one hundred fifty thousand dollars (\$150,000.00);

(viii) Constructing, otherwise acquiring, furnishing and equipping a general storage building, in the amount of three hundred eighty thousand dollars (\$380,000.00);

(ix) Acquiring additional land for the future constructing of a family practice center in Cheyenne, Wyoming, in the amount of one hundred eighty-nine thousand dollars (\$189,000.00);

(x) Constructing, otherwise acquiring, furnishing and equipping a family practice center in Cheyenne, Wyoming, in the amount of one million four hundred thousand dollars (\$1,400,000.00); and

(xi) Acquiring preliminary plans and cost estimates, for the future constructing, otherwise acquiring, and equipping a medical school, in the amount of two hundred thousand dollars (\$200,000.00);

PASSED, ADOPTED AND APPROVED THIS 25th day of August, 1977.

Mr. Elliott G. Hays left the meeting.

ACQUISITION OF FEDERAL
SURPLUS PROPERTY

President Carlson announced that the Department of Administration and Fiscal Control, State of Wyoming, had advised the University that the Federal Surplus Personal Property Program is being transferred from the U. S. Department of Health, Education, and Welfare to the General Services Administration. Pursuant to this transfer, DAFC has requested that applications be filed for donees to participate in this program. The following resolution is required to be submitted with the application:

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is(are) hereby authorized as our representative(s) to acquire federal surplus property from the Wyoming Federal Surplus Property Agency under the Terms and Conditions listed on the reverse side of this form."

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS ____ day of _____, 19____, by
the Governing Board of _____
by the following vote: Ayes: ____; Noes: ____; Absent: ____.
I, _____, Clerk of the Governing
Board of _____ do hereby certify that the
foregoing is a full, true, and correct copy of a resolution
adopted by the Board at a _____ meeting thereof
held at its regular place of meeting at the date and by the
vote above stated which resolution is on file in the office
of the Board.

Name of organization

Mailing address

City County ZIP code (Signed) _____

OR

AUTHORIZED this ____ day of _____, 19____, by:

Name of chief administrative officer Title

Name of organization

Mailing address

City County ZIP code (Signed) _____

Mr. Bunning moved that the resolution be adopted and that Elliott G. Hays, Vice President for Finance; Keith K. Raitt, Director of Budget, and the Assistant to the Vice President for Research (presently not appointed) be the University officers authorized to acquire federal surplus property. The Assistant to the Vice President for Research will acquire federal surplus property for research projects only. The motion was seconded by Mr. Gillaspie, and it carried. President Carlson assured the Trustees that control of all University property is under the administrative supervision of Mr. Hays.

REPORT BY E. G. MEYER,
VICE PRESIDENT FOR RESEARCH

Dr. E. G. Meyer, Vice President for
Research, announced that the mirror

for the infrared telescope had safely arrived at Jelm Mountain. The mirror should be installed in a week or two and the observatory should be checked out and in full operation in the next six or seven months. There will be an article in the October 2, 1977 issue in the "Empire" section of The Denver Post on the observatory project.

Dr. Meyer advised that the Strip Mining and Reclamation Act of 1977 signed about one and one-half months ago had three areas of major interest to the University: (1) Fellowships; (2) establishment of mining and mineral research institutes to land-grant universities in each state; and (3) legislation for ten national coal research labs in major ERDA coal provinces. Wyoming is in two major coal provinces and the University is interested in obtaining authorization for one of the coal research labs. The lab would not be strictly technical, but would address Wyoming coal extraction problems which would include reclamation efforts, socio-economic studies, transportation and water studies, etc. The Gillette Substation could be a good location for field experimentation for this type of project. The problem facing the University is that legislation has required that the proposals be submitted 90 days after the signing of the bill. Therefore, the University is faced with a difficult time schedule.

Historically, the University has had the Jackson Hole Biological Research Station at Moran, Wyoming for over 20 years. It has been an adequate facility and it has been supported by state and grant funds. The last several years the Park Service has felt the location of the station to be inappropriate to its management plans. Dr. Meyer has

negotiated with Park Service officials to relocate the station at the recently purchased AMK ranch on Jackson Lake near Colter Bay. The University has been granted a 15-year special use permit to relocate the research station to the new site on the AMK ranch.

On campus the "Yellowstone" project is in operation. This project has been supported with state and federal monies. Now the Park Service has agreed to increase its support for this program and to combine it with the Biological Research Station operation.

The Energy Extension Service, a cooperative project between the State of Wyoming and the University, is running well. This program is being funded at the rate of 1.1 million dollars for an 18-month period and is one of ten national pilot programs to be supported by the Department of Energy.

Dr. Meyer advised Mr. Smith that the environmental impact statement is included on all research contracts. Dr. Meyer left the meeting.

REPORT BY DR. HAROLD TUMA,
DEAN-DESIGNATE OF THE COLLEGE
OF AGRICULTURE

Dr. Harold Tuma, Dean-Designate of
the College of Agriculture, gave a

report on the recent visits to the Substations in the State. He is looking forward to working with the Trustees, President, administration, faculty, staff and the people of Wyoming. Dr. Tuma's goal is "to further the interest of Wyoming agriculture both for the benefit of producers use in the State and for agriculture totally." He plans to share with other disciplines the teaching, research, and extension activities of the College of Agriculture. The College of Agriculture must answer to people throughout the state and actions speak louder than words. There will be a strong thrust to keep the Board, administration, faculty, and

people in the State informed of the agricultural programs. His concerns are: (1) Communication. We need to listen to the people and to tell the people in the State about the University's agricultural programs. (2) Physical facilities on and off campus. The University needs to recruit good students, faculty and staff. (3) Facilities. There is a great deal of interest in the Substations throughout the State. There is good research work being done at the various Substations. The University must look at research as an investment.

Dr. Tuma expressed the following concerns: (1) Management problems at the Substations. There are some Substations that need repair and need to be cleaned up. The College of Agriculture must create the right image so that credibility can be obtained. Research results are of no value unless we can get the information to the people throughout the State. We need more field days to tell about our Substations. (2) Many of the Substation's facilities are outdated. (3) The maintenance budget is below that needed to maintain a Substation at a good level. However, not all improvements mean dollars, but good day-to-day management. The College of Agriculture has started on a rejuvenation plan. We must review our Substations, management, capital improvements, and information systems. Dr. Tuma advised that he had discussed the relevance of research being conducted with division heads and faculty.

Dr. Tuma said there are five key words in any organization: (1) Goals. We have to decide on certain goals, and in order to strive for these goals we need to share our objectives with faculty members so that they know how to implement the goals. (2) Interest. We have to have interest in what we are doing. (3) Pride. We need to know a job is well done and to have pride in any successfully completed task. (4) Enthusiasm. People that are enthused

have good programs that are on-going. (5) Excellence. We need to strive for excellence.

Mr. Hines asked for suggestions on the Gillette Substation. Dr. Tuma said the basic problem is that it is not well located for a Substation since it is so close to town. The research at Gillette could be conducted at other Stations except for the Range Management research.

Dr. Tuma left the meeting.

ATHLETIC COMMITTEE

Mr. Brodrick advised that the committee had a 7:30 a.m. breakfast meeting on

Thursday, September 15. He had no further report for the Trustees.

CASPER COLLEGE PROGRAM SPECIAL COMMITTEE REPORT

Chairman McCue reported that the Casper College Program Special Committee had

met on Thursday at 8:00 a.m. The Committee feels that the University is progressing well with the Casper College program. In 1978 it is planned that the program will be expanded and more business and engineering technology courses will be offered.

PHYSICAL PLANT

President Hines called on Mrs. McEwan for a report from the Physical Plant

and Equipment Committee. A copy of the minutes of the September 15, 1977 meeting is attached as Enclosure 1.

1. Extension of Willett Drive. As a matter of information only, the Union Pacific Land Resources Corporation has sold 34.90 acres of land to Laramie businessmen. This property is next to the south side of the University Golf Course (Jacoby Golf Park). Mr. Carroll has retained J. T. Banner and Associates, consulting engineers and architects, to prepare a preliminary plat entitled "University Heights Subdivision." This plat includes improvements to the extension of Willett Drive including

base course material, asphalt paving and curb and gutter. There will be approximately 2,095 lineal feet of 52' wide paved roadway with an 80' right-of-way. The estimated cost for these street improvements is \$45,640 including engineering fees. The estimated cost to the University is \$40,163. The University as an abutting landowner receiving beneficial use from the street improvements is required by City Ordinance to participate in the cost. There are no funds in the current budget and nothing in the request to the Legislature. Since the developers anticipate completion in about a year, this is a matter of which the Trustees should be aware, and funds will have to be requested.

2. Eden Substation Lease. The Eden Substation is under lease to Mr. Art Hafey, Rock Springs, Wyoming, at a rate of \$1,162 per year with the lease expiring December 31, 1977. Mrs. McEwan moved that the lease be renewed with Mr. Hafey for a one-year period, January 1, 1978 to December 31, 1978, at an annual rate of \$1,462, which is an increase of \$300. The lease gives Mr. Hafey the option to renew the lease for another year and the University the option to cancel the lease. Mr. Bunning seconded the motion, and it carried.

3. Right-of-Way, Afton Substation. The Town of Afton has requested a 20-foot right-of-way easement for the purpose of constructing, maintaining, and operating a buried storm sewer pipeline. The pipeline will run adjacent and parallel to the existing fence with construction to commence this fall at a time not to interfere with crops and use of the property. Mrs. McEwan moved, Mr. Gillaspie seconded, and it carried to grant the Town of Afton a 20-foot right-of-way easement for a buried storm sewer pipeline.

4. Replacement of Stock Farm Buildings. High winds in the spring of 1977 destroyed three buildings at the Stock Farm. Replacement costs are estimated as follows:

Heifer shed	\$12,100
2 Hog sheds at \$6,700 each	<u>13,400</u>
Total	\$25,500

Insurance coverage is available for the cost above \$10,000, which is the amount of the policy deductible.

Mrs. McEwan moved, Mr. Gillaspie seconded, and it carried that \$10,000 be utilized from the Stock Farm right-of-way reimbursement by the Wyoming Highway Department to supplement insurance proceeds for the replacement of these structures.

5. Gillette Substation. The Trustees at the May 13, 1977, meeting voted to recommend to the State Board of Land Commissioners that two 80-foot rights-of-way be granted to provide access through the Gillette Substation to the proposed Fox Park Subdivision which adjoins the Substation to the south. The State Land Board empowered the Trustees to set the easements where they see fit. At the July 28 meeting the Physical Plant Committee decided to hold action on the road easements as a result of a request from Kerr-McGee Company that the easements be reviewed in relation to their proposed mining. Mr. J. R. Geraud reported to the Committee that there are two issues: first, where to grant access roads to the subdivider and, second, what is the long-range projected use of the substation. Dr. Meyer suggested to the Committee that if the State gets a National Coal Research Laboratory under the Strip Mining and Reclamation Act, perhaps a part of the Substation could be utilized for this. Dr. Tuma has noted that as a substation for agriculture, it doesn't meet the needs. Mr. Geraud reported

that the title of the land is in the State of Wyoming and the Legislature directed that it was to be used to determine what crops would grow and to raise livestock. Existing laws would have to be changed to authorize disposition or change of use of the land.

Mr. Darrell Coulter, a partner in the Fox Park Subdivision, and Mr. Paul Godfrey, representing Kerr-McGee, visited with the Committee regarding their individual concerns.

After discussion Mrs. McEwan moved that a right-of-way for a hard surfaced road at no cost to the University be granted through University property along the east section line of Section 25. The motion was seconded, and it carried.

BUDGET COMMITTEE

Mr. McCue requested to be recorded as excused from discussion and voting on the request for funds for the extension of Willett Drive.

Mr. Bunning moved, Mr. Wilson seconded, and it carried that the University be authorized to increase the budget for capital improvements by \$40,163 for the extension of Willett Drive. Even though this project has not been approved by the Trustees, it was felt that funding should be requested and included in the budget request.

Mr. Bunning advised that Section 2, the self-sustaining budget request for 1978-80 had not been approved. Mr. Bunning moved that Section 2, the self-sustaining budget be approved. Mr. Chapin seconded the motion and it carried.

As a matter of information, Mr. Van Jacobson, Internal Auditor, has audited the University Alumni Association, Communication Services, and the Purchasing Department.

W. R. COE TRUST
FUND COMMITTEE

Mr. Smith, Chairman, gave the following
report reflecting actions of the

Committee at its September 15, 1977 meeting.

1. Confirmed Mr. Hays' actions in portfolio changes outlined in the letter from Funds Advisory Company, August 15, 1977, and the confirmation statement from Mr. Hays dated September 1, 1977, which are incorporated by reference into the minutes as Enclosures 2 and 3. It was indicated that the Committee's wish to dispose of Dupont Corporation common stock had been concurred with by Funds Advisory Company but that they recommended a delay to accomplish better timing.

2. The Committee desires to change the portfolio emphasis from principally equities at the present time to increased emphasis on debt securities which should provide greater yield.

3. The Committee proposes to the administration that 100% of the income from the portfolio be added annually to the endowment in order to help meet inflationary pressures in the future. It is understood that this recommendation can only be implemented in two to three years because of current budget needs.

4. Representatives of Funds Advisory Company will be invited to meet with the Committee in Laramie, Wyoming, October 20, 1977 to discuss the goals of the Committee and how they will be implemented. Further, specific questions will be posed to Funds Advisory Company regarding specific recommendations of the Committee.

MEDICAL EDUCATION
COMMITTEE

Mr. Brodrick advised that Dean Robert M.

Daugherty reported on the status of the medical programs at the Medical Education Committee meeting held on Thursday, September 15, 1977.

BACHELOR OF SOCIAL WORK

President Carlson recommended that the Bachelor of Arts/Bachelor of Science degree in the Department of Social Work be changed to Bachelor of Social Work, effective 1977 Fall semester. This change has been approved by the Central Committee of the College of Arts and Sciences, the faculty of the College of Arts and Sciences, the Dean of the College, and the University Academic Planning Committee. If approved by the Trustees, it is recommended that further approval be given to make the appropriate changes to Part IX, Section 1, of the Regulations of the Trustees of The University of Wyoming. Mr. Chapin moved that the Bachelor of Arts/Bachelor of Science degree in the Department of Social Work be changed to Bachelor of Social Work, effective 1977 Fall semester and that such changes as necessary be made to the Regulations of the Trustees, Part IX, Section 1. The motion was seconded by Mrs. McEwan, and it carried.

Mr. Donald Hall, Assistant University Legal Counsel, joined the meeting.

EARL AND BESSIE WHEDON
CANCER DETECTION FOUNDATION

Mr. Hall reported to the Trustees that the Restatement of the Earl and Bessie Whedon Cancer Detection Foundation Trust in the merger with The University of Wyoming had finally received IRS approval. It was necessary to change the wording of the last Agreement which the Trustees had approved, and Mr. Hall asked the Trustees to ratify and approve the latest draft with the change of the language from "in cooperation with" to "in connection with." It was moved by Mr. Quealy, seconded by Mrs. McEwan, to approve the changed draft. The motion passed.

Mr. Hall left the meeting.

RESOLUTION RE
TREAGLE TRAIN

Mr. Smith moved, Mr. Brodrick seconded,
and it carried to approve the following

resolution:

WHEREAS, the late Tracy S. McCracken initiated the Treagle Train tradition forty-two years ago; and

WHEREAS, the Treagle Train tradition has been perpetuated by Mrs. Tracy S. McCracken, by Mr. and Mrs. Robert S. McCracken, and by Mr. and Mrs. William D. McCracken; and

WHEREAS, the Treagle Train is a graphic expression of support for The University of Wyoming and a singular means of strengthening relationships between The University of Wyoming and citizens of the State;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of The University of Wyoming express deepest appreciation to Mrs. Tracy S. McCracken, Mr. and Mrs. Robert S. McCracken, and Mr. and Mrs. William D. McCracken for more than four decades of close friendship and for preserving a tradition unique in America.

MATTERS FOR PRELIMINARY
CONSIDERATION

Mr. Stone, ASUW President, announced that the ASUW Senators would like to meet with the Trustees for an informal coffee when the Trustees are on campus for their meeting during October or November. Dr. Donaghy, Chairperson for the Faculty Senate, advised that in November the faculty would like to meet with the Trustees for an interchange of ideas. He noted that the Executive Committee felt it would be helpful to have an agenda of the items to be discussed. The Trustees felt that it would be helpful to know in advance what subjects the faculty wanted to discuss.

Mr. Stone noted that the Student Senate has a lobbying effort. President Carlson suggested that perhaps a student could go along throughout the State when the University presents its budget request to the legislators.

CONTRACTS, GRANTS,
GIFTS, AND SCHOLARSHIPS

It was moved by Mr. McCue, seconded by Mr. Wilson, and carried to accept contracts,

grants, gifts and scholarships in the total amount of \$1,913,523.89 in the following individual amounts: (1) Contracts and Grants for the period July 12, 1977, through August 30, 1977, \$1,649,075.00; and, (2) Gifts and Scholarships for the period July 1, 1977, through August 29, 1977, \$264,448.89.

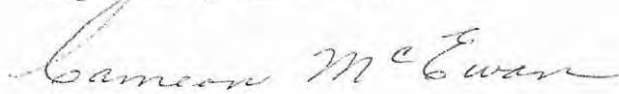
ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business,

President Hines declared the meeting

adjourned at 4:00 p.m. The next regular meeting of the Trustees will be October 21-22, 1977.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cameon McEwan".

Cameon McEwan
Secretary

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE
September 15, 1977

The meeting was called to order at 8:05 A.M. with Cameon McEwan presiding.

ROLL Those present, in addition to Mrs. McEwan, were Messrs. Gillaspie,
CALL
 Hays, Arnold, Jones, Henry, Meyer, and Tuma. Joining the meeting
at 8:25 were Messrs. Brodrick, Smith, Geraud, Carlson and Stone. Mr. Hines
joined the meeting later.

EXTENSION OF Mr. Hays explained that the extension of Willett
WILLETT DRIVE
 Drive requires no action at this time. Since the
University will be a beneficial user, it becomes responsible for a portion
of the cost, which is estimated at \$40,163.00 for the University. There are
no funds in the current budget and nothing in the request to the Legislature.
Since the subcontractor anticipates completion by next summer, this is a
matter of which the Trustees should be aware.

GILLETTE The Trustees at the May 13, 1977, meeting voted to
SUBSTATION
EASEMENTS recommend to the State Board of Land Commissioners that
two 80-foot rights-of-way be granted to provide access through the Gillette
Substation to the proposed Fox Park Subdivision which adjoins the Substation
to the south. The State Land Board empowered the Trustees to set the
easements where they see fit. At the July 28th meeting the Physical Plant
Committee decided to hold action on the road easements as a result of a
request from Kerr-McGee Company that the easements be reviewed in relation
to their proposed mining. Vice Presidents Geraud and Hays were to investigate
all aspects of this matter.

Mr. Geraud reported that there are two issues: first, where to grant
access roads to the subdivider and, second, what is the long-range projected

use of the Substation. Dr. Meyer suggested that if the state gets a National Coal Research Laboratory under the Strip Mining and Reclamation Act, perhaps a part of the Substation could be utilized for this. Dr. Tuma felt that as a substation for agriculture, it doesn't meet the needs. Mr. Geraud reported that the title of the land is in the State of Wyoming and the Legislature directed that it was to be used to determine what crops would grow and to raise livestock. Existing laws would have to be changed to authorize disposition or change of use of the land.

Mr. Darrell Coulter, a partner in the Fox Park Subdivision, was invited to join the meeting to explain his need for two access roads which he says is required by the City-County Planning Board. If it is necessary to abandon the University's water well to locate an access road, Mr. Coulter will provide water from his well to the property line. Mr. Coulter left the meeting.

Mr. Brodrick left the meeting at 9:20 A.M.

Mr. Paul Godfrey, representing Kerr-McGee, was invited to explain the request for locating the road 367.06 feet from the east section line. He contends that locating the road on the section line will result in not being able to mine 4 to 5 million ton of coal. Mr. Godfrey left the meeting.

Mr. Smith moved that a recommendation go to the Trustees that a right-of-way for a hard surfaced road (not to be paid for by the University) be granted through our property along the eastern section line of Section 25. Motion seconded by Mr. Gillaspie and carried.

An informal recommendation was made that further effort be made to locate the second access as an unimproved road.

REPLACEMENT OF
STOCK FARM
BUILDINGS

Mr. Gillaspie moved that \$10,000 be utilized from the Stock Farm right-of-way reimbursement by the Wyoming Highway Department to supplement insurance proceeds for the replacement of

three buildings at the Stock Farm which were destroyed by high winds in the spring of 1977. Motion seconded by Mr. Smith and carried.

EDEN SUBSTATION
LEASE

Mr. Gillaspie moved that the Eden Substation lease with Mr. Art Hafey, Rock Springs, Wyoming, be renewed for a one-year period, January 1, 1978, to December 31, 1978, at an annual rate of \$1,462.00.

RIGHT-OF-WAY
AFTON SUBSTATION

Mr. Gillaspie moved that a twenty-foot right-of-way easement be granted to the Town of Afton for the purpose of constructing, maintaining, and operating a buried storm sewer pipeline adjacent and parallel to the existing fence. Construction is to commence this fall at a time not to interfere with crops and use of the property. Motion was seconded by Mr. Smith and carried.

ADJOURNMENT

The meeting was adjourned at 11:30 A.M.

Respectfully submitted,


Cameon McEwan

FUNDS ADVISORY COMPANY

711 POLK • HOUSTON, TEXAS 77002
(713) 751-2400

August 15, 1977

Mr. Elliott Hays
Treasurer
The University of Wyoming
University Station, Box 3314
Laramie, Wyoming. 82070

Dear Mr. Hays:

This letter is confirming investment recommendations made during the telephone conversation of August 11, 1977. These proposed transactions are intended to meet the portfolio objectives of income and capital preservation. Provided the recommended transactions are executed, we estimate that the portfolio yield for the Coe Estate would increase from 6.0% to 6.4% and from 6.2% to 6.5% for the Coe School. An estimated net increase in annual income of approximately \$5,300 for the Coe Estate and \$6,000 for the Coe School would be the result of this program. Capital gains from the sales transactions, based on the market values as of August 10, 1977, would be approximately \$5,270 and \$11,180 for the Coe Estate and Coe School, respectively. Attached are outlines of the proposed transactions.

We recommend that the proceeds from the sales in both the Coe Estate and Coe School be placed in the U. S. Treasury notes yielding 7%, maturing 5/15/82, or, if preferred, a combination of the 7% treasury notes and the U. S. Treasury notes yielding 6 3/4%, maturing 8/15/80. Both issues presently trade at par.

Please contact me if additional information on these recommendations is desired.

Sincerely,

Richard L. Brooks
Richard L. Brooks
Vice President

RLB:ss

Attachments

cc: Mr. Paul Joy, Assistant Vice President of Finance
William Robinson Coe Investment Committee

PROPOSED SALES TRANSACTIONS - COE ESTATE

<u>Units</u>	<u>Issue</u>	<u>8/10/77 Market Price</u>	<u>Proceeds</u>	<u>Cost</u>	<u>Gain/ (Loss)</u>
<u>Common Stocks</u>					
1,000	RCA	29 1/2	\$ 29,500	\$ 21,043	\$ 8,457
1,000	Campbell Soup	37 7/8	37,875	28,936	8,939
1,000	Continental Oil	32 3/8	32,375	33,300	(925)
1,000	Houston Industries	32 1/2	32,500	25,165	7,335
	<u>Total Common</u>		<u>\$132,250</u>	<u>\$108,444</u>	<u>\$23,806</u>
<u>Convertables</u>					
25,000	Engelhard Mineral Cv. Bond 5 1/4 of '97 BBB+	100 1/4	25,063	25,000	63
50,000	Federal National Mortgage Cv. Bond 4 3/8 of '96 (Government)	84 1/2	42,250	50,000	(7,750)
15,000	National Distillers Cv. Bond 4 1/2 of '92 BBB	88	13,200	15,444	(2,244)
	<u>Total Convertables</u>		<u>\$ 80,513</u>	<u>\$ 90,444</u>	<u>\$(9,931)</u>
<u>Bonds</u>					
15,000	Public Service of New Hampshire 6 1/8 % of 10/01/96 BBB	77 1/8	11,569	15,000	(3,431)
17,300	Virginia Railway 6.0% of 8/01/08 BB	73 3/8	12,694	17,867	(5,173)
	<u>Total Bonds</u>		<u>\$ 24,263</u>	<u>\$ 32,867</u>	<u>\$(8,604)</u>
	<u>TOTAL</u>		<u>\$237,026</u>	<u>\$231,755</u>	<u>\$ 5,271</u>

PROPOSED SALES TRANSACTIONS - COE SCHOOL

<u>Units</u>	<u>Issue</u>	<u>8/10/77 Market Price</u>	<u>Proceeds</u>	<u>Cost</u>	<u>Gain/ (Loss)</u>
<u>Common Stocks</u>					
1,200	RCA	29 1/2	\$ 35,400	\$ 28,554	\$ 6,846
1,000	Campbell Soup	37 7/8	37,875	28,810	9,065
1,000	Continental Oil	32 3/8	32,375	33,300	(925)
1,000	Houston Industries	32 1/2	32,500	25,165	7,335
	<u>Total Common</u>		<u>\$138,150</u>	<u>\$115,829</u>	<u>\$ 22,321</u>
<u>Convertables</u>					
1,200	United Telecom Cv. Pfd. - 1	31	37,200	30,650	6,550
25,000	Engelhard Mineral Cv. Bond 5 1/4 of '97 BBB+	100 1/4	25,063	25,000	63
25,000	National Distillers Cv. Bond 4 1/2 of '92 BBB	88	22,000	25,000	(3,000)
	<u>Total Convertables</u>		<u>\$ 84,263</u>	<u>\$ 80,650</u>	<u>\$ 3,613</u>
<u>Bonds</u>					
25,000	Spiegel 5 1/4% of 4/01/83 BBB	84 5/8	21,156	24,812	(3,656)
57,500	Virginia Railway 6.0% of 8/01/08 BB	73 3/8	42,191	53,290	(11,099)
	<u>Total Bonds</u>		<u>\$ 63,347</u>	<u>\$ 78,102</u>	<u>\$ (14,755)</u>
	<u>TOTAL</u>		<u>\$285,760</u>	<u>\$274,581</u>	<u>\$ 11,179</u>

September 1, 1977

TO: The William Robertson Coe Trust Fund Committee--Messrs. Smith, Bunning and McCue

As recommended by Funds Advisory Company and verbally approved by you, we have made the following stock transactions for our Coe accounts with a settlement date of August 19, 1977:

SCHOOL ACCOUNT		S A L E S		Net Proceeds		Net Gain/Loss After Commissions, etc.
No. of Shares	Name	Cost Per Share	Total	Per Share	Total	
1000	Campbell Soup Company	\$28.81	\$ 28,810.36	\$37.58	\$ 37,584.49	\$ 8,774.13
500	Continental Oil, Delaware			31.86	15,928.65	
500	Continental Oil, Delaware			31.98	15,991.13	
1000	Continental Oil, Delaware	33.30	33,300.00	av. (31.92)	31,919.78	(1,380.22)
100	Houston Industries Inc.			32.23	3,223.16	
600	Houston Industries Inc.			31.98	19,189.09	
300	Houston Industries Inc.			32.11	9,632.04	
1000	Houston Industries Inc.	25.17	25,165.13	av. (32.04)	32,044.29	6,879.16
500	RCA Corporation			28.40	14,198.91	
700	RCA Corporation			28.65	20,053.46	
1200	RCA Corporation	18.88	22,660.68	av. (28.54)	34,252.37	11,591.69
1200 P	United Telecommunications	25.54	30,649.56	25.53	30,641.90	(7.66)
<u>Bonds and Debentures</u>						
25M	Engelhard Mineral	100	25,000.00	98	24,500.00	(500.00)
25M	National Distillers	102.35	25,587.00	85.875	21,468.75	(4,118.25)
25M	Spiegel, Inc.	99.25	24,812.50	83.75	20,937.50	(3,875.00)
57.5M	Virginian Railway	92.68	53,289.99	73.25	42,118.75	(11,171.24)
TOTALS			<u>\$269,275.22</u>		<u>\$275,467.83</u>	<u>\$6,192.61</u>

S A L E SESTATE ACCOUNTStocks

No. of Shares	Name	Cost		Net Proceeds		Net Gain/Loss After Commissions, etc.
		Per Share	Total	Per Share	Total	
1000	Campbell Soup Company	\$28.94	\$ 28,936.22	\$37.58	\$ 37,584.49	\$ 8,648.27
1000	Continental Oil, Delaware	33.30	33,300.00	31.86	31,857.54	(1,442.46)
200	Houston Industries Inc.			32.11	6,421.34	
200	Houston Industries Inc.			32.23	6,446.34	
600	Houston Industries Inc.			31.98	19,189.04	
1000	Houston Industries Inc.	25.17	25,165.13	av. (32.06)	32,056.72	6,891.59
300	RCA Corporation			28.50	8,549.43	
500	RCA Corporation			28.62	14,311.52	
200	RCA Corporation			28.37	5,674.61	
1000	RCA Corporation	18.84	18,843.84	av. (28.54)	28,535.56	9,691.72

Bonds and Debentures

25M	Engelhard Mineral	100	25,000.00	98	24,500.00	(500.00)
50M	Federal National Mortgage	100	50,000.00	83.50	41,750.00	(8,250.00)
15M	National Distillers	102.55	15,383.00	85.875	12,881.25	(2,501.75)
15M	Public Service of NH	100	15,000.00	74.75	11,212.50	(3,787.50)
17.3M	Virginian Railway	103.28	17,867.14	73.25	12,672.25	(5,194.89)
TOTALS			<u>\$229,495.33</u>		<u>\$233,050.31</u>	<u>\$3,554.98</u>

September 1, 1977

P U R C H A S E SSCHOOL ACCOUNT

268M U. S. Treasury Notes, 7%, due 5/15/82 at 100 10/32

Principal
Accrued Interest\$268,837.50
7,273.56Cost

\$276,111.06Estimated
Annual Income

\$18,760.00ESTATE ACCOUNT

189M U. S. Treasury Notes, 7%, due 5/15/82 at 100 10/32

Principal
Accrued Interest\$189,590.63
5,129.49

\$194,720.12

\$13,230.00

37M U. S. Treasury Notes, 7%, due 5/15/82 at 100 3/4

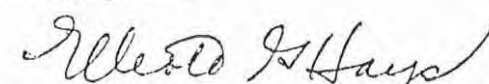
Principal
Accrued Interest37,277.50
1,067.5338,345.032,590.00

226M

\$233,065.15\$15,820.00

In keeping with the directive given by the William Robertson Coe Trust Fund Committee at its meeting on August 1, 1975, we ask that you please sign one copy of this letter and return it to us. A return envelope is enclosed.

Sincerely yours,



Elliott G. Hays, Vice President for Finance

b1

XC Paul O. Hines

APPROVED: _____

DATE

9/6/77