

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**February 17, 1978**

**For the confidential information**  
**of the Board of Trustee**

THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
February 17, 1978

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THE UNIVERSITY OF WYOMING  
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An emergency opening of the meeting of the Trustees of The University of Wyoming was declared by President Hines at 8:58 a.m. on February 17, 1978 in advance of the open session. The meeting was held in the Board Room of Old Main. The purpose of the emergency opening was to consider a Resolution pertaining to legislative appropriations for the College of Human Medicine which is being debated this morning in the Wyoming House of Representatives.

ROLL CALL

The following Trustees answered roll call:

Brodrick, Bunning, Chapin, Fordyce, Gillaspie, Hines, McCue, Nolan, Quealy, Smith, Thorpe, Wilson, and ex officio member Carlson. Ex officio members Governor Herschler, Schrader and Stone were not present. Mr. E. G. Hays, Vice President for Finance, and Dr. E. B. Jakubauskas, Vice President for Academic Affairs were also in attendance.

RESOLUTION RE COLLEGE  
OF HUMAN MEDICINE

Dr. Thorpe moved, Mr. Brodrick seconded,  
and it carried to adopt the following  
Resolution:

WHEREAS, the Trustees and the President of The University of Wyoming fully support the College of Human Medicine, recognizing the critical importance of the College to the students and citizens of Wyoming; and

WHEREAS, the College of Human Medicine will provide opportunities for Wyoming students to earn medical degrees through a community-based medical school; and

WHEREAS, the Medical needs of Wyoming can best be met through the College of Human Medicine; and



WHEREAS, it is not in the best interests of Wyoming students or of the State to continue to rely upon uncertain contracts or upon the Western Interstate Commission of Higher Education to provide some out-of-state medical education;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees and the President of The University of Wyoming publicly reaffirm their support of the College of Human Medicine and in so doing urge Wyoming legislators to approve the full medical education budget proposed by Governor Ed Herschler.

EXECUTIVE SESSION

Mr. Quealy moved that the Trustees go into executive session. Mr. Bunning seconded the motion, and it carried.

OPEN SESSION

The Trustees reconvened in open session at 1:10 p.m. All members recorded as previously present were in attendance, and ex officio members Schrader and Stone are hereby recorded as present. Ex officio member Governor Herschler is still recorded as being absent.

APPROVAL OF MINUTES

President Hines asked if there were any corrections or additions to the minutes of the meeting of January 11, 1978. Mr. Bunning moved approval of the minutes of January 11, 1978, as circulated. Mr. Nolan seconded the motion, and it carried.

ANNOUNCEMENTS

President Carlson announced that the proposal for the medical education budget for the College of Human Medicine had passed the first reading in the Wyoming State House of Representatives.

CONFIRMATION OF THE ACTION  
TAKEN ON THE RESOLUTION  
PERTAINING TO THE COLLEGE OF  
HUMAN MEDICINE

President Hines called for confirmation of the action taken prior to the announced time for the open meeting on the Resolution pertaining to the College of Human Medicine. Mr. Wilson moved to confirm the Resolution pertaining to the College of Human Medicine

as previously set forth in these minutes. Mr. Brodrick seconded the motion, and it carried.

President Hines called for consideration of items of business included in the President's Report and, on the basis of discussion which took place during the executive session, the following actions were taken.

#### APPOINTMENTS

Mr. Brodrick moved approval of the following appointments as recommended by President Carlson. The motion was seconded by Mr. Gillaspie, and it carried.

1. Navin M. Singhi as Visiting Associate Professor of Mathematics for the 1978 Spring semester, effective January 11, 1978.
2. Constance S. Brizuela as Supply Assistant Professor of Psychology for the 1978 Spring semester, effective January 11, 1978.
3. Marcia B. Johnson as Lecturer in Modern and Classical Languages for the 1978 Spring semester, effective January 11, 1978.
4. Ann Marie Thomas as Supply Assistant Professor of Statistics for the 1978 Spring and 1978 Fall semesters, effective January 11, 1978.
5. James A. Swaney as Supply Instructor in Economics for the 1978 Spring semester, effective January 11, 1978.
6. John M. May as Supply Instructor in Audiology for the 1978-79 academic year (rank of Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).
7. Janet Lynn Kunz as Temporary Assistant Clinical Instructor in Nursing for the 1978 Spring semester, effective January 11, 1978.
8. Renee L. Lathrop as University Extension Agent, Sublette County, for the 1977-78 fiscal year, effective February 20, 1978.
9. Major Wilbert J. Radosevich as Assistant Professor of Military Science, effective July 1, 1978.

# HONORIFIC APPOINTMENTS

It was moved by Mr. McCue, seconded by Mr. Quealy and carried to approve the following honorific appointments as recommended by President Carlson, to be effective as indicated. These appointments carry no tenure rights and no salaries are provided.

1. Daniel A. Netzel as Lecturer in Chemistry for the period January 11, 1978, through December 20, 1978.
2. Christopher T. Campos as Lecturer in Audiology for the period January 1, 1978, through December 31, 1978.
3. William E. Bennett, M.D. as Clinical Professor of Anesthesiology for the period January 1, 1978, through June 30, 1978.
4. William T. Carter, M.D. as Clinical Professor of Internal Medicine for the period January 1, 1978, through June 30, 1978.
5. George S. Haight III, M.D. as Clinical Assistant Professor of Surgery for the period January 1, 1978, through June 30, 1978.
6. Kenneth L. Robertson, M.D. as Clinical Assistant Professor of Internal Medicine for the period January 1, 1978, through June 30, 1978.

## PART-TIME APPOINTMENTS

President Carlson announced that as a matter of information, the part-time faculty appointments had been included in the President's Report.

## REAPPOINTMENTS

It was moved by Mr. Quealy, seconded by Mr. Chapin, and carried that the following reappointments be approved as recommended by President Carlson for the periods indicated, subject to available funds.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Higgins, Paul D.* (7/1/78-6/30/79)	Plant Science	Lecturer

\*Honorific appointment.



<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Benavidez, Luciano	Social Work	Temp Asst Prof
Boyer, Patricia A.	Social Work/ Casper	**Asst Prof
Chesteen, Hilliard E.	Social Work	Temp Prof
Crawford, John E.	Communication & Broadcasting	Asst Prof
Duncombe, Patricia W.	Social Work	Temp Asst Prof
Freeman, John F. (1978-79 fiscal year)	#History/Univ Extension	Lecturer
Futrell, William M. (3/1/78-3/1/81)	+Science/Math Teaching	*Visiting Asst Prof
Hall, Christian T.	English	Lecturer
Harris, Janice H.	English	Asst Prof
Hartgen, Stephen A.	Journalism	Asst Prof
Hayes, Harriet	Social Work	Temp Asst Prof
Jirovec, Ronald L.	Social Work	***Supply Instr
Kleinberg, Pearl V.	Social Work	Temp Asst Prof
Lawson, David	English	Lecturer
Leonard, Thomas M.	English	Lecturer
Marrs, Ronald W.	Geology	**Assoc Prof
Mathison, Margaret	English	Lecturer
Roberts, David D.	English	Lecturer
Sullivan, Patricia	English	Lecturer
VanBuskirk, Richard L.	Psychology	Temp Asst Prof
Yu, Jih-Min	Rec & Park Admin	Supply Asst Prof

#Joint appointment with University Extension.

+Joint appointment with the College of Education.

\*Honorific appointment.

\*\*\*Contingency appointment: If requirements for Ph.D. are met prior to August 21, 1978 or January 1, 1979, rank will be Assistant Professor.

\*\*Non-tenure leading, half-time.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ENGINEERING</u>		
Hiza, Michael J.* (3/1/78-2/28/79)	Mineral Engr	Adjunct Prof
McKee, Chester R.	Mineral Engr	Lecturer (1/2 time)
Orr, Kenneth K. (1978 Spring)	Mechanical Engr	Temp Instr
Rose, Walter D.	Mineral Engr	Professor
Swain, Mary H.**	Mechanical Engr	Supply Instr
Thomas, Jane V. (1978-79 fiscal year)	Mineral Engr	Lecturer

\*Honorific appointment.

\*\*Contingency appointment: If requirements for Ph.D. are met prior to August 21, 1978 or January 1, 1979, rank will be Assistant Professor.

REAPPOINTMENTS--  
Intercollegiate Athletics

It was moved by Dr. Thorpe, seconded  
by Mr. Bunning and carried that the

following reappointments in Intercollegiate Athletics be approved as  
recommended by the President for 1978-79.

1. Jack B. Aggers as Head Athletic Trainer and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.
2. Thomas S. Asbury as Assistant Basketball Coach and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.
3. Mary Ellen Cloninger as Director of Women's Intercollegiate Athletics and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.
4. Joseph R. Dowler as Wrestling Coach and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.
5. James C. Jones as Baseball Coach and Instructor in Intercollegiate Athletics on an academic (9-month) year basis.

6. Sally N. Jones as Academic Counselor and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.

7. Mildred D. Lindsey as Women's Softball/Volleyball Coach and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.

8. Gary A. Marriott as Assistant Basketball Coach and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.

9. Marjorie R. McDonald as Women's Basketball Coach and Instructor in Intercollegiate Athletics on an academic (9-month) year basis.

10. Ronald L. Richardson as Head Track Coach and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.

11. Quentin D. Skinner as Skiing Coach and Instructor in Intercollegiate Athletics on an academic (9-month) year basis. This appointment would be in addition to his present position as Temporary Assistant Professor in the Water Resources Research Institute.

12. Frank J. Vicchy as Swimming Coach and Instructor in Intercollegiate Athletics on an academic (9-month) year basis.

13. William J. Young as Assistant Athletic Director and Instructor in Intercollegiate Athletics on a fiscal (11-month) year basis.

CONTINUATION ON  
PROBATIONARY APPOINTMENTS

It was moved by Mr. Nolan, seconded by Mr. Gillaspie and carried that the following reappointments be approved as recommended by President Carlson for 1978-79.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Clark, Kathleen B.	Home Economics	Instr
Cook, James A.*	Plant Science/ Ag Extension	Assoc Prof
Fernandez, John A.	Plant Science	Asst Prof

\*Holds joint appointment in the College of Agriculture and University Extension.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE Continued</u>		
Fiedler, Diane M.*	Home Economics/ Ag Extension	Instr
Held, Larry J.	Agric Econ	Asst Prof
Tuma, Harold J.	Dean's Office	Professor
Williams, Stephen E.	Plant Science	Asst Prof

COLLEGE OF ARTS AND SCIENCES

Alstrum, James J.	Mod & Class Lang	Asst Prof
Grasdalen, Gary L.	Phys & Astron	Asst Prof
Hampe, Gary D.	Sociology	Assoc Prof
Hartman, Ronald L.	Botany	Asst Prof
Kemler, Katherine P.	Music	Asst Prof
Marrs, Ronald W.	Geology	Assoc Prof
McCormack, Alan J.**	Zool & Physiol/ Curric & Instr	Assoc Prof
Mitra, Gautam	Geology	Asst Prof
Niederer, Carl L.	Art	Professor
Patraka, Vivian M.	English	Asst Prof
Salstad, Mary L.	Mod & Class Lang	Asst Prof
Schaefer, Jean O.	Art	Asst Prof
Werner, Richard F.	Music	Asst Prof

COLLEGE OF COMMERCE AND INDUSTRY

Mansour, Fathi A.	Accounting	Asst Prof
Peters, Richard M.	Accounting	Asst Prof

\*Holds joint appointment in the College of Agriculture and University Extension.

\*\*Holds joint appointment in the College of Arts and Sciences and the College of Education.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF COMMERCE AND INDUSTRY Continued</u>		
Scott, Cuthbert L., III	Business Admin/ Casper MBA	Asst Prof
Whistler, Mary Jane	Business Admin	Asst Prof
Wichmann, Henry Jr.	Accounting	Asst Prof

COLLEGE OF EDUCATION

Bishop, Ellis N.	Univ School	Instr
Butler, Perry J.	Univ School	Instr
Goldman, Stephen J.	Univ School	Asst Prof
Hauge, Jerry L.	Curric & Instr/ Cheyenne	Asst Prof
Hobbs, Max E.	Educ Admin	Assoc Prof
Hodgkinson, William K.	Voc Education	Asst Prof
Hoggan, Donald F.	Voc Education	Asst Prof
McCormack, Alan J.*	Curric & Instr/ Zool & Physiol	Assoc Prof
McCreery, Janan K.	Univ School	Instr
Plaziak, Veronika M.	Univ School/ Curric & Instr	Instr
Robinson, Joseph C.	Voc Education	Asst Prof
Schroeder, Lyle R.	Voc Education	Asst Prof
Wallace, Barbara D.	Adult Ed & Inst Serv	Instr

COLLEGE OF ENGINEERING

Baker, William A.	Arch Engr	Asst Prof
Cooper, William A.	Atmos Science	Asst Prof
Phillips, T. Terrence	Mineral Engr	Asst Prof
Seaman, Nelson L.	Atmos Science	Asst Prof

\*Holds joint appointment in the College of Education and the College of Arts and Sciences.



<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF HEALTH SCIENCES</u>		
Karns, Phyllis J.	Nursing	Instr
<u>COLLEGE OF LAW</u>		
Cardine, G. Joseph	Law	Professor
<u>UNIVERSITY LIBRARY</u>		
Molholt, Patricia A.	Science Library	Asst Prof
Polakof, Susan	Cataloguing	Instructor
Underwood, Barbara E.	Circulation	Asst Prof

<u>UNIVERSITY EXTENSION</u>		
Bader, Kenneth E.	Adult Ed & Comm Svc	Instructor
Cook, James A.*	Ag Exten/ Plant Science	Assoc Prof
Fiedler, Diane M.*	Ag Exten/ Home Economics	Instructor
Hart, Russ A.	Adult Ed & Comm Svc	Instructor
McLean, Michael J.	Adult Ed & Comm Svc	Instructor
Harlan, Margo F.	Ag Exten Svc	Asst Prof
Smiley, William E.	Ag Exten Svc	Instructor
Whitmire, W. Dee	Ag Exten Svc	Assoc Prof

\*Holds joint appointment in University Extension and the College of Agriculture.

#### SUMMER SCHOOL FACULTY

President Carlson advised that as a matter of information only, the Summer School faculty appointments had been included in the President's Report.

#### RESIGNATIONS

It was moved by Mr. Quealy, seconded by Mr. Nolan and carried that the following

resignations be accepted, to be effective on the dates indicated.

1. Philip R. Lazzara, Temporary Associate Professor of Social Work, effective January 16, 1978.

2. Margie L. Marcy, Instructor in University School, effective May 21, 1978.

3. Diana L. Wright, Supply Instructor in University School, effective May 21, 1978.

4. Marjorie M. Chinadle, University Extension Agent, Campbell County, effective March 15, 1978.

5. Linda Dickinson, University Extension Agent, Carbon County, effective March 15, 1978.

6. Claudette Kaye McCrary, University Extension Agent, Natrona County, effective January 31, 1978.

RETENTION OVER AGE 65

Mr. McCue moved that, in accordance with the Trustee regulation permitting annual reappointment of individuals in non-administrative capacities beyond age 65, employment of the following individuals be continued during 1978-79 as recommended by President Carlson. The motion was seconded by Mr. Brodrick, and it carried.

<u>Name</u>	<u>Position</u>
Cameron, Mildred	Chief Clerk Ag Substations
Mortenson, Irvin Sr.	Equipment Manager Athletics
Nordmann, Florence	Building Supervisor McIntyre/Housing
Tanner, Clotilde M.	Cook Food Service
Vogt, Hans Henning	Construction Supervisor Physical Plant

## RETIREMENTS

Mr. Wilson moved that the following employees be granted retirement on the dates and under the conditions cited. The motion was seconded by Mr. Gillaspie, and it carried.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
*Ablowich, Edgar A.	Temporary Assistant Professor AFIT Program	6/30/78
*Beetle, Alan A.	Professor of Range Management Plant Science	6/30/78 with designation as <u>Emeritus</u>
*Butterfield, Margaret	University Extension Agent Washakie County Agric Extension	3/31/78
*Fautin, June G.	Senior Medical Technician Student Health Service	6/30/78
*Gaskell, Percy	Equipment Operator Physical Plant	6/30/78
*Hill, John M.	Associate Professor Civil Engineering	6/30/78 with designation as <u>Emeritus</u>
*Hilston, Neal W.	Professor/Dean Animal Science	6/30/78 with designation as <u>Emeritus</u>
*Lantz, Everett D.	Professor Education	6/30/78 with designation as <u>Emeritus</u>
*Lawson, James O.	Custodian III Housing	4/30/78
*McFadden, Hugh B.	Professor Psychology & Vice President Univ Exten	6/30/78 with designation as <u>Emeritus</u>
*Traul, Robert E.	Staff Physician Student Health Serv	6/30/78
**West, Sylvester E.	University Extension Agent Niobrara County Agric Extension	2/28/78

\*Retirement in accordance with the Regulations of the Trustees.

\*\*Retirement as an exception to the Regulations of the Trustees.

RECALL OF  
RETIRED EMPLOYEES

Mr. Bunning moved that authorization be granted for the recall of the following retired faculty and staff not to exceed a half-time basis during 1978-79. The motion was seconded by Dr. Thorpe, and it carried.

<u>Name</u>	<u>Title</u>	<u>Recall Period</u>
Ablowich, Edgar A.	Temporary Assistant Professor AFIT Program	1978-79 fiscal year
Beetle, Alan A.	Prof <u>Emeritus</u> of Range Management Plant Science	7/1 - 12/31/78
Blackstone, Donald L.	Prof <u>Emeritus</u> of Geology	1978 Fall
Boyle, James M.	Prof <u>Emeritus</u> of Art	1978 Fall
Hill, John M.	Assoc Prof <u>Emeritus</u> of Civil Engineering	1978-79 academic year
Lantz, Everett D.	Prof <u>Emeritus</u> of Education	1978-79 fiscal year
Lawson, James O.	Custodian III - Housing	1978-79 fiscal year
McFadden, Hugh B.	Prof <u>Emeritus</u> of Psychology	1978-79 fiscal year
McGrew, Paul O.	Prof <u>Emeritus</u> of Geology	1978 Fall
Willman, Allan A.	Prof <u>Emeritus</u> of Music	1979 Spring

DEPARTMENT HEAD  
In the College of Arts and  
Sciences

Mr. Chapin moved that David J. Hofmann, Professor of Physics, be named Head of the Department of Physics and Astronomy, effective August 1, 1978. The motion was seconded by Mr. McCue, and it carried.

ACTING DEPARTMENT HEADS  
In the College of Arts and  
Sciences

It was moved by Mr. Bunning, seconded by Dr. Thorpe, and carried that, as recommended by the President, approval be granted under the conditions cited for the following acting departmental headships in the College of Arts and Sciences.

1. Henry J. Laskowsky, Professor of English, as Acting Head of the Department of English, effective August 21, 1978.

2. Richard I. Harper, Associate Professor of History, as Acting Head of the Department of History, effective January 11, 1978.

3. Charles J. Ksir, Jr., Associate Professor of Psychology, as Acting Head of the Department of Psychology, effective immediately and continuing until such time as a permanent Dean is appointed.

CHANGES IN DESIGNATION

It was moved by Mr. Brodrick,  
seconded by Mr. McCue, and carried to  
approve changes in designation as recommended by the President.

1. Walter T. Grandy, Jr., presently Professor of Physics and Head of the Department of Physics and Astronomy, be designated only as Professor of Physics, effective August 1, 1978.

2. David S. Brookshire, presently Temporary Assistant Professor of Economics, be redesignated as Assistant Professor of Economics for the 1978 Spring semester, effective January 11, 1978.

CHANGE IN TITLE  
University Extension

President Carlson recommended that the  
title "Field Coordinator" be changed to  
"Field Representative" in order to more closely designate the roles and  
functions served in that capacity in University Extension. All employees  
are on nine-month appointments except for Max Brown and Thomas Lansing, who  
are on eleven-month appointments. Mr. Gillaspie moved, Mr. Bunning seconded,  
and it carried that the titles for the following individuals be changed as  
indicated with no change in salary, effective July 1, 1978.

Name

New Title

Max Brown

Field Representative;  
Instructor in Education  
and Adult Education

Donna Connor

Field Representative;  
Instructor in Education  
and Adult Education



<u>Name</u>	<u>New Title</u>
Leland Hull	Field Representative; Asst Prof of Education and Adult Education
Thomas Lansing	Field Representative; Instructor in Education and Adult Education
Paul Larson	Field Representative; Asst Prof of Education and Adult Education
James Milburn*	Field Representative; Asst Prof of Education and Adult Education
John Searcy	Field Representative; Asst Prof of Education
John Tollakson	Field Representative; Asst Prof of Education

\*Promotion effective July 1, 1978.

LEAVE OF ABSENCE---  
In the College of Arts and Sciences

Mr. Bunning moved that  
David A. Gilbert, Assistant

Professor of Journalism, be granted a leave without pay for the 1978-79 academic year to work for a daily newspaper. Mr. Gillaspie seconded the motion, and it carried.

MASTER OF SCIENCE DEGREE  
IN MINERAL ENGINEERING---  
In the College of Engineering

Since 1973 the Department of  
Mineral Engineering has offered

Bachelor of Science and Master of Science degrees both in Petroleum Engineering and Civil Engineering plus a doctor's degree in Mineral Engineering. The College of Engineering has now requested authorization to offer a Master of Science degree in Mineral Engineering. The new degree will permit the department to better meet the needs of industry as well as the needs of students enrolled in the program. It does not require any additional faculty or additional courses. The program has been approved by

the Academic Planning and the Graduate Advisory Committees. Mr. McCue moved that the College of Engineering be authorized to offer a Master of Science degree in Mineral Engineering, effective 1978 Spring semester. Mr. Bunning seconded the motion, and it carried.

#### ACCREDITATION REPORT

As a matter of information, President Carlson announced that the Accreditation Committee of the Section of Legal Education and Admission to the Bar of the American Bar Association have advised that "Wyoming is now in compliance with Standards 701-705; no further progress reports are required, the Committee congratulates Wyoming on its new Law Building."

#### BOOKSTORE DISCOUNT POLICY

During the 1977 Fall semester Owen Stone, ASUW President, presented the concerns of students relating to the present policy which provides a 10 percent discount to University faculty members for any purchases at the Bookstore. No discounts are available to University students and staff members.

President Carlson appointed an ad hoc committee of William Donaghy, Faculty Senate Chairperson, Mark Maxfield, Staff Council Chairperson, and Owen Stone to present recommendations regarding this matter. A consensus for recommendation was not reached by the committee.

Mr. Stone reported that the staff members and students felt that they should be eligible for the same Bookstore discount as the faculty. He said students feel that the faculty discount should be restricted to include purchase of only textbooks and reference books relating to the faculty member's professional responsibility. Dr. Donaghy reported the faculty could obtain copies of textbooks from the publishers, but it was more convenient to obtain them from the Bookstore and faculty felt that the 10 percent discount was a part of their fringe benefits.

Mr. Chapin moved that the policy be amended effective 1978 Fall semester to provide a 10 percent faculty discount for textbooks, reference books, and academic materials related to the faculty member's professional responsibilities and that no discounts be available to the faculty member's family. The motion was seconded by Mr. Bunning, and it carried.

#### MICROFILM FEES

Services provided for graduate students through University Microfilms International have increased in cost. Microfilming is handled through the University Library. Mr. Gillaspie moved, Mr. Quealy seconded, and it carried that the following prices for microfilming through the University Library be approved, effective immediately.

<u>Item</u>	<u>Fee</u>
Master Microfilm with entry in <u>International Dissertation Abstracts</u>	\$25.00
Microform copy for library	<u>6.00</u>
TOTAL	<u>\$31.00</u>
Copyright registration fee	20.00

#### JACOBY GOLF COURSE FEES

President Carlson advised that Jacoby Golf Course fees were not increased last season while the golf course was undergoing major maintenance improvements. He noted that additional income is essential to support the present level of operation. Mr. McCue moved, Mr. Bunning seconded, and it carried to approve the following Jacoby Golf Course fees, effective immediately.

<u>Memberships</u>	<u>Fee</u>
17 and under	\$ 45.00
Single	80.00
Man and Wife	125.00
Family	190.00

Green Fees

Fee

Weekdays

9 holes

\$2.50

18 holes

3.50

Weekends and Holidays

9 holes

3.50

18 holes

5.50

AUDIT, REFUNDING AND  
IMPROVEMENT BONDS

The bond resolutions require an annual  
audit by an independent accounting firm.

Mr. Bunning moved that the firms of Wittler, Smith and Associates, Cheyenne, Wyoming, and Judy Peterson, CPA, Laramie, Wyoming, be engaged to conduct the audit for the 1977-78 fiscal year. The motion was seconded by Mr. Gillaspie, and it carried.

Mr. J. R. Geraud, University Legal Counsel joined the meeting.

PHYSICAL PLANT

President Hines called on Mr. Wilson for  
a report from the Physical Plant and  
Equipment Committee. A copy of the minutes of the meeting of the Physical  
Plant and Equipment Committee is attached as Enclosure 1.

1. Lyman Substation Lease. The Town of Lyman presently has a lease for a "Waste Water Treatment Facility" on substation land. The original lease was issued in 1959 and amended in 1974 to provide for expansion of the area. In a letter to the Commissioner of Public Lands and Farm Loans from an engineering firm representing the Town of Lyman, it was pointed out that a discrepancy exists in the description of the leased land thereby resulting in 14.976 acres being available to the Town of Lyman instead of 16.084 acres as stated in the lease. This discrepancy results in a strip 30 feet wide on the west side and a 27.71 foot strip on the east side not being available for the treatment facility which is essential to its expansion for which the Town of Lyman has an EDA grant. Title to the Lyman



Substation property is vested in the State of Wyoming.

Mr. Gillaspie moved that the Trustees recommend to the State Board of Land Commissioners that the following property description be incorporated in the lease held by the Town of Lyman:

A fractional part of the W 1/2 NW 1/4 of Section 33, T 16 N, R 114W, of the 6th P.M., Uinta County, Wyoming, more particularly described as follows:

Commencing at the Southwest Corner of said Section 33, running thence N 00° 01' E, 3937.0 feet, along the West line of said Section 33, to the true POINT OF BEGINNING; THENCE S 89° 59' E, 141.00 feet; thence N 67° 30' E, 368.00 feet; thence N 72° 00' E, 367.64 feet; thence N 0° 01' E, 700.99 feet; thence N 89° 59' W, 830.56 feet to the West line of said Section 33; thence S 00° 01' W, 955.62 feet, along the West line of said Section 33, to the POINT OF BEGINNING.

Said parcel containing 16.084 acres more or less.

The motion was seconded by Mr. Brodrick, and it carried.

2. Wyoming Highway Department Right-of-Way. The Wyoming Highway Department is planning to widen a portion of Highway 230 between Laramie and Woods Landing involving University Stock Farm lands. The Department currently holds easements for 13.1 acres in the current roadway and 8.1 acres for a drainage ditch paralleling the highway. Widening the roadway necessitates utilizing the drainage ditch area. The Department is requesting a deed for the total 21.2 acres and will pay a fair market value of \$500 per acre for the 8.1 acres not in the current roadway.

Mr. Wilson moved that the request from the Wyoming Highway Department be approved and that the President and Secretary of the Trustees be authorized to execute a quit claim deed for transfer of the property. The motion was seconded by Mr. Gillaspie, and it carried.

3. Swimming Pool -- Physical Education Building. As a matter of information only, Mr. Wilson reported on the problem with the loosening of the ceramic tile in the pool. Following the agreement between the general



contractor, the subcontractor, and the University to share equally in the cost of repairing the tile, the pool was drained, the loose tile was identified and work started for its replacement. Inspections on two later occasions revealed more loose tile, and at this point a decision was made to replace no more tile and refill the pool to permit its use for the balance of the semester. The contractor and subcontractor were notified that all remaining tile that has not been replaced should be replaced after the end of the spring semester.

The University has received notice from the attorney for the subcontractor that they have completed the repair work and expect reimbursement from the other two parties. A response has been sent to the attorney stating that the work has been partially completed and that further repairs will be required under the terms of the agreement. Mr. Wilson suggested that this matter be referred to Mr. William Jones, who is legal counsel for the Trustees.

Mr. McCue advised that he was the Trustee member who went on the inspection of the Physical Education Building which is held prior to the acceptance of the contract. He asked what provisions were made regarding the tile when the Physical Education Building was accepted; and if he would be responsible at all, since he did sign off on accepting the project. Mr. Geraud explained that when the University accepted the Physical Education Building, a subsidiary agreement was executed which indicated that the tile was not satisfactory and that the contractors and subcontractors would be required to repair the swimming pool. He advised that projects are under warranty for a period of time plus a list is prepared indicating the items that are unacceptable to the University which must be completed or repaired although the project is substantially completed.

4. Gillette Substation. As a matter of information, Mr. Wilson reported that Dr. Harold J. Tuma, Dean-designate of the College of Agriculture,

was reviewing the request of the Campbell County School District in Gillette which indicates they would like to acquire a portion of the Gillette Substation as a site for a school. Dr. Tuma will report back to the Trustees on this matter.

5. Resolution re Willett Drive Street Improvements. Trustee McCue read the following affidavit.

I, LEO P. McCUE JR having been first duly sworn according to law, on oath depose and state that I am a duly appointed and acting member of the Board of Trustees of the University of Wyoming; that in pursuit of a personal investment I had occasion on or about December 19, 1977 join with James J. Slater, Gayln M. Stahl and Howard T. Carroll relative to the purchase of lands in the S 1/2 of Section 35, Township 16 North, Range 73 West of the 6th P.M.; that said individuals and myself have since that date requested the City Council of Laramie to execute a final plat of said area together with a subdivision agreement wherein we have committed ourselves to the construction of certain off-site improvements, at our sole expense; that said individuals and myself have concluded that the University of Wyoming will be benefitted by the construction of said improvements since it will provide improved access to the University of Wyoming Golf Course, and that the University should therefore participate in the cost of such improvements to the extent of the resultant benefit; that as one of the owners of the property involved I verily believe that any attempt on my part to participate in deliberations of the Board of Trustees relative to the question of financial participation, or indeed to influence the thinking of any other member of said board relative to such participation, would constitute a conflict of interest and would be in violation of the intent and purpose of Section 6-178 W.S. 1957; that I therefore verily believe that I should absent myself from any proceedings of the Board of Trustees relative to any financial participation in the cost of said improvements to the extent that said trustees may deem appropriate; and that this affidavit is made for the purpose of conforming to the maximum degree possible, with the provisions of said Section 6-178.

Mr. McCue left the meeting and is hereby recorded as not participating or voting on the Resolution regarding the Willett Drive Street improvements.

Mr. Wilson moved, Mr. Quealy seconded, and it carried to adopt the following Resolution regarding the Willett Drive Street improvements:

WHEREAS the Trustees of the University of Wyoming own lands within the city of Laramie which lie to the north and abut a street known as Willett Drive for which the Trustees have from time to time transferred title to land so as to create Willett Drive as a public street, and

WHEREAS owners of lands lying south of Willett Drive and east of 30th Street now propose to improve Willett Drive from its point of intersection with 30th Street eastward for a distance of some 2000 feet by installing pavement, curbs and gutters as required by the ordinances of the City of Laramie for the subdivision of undeveloped lands, and

WHEREAS the Trustees of the University of Wyoming, by action at its regular meeting on December 10, 1971, did approve dedication of a part of their land as a part of Willett Drive extending eastward from 30th Street with the provision that land developers will be responsible for street improvements beyond the point of the extension of Willett Drive which would provide access to the University Golf Course service building and parking area, and that the University would have no obligation for utility extensions east of 30th Street, and

WHEREAS an entity known as University Heights Subdivision has succeeded to ownership of lands lying south of Willett Drive and east of 30th Street and now propose to improve Willett Drive from its point of intersection with 30th Street eastward for a distance of some 2000 feet by installing pavement, curbs and gutters as required by the ordinances of the City of Laramie for the subdivision of undeveloped lands, and

WHEREAS ordinances of the City of Laramie (Laramie City Code, Section 35-5) make provision for reimbursement on an equitable basis for costs of such improvements by the owners of land benefitted by improvements required of, and guaranteed by, a subdivider of lands, and

WHEREAS the Trustees of the University of Wyoming, without admitting or resolving questions pertaining to the authority of the City of Laramie to restrict or control uses of land owned by a Board established by the Constitution of the State of Wyoming for purposes established by the constitution and laws of the State of Wyoming, do recognize benefits to the University resulting from the orderly conduct of municipal services and government by the City of Laramie, and

WHEREAS the said Trustees are prohibited from incurring debts or obligations in excess of appropriations by the legislature of the State of Wyoming or other available monies which may be lawfully expended by said Trustees,

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Trustees do recognize and confirm that lands, owned by the Trustees and currently operated as a golf course open to the public for 25 years dating from 1968 in accordance with agreements entered between the University of Wyoming and the Wyoming Recreation Commission and between the University of Wyoming and the City of Laramie, would be benefitted by provision of improved ingress and egress to the golf facility, and further benefit may accrue at some time in the future by reason of a paved street leading to lands lying east of the golf course which are owned by the Trustees.
2. The President of the University is authorized and directed to cause an evaluation to be made of an equitable share of the cost of the installation of curbs, gutters and paving on Willett Drive based upon the



benefit to be derived by the University with due regard given uses of the land; and he shall report his findings to the Trustees.

3. The Trustees shall thereafter make a determination as to an equitable share of costs, and do hereby pledge to request an appropriation from the Wyoming state legislature for payment thereof.

#### HONORARY DEGREE COMMITTEE

President Carlson reported that the Honorary Degree Committee met on February 16, 1978, and as a result of that meeting wished to recommend the awarding of two honorary degrees at the Spring commencement exercise. If one individual is unable to be in attendance at Spring commencement, he will receive the award during Summer commencement exercise. It was moved by Mr. Wilson, seconded by Mr. Bunning, and carried to accept the Committee's report and recommendations with degrees and recipients to be recorded when degrees are approved for the 1978 Spring semester and/or the 1978 Summer session.

#### MANAGEMENT AUDIT REPORT

President Carlson announced that the Management Audit Report would be sent to members of the Higher Education Council and to the Chairpersons of the Appropriation Committee.

Dr. Hugh B. McFadden, Vice President for University Extension, joined the meeting.

#### KUWR RADIO STATION INSPECTION REPORT

Dr. Hugh B. McFadden reported that on January 16, the University radio station KUWR went to 50,000 watts FM and that they were now broadcasting from 6 a.m. until 1 a.m., Monday through Saturday, and from 6 a.m. until midnight on Sunday. The radio station was inspected by HEW, CPB, and FCC representatives. All were highly complimentary about KUWR facilities and signal. Dr. McFadden expressed appreciation to Elliott G. Hays, John Jackson, and John McMullen for their organization, planning, and work on the new radio station.

PROPOSED CHANGE IN THE  
ORGANIZATION OF THE UNIVERSITY

President Carlson reported that the Academic Planning Committee had reviewed the proposal recommending a change in the organization of the University. At a future meeting it will be recommended that the Vice President for University Extension position be phased out, effective July 1, 1978. Some of his duties will be assigned to a Dean of the School of Extended Studies. The dean would be under the administrative supervision of the Vice President for Academic Affairs. Dr. Jakubauskas said that he felt that it was important to have less distinction as to what the University does on and off campus. With this type of organization, the dean would be able to interact with other deans on campus. The agricultural extension area would be centered under the Dean of the College of Agriculture. Coordination of all organized extension activities would be effected through the Dean of the School of Extended Studies.

BUDGET COMMITTEE

Mr. Bunning reported that Mr. Jacobson, Internal Auditor, is auditing the Property Office and is also assisting the Alumni Association with their accounting procedures.

CONTRACTS, GRANTS, GIFTS  
AND SCHOLARSHIPS

It was moved by Mr. Bunning, seconded by Mr. Gillaspie, and carried to accept contracts, grants, gifts and scholarships in the total amount of \$1,362,272.88 in the following individual amounts: Contracts and Grants for the period November 30, 1977, through January 30, 1978, \$1,080,283.00; and Scholarships and Gifts for the period November 28, 1977, through January 27, 1978, \$281,989.88.

ADJOURNMENT

There being no further business, upon a motion duly made by Mr. Quealy, seconded



by Mr. Gillaspie, and carried, the meeting was adjourned at 3:10 p.m. The next meeting of the Trustees will be March 16, 1978.

Respectfully submitted,

*Karleen Anderson*

Karleen Anderson  
Deputy Secretary

MINUTES OF THE  
PHYSICAL PLANT AND EQUIPMENT COMMITTEE  
February 16, 1978

The meeting was called to order at 1:15 P.M. with Chairman Willard Wilson presiding.

ROLL        Those present, in addition to Mr. Wilson, were Messrs. Broderick,  
CALL        Fordyce, Gillaspie, Hines, Smith, Carlson, Stone, Jones, Henry,  
             and Geraud. Messrs. Nolan, McCue, and Quealy joined the meeting  
             later.

WYOMING        Dr. Carlson brought to the Trustees' attention a recent Wyoming  
SUPREME  
COURT        Supreme Court ruling in order that the Trustees be fully aware of  
RULING        the implications. The Capitol Building Commission approach to funding  
for capital improvements by all state agencies was declared unconstitutional.  
\$27.6 million in bonds, which is the source of current University building  
projects, have been sold and a bill is now in the legislature to appropriate  
amounts from the general fund to save projects and satisfy the outstanding  
bond liabilities. The Supreme Court ruled that the State cannot incur a debt  
without a vote of the people and support it by excise taxes. If a satisfactory  
alternative is not found, future capital improvements could be delayed at  
least four years.

LYMAN        The Town of Lyman presently has a lease for a "Waste Water  
SUBSTATION  
LEASE        Treatment Facility" on substation land. The original lease was  
issued in 1959 and amended in 1974 to provide for expansion of the area.  
In a letter to the Commissioner of Public Lands and Farm Loans from an  
engineering firm representing the Town of Lyman, it was pointed out that a  
discrepancy exists in the description of the leased land thereby resulting  
in 14.976 acres being available to the Town of Lyman instead of 16.084 acres  
as stated in the lease. This discrepancy results in a strip 30 feet wide on  
the west side and a 27.71 foot strip on the east side not being available  
for the treatment facility which is essential to its expansion for which  
the Town of Lyman has an EDA grant.

Mr. Smith moved that a recommendation go to the Trustees that the Trustees recommend to the State Board of Land Commissioners that the following property description be incorporated in the lease held by the Town of Lyman:

A fractional part of the W 1/2 NW 1/4 of Section 33, T 16 N, R 114 W, of the 6th P.M., Uinta County, Wyoming, more particularly described as follows:

Commencing at the Southwest Corner of said Section 33, running thence N 00° 01' E, 3937.0 feet, along the West line of said Section 33, to the true POINT OF BEGINNING: thence S 89° 59' E, 141.00 feet; thence N 67° 30' E, 368.00 feet; thence N 72° 00' E, 367.64 feet; thence N 0° 01' E, 700.99 feet; thence N 89° 59' W, 830.56 feet to the West line of said Section 33; thence S 00° 01' W, 955.62 feet, along the West line of said Section 33, to the POINT OF BEGINNING.

Said parcel containing 16.084 acres more or less.

Motion seconded by Mr. Gillaspie and carried.

WYOMING  
HIGHWAY  
DEPARTMENT  
RIGHT-OF-WAY

The Wyoming Highway Department is planning to widen a portion of Highway 230 between Laramie and Woods Landing involving University Stock Farm lands. The Department currently holds easements for 13.1 acres in the current roadway and 8.1 acres for a drainage ditch paralleling the highway. Widening the roadway necessitates utilizing the drainage ditch area. The Department is requesting a deed for the total 21.2 acres and will pay a fair market value of \$500 per acre for the 8.1 acres not in the current roadway.

Mr. Smith moved that the recommendation go to the Trustees that the request from the Wyoming Highway Department be approved and that the President and Secretary of the Trustees be authorized to execute a quit claim deed for transfer of the property. Motion seconded by Mr. Broderick and carried.

SWIMMING POOL  
PHYSICAL EDUCATION  
BUILDING

Dr. Carlson reported on the problem with the loosening of the ceramic tile in the pool. Following the agreement between the general contractor, the subcontractor and the University to share equally in the cost of repairing the tile, the pool was drained, the loose tile was identified and work started for its replacement. Inspections on two later occasions revealed more loose tile, and at this point a decision was made to replace no more tile and refill the pool to permit its use for the balance of the semester. The contractor and subcontractor were notified that all remaining tile that has not been replaced should be replaced after the end of the spring semester.

The University has received notice from the attorney for the subcontractor that they have completed the repair work and expect reimbursement from the other two parties. A response has been sent to the attorney stating that the work has been partially completed and that further repairs will be required under the terms of the agreement.

GILLETTE  
SUBSTATION

Mr. Geraud gave a preliminary report on a request from the Campbell County School District in Gillette which indicates they would like to acquire a portion of the Gillette Substation as a site for a school. They offered \$1700 per acre and indicated the school would service three subdivisions.

LARAMIE ENERGY  
RESEARCH CENTER

Mr. Jones reported on a meeting with representatives of the Laramie Energy Research Center (formerly Bureau of Mines). They have submitted a construction request for 1981 and it appears the University might be able to acquire the land and buildings they now occupy. They indicated they would be coming to the Trustees in the spring with a proposal for a land trade.

GUTHRIE .  
HOUSE

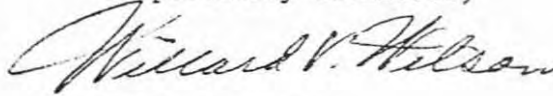
Mr. McCue raised the question of possible purchase of the

Guthrie house. No action was taken.

ADJOURNMENT

The meeting was adjourned at 2:15 P. M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Willard V. Wilson".

Willard Wilson  
Chairman