

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

October 20, 1978

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING
 Minutes of
 THE TRUSTEES
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THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
October 20, 1978

A regular meeting of the Trustees of The University of Wyoming was called to order by President Hines at 11:35 a.m. on October 20, 1978, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Chapin, Gillaspie, Hines, McCue, Nolan, Quealy, Smith, Thorpe, Wilson, and ex officio members McFadden and Luthi. Trustee member Fordyce and ex officio members Governor Herschler and Schrader were absent. Dr. E.B. Jakubauskas, Vice President for Academic Affairs; Dr. Reid C. Miller, Chairperson, Faculty Senate; and James E. Wasserburger, Chairperson, Staff Council, were also present.

APPROVAL OF MINUTES

President Hines asked if there were any corrections or additions to the minutes of the meeting of September 15, 1978. When there were none, Mr. Brodrick moved that those minutes be approved as circulated. The motion was seconded by Mr. Wilson, and it carried.

ANNOUNCEMENTS

Dr. McFadden announced that the students who received the Superior Student Scholarships would be luncheon guests of the Trustees. Lunch would be served at noon at Ross Hall and it is expected there would be 23 students as guests.

President Hines called for consideration of items of business included in the President's Report and, on the basis of discussions which took place during the executive session, the following actions were taken.

APPOINTMENTS

Mr. Bunning moved approval of the following appointments as recommended by Dr. McFadden. The motion was seconded by Dr. Thorpe, and it carried.

1. Patrick Norman Higgins as Assistant Professor of Biochemistry for the 1978-79 fiscal year, effective December 1, 1978.
2. Charles Russell Middaugh as Assistant Professor of Biochemistry for the 1978-79 fiscal year, effective December 1, 1978.
3. Kathleen Cutler as University Extension Agent, Laramie County, for the 1978-79 fiscal year, effective October 16, 1978.
4. Karen Sue Fosher as University Extension Agent, Laramie County, for the 1978-79 fiscal year, effective October 16, 1978.
5. Betty Jean Holmes as University Extension Agent, Wind River Indian Reservation, for the 1978-79 fiscal year, effective October 1, 1978. This position is funded entirely by a Federal grant.
6. William Mooney as Temporary Associate Professor of Social Work for the 1978-79 academic year, effective October 1, 1978. This position is funded entirely by a D-PASS Title XX Formula Grant.

PART-TIME APPOINTMENTS

Dr. McFadden announced that as a matter of information, the part-time appointments had been included in the President's Report.

REAPPOINTMENTS

It was moved by Mr. Smith, seconded by Mr. Nolan, and carried that the following reappointments be approved as recommended for the 1978-79 academic year, or as otherwise indicated, subject to available funds.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Iverson, Katherine R. (1979 Spring)	Sociology	Supply Asst Prof
Bagdonas, Karolis R. (1979 Spring)	Zoology & Physiology	Supply Asst Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Thomas, Ann Marie (1979 Spring)	Statistics	Supply Asst Prof
<u>COLLEGE OF HEALTH SCIENCES</u>		
Herman, Elizabeth (9/1/78-6/30/79)	Nursing	Temp Asst Prof
Watterson, Marsha (1978 Fall)	Speech Path & Audiology	Supply Instr
<u>COLLEGE OF HUMAN MEDICINE</u>		
Hiser, Wesley W. (1/1-6/30/79)	Medicine/Casper	Assoc Prof (half-time)
Howard, D. Robert (1/1-6/30/79)	Family Practice Cheyenne	Professor
Huff, Charles W. (1/1-6/30/79)	Family Practice Casper	Professor
Kennedy, Donald A. (1/1-6/30/79)	Behavioral Sci	Professor
Lanphear, Joel H. (1/1-6/30/79)	Community Med	Asst Prof
Lester, Pamela B. (1/1-6/30/79)	Family Practice	Asst Prof
Titus, Edward G. (1/1-6/30/79)	Medical Educ	Assoc Prof

FACULTY SALARY INCREASE--
In the College of Engineering

Mr. Quealy moved that Reid C. Miller,
Professor of Chemical Engineering,

receive an adjustment of \$3,000 to his 1978-79 annual (9-month) salary,
effective November 1, 1978. The motion was seconded by Mr. Wilson, and
it carried.

RESIGNATIONS

It was moved by Mr. Gillaspie, seconded by Mr. Bunning, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. Verne E. Smith, Temporary Instructor in Agricultural Engineering and Research Engineer in WRRI, effective September 18, 1978.
2. Tsong C. Wei, Temporary Assistant Professor of Agricultural Engineering and Research Engineer in WRRI, effective November 1, 1978.
3. Perry Butler, Instructor in Art in University School, effective October 31, 1978.
4. Robert M. Daugherty, Professor of Physiology, Assistant to the President for Medical Education and Dean of the College of Human Medicine, effective September 30, 1978.
5. Kenneth E. Bader, Instructor in Broadcast Services and Coordinator of Programming and Operations, Radio, effective October 13, 1978.

ACTING DEAN--In the
College of Human Medicine

Mr. McCue moved that Joel H. Lanphear, Assistant Professor of Community Medicine, be additionally designated as Acting Dean of the College of Human Medicine, effective October 1, 1978. Mr. Smith seconded the motion, and it carried.

DIVISION HEAD--In the
College of Agriculture

Mr. Chapin moved that Ivan I. Kaiser, Professor of Biochemistry and Acting Head of the Division, be appointed as Head of the Division of Biochemistry effective immediately and ending June 30, 1981. The motion was seconded by Mr. Brodrick, and it carried. This appointment has the unanimous approval of the Division faculty and the Dean of the College of Agriculture.

ACTING DIVISION HEAD--In the
College of Agriculture

Mr. Wilson moved that C. Colin
Kaltenbach, Professor of Animal

Physiology, be appointed as Acting Head of the Division of Animal Science, effective November 1, 1978, until such time as a permanent head is selected. The motion was seconded by Mr. Bunning, and it carried. This appointment has the approval of the Division faculty and the Dean of the College of Agriculture.

As a matter of information, Dr. Jakubauskas reported that a Search Committee had been formed to begin the recruitment for the appointment of a permanent Head in the Division of Animal Science.

CHANGES IN ASSIGNMENT

It was moved by Dr. Thorpe, seconded by Mr. Bunning, and carried that approval be granted under the conditions cited for the following changes in assignment.

1. Barbara E. Daniels, presently University Extension Agent, Fremont County, be reassigned as University Extension Agent, Converse County, with an increase in her annual (11-month) salary rate, effective November 1, 1978.

2. Paul O. Stratton, presently Professor of Animal Science and Head of the Division of Animal Science, be reassigned as Professor of Animal Science and Assistant Director for Extension, with an increase in his annual (11-month) salary, effective November 1, 1978.

3. Lewis M. Dabney, Professor of English, be reassigned for the 1978-79 academic year to work in the New York area on an NEH Federal Grant to write a book on Edmund Wilson. The grant has been awarded to The University of Wyoming.

4. E. George Rudolph, presently Professor of Law and Dean of the College of Law, on an 11-month appointment, be redesignated as Professor of Law, on a 9-month appointment, effective September 1, 1979. An appropriate adjustment will be made to his annual salary rate.

5. Michael J. McLean, presently Instructor and Coordinator of News and Public Affairs, be reassigned as Instructor in Broadcast Services and Coordinator of Programming and Operations, Radio, with an increase in his annual (11-month) salary rate, effective November 1, 1978.

LEAVE OF ABSENCE--In the
College of Arts and Sciences

Mr. Gillaspie moved that Vivian M. Patraka, Assistant Professor of English, be granted a leave of absence without pay for the 1979-80 academic year to do research on American drama and to rewrite her dissertation. The motion was seconded by Mr. Brodrick, and it carried.

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting.

RETIREMENTS

It was moved by Mr. Quealy, seconded by Dr. Thorpe, and carried that in accordance with the Regulations of the Trustees, the following retirements be approved as indicated.

<u>Name</u>	<u>Position</u>	<u>Effective date of Retirement</u>
Boilsen, Elwood	Foreman/Manager Animal Science	4/4/79
Smith, W. Norman	Dean of Summer School and Prof of Mathematics	8/21/79 as Prof <u>Emeritus</u> of Mathematics

Mr. Hays advised that the University Regulation on retirement was being reviewed by the Retirement and Insurance Committee. He noted that a retirement policy will be brought forth to the Trustees for review at a later date.

President Hines recessed the meeting for lunch at 12:05 p.m.

The meeting reconvened at 1:35 p.m. with the same individuals present.

CANDIDATES FOR
C & I DEANSHIP

President Hines asked if some of the

Trustee Members could meet with the

C & I Dean candidates that were being interviewed on campus on November 24 and 27. Trustees Smith and Gillaspie said they would be able to be here on the 24th. Trustee Nolan will try to be here on the 27th.

STRUCTURE OF THE
UNIVERSITY OF WYOMING
BOARD OF TRUSTEES

The Trustees all received a copy of
the organizational structure of The

University of Wyoming Board of Trustees. President Hines asked if the Trustees had any additions, changes or comments on the organizational structure. There were no comments.

RECALL--Dr. Robert Traul

Mr. Nolan moved that Dr. Robert Traul

be recalled as Physician in the

Student Health Service on a full-time basis for the period October 1, 1978, through June 30, 1979. Dr. Traul had previously been recalled by the Trustees for the period July 1, 1978, through September 30, 1978, and, therefore, an exception to the Trustee Regulation which states that recall of retired employees is not to exceed a half-time basis is necessary. The motion was seconded by Mr. Gillaspie, and it carried.

SCHOOL OF PHARMACY DEPOSIT FOR
NON-RESIDENT TRANSFER STUDENTS

Dr. Jakubauskas outlined the proposal

wherein a \$100 deposit would be

required of all non-residents applying for admission with advanced standing to the School of Pharmacy as transfer students from out-of-state institutions. This deposit would not apply to Wyoming Community College transfers or to persons classified as residents for fee purposes. The deposit would be refundable until July 1 upon receipt of the applicant's

request for cancellation of admission. After July 1, the deposit would not be refundable. Each student paying a deposit would be issued a voucher in the amount of \$100 by the School of Pharmacy to be applied to assessed fees at the time of registration. The purpose of this deposit is to reduce the cost of processing a large number of applications of students who apply but do not enroll in class and who do not inform the Admissions office or the School of Pharmacy of their change of plans. The School of Pharmacy can only handle a certain number of students and they must keep their enrollment within the quotas they can manage. After discussion, Mr. Bunning moved that a \$100 deposit be required in the School of Pharmacy of all non-residents who apply for admission with advanced standing as transfer students from out-of-state institutions. The motion was seconded by Mr. Gillaspie, and it carried.

1979-80 SUMMER SCHOOL
OPERATING BUDGET

In accordance with the recommendation from Dr. McFadden, Mr. Bunning moved that authorization be granted to proceed with plans for the 1979 Summer School on the basis of the following tentative budget for the 1979-80 fiscal year. Salary rates for full-time personnel will not be set until the total University budget for fiscal year 1979-80 is approved.

THE UNIVERSITY OF WYOMING -- Summer School Budget 1979-80			
<u>Income</u>			
Fee Income	\$306,000		
Supplement	<u>590,429</u>	Total	<u>\$896,429</u>
<u>Estimated Expenditures</u>			
<u>Personal Services:</u>			
Full-time Salaries	28,034		
Part-time Salaries Faculty	813,446		
Teaching Assistants	<u>45,338</u>	Total	\$886,818
<u>Expense Items:</u>			
Travel	941		
Services, Supplies, Fixed Charges, and Contractual	7,920		
Equipment	<u>740</u>	Total	<u>9,611</u>
Grand Total			<u><u>\$896,429</u></u>

The motion was seconded by Mr. Nolan, and it carried.

MOBILE HEARING UNIT
FEE SCHEDULE

Services provided by the Mobile Hearing
Unit through the Department of Speech

Pathology and Audiology have increased in cost and they are unable to maintain operation of the unit on the present fee schedule. The Mobile Hearing Unit has been operated through self-sustaining funds generated from fees which are charged to users plus contributions to their program. They are requesting a change in their fee schedule.

The Mobile Hearing Unit needs financial assistance. Discussion was held on the possibilities of obtaining funds for the program. Mr. Quealy suggested that perhaps a service organization would be interested in sponsoring such a program as a statewide project. The Mobile Hearing Unit provides its services throughout the state. Dr. Jakubauskas will investigate the possibilities for obtaining funds for the unit and report back to the Trustees at a later meeting.

It was decided that the fee schedule should be changed. Mr. Bunning moved that the following fee schedule for the Mobile Hearing Unit be approved, effective November 1, 1978. Mr. Gillaspie seconded the motion, and it carried.

FEE SCHEDULE-MOBILE HEARING UNIT

Basic Hearing Evaluation

Fees

Includes:

- Pure Tone Audiometry (Air Conduction)
- Pure Tone Audiometry (Bone Conduction)
- Speech Reception Threshold
- Speech Discrimination Testing
- Electroacoustic Impedance Audiometry
- Otoscopic Observation

\$30.00

FEE SCHEDULE-MOBILE HEARING UNIT, Continued

	<u>Fees</u>
<u>Site of Lesion Hearing Evaluation</u> Includes All of the Above Plus:	
Bekesy Audiometry	
Short Increment Sensitivity Index	
Loudness Balancing (MLB-ABLB)	
Threshold Tone Decay	
Acoustic Reflex Threshold Decay	
Tuning Fork Tests	
Stenger Test	
Lombard Test	\$40.00
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<u>Special Services</u>	
Hearing Aid Evaluation	40.00
Electronic Analysis of Hearing Aid	15.00
Calibration Check of an Audiometer	15.00
Custom Made Ear Defenders	25.00
Ear Impression and Ear Mold (Each Ear)	15.00
<u>Hearing Screening</u> Includes:	
Pure Tone Audiometry	
Electroacoustic Impedance Audiometry	
Otoscopic Observation	
Individual	5.00
Group	3.00
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Audiologic Consultant Services Per Day	150.00
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Maximum Fee Will Not Exceed Per Day	365.00
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STATE EXAMINER'S REPORT

Mr. Hays discussed the Examination of the Books and Records of The University of Wyoming which was prepared by the State Examiner after his audit of University accounts. The audit covers the period July 1, 1976 to June 30, 1977. Mr. Hays explained the various recommendations contained in the report and advised that these recommendations were being implemented. Mr. Brodrick

moved that the Trustees acknowledge receipt of the report concurring in the Examiner's recommendations. The motion was seconded by Mr. Gillaspie, and it carried. Copies of the report and the acknowledgment of this Report on the Examination of the Books and Records of The University of Wyoming are on file with the permanent minutes. (Copy on file with the Vice President for Finance.)

SINKING FUND ESCROW BANK Mr. Hays said that he had requested proposals for a Wyoming bank to enter into a "Sinking Fund Escrow Agreement" in connection with "The Trustees of the University of Wyoming, Special Purpose Revenue Bonds, Second Lien Series 1978." The purpose of the agreement is to provide for a depository bank (with trust powers) to manage the federal securities and uninvested monies to be credited to the "Sinking Fund Escrow Account." The agreement form was part of the resolution the Trustees adopted at the Jackson Hole meeting. It will be necessary for the President and the Secretary of the Trustees to execute the Sinking Fund Agreement.

Trustees McCue, Quealy, and Smith said they would not participate or vote on this item of business as they had conflicting interests.

Mr. Hays reported that he had seven responses from Wyoming banks and that the First Wyoming Bank, N.A., Cheyenne, had the low bid of \$2,700. Mr. Chapin moved, Mr. Nolan seconded, and it carried to accept the low bid of \$2,700 from the First Wyoming Bank, N.A., Cheyenne, for the required escrow services for the 1978 bonds issued for computer acquisition; and that the President and the Secretary of the Trustees be authorized to execute the Sinking Fund Agreement.

UNIVERSITY BOOKSTORE DISCOUNT POLICY In February 1978, the Trustees amended the University Bookstore discount policy to provide for a 10 percent discount to faculty members for textbooks,

"Sinking Fund Escrow Bank" amended November 16, 1979 to include the following bank submitted proposals:

American National Bank, Cheyenne	\$20,000	First National Bank, Laramie	\$3,830
Bank of Laramie	4,995	First Wyoming Bank, N.A., Cheyenne	2,700
First National Bank of Casper	3,000	Wyoming National Bank, Casper	5,000

reference books, and academic materials related to the faculty member's professional responsibilities with no discounts available to students and staff members or the faculty member's family.

The Staff Council has adopted a resolution requesting that staff members be granted equal discount privileges to those granted faculty members. The Staff Council points out that there are instances where staff members, particularly those involved in research programs, purchase materials related to their job responsibilities. Mr. Hays said it was being recommended that the discount policy be amended to provide that staff members be afforded a 10 percent discount for materials directly and totally related to their job responsibilities with no discounts available to the staff member's family.

Mr. Luthi said the students feel that if the faculty and staff members receive discounts at the University Bookstore, that they also should be allowed discounts. Further, the students would appreciate no discounts to any sector of the University community. Considerable discussion was held as to whether there should be discounts at the Bookstore. Mr. Hays advised that the Bookstore operates at a profit close to zero and that it would be difficult to provide the students with a discount on their books and supplies. Further, he noted that the faculty discount policy was started by the Trustees years ago and several times the policy has been reviewed by the Trustees.

Mr. Smith moved that the Trustees amend their University Bookstore discount policy to provide for a 10 percent discount to staff members for materials directly and totally related to their job responsibilities with no discounts available to the staff member's family. The motion was seconded by Mr. Brodrick, and it carried. Trustees Wilson and McCue are hereby recorded as voting no.

SEARCH AND SCREENING
ADVISORY COMMITTEE

President Hines reported that the Search and Screening Advisory Committee has placed ads in two major journals, The Chronicle of Higher Education and the Affirmative Action Register. In addition, the presidents of all land-grant universities and most other major educational institutions have been contacted and asked to submit nominations. The work on this initial phase was completed during the week of October 10. The committee continues to be interested in receiving advice and nominations from any interested party. Closing date for receiving applications is November 30, 1978.

Currently 47 individuals have been nominated for the presidency and the committee has been in contact with each of these individuals. Also a Revised Criteria of Qualifications for the President of The University of Wyoming has been prepared.

PHYSICAL PLANT

President Hines called on Mr. Wilson for a report from the Physical Plant and Equipment Committee. A copy of the minutes of the October 19, 1978, Physical Plant and Equipment Committee meeting is attached as Enclosure 1.

1. Fire Protection System. In January 1978, the Trustees authorized Mr. Hays to seek bids for the purchase of equipment for a zoned, supervised, annunciated fire alarm system for the residence halls which would provide quicker location of the zone in which an alarm was turned in.

Subsequent to the Trustees' authorization, the adoption of new fire codes and requirements stated by the University's insurance carrier necessitated a complete review of the problem and Hensel Engineering Company, Lakewood, Colorado, was engaged to provide an analysis of life safety needs at the dormitories, food services and Union buildings. Their report was prepared from the standpoint of analyzing pertinent systems as to how they conform with current applicable codes and with additional requirements or

interpretations by the University's insurance carrier, the State of Wyoming Fire Marshal and the inspection authority of the Occupational Safety and Health Act (OSHA). Careful review of the report indicates the need for major installations in the facilities cited above, with the main features of the system being: Direct-tie reporting to the Laramie Fire Department, adequate egress and exit lighting, back-up power for egress and exit lighting and fire alarm and signaling systems, audible alarm system, automatic signal initiation devices, air equipment shutdown, water sprinkling standby in selected areas, special fire suppression in food service areas, and firemen's control of elevators. Mr. Wilson read a letter from the President of the Residence Hall Association in support of the proposal and requesting Trustee approval.

Funds are available in the Pledged Revenues Facilities Capital Improvement and Replacement Fund which, by provisions of the various bond resolutions authorizing the issuance of bonds for University facilities, must be maintained and utilized for the various revenue producing facilities whose income is pledged to debt service.

Mr. Luthi moved that bids be requested for the fire alarm system outlined above and that Hensel Engineering Company be employed to prepare the necessary bid documents and to provide supervision during the construction period. The motion was seconded by Mr. Nolan, and it carried.

2. Stock Farm Property. As a matter of information only, two requests have been received regarding the possible purchase of Stock Farm property. Further discussion was deferred until relocation and/or expansion of the agricultural facilities is considered.

3. Demolition Bids, Family Practice Center, Cheyenne. The State Purchasing Department advertised for bids for demolition and removal of houses on the property acquired in Cheyenne for location of the new Family Practice Center. Mr. Wilson moved that the low bid of \$6,793.57 by Earth Mover's Construction Company, Inc., Cheyenne, be accepted. The motion was seconded by Mr. Gillaspie, and it carried.

4. Stadium Seats. As a matter of information only, Mr. Wilson reported that the ASUW had requested that the fiberglass seats in the stadium be replaced with aluminum seats. Since replacement would cost \$125,000-130,000 and funds were not available, the seats were painted at a cost of \$7,000 and this will be repeated at four-year intervals. Mr. Luthi said that the ASUW was satisfied with this solution.

5. ASUW Senate Resolution re Fence. As a matter of information only, Mr. Wilson reported that the Physical Plant and Equipment Committee had received a resolution from the ASUW Senate regarding their opposition to the funding of the fence around the University football practice field. The Committee decided to maintain the same position adopted at the September meeting.

6. Miscellaneous Reports. It was noted that on June 1, 1980, all structures which house programs are to be accessible to the handicapped. Mr. Hines noted he had received a letter from a student in regard to the overcrowded facilities for engineering, and that he plans to acknowledge receipt of this letter.

7. Extension of Willet Drive. Mr. McCue is hereby on record as not participating or voting on this issue due to a conflict of interest.

Discussion was held on the proportionate share of costs to be paid by the University for the street improvements for the extension of Willet Drive connecting with the University Heights subdivision. Mr. Gillaspie moved that the University share in the cost for paving, curb and gutter proportionately based upon the ratio of the distance to the golf course entrance and the total length of all streets in the project, or 1195/6000 feet, for an estimated total cost of approximately \$34,000 subject to available funds. The motion was seconded by Mr. Quealy. Mr. Hays explained (1) that the above does not include any consideration of costs incurred by the developer for preparing the paving base which required rock excavation, blasting, etc. for the entire project incorporating all streets in the housing development; (2) that the blasting costs totalled \$72,737; (3) the proration used (1195 feet from 30th Street to the entrance of the golf course as related to the total street length of 6000 feet) was deemed to represent the extent of immediate beneficial use for the University; (4) if within a fifteen-year period the University were determined to be a beneficial user beyond the entrance to the golf course, city ordinance provides for payment of a proportionate share of development cost for the additional area benefitted. After discussion, the motion and second were withdrawn.

Mr. Chapin discussed the resolution passed by the Trustees with regard to the extension of Willet Drive. Mr. Chapin moved that the University request as a separate item in capital funds, the amount of \$34,000 for the existing proration plus \$15,000 for blasting for a total amount of \$49,000. The motion died for lack of a second.

Mr. Gillaspie moved that the Trustees table the subject until the next board meeting and that the Committee go out and look at the site. The motion was seconded by Mr. Smith. Trustees Quealy and Chapin objected to the

consideration of the question. Mr. Smith moved to waive the rules to nullify the tabled motion and entered a motion that the Executive Committee be authorized to determine the extent of cost to be assumed by the University subject to appropriation of funds by the Legislature. The motion was seconded by Mr. Quealy, and it carried. Trustees Quealy, Wilson, Gillaspie, Chapin, Nolan, and Hines will inspect the project site after the close of the business meeting.

8. Athletic Facilities. The Committee recommends that the architects for the athletic facilities be advised that a Letterman's lounge-trophy room and a multi-purpose room be included in the second floor of the new addition to the stadium.

Mr. Wilson moved approval of Corbett's and Dehnert's recommendation for the following consultants for the athletic facilities: Volk and Harrison, Casper, structural; Bridgers and Paxton, Albuquerque, New Mexico, mechanical; Nelson-Melius, Casper, electrical; Boner and Associates, Austin, Texas, accoustical/sound; and James Read, Hartford, Connecticut, theatrical (lighting/staging). The motion was seconded by Mr. Gillaspie, and it carried.

VAN DYKE SCHOLARSHIP FOUNDATION

Dr. McFadden announced that the

J. W. Van Dyke Scholarship Foundation would be distributing \$500,000 to The University of Wyoming for a scholarship fund. This fund would be used to provide scholarships based on need and academic qualifications to men and women pursuing studies leading to an undergraduate degree with preference being given to eligible children of active, retired or deceased Atlantic Richfield Company employees with ten or more years of Company service. Mr. Geraud will prepare the necessary guidelines for this scholarship.

ATHLETIC COMMITTEE

Chairman Smith said the Athletic Committee had met on October 19 and had discussed various items. Mr. Smith acknowledged receipt of the ASUW Senate resolution concerning their opposition to the football fence.

There have been a few misunderstandings as to how Cowboy Joe Club funds should be disbursed. Therefore, Mr. Smith moved adoption of the following policy related to financial support extended by the Cowboy Joe Club for University of Wyoming activities and programs:

Any proposal by any unit, faculty, staff or student of the University for funding from Cowboy Joe Club resources shall be directed to the President of The University of Wyoming for his review and decision as to whether it shall be forwarded to the Cowboy Joe Club for its consideration. Upon approval by the Cowboy Joe Club of any such proposal forwarded by the President, the funds shall be transmitted at appropriate times to the Treasurer of the University for deposit in and disbursement from appropriate University accounts.

Mr. McCue seconded the motion, and it carried.

Messrs. Smith and Brodrick left the meeting at 3:30 p.m. and are hereby recorded as being absent for the remainder of the meeting.

REPORT OF RESEARCH AND
EXTENSION CENTERS TOUR

Mr. McCue reported on the Research and
Extension Centers Tour held October 9-10,

1978. He read the following report:

RESEARCH AND EXTENSION CENTER TOUR SUMMARY

Comments by location

- AFTON - The local residents strongly oppose the loss of any programs. The advisory council recommends complete closing of the research and maintaining one or two area extension specialists to cover the dairy and crops needs of producers.
- POWELL - The advisory council members were not strongly impressed with the center or programs although the programs covered a wide range of activities. An option would be to close the center and place the water use and management center in Worland rather than Riverton.

- SHERIDAN - The group was impressed with the center's activities and would favor the possibility of some irrigation studies. New facilities are badly needed.
- GILLETTE - The Fox Park development access roads, proximity to town and coal development make the location unsuitable for a research center. The range station must be relocated as it is almost directly in the middle of town.
- TORRINGTON - A great concern was expressed regarding the proximity and duplication of work with the Scottsbluff Station. It was stated by University personnel that division heads and researchers are in communication to eliminate unnecessary duplication. Scottsbluff does no lamb feeding and the irrigation studies complement each other. The facilities at the center are badly in need of improvement.
- ARCHER - It was felt that the center should be closed; however, questions were raised regarding where sheep farm flock studies would be conducted and dryland variety trials maintained. These studies would be split with the USDA grasslands station west of Cheyenne, the new range center and producers for variety trials.
- GENERAL - The centers have improved in appearance and management. There is good activity at all centers and local people appeared interested. The options for the centers are outlined in the table which was enclosed in the pamphlet that was distributed.

It should be emphasized that the Subcommittee of the College of Agriculture Advisory Council is also compiling a Research and Extension Center report which will be presented to the College of Agriculture personnel and the council at their next meeting in November. The comments in this report may not agree with their analysis.

CAPITAL PROJECTS

Mr. Wilson moved to include the recommended capital improvements projects

in the 1979-80 Legislative Budget Request for the following areas:

(1) Agriculture; (2) Power Plant; (3) Athletic Facilities; and (4) Miscellaneous Projects. The motion was seconded by Mr. Gillaspie, and it carried.

1979-80 LEGISLATIVE
BUDGET REQUEST

Mr. Bunning reported briefly on the 1979-80 Legislative Budget Request.

He noted that there were new positions being requested to staff new facilities and that we were asking the Legislature to restore the Computer Science maintenance engineer positions. The University will ask for

additional part-time funds; staff salary adjustments; additional salary increases; required employer paid benefits related to requested positions and salary increases; support budgets in the areas of supplies, utilities, contractual expenses, etc.; and adjustment in scholarship funds to accommodate a projected increase in board and room rates.

Mr. Bunning moved that the University submit their 1979-80 Legislative Budget Request to the Governor. The motion was seconded by Mr. Nolan, and it carried.

DEVELOPMENT COMMITTEE

Mr. C. E. Hollon, Assistant to the President for Development, joined the meeting. He discussed the status of the Western Heritage Research Center. The purpose of this program is to house the history of the past. The program began in 1945 with the collection of the first documents; and it was enlarged by the 1974 Wyoming Legislature's approval of private funding solicitation for construction of a separate building. It is the result of overwhelming response of Pioneers from all over the West whose private and corporate collection are already with the University, but which are still in crates in warehouses awaiting display.

Mr. Joe Watt of Sheridan, national campaign chairman, and his committee have accepted the goal of \$3,000,000 to be raised from business and individual alike to construct a Western Heritage Research Center. Mr. Hollon described the building that was being planned. The University of Wyoming Foundation is asking the Trustees that uncommitted funds of the Foundation be considered as a possibility of augmenting funds for the construction of this Center. After considerable discussion, Mr. Quealy moved that the Trustees dedicate \$50,000 of fiscal year 1979 receipts to the construction budget of the Western Heritage Center. Dr. Thorpe seconded the motion, and it carried.

CONTRACTS, GRANTS, GIFTS
AND SCHOLARSHIPS

It was moved by Mr. McCue, seconded
by Mr. Quealy, and carried to accept

contracts, grants, gifts and scholarships in the total amount of
\$1,318,737.06 for the period August 18, 1978, through September 30, 1978,
in the following individual amounts: (1) Contracts and Grants, \$1,118,282.00;
and (2) Scholarships and Gifts, \$200,455.06.

PURPOSES AND GOALS OF
THE UNIVERSITY OF WYOMING

Mr. Gillaspie moved to adopt an
accepted set of University goals and

purposes as set forth below. Mr. McCue seconded the motion, and it
carried. These goals and purposes will be included in the 1979-80 University
Bulletin.

The University of Wyoming has been guided by laws enacted in 1890 which include the statement that: "The object of such university shall be to provide an efficient means of imparting to young men and women, without regard to color, on equal terms, a liberal education, together with a thorough knowledge of the various branches connected with the scientific, industrial and professional pursuits." Building upon that early concept, the University, under the management of a constitutionally and statutorily established body designated as the Trustees of The University of Wyoming, has developed its programs and associated activities to embrace the major responsibilities of a modern university with respect to its constituencies. The University of Wyoming affirms, therefore, that its purposes are the following:

1. To serve the people of Wyoming by offering, through appropriate means and methods, excellent undergraduate, graduate, and continuing education opportunities in the liberal arts and selected professional disciplines;
2. To promote an environment for students in which educational, professional, cultural, social, athletic, and other activities may be experienced in a manner which benefits students as individuals and as citizens, and to maintain such services as may assist students in achieving the maximum benefit from their participation in the University community;

3. To contribute to the expansion of knowledge through the development and maintenance of quality programs in basic and applied research, scholarship and creative activity in selected, relevant areas which are of concern to the State, the region, and the nation, and which relate to the University's instructional programs; and
4. To turn that knowledge to the solution of societal problems by bringing to bear the special capabilities, resources, and expertise resident within the University and to enrich the quality of life for the people of the State of Wyoming by engaging in service and extension activities.

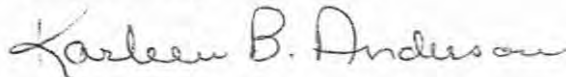
MATTERS FOR REPORT OR
PRELIMINARY DISCUSSION

Dr. McFadden announced that he would like to have input from the Trustees regarding the legislative budget meetings held throughout the State. He would like for the Trustees to advise him of the type of meeting they would prefer and he would like to know if they would like to participate. Various opinions were expressed by the Trustees.

ADJOURNMENT AND DATE OF
NEXT MEETING

There being no other business to come before the Trustees, upon a motion duly made by Mr. Bunning, seconded by Mr. Nolan, and carried, President Hines declared the meeting to be adjourned at 4:00 p.m. The next meeting of the Trustees is scheduled for November 16, 1978. This will be a visitation meeting.

Respectfully submitted,



Karleen B. Anderson
Deputy Secretary

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE
October 19, 1978

The meeting was called to order at 9:25 A. M. by Chairman Willard Wilson, with the announcement that this was an open meeting.

ROLL CALL Those present, in addition to Mr. Wilson, were Messrs. Hines, Gillaspie, Nolan, Luthi, McCue, Arnold, Geraud, Hays, Henry, Jones, McFadden, Reitt, Reid Miller representing the Faculty Senate, Jim Wasserburger representing the Staff Council, Dean Tuma, and Bill Mattison, Assistant to the President of the Residence Hall Association.

FIRE PROTECTION SYSTEM Mr. Hays reported that subsequent to the Trustees authorization in January, 1978, for him to seek bids for the purchase of equipment for a zoned, supervised, annunciated fire alarm system for the residence halls, adoption of new fire codes and requirements stated by the University's insurance carrier necessitated a complete review of the problem. Hensel Engineering Company, Lakewood, Colorado, was engaged to provide an analysis of life safety needs at the dormitories, food services and Union buildings, and their report was prepared from the standpoint of analyzing pertinent systems as to how they conform with current applicable codes and with additional requirements or interpretations by the University's insurance carrier, the Wyoming State Fire Marshal and the inspection authority of the Occupational Safety and Health Act (OSHA). Careful review of the report indicates the need for major installations in the facilities cited above, with the main features of the system being: direct-tie reporting to the Laramie Fire Department, adequate egress and exit lighting, back-up power for egress and exit lighting and fire alarm and signalling systems, audible alarm system, automatic signal initiation devices, air equipment shutdown, water sprinkling standby in selected areas, special fire suppression in food service areas, and firemen's control of

elevators. Mr. Wilson read a letter from the President of the Residence Hall Association in support of the proposal and requesting Trustee approval. Mr. Gillaspie moved to recommend to the Trustees that bids be requested for the fire alarm system outlined above and that Hensel Engineering Company be employed to prepare the necessary bid documents and to provide supervision during the construction period. The motion was seconded by Mr. Nolan and it carried.

STOCK FARM Mr. Hays reported for the Trustees' information that two
PROPERTY requests have been received regarding the possible purchase
of Stock Farm property. Further discussion was deferred until relocation
and/or expansion of the agricultural facilities is considered.

DEMOLITION Mr. Hays reported that the State Purchasing Department
BIDS, FAMILY advertised for bids for demolition and removal of houses on
PRACTICE the property acquired in Cheyenne for location of the new
CENTER, Family Practice Center. Mr. Nolan moved that the recommendation go to the
CHEYENNE Trustees that the low bid of \$6,793.57 by Earth Mover's Construction
Company, Inc., Cheyenne, be accepted. The motion was seconded by Mr.
Gillaspie and it carried.

PROPOSED Mr. Hays brought to the Trustees' attention a proposed bill,
LEGISLATION which is still in draft form, which would create a state
building board to be charged with all construction, planning, space
allocation, and maintenance and repairs in excess of \$5,000 for all state
agencies.

STADIUM Mr. Hays reported that he had received a request from the
SEATS ASUW to replace the fiberglass seats in the stadium with
aluminum seats. Since replacement would cost \$125,000-130,000 and funds
were not available, the seats were painted at a cost of \$7,000, and this
will be repeated at four-year intervals. Mr. Luthi said the ASUW was

satisfied with this solution.

ASUW SENATE A resolution from the ASUW Senate in opposition to the
RESOLUTION funding of the fence around the UW football practice field
was presented. Discussion indicated that the position taken at the
September meeting has not changed.

CAPITAL Mr. Hays reported that it is necessary to get to the Capitol
PROJECTS Building Commission in early November those capital projects
LEGISLATIVE Trustees want to take to the Legislature for funding. Dean
REQUEST Tuma presented preliminary facilities estimates for the College of
Agriculture including the main campus facility, an animal science teaching
center, and the research and extension centers out in the state. Mr.
Geraud who is a member of the Governor's task force on handicapped reported
that there is a June 1, 1980, deadline at which time all structures which
house programs are to be accessible to the handicapped. The law applies to
all recipients of federal funds. Mr. Hines read a letter from Marda Brock,
an engineering student in regard to the overcrowded facilities for engineer-
ing. The additional projects discussed were: power plant and utility
distribution system; small projects; site improvements, parking, lighting,
etc.; land acquisition for parking; second floor of P. E. building; Red
Buttes biological research facility; storage building; remodeling of old
library; Guthrie home purchase; athletic-recreation facilities; and Willet
Drive extension.

RECESS The meeting recessed for five minutes at 11:15 A. M. to
reconvene in executive session.

ATHLETIC The meeting reconvened at 1:30 P. M. The committee recommends
FACILITIES that the architects for the athletic facilities be advised
that a Letterman's lounge-trophy room, a multi-purpose room, be included in

the second floor of the new addition to the stadium.

Mr. Nolan moved that the recommendation be made to the Trustees for approval of the recommendation of Corbett and Demert for the following consultants for the athletic facilities: Volk & Harrison, Casper, structural; Bridgers & Paxton, Albuquerque, New Mexico, mechanical; Nelson-Melius, Casper, electrical; Boner & Associates, Austin, Texas, accoustical/sound; and James Read, Hartford, Connecticut, theatrical (lighting/staging). The motion was seconded by Mr. Gillaspie and it carried.

EXTENSION OF
WILLET DRIVE

Discussion was held of the proportionate share of costs to be paid by the University for the street improvements for the extension of Willet Drive connecting with the University Heights subdivision. Mr. Gillaspie moved that the recommendation go to the Trustees that the cost be shared proportionately based upon the ratio of the distance to the golf course entrance and the total street distance of the project or 1195/6000 feet, for an estimated total cost of approximately \$34,000. The motion was seconded by Mr. Nolan and it carried.

RECESS

The meeting recessed at 2:30 P. M. with the committee to reconvene at 8:00 A.M. September 20.

CAPITAL
PROJECTS
LEGISLATIVE
REQUEST

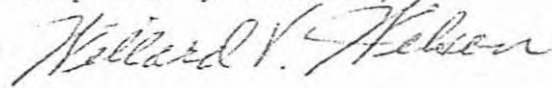
The meeting reconvened at 8:00 A. M., September 20. The committee recommends to the Trustees that the following capital projects be approved for submission to the Capitol Building Commission for funding during the 1979 legislature: power plant and utility distribution system; small projects; site improvements, parking, lighting, etc.; land acquisition; second floor, P.E. building; Agriculture facilities; engineering building planning; Red Buttes biological research facility; storage building; remodeling of old library; facilities for the handicapped; Guthrie residence purchase; athletic-recreational facilities;

and Willet Drive extension.

ADJOURNMENT

The meeting was adjourned at 9:00 A. M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Willard V. Wilson". The signature is written in dark ink and is positioned below the typed name.

Willard Wilson
Chairman