

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

May 10, 1996

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

TRUSTEES OF THE UNIVERSITY OF WYOMING

AGENDA

May 10, 1996

CALL TO ORDER	5
ROLL CALL	5
ANNOUNCEMENTS	5
PRESIDENT’S REPORT	6
APPROVAL OF MINUTES	8
APPROVAL OF DEGREES.....	8
ELECTION OF OFFICERS.....	9
ELECTION OF TWO MEMBERS TO EXECUTIVE COMMITTEE	10
APPOINTMENT OF MEMBERS TO UNIVERSITY OF WYOMING RESEARCH CORPORATION, d.b.a. WESTERN RESEARCH INSTITUTE.....	10
ACADEMIC AND STUDENT AFFAIRS COMMITTEE.....	11
Proposed Graduate Minor in Environmental and Natural Resources.....	11
Proposed Departmental Name Change and Establishment of Separate Degree Titles in Home Economics.....	12
Proposed Change in Degree Titles by the Department of Rangeland Ecology and Watershed Management	13
Teacher Education Program Report.....	14
Advising Report.....	15
Low Enrollment Program Report.....	16
ASUW Constitutional Changes	17
Master List of Degrees.....	17
BUDGET COMMITTEE.....	17
Authorization for Stock Transfers	17
Series 1996 Bond Issue.....	19
WCTL-L Tuition Recommendations.....	20
Fiscal Year 1997 Budget Section I	21
Fiscal Year 1997 Budget Section II.....	24

Quarterly Report, University Endowments	63
Meeting of Investment Committee	63
COMMUNITY COLLEGE AND OUTREACH COMMITTEE.....	63
New Off-Campus Degree Offerings	64
Community College Transfer Performance Data	65
Telecommunications Technology for Public Education Planning Conference I Report.....	66
Meeting with Community College Presidents	67
DEVELOPMENT COMMITTEE	67
Gifts and Projects Report	68
Report on Foundation Board Meeting	68
Future Utilization of UW Foundation.....	69
Campaign Update.....	69
COMMITTEE OF THE WHOLE	70
George Duke Humphrey Award	70
Renewal of President Roark’s Contract.....	70
Academic Personnel Consulting Report	70
Progress Report on Conflict of Interest/Commitment Policy	71
Faculty/Graduate Student/Staff Awards	71
IENR and Policy Board Meeting Report	72
UW’s Strategic Plan.....	72
Election of Member to Investment Committee.....	73
Resolution 1996-2.....	73
Presentation by Community Leaders	74
UNFINISHED BUSINESS	75
NEW BUSINESS.....	76
PUBLIC COMMENTS	76
ADJOURNMENT AND DATE OF NEXT MEETING	77

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

May 10, 1996

Following a breakfast at the UW Foundation House hosted by the Faculty Senate, the Board of Trustees of the University of Wyoming held their annual business meeting on May 10, 1996. The meeting took place in the Old Main Board Room. Committee meetings and an executive session to discuss personnel and litigation matters were held on Thursday, May 9.

President Walter G. "Jerry" Saunders called the meeting to order at 9:05 a.m.

ROLL CALL

The following Trustees attended the business meeting: Walter G. "Jerry" Saunders, John D. "Dave" Bonner, Deborah Healy Hammons, Harry L. Harris, Peter M. Jorgensen, Elizabeth A. Kail, Forrest "Frosty" Kepler, Daniel L. Kinnaman, Jeri Kirk, Shelly Ritthaler, and Hank True. Ex-officio members UW President Terry P. Roark, State Superintendent of Public Instruction Judy Catchpole, and ASUW President Jason Thompson were also in attendance. Trustee Rita Meyer and ex-officio member Governor Jim Geringer were unable to attend.

ANNOUNCEMENTS

On Thursday, May 9, Trustees welcomed Jason Thompson, newly elected member of the Associated Students of the University of Wyoming. Trustee Thompson is a 1990 UW sociology

graduate and current graduate student in sociology from Cheyenne.

Faculty Senate chair Malcolm Holmes introduced Carolyn McCracken-Flesher, incoming Faculty Senate chair. Dr. McCracken-Flesher said she was looking forward to a profitable year, and hopes for continued improved relations between faculty and the administration. She introduced Susan Frye, chair-elect of Faculty Senate. Dr. Frye is an associate professor in the Department of English, a Stanford graduate, and an internationally known scholar. Caroline McCracken-Flesher described her as representing the best of faculty on campus. Dr. Frye said she was looking forward to getting to know the Trustees.

PRESIDENT'S REPORT

President Roark reported the following to Trustees on Friday:

President Roark noted that the board room had been painted, and the flags, carpet, and chairs had been cleaned. Trustees expressed appreciation to UW staff involved in those efforts.

The counselor education program at the UW College of Education has been accredited for the next seven years. Similar programs often receive accreditation status for only three years.

UW student Stacy Diane Wilson from Torrington has received the prestigious Barry M. Goldwater Scholarship. Wilson was among only 264 students selected nationally from more than 1,200 nominations representing 516 colleges and universities.

UW music student Chizu Hamano won first prize in the piano competition at the Music Teacher's National Association national convention. UW music student Ikuko Kanda, violin, took third place in the string category at the same national convention.

Two UW senior theatre majors took top honors in their respective categories during the Northwest Drama Conference competition held at the UW Department of Theatre and Dance. John Santangelo of Steamboat Springs, Colorado, won first place in scene design and James Soden of Cheyenne won first place in lighting design.

A national survey of four-year public institutions shows that fees paid to attend UW are below the national average and will be again next year. Nearly 500 institutions responded to the survey conducted by the National Association of State Universities and Land-Grant Colleges (NASULGC).

Inegrated Design Engineering Systems (IDES) Inc. of Laramie arranged the donation of a plastic injection machine to the UW Department of Mechanical Engineering, which will provide UW students an opportunity to expand their knowledge of the plastics industry.

Lawrence Eagleburger, former U.S. Secretary of State, received the Milward L. Simpson Distinguished Lecturer Award. While visiting UW, Eagleburger was a guest speaker for a political science course offered throughout the state on the compressed video system.

Sam Hakes, retiring College of Engineering dean, has been named the 1996 Tau Beta Pi Wyoming Eminent Engineer. Also, Dwight Senser, UW mechanical engineering professor who died last year, received the 1996 Tau Beta Pi Alumnus Eminent Engineer Award.

Michael Doyle, UW art student, has been sponsored and accepted for admission to Skowhegan. Skowhegan is a summer art program for undergraduate and graduate art students in Skowhegan, Maine. Artists from Boston, New York, and Philadelphia are brought in to work with the students.

Dr. David Scott Bohle, assistant professor in the Department of Chemistry, has been awarded a Camille Dreyfus Teacher-Scholar Award for 1996. Only 17 teacher-scholars awards were made. The Camille Dreyfus Teacher-Scholar Award program is designed to provide external support to young faculty members at early stages of their academic careers.

A dual admission agreement was signed recently at LCCC, the third between UW and a Wyoming community college.

President Roark received a letter from the Department of Education stating that preliminary figures showed a low default rate of 4.4% on University of Wyoming student loans.

Trustee Kirk announced that Trustee Saunders would be receiving his Bachelor of Science degree, with honors, from the College of Arts and Sciences during commencement exercises. Dr. Saunders explained that he had lacked three hours from graduating from the college several years ago, and had taken a class last fall to complete his degree. Dr. Saunders is the commencement speaker for the College of Health Sciences this year.

APPROVAL OF MINUTES

Two intercollegiate athletic appointments were approved at the March 23, 1996 meeting, but were inadvertently left out of the minutes. It was moved by Trustee Jorgensen, seconded by Trustee Kinnaman, and carried that the March 23, 1996 minutes be approved as amended. The intercollegiate athletic appointments are included as Enclosure 1.

APPROVAL OF DEGREES

It was moved by Trustee Bonner and seconded by Trustee Kepler that degrees be awarded to individuals as recommended by the faculty and deans, with a record of such degree awards to be maintained by the Registrar's Office after authentication by the President. The motion carried.

ELECTION OF OFFICERS

President Saunders said that the Trustees were very fortunate to have an outstanding nominating committee for the election of officers consisting of Jeri Kirk, chair; Dan Kinnaman, and Hank True. The committee recommended the following slate of officers for the 1996-97 year: President, Frosty Kepler; Vice President, Pete Jorgensen; Secretary, Lee Harris; and Treasurer, Betty Kail. It was moved by Trustee Hammons that a unanimous ballot be cast for the nominees. Trustee Bonner seconded the motion, and it carried.

Trustee Saunders expressed appreciation to members of the board for acting responsibly and supporting him during a year of difficult decisions. He also expressed appreciation to the administration, faculty, staff, and press for their support.

President Kepler presided over the remainder of the meeting. He said that it would be difficult following President Saunders. He vowed to work to the best of his ability. He sees this as a year of opportunity, which will include Trustees, faculty, staff, and the press. The search for a new UW president will begin, and he asked for open communication and cooperation as common goals are discussed. President Kepler stated his goal that UW be one of the best land-grant institutions in the nation.

ELECTION OF TWO MEMBERS TO EXECUTIVE COMMITTEE

The Bylaws of the Trustees state:

"The Executive Committee shall consist of five members of the Trustees, one of whom shall be the President of the Trustees who shall serve as Chairman, one of whom shall be the immediate past President of the Trustees, one of whom shall be the Vice President of the Trustees, and two of whom shall be elected by the Trustees for a term of one year at the annual meeting of the Trustees."

It was moved by Trustee Jorgensen that Trustees Hammons and Kirk serve as the elected members of the Executive Committee. Trustee Saunders seconded the motion, which carried.

Executive Committee members are: Forrest M. "Frosty" Kepler, chair; Walter G. "Jerry" Saunders, Peter Jorgensen, Deborah Healy Hammons, and Jeri Kirk.

APPOINTMENT OF MEMBERS TO UNIVERSITY OF WYOMING RESEARCH CORPORATION, d.b.a. WESTERN RESEARCH INSTITUTE

The terms of the Board of Directors of the University of Wyoming Research Corporation expire on June 30, 1996. It was moved by Trustee Jorgensen that the following be appointed to a one-year term: Dolores Kern, National Mining Association; Charles Brandenburg, Gas Research Institute; Tom Lein, Cyprus-Amax; Richard Willson, Ashland Oil; Terry Roark, University of Wyoming; Frank Mendicino, Woodside Fund; Thad Wolfe, BHL Capital; Scott Smith, Coors; and Bill Gern, University of Wyoming. The motion was seconded by Trustee Harris and carried. Mrs. Kern has served as President of the Board of Directors for the past year. All appointees except Mr. Wolfe were current board members.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

President Kepler called on Trustee Hammons for a report from the Academic and Student Affairs Committee, which met Thursday, May 9, 1996 with the following members present: Deborah Hammons, Chair; Pete Jorgensen, Dan Kinnaman, Jeri Kirk, Shelly Ritthaler, and Judy Catchpole. The following items were submitted to the full board:

Proposed Graduate Minor in Environmental and Natural Resources

A proposed graduate minor in Environmental and Natural Resources was presented as an item for information at the March 23, 1996 meeting, and brought back for action at the present meeting.

At the March 23, 1996 meeting, it was requested that cost projections for the next two biennia be provided to the Trustees, so that Trustees would be assured there are no financial implications associated with the graduate minor. Responding to that request, Provost Karnig reported that the only additional contemplated costs would be field trips associated with the program.

It was moved by Trustee Hammons, seconded by Trustee Jorgensen, and carried that the graduate minor in Environmental and Natural Resources be approved, and further, that an annual report on the program be prepared for the next three years. It should include 1) the number of students enrolled, 2) a report from participating units as to whether it is fulfilling expectations, 3)

input from students as to the quality of the program, and from deans and directors as to sharing of resources, 4) whether the model is working, and 5) marketability of graduates when they finish the program. The motion carried.

Included as Enclosure 2 is a description of the graduate minor in Environmental and Natural Resources.

Proposed Departmental Name Change and Establishment of Separate Degree Titles in Home Economics

The dean of the College of Agriculture requested (1) that the Department of Home Economics title be changed to the Department of Family and Consumer Sciences and (2) that the Master of Science in Home Economics be changed to Master of Science in Family and Consumer Sciences, and (3) that separate degree titles be established for each of its current undergraduate content options.

The content areas and proposed undergraduate degree titles are listed below.

Existing Content Areas

Proposed Degree Title

Human Nutrition and Food

Human Nutrition and Food

Child and Family Studies

Child and Family Studies

Textiles, Apparel, Design,
and Merchandising

Textiles and Merchandising

General Home Economics

Family and Consumer Sciences

Establishing separate degrees within the department will enhance student recruitment by

more accurately designating the students' majors and field of study. More importantly, it will assist students as they seek placement upon graduation. There will be no additional costs associated with the departmental or degree title changes.

Based on a recommendation from the Academic and Student Affairs Committee, it was moved by Trustee Jorgensen, seconded by Trustee True, and carried that the Board of

Trustees approve the proposed departmental name change and proposed undergraduate and graduate degree title changes. It was further moved by Trustee Kail, seconded by Trustee Hammons, and carried that Spring 1996 graduating seniors have the option of receiving their degree in Home Economics or receiving one of the new degree titles.

Proposed Change in Degree Titles by the Department of Rangeland Ecology and Watershed Management

The Dean of the College of Agriculture requested that the titles of the following degrees be changed to more accurately reflect the curricular content and to bring the titles into accord with the recent departmental name change. The present and proposed degree titles are shown below:

Present Title

Recommended Title

**Master of Science -
Range Management**

**Master of Science -
Rangeland Ecology and
Watershed Management**

Range Management/Water Resources

**Rangeland Ecology and Watershed
Management/Water**

Resources

**Doctor of Philosophy
Range Management**

**Doctor of Philosophy
Rangeland Ecology and**

Watershed Management

Based on a recommendation from the Academic and Student Affairs Committee it was moved by Trustee Harris, seconded by Trustee Kinnaman, and carried that the Board of Trustees approve the proposed changes in degree titles in the Department of Rangeland Ecology and Watershed Management.

Teacher Education Program Report

Dan King, Dean of the College of Education, distributed a report on teacher education to the Academic and Student Affairs Committee. A synopsis of the report was included in the advance report mailed to Trustees.

Dean King highlighted sections of the report, noting that two major changes have taken place in the teacher education program. First, almost all programs can be completed in four years because the number of credit hours has been reduced. Secondly, where the clinical field experiences had previously been scheduled in public schools across the state without consideration to problems caused by the college's expectation that students would simply relocate for periods of time, clinical experiences can now be completed locally.

All programs in the College of Education have been reviewed by and have received approval of the Wyoming Professional Teaching Standards Board. This means that graduates of College of Education programs qualify for Wyoming teacher licensure without any cited deficiencies and are granted the full five-year initial license. A complete review of college programs is scheduled to

occur next fall in conjunction with the accreditation visit by the National Council for Accreditation of Teacher Education.

Dean King reported that student advising in the College of Education has been problematic. In response, an advising guide was developed which specifically describes the curriculum for every undergraduate major. Consequently, there have been fewer advising complaints.

Dean King said he had advised the Wyoming Professional Teacher Standards that the College of Education would have a competency assessment by August 1. Trustee Hammons asked that the assessment also be provided to the Board of Trustees by the end of the summer.

The licensure standards of teachers in Wyoming as enacted by the Wyoming Professional Teaching Standards Board were included in the report distributed to Trustees. Dean King described the standards as problematic for the College of Education. After discussion, it was moved by Trustee Hammons and seconded by Trustee Jorgensen that a member of the Board of Trustees, a representative from the College of Education, and the Superintendent of Public Instruction meet with the Wyoming Professional Teaching Standards Board to voice their concerns. The motion carried. Trustee Hammons volunteered to represent the Trustees at the meeting. Assistant to the President Joe Meyer will contact the Wyoming Professional Standards Board to identify the date of their next meeting.

Members of the Academic and Student Affairs Committee thanked Dean King for his report and hard work to improve the College of Education.

Advising Report

At the Trustees' request, Provost Karnig reported on academic and career advising at the January 27, 1996 meeting. As a follow-up to that report, the Provost said that college deans have indicated that student evaluations of advisors will be employed in the following ways:

- (1) in providing background for orientation programs;
- (2) in providing information to academic units on their overall performance in advising;
- (3) in making advisor assignments;
- (4) in counseling advisors about their performance;
- (5) in reappointment, tenure, and promotion decisions;
- (6) in making merit salary adjustments; and
- (7) in identifying faculty deserving special awards for teaching and advising.

Provost Karnig noted that some of the above items are prospective, while others are already being implemented.

Low Enrollment Program Report

Provost Karnig distributed a list at the January 27, 1996 meeting identifying those programs ranking in the lowest 25 percent in terms of enrollment for fall semester 1995. Deans were asked to recommend whether the low enrollment programs should be retained, reviewed, or eliminated.

At the March 23, 1996 meeting, Provost Karnig updated Trustees on the status of the reviews.

Associate Dean Rollin Abernethy (College of Agriculture), Dean Dan King (College of Education), Dean Oliver Walter (College of Arts and Sciences), Dean Sam Hakes (College of Engineering), and Dean Martha Williams (College of Health Sciences) spoke to the Academic and Student Affairs Committee on their respective college's recommendations for program retention,

review, or elimination. A list of the recommendations is included as Enclosure 3. A final report will be completed this fall.

ASUW Constitutional Changes

ASUW President Jason Thompson distributed and summarized a list of constitutional changes proposed by ASUW. Mr. Thompson reported the student vote on the amendments as: yes - 1,023; no - 286. Trustee Hammons moved approval of the changes as approved by that body. The motion was seconded by Trustee Jorgensen and carried. The constitutional changes are included as Enclosure 4.

Master List of Degrees

In accordance with the procedure established by the Board of Trustees of the University of Wyoming in March, 1983, a Master List of Degrees offered is submitted annually for the information of the Trustees. The Master List of Degrees is attached as Enclosure 5.

BUDGET COMMITTEE

Trustee Kepler called on Chairman Jorgensen for a Budget Committee meeting report. The Budget Committee met May 9, 1996 with members Pete Jorgensen, chair; Dave Bonner, Elizabeth Kail, and Hank True in attendance. The following items were presented to the full board:

Authorization for Stock Transfers

Brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction.

Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen, seconded by Trustee Kail, and carried that Trustees of the University of Wyoming adopt the following resolution:

RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and

FURTHER RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to act as agents for and to sign agreements, resolutions and any other documentation required to establish, maintain, and terminate security cash accounts with security dealers and brokers for the purpose of taking ownership and possession of cash, bonds, stocks and other securities held by such dealers and brokers which have been directed to the University by gift, bequest or any other act of transfer; and further that said agents are fully authorized to sell, assign and transfer stocks, bonds, evidences of

interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity pursuant to this authorization, and to execute any and all instruments necessary, proper or desirable for the purpose; and

FURTHER RESOLVED that any corporate officer of the University of Wyoming is hereby authorized to certify this Resolution to whom it may concern.

Series 1996 Bond Issue

Preparations to issue the Trustees of the University of Wyoming Facilities Refunding Revenue Bonds, Series 1996 proceeded on schedule, and the following bond documents were presented to the Trustees at the meeting for review and approval: 1) the bond resolution; 2) the preliminary official statement; and 3) the bond purchase agreement.

Terry Casey, of Dain Bosworth, Inc. was present at the meeting. Mr. Casey discussed the pricing of the bonds and answered questions regarding the issue. Mr. Casey reported that a portion of the 1986 issue which had not yet been refunded was now eligible. Over the previous weeks interest rates trends were down, thereby reducing the original estimate of savings. However, current estimated savings were still acceptable. Pricing of the bonds occurred on Wednesday, May 8, with a savings of approximately \$250,000 on the issue.

Barbara Bonds, the University's bond counsel, was present for the meeting.

Ms. Bonds said she had submitted drafts of the pertinent documents to Vice President for Finance Dan Baccari and to UW counsel for review. She indicated that passage of the documents would

authorize everything that needed to be done to finalize the agreement. Ms. Bonds commended UW staff, and in particular, Bruce Parrill, UW's manager of taxes and investments, for their hard work and cooperation. It was moved by Trustee Jorgensen and seconded by Trustee Harris that approval be given for the issuance of the Trustees of the University of Wyoming Facilities Refunding Revenue Bonds, Series 1996. The motion carried. The documents required signatures of the President, Secretary, and Treasurer of the Trustees.

WCTL-L Tuition Recommendations

The College of Education's Wyoming Center for Teaching and Learning at Laramie (WCTL-L) proposed a tuition plan to establish student tuition charges at approximately the 18th percentile of all tuition-charging schools in Wyoming. Establishing the goal at this point is generally consistent with the University's target for undergraduate tuition. This tuition target will change in actual dollar amount from year to year as other tuition-charging schools adjust their tuition structures. Currently, an annual tuition rate of \$1,000 would place UW at the **15th** (Note: The advance report mailed to Trustees read 18th percentile. It should have read 15th). WCTL-L took a significant step this year in increasing its tuition from \$550 to \$770. The goal is to systematically reach the 18th percentile through two additional tuition adjustment steps -- Fall 1997 and Fall 1998.

It was also proposed that within five (5) years, effective Fall 2001, all discounted tuition grants will be funded from endowment and/or extramural income generated by WCTL-L or by future increases which move tuition above the 18th percentile and, thereby, create a self-funded

tuition assistance program for financially qualified students.

The Budget Committee initially tabled the item during their committee meeting until they received more information. Later, the item was removed from the table, and approved by the Budget Committee, and subsequently by the full board as follows: Trustee Jorgensen moved: "The WCTL-L Tuition goal is to systematically reach the 18th percentile of similar tuition charging schools in the State of Wyoming through two additional tuition adjustment steps -- Fall 1997 and Fall 1998. Further, within five years, effective Fall 2001, all discounted tuition grants will be funded from endowment and/or extramural income generated by WCTL-L or by future increases which move tuition above the 18h percentile." The motion was seconded by Trustee Harris.

Trustee Kail moved to amend the motion to read "15th percentile," rather than 18th percentile. The motion to amend was seconded by Trustee Hammons. A vote on the amended motion failed, with Trustees Kail and Hammons voting in favor and Trustees Bonner, Harris, Jorgensen, Kinnaman, Kirk, Ritthaler, Saunders, and True voting against the motion.

A vote on the original motion carried, with Trustees Kail and Hammons voting "no."

Fiscal Year 1997 Budget, Section I

The Section I operating budget for FY 1997 has been prepared on the basis of the legislative appropriation for the 1997-1998 biennium as adjusted by Trustee action adopted January 27, 1996 reducing biennium expenditures by \$6,121,770. The additional adjustment to the appropriation is the incorporation of \$1,695,932 to adjust scholarship budgets for the tuition increase which will take effect Fall 1996.

- a. The following table summarizes the appropriation and the reductions as approved at the January Trustee meeting.

UNIVERSITY OF WYOMING
 SECTION I OPERATING BUDGET
 1997-1998 BIENNIUM SUMMARY AND REDUCTIONS

<u>Program/Activity</u>	1997-1998 LEGISLATIVE APPROPRIATION	01/27/96 TRUSTEE REDUCTIONS (1)	1997-98 REVISED AUTHORIZATION
Instruction	\$122,109,158	\$(3,277,790)	\$118,831,368
Research	18,261,774	(373,742)	17,888,032
Public Service	12,162,498	(275,962)	11,886,536
Academic Support	30,818,992	(308,126)	30,510,866
Student Services	14,083,172	(542,814)	13,540,358
Institutional Support	23,740,540	(623,270)	23,117,270
Operation of Plant	24,782,128	(520,066)	24,262,062
Scholarships/Fellowships	11,871,198	0	11,871,198
Intercollegiate Athletics	<u>12,746,956</u>	<u>(200,000)</u>	<u>12,546,956</u>
1997-98 Biennium Total	<u>\$270,576,416</u>	<u>\$(6,121,770)</u>	<u>\$264,454,646</u>

- (1) Direct program reductions. These figures do not include the revenue enhancements also approved during the January meeting which bring the overall savings to \$10,023,124.

- b. The following table summarizes the revised appropriation as adjusted by Trustee action in January and the proposed allocation for each fiscal year using the revised figures from the previous table.

UNIVERSITY OF WYOMING
 SECTION I OPERATING BUDGET
 1997-1998 BIENNIUM

<u>Program/Activity</u>	<u>1997-1998</u>	<u>FY 1997</u>	<u>FY 1998</u>
Instruction	\$118,831,368	\$ 59,415,684	\$ 59,415,684
Research	17,888,032	8,944,016	8,944,016

Public Service	11,886,536	5,943,268	5,943,268
Academic Support	30,510,866	15,255,433	15,255,433
Student Services	13,540,358	6,770,179	6,770,179
Institutional Support	23,117,270	11,558,635	11,558,635
Operation of Plant (1)	24,262,062	15,541,869	8,720,193
Scholarships/Fellowships	11,871,198	5,935,599	5,935,599
Intercollegiate Athletics	<u>12,546,956</u>	<u>6,273,478</u>	<u>6,273,478</u>
Subtotal	264,454,646	135,638,161	128,816,485
UW ADJUSTMENTS			
Scholarship Adjustment (2)	<u>1,695,932</u>	<u>847,966</u>	<u>847,966</u>
Subtotal	1,695,932	847,966	847,966
1997-1998 TOTAL	<u>\$266,150,578</u>	<u>\$136,486,127</u>	<u>\$129,664,451</u>

- (1) The allocation for Maintenance, Operation and Repair of Plant does not reflect an even distribution between the two fiscal years. Additional funding has been allocated for the first year of the biennium to address two circumstances. First, the deferred maintenance appropriation for 1997-98 includes a requirement that UW match the \$443,750 appropriated by the legislature. The matching funds for this have been allocated the first year of the biennium. Second, the institution is currently negotiating an advance payment program for utility purchases which may require full funding of the utility budget in FY 1997. To accommodate this the FY 1997 budget has been prepared utilizing the full biennial authorization for utilities.
- (2) The increased scholarship costs are the result of the Trustee approved tuition increase approved for FY 1997. An additional scholarship adjustment will be required for the second year of the biennium when the FY 1998 operating budget is presented.
- c. The following table summarizes the sources of revenue used to support the Section I Block Grant and the funding allocation for each fiscal year.

UNIVERSITY OF WYOMING
 SECTION I OPERATING BUDGET
 1997-1998 BIENNIUM

Funding Sources	<u>1997-1998</u>	<u>FY 1997</u>	<u>FY 1998</u>
-----------------	------------------	----------------	----------------

General Fund	\$172,737,808	\$ 86,368,904	\$ 86,368,904
Water Development Fund	1,537,245	768,623	768,622
Agricultural Land Income	1,000,000	500,000	500,000
University Land Income	2,200,000	1,100,000	1,100,000
UW Income Fund	56,620,988	29,441,144	27,179,844
Sales and Service Fund	7,000,700	3,500,350	3,500,350
Family Practice Income	4,000,000	2,000,000	2,000,000
Mineral Royalties	12,851,524	8,705,950	4,145,574
Federal Funds	4,915,617	2,457,808	2,457,809
Foundation Income	590,764	295,382	295,382
Medical Contract Income	<u>1,000,000</u>	<u>500,000</u>	<u>500,000</u>
Subtotal	264,454,646	135,638,161	128,816,485

UW ADJUSTMENTS

Scholarship Adjustment (1)	<u>1,695,932</u>	<u>847,966</u>	<u>847,966</u>
UW Income Fund	1,695,932	847,966	847,966

1997-1998 TOTAL \$266,150,578 \$136,486,127 \$129,664,451

(1) The funding allocation for scholarships has been adjusted for the tuition increases that will occur during FY 1997. The revenue projections have been prepared on the assumption that approximately 33% of the gross revenue from these increases will be needed to address the scholarship requirements.

Based on a recommendation from the Budget Committee, Trustee Jorgensen moved approval of the Section I operating budget of \$136,486,127 for the Fiscal Year beginning July 1, 1996.

Enclosure 6 reflects the detail allocation of operating funds for Section I. The motion was seconded by Trustee Bonner and carried.

Fiscal Year 1997 Budget, Section II

The FY 1997 operating budget for Section II covers the university's needs for its self-sustaining operations, consisting primarily of auxiliary services, gifts and contributions, sponsored funding for research, debt service, and other similar activities. This appropriation,

like that for Section I, is allocated as a block grant by the legislature and then subsequently broken into fiscal year operating budgets.

The Section II budget for the 1997-1998 Biennium and FY's 1997 and 1998 are presented in the table below:

SECTION II BUDGET
 FOR THE 1997-1998 BIENNIUM
 OPERATING BUDGET

Program/Activity	<u>1997-1998</u>	<u>FY 1997</u>	<u>FY 1998</u>
Sponsored Funding	\$ 76,931,000	\$38,465,500	\$38,465,500
Gifts and Contributions	7,695,000	3,847,500	3,847,500
Auxiliary enterprises	73,855,000	36,927,500	36,927,500
ASUW	1,654,000	772,600	881,400
Debt Service	12,428,069	6,214,034	6,214,035
Intercollegiate Athletics	<u>6,592,000</u>	<u>3,296,000</u>	<u>3,296,000</u>
 TOTAL	 <u>\$179,155,069</u>	 <u>\$89,523,134</u>	 <u>\$89,631,935</u>

Revenues to support the Section II budget are derived from the following sources:

SECTION II BUDGET
 FOR THE 1997-1998 BIENNIUM
 FUNDING SOURCES

Funding Sources	<u>1997-1998</u>	<u>FY 1997</u>	<u>FY 1998</u>
Federal funds	\$ 63,010,445	\$ 31,505,222	\$ 31,505,223
University funds	105,007,995	52,449,598	52,558,397
Mineral Royalties	<u>11,136,629</u>	<u>5,568,314</u>	<u>5,568,315</u>
 TOTAL	 <u>\$179,155,069</u>	 <u>\$89,523,134</u>	 <u>\$89,631,935</u>

Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen, seconded

by Trustee Bonner and carried that the Trustees of the University of Wyoming approve the Section II budget

for FY 1997 as described above in the amount of \$89,523,134. It was also suggested during the Budget

Committee meeting that in 1998 the Board of Trustees, in light of the fact that there has been a considerable

increase in the costs of room and board, look at the total costs to students and the effect those costs have on

individual students.

Fiscal Year 1997 Budget, Associated Students of the University of Wyoming

Section 3 of University Regulation 239 provides that the annual budget for the Associated Students of the University of Wyoming (ASUW) is to be presented to the Trustees for consideration.

As was the case a year ago the ASUW activities budget has been separated from the student publications budget. The ASUW activities budget request for FY 1997, as summarized below, is smaller than the FY 1996 request by \$56,394 or 10.9 percent.

ASUW FY 1996 AND FY 1997 OPERATING BUDGET

SOURCES OF FUNDS:	<u>FY 1996</u>	<u>FY 1997</u>
ASUW FEE	\$357,000	\$381,800
ASUW RESERVE	81,004	47,900
ASUW EQUIPMENT RESERVE	12,900	8,010
PRESIDENTIAL GRANT	0	0

INTEREST EARNED	2,500	0
GENERATED REVENUES	<u>64,890</u>	<u>24,190</u>
TOTAL SOURCES	<u>\$518,294</u>	<u>\$461,900</u>

USES OF FUNDS:

ASUW GOV'T & SERVICES	\$254,543	\$257,080
ASUW ACTIVITIES	230,888	127,645
STUDENT ORGANIZATIONS	29,293	41,675
EQUIPMENT RESERVE	3,570	10,500
UW RECYCLING PROGRAM	<u>0</u>	<u>25,000</u>
TOTAL USES	<u>\$518,294</u>	<u>\$461,900</u>

STUDENT PUBLICATIONS
 FY 1996 AND FY 1997
 OPERATING BUDGET

<u>SOURCES OF FUNDS:</u>	<u>FY 1996</u>	<u>FY 1997</u>
STUDENT FEES	\$139,250	\$130,000
INTEREST EARNED	800	0
REVENUES	<u>169,090</u>	<u>180,700</u>
TOTAL SOURCES	<u>\$309,140</u>	<u>\$310,700</u>

USES OF FUNDS:

STAFF SALARIES	\$118,590	\$123,000
STUDENT SALARIES	55,000	51,980
TRAVEL	1,500	5,500
EQUIPMENT	1,060	3,300
OPERATIONS	<u>132,990</u>	<u>126,920</u>
TOTAL USES	<u>\$309,140</u>	<u>\$310,700</u>
TOTAL ASUW & PUBLICATIONS	\$827,434	\$772,600

To complete funding for the budget authorization, the ASUW request includes a \$47,900 allocation from the ASUW Reserve account, which also requires Trustee approval. At the present time the Reserve has an uncommitted balance of \$294,663 that will accommodate the proposed allocation.

Based on a recommendation from the Budget Committee, Trustee Jorgensen moved approval of the ASUW operating budget and Student Publications requests for FY 1997 in the amount of \$772,600, including authorization to transfer up to \$47,900 from the ASUW Reserve to fund the FY 1997 budget request. Trustee True seconded the motion and it carried.

Trustee Ritthaler asked, since ASUW is going to fund the recycling program for two years, if there are plans to fund it beyond that time. Trustee Thompson indicated that at this time ASUW does not plan to continue funding after two years, and noted that the recycling program should be self-sufficient in four years.

Fiscal Year 1997 Budget, Wyoming Union

The fiscal year 1997 budget for the Wyoming Union was presented for Trustee approval. The budget request for FY 1997 is \$ 777,662. This represents a decrease of approximately 49 percent over the previous budget. The Union will be entering into a contract arrangement with Aramark for food service operations within the union and adjustments have been made in all areas of the food service operation to allow for this change in operations. It is anticipated that this agreement will provide net income from Union operations in the amount of approximately \$35,500.

It was moved by Trustee Jorgensen and seconded by Trustee Bonner that Trustees of the University of Wyoming approve the fiscal year 1997 budget for the Wyoming Union, as presented in Enclosure 7.

Capital and One-Time Funding

The University of Wyoming was appropriated \$452,000 to be used for three new broadcast facilities and satellite linkage equipment for the purpose of expanding Wyoming public radio to northern Wyoming, and four new broadcast facilities and satellite linkage equipment elsewhere in the state.

The University of Wyoming was also appropriated one-time money in the amount of \$443,750 for various deferred maintenance projects by the legislature. This appropriation is to be used to fund priority maintenance projects that were presented to the 1996 legislature and requires a dollar for dollar match from UW funds. Physical Plant is in the process of identifying the funds to match this appropriation and the FY 1997 operating budget has been adjusted to accommodate the match. The university is required to report to the joint appropriations committee by December 1, 1996 on the status of the projects.

Upon a motion by Trustee Jorgensen, seconded by Trustee Harris and carried, Trustees approved the Capital and One-time Funding projects for FY 1997 as described above in the amount of \$895,750.

The following item was provided as an addendum to the May 9-10 Trustees' Report:

Approval of WAMI Budget

It was moved by Trustee Jorgensen, seconded by Trustee Hammons and carried that Trustees of the University of Wyoming approve the recommendation of \$750,794 and one new position for the WAMI medical education program for the 1997-1998 biennium as authorized by Chapter 83 of the 1996 Session Law of Wyoming.

This appropriation provides funding for the institution to transition its medical contract program from Creighton University to the University of Washington and also provides funding for implementing the first-year medical education program at the University, including construction of an anatomy laboratory for this purpose. President Roark reported that a site in the biochemistry building had been selected for the anatomy laboratory.

Internal Audit Plan for the Year Ending June 30, 1997

The goal of Internal Audit is to audit as many areas of the University as possible and provide audit services to the following affiliated organizations: University of Wyoming Alumni Association, Inc.; Cowboy Joe Club; and the Wyoming State 4-H Foundation. Whenever possible, internal controls are reviewed as they are being developed for new systems or revised within existing systems.

In determining the specific University areas to be audited, the following factors are taken into consideration: audit work performed by external auditors, an assessment of risk, and the resources of Internal Audit.

The Internal Audit plan for the year ending June 30, 1997 consists of the following:

- a. Continue audits of self-sustaining accounts in the following fund groups: Auxiliary Enterprise Funds, General Current Funds Unrestricted and Revolving Funds.

- b. Perform cash counts when appropriate.
- c. Perform the biennial financial audit of ASUW for the year ending June 30, 1996.
- d. Provide audit services to the following affiliated organizations:
 - 1. Perform an audit and prepare financial statements for the University of Wyoming Alumni Association, Inc. for the fiscal year ending June 30, 1996.
 - 2. Perform an audit and prepare financial statements for Cowboy Joe Club for the fiscal year ending June 30, 1996.
 - 3. Perform a limited examination for the Wyoming State 4-H Foundation for the fiscal year ending September 30, 1996.

Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen, seconded by Trustee Hammons, and carried that the internal audit plan for the year ending June 30, 1997 as outlined above be approved.

Approval of Contracts and Grants

It was moved by Trustee Jorgensen, seconded by Trustee True and carried that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$1,983,038 for the period February 27, 1996 through April 15, 1996. The motion carried.

Approval of Gifts and Scholarships

It was moved by Trustee Jorgensen and seconded by Trustee Hammons that gifts and scholarships in the amount of \$55,458.39 be approved by the Trustees of the University of Wyoming. The motion carried, with Trustee True abstaining from the vote.

The following were provided as items for information to the Trustees:

KUWR Maintenance Plan

KUWR/Wyoming Public Radio serves the University and the State of Wyoming as an outreach activity providing cultural, information and educational programming to an increasing number of residents statewide. In addition, KUWR serves as an instructional setting providing practicum experiences for on-campus students enrolling in radio courses through the Department of Communications and Mass Media.

Founded in 1967, KUWR's service area has expanded from a 10 watt broadcast facility serving listeners in Laramie to a system that links three transmitters and six translators that broadcast a signal reaching 60% of the state's population. With the \$453,000 infunding provided by the 1996 legislature, and additional funding derived through development efforts, seven low power transmitters will be added to the KUWR/Wyoming Public Radio network. The goal is to increase broadcast coverage to 80% of the state's population.

The expansion will require careful attention to maintenance issues to better serve our listeners. The transition from off-air and microwave feeds to a satellite feed will reduce some maintenance issues. However, KUWR engineers will need to maintain a total of 13 downlink receivers, 14 broadcast facilities and one microwave link when the expansion is completed in an estimated two years.

A proposed maintenance plan developed by KUWR engineering and the School of Extended Studies and Public Service personnel was provided to the Trustees. It outlined a preventative

maintenance approach and a proposed funding arrangement to address the major issues facing KUWR now and when the current expansion project is completed.

The five-year plan will be modified to address conditions resulting from the expansion. One particular concern focuses upon the availability of engineering personnel to complete the planning and installation of the satellite feed and the seven new broadcast facilities. Maintenance concerns will be impacted by declining federal support for public radio.

Associate Provost Ken Griffin reported that one-time deferred maintenance costs of \$75,000 will be required in fiscal year 1997 and an annual operating budget increase of \$35,000 for fiscal years 1997 through 2001. Dr. Griffin said he hoped to have a plan in place that is reasonable in the next year. He also congratulated Bob Beck of Laramie for winning a Wyoming Public Radio award for the past six years.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period January 1, 1996 to March 31, 1996

A report prepared by Mr. Van Jacobson, Internal Auditor, on the internal audit activity for the period January 1, 1996 through March 31, 1996, conducted in accordance with the audit plan, was presented to the Budget Committee. Mr. Jacobson was present during the Budget Committee meeting to answer questions from the Trustees.

Insurance Review

The University of Wyoming's insurance broker's report from Arthur J. Gallagher & Company was presented to the Trustees as an item for information. The report discussed the 1995 work plan

established by the University's Risk Management Office and Arthur J. Gallagher & Company as well as other areas of assistance, recommendation, and service provided by Arthur J. Gallagher & Company during 1995. Bruce Hooper, Director of Risk Management and Insurance Programs, was available to address questions on the University of Wyoming's insurance program and the report. Mr. Hooper reported that UW's loss history is very favorable.

PERSONNEL COMMITTEE

Trustee Kepler called on Personnel Committee chair Elizabeth Kail for a report from the Personnel Committee meeting held May 9, 1996. Committee members Kail, Hammons, and Kinnaman attended the meeting. Trustee Meyer was absent. The following recommendations and reports were furnished to the full board:

It was moved by Trustee Kail, and seconded by Trustee Hammons to approve the following items as presented to the Personnel Committee. The motion carried.

Faculty Appointments

COLLEGE OF HEALTH SCIENCES

- a. Sarah Catherine Conklin, as assistant professor in the school of physical and health education, effective August 20, 1996, at an annual (9-month) salary of \$34,908. This is a tenure-track appointment.

COLLEGE OF LAW

- b. Maureen Mundt-Larsh, as assistant professor of law, effective August 15,

1996, at an annual (9-month) salary of \$51,000. This is a tenure-track appointment.

Academic Professional Appointments

COLLEGE OF AGRICULTURE

- a. Ruth Wilson, as university extension educator, effective May 28, 1996, at a fiscal (11-month) salary of \$39,000. This appointment is eligible for extended term appointment.

Changes in Assignment

COLLEGE OF ARTS AND SCIENCES

- a. Ronald W. Canterna, associate professor of physics and astronomy and director of the natural science program, be reassigned as associate professor of physics and astronomy, effective February 15, 1996. An administrative stipend of \$4,000 will be terminated and his 9-month salary will be \$50,064.
- b. Adeniyi Coker, Jr., associate professor, African American studies program and director of African American studies, be reassigned as associate professor, African American studies program, effective August 31, 1996. His salary will be reduced from a fiscal year rate of \$60,948 to a 9-month rate of \$50,796.
- c. Hannelore Mundt, assistant professor, American studies program, be reassigned as assistant professor of modern and classical languages, effective August, 26, 1996, at no change in salary.

COLLEGE OF ENGINEERING

- d. Chang Yul Cha, professor of chemical and petroleum engineering and head of the department of chemical and petroleum engineering, be reassigned as professor chemical and petroleum engineering, effective August 21, 1996. His salary will be reduced from a fiscal year rate of \$84,312 to a 9-month rate of \$70,512.
- e. Kynric M. Pell, professor of mechanical engineering and head of the department of mechanical engineering, be reassigned as professor of mechanical engineering, effective June 30, 1996. His salary will be reduced from a fiscal year rate of \$92,628 to a 9-month rate of \$77,472.

COLLEGE OF LAW

- f. Arthur R. Gaudio, professor of law and dean of the college of law, be reassigned as professor of law, effective July 1, 1996. Professor Gaudio has requested a leave of absence without pay for a two-year period effective July 1, 1996 to assume an appointment with the American Bar Association.

Academic Professional Probationary Reappointments

The following academic professionals were recommended by the appropriate administrative officials and approved by Trustees for reappointment for the 1996-97 academic year.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1996-97</u>
--------------------	--------------------------	-------------------------------------

COLLEGE OF ARTS AND SCIENCES

Beiswenger, Jane	Zoology and Physiology	Associate Lecturer
------------------	------------------------	--------------------

Brumberger, Eva	English	Assistant Lecturer
Clark, Sandra	English	Assistant Lecturer
Ellsworth, Peter	Natural Science	Associate Lecturer
Evertz, Kathy J.	English	Assistant Lecturer
Ibarra, Susan	Modern and Classical Languages	Assistant Lecturer
Keeney, Colin	English	Assistant Lecturer
Kloda, Phyllis	Art	Assistant Lecturer
Knights, Susan	Mathematics	Assistant Lecturer
Krafczik, Joseph	Modern and Classical Languages	Assistant Lecturer
LeBlanc, Diane	English	Assistant Lecturer
Marron, Margaret G.	English	Assistant Lecturer
McKeage, Kathleen	Music	Associate Lecturer
Spitler, John	Mathematics	Assistant Research Scientist
Stalder, Margaret	Theatre and Dance	Associate Lecturer
Travers-Matthews, Diane	Modern and Classical Languages	Assistant Lecturer
Young, Carolyn	English	Assistant Lecturer

COLLEGE OF HEALTH SCIENCES

Boulden, Walter	Social Work	Assistant Lecturer
Cassel, Jane	Family Practice Center - Casper	Assistant Lecturer

Keintz, Connie	Speech Pathology and Audiology	Assistant Lecturer
Myers, Karen	Speech Pathology and Audiology	Assistant Lecturer
Theobald, Jane	Medical Technology	Assistant Lecturer
Thompson, Loren	School of Pharmacy	Assistant Lecturer

Intercollegiate Athletic Reappointments

The following reappointments were approved for the period July 1, 1996 through June 30, 1997, or as otherwise indicated.

<u>Position Number</u>	<u>Name</u>	<u>Title</u>
2160	Kevin Blokker	Asst. Women's Soccer Coach and Lecturer (8/1/96 - 5/31/97)
4113	Tom Burman	Assoc. Athletic Director and Lecturer
4486	Mary Cobb	Asst. Track Coach and Lecturer (8/15/96 - 6/14/97)
1511	Linda Conger	Asst. Swim Coach and Lecturer (8/29/96 - 6/28/97)
1311	Carolyn DeHoff	Asst. Women's Basketball Coach and Lecturer
0315	Joe Dowler	Assoc. Athletic Director and Lecturer
2193	Liza Grant	Head Women's Soccer Coach and Lecturer
4361	Trent Greener	Asst. Strength Coach and Lecturer
2112	Jeff Grove	Asst. Women's Volleyball Coach and Lecturer

The University of Wyoming
Minutes of the Trustees
May 10, 1996
Page 39

2026	Terri Howes	Asst. Athletic Director and Lecturer
2238	Tim Jones	Asst. Swim Coach and Lecturer (8/15/96 - 5/14/97)
0668	Beth Kuwata	Head Women's Volleyball Coach and Lecturer
4236	Jim Lathrop	Head Strength Coach and Lecturer
0673	Chad Lavin	Head Women's Basketball Coach and Lecturer
4427	Kyle Linton	Head Women's Golf Coach and Lecturer (7/1/96 - 12/31/96 and 3/1/97 - 6/30/97)
0119	Bill Lyons	Head Athletic Trainer and Lecturer
0463	Mark Miller	Head Swim Coach and Lecturer
2018	Pat Moran	Asst. Women's Basketball Coach and Lecturer (8/15/96 - 6/14/97)
4445	Kathy Parker	Athletics Counselor and Lecturer
0391	Roger Prenzlowl	Head Men's Golf Coach and Lecturer
2228	Jim Sanchez	Asst. Track Coach and Lecturer (8/15/96 - 6/14/97)
1111	Duane Schopp	Head Track Coach and Lecturer
0754	Stacy Schulz	Athletic Trainer and Lecturer (8/1/96 - 5/31/97)
2034	Joe Stafford	Asst. Wrestling Coach and Lecturer (8/15/96 - 6/14/97)
1255	Steven Suder	Head Wrestling Coach and Lecturer
0741	Peter Toye	Asst. Athletic Director and Lecturer
0394	Dan Viola	Assoc. Athletic Director and Lecturer

2252	Kilmeny Waterman	Head Women's Tennis Coach and Lecturer
4112	Randy Welniak	Development Officer Athletics and Lecturer
2152	Todd Wyant	Athletics Counselor and Lecturer

Extended Term Appointments

Following review by the appropriate academic personnel, the dean, and the provost, the President recommended the following academic professionals be placed on extended term appointments effective July 1, 1996. They were approved as follows:

Name Department Academic Rank 1996-97

COLLEGE OF AGRICULTURE

Bastian, Chris	Agricultural Economics	Assistant University Extension Educator
Elkin, Marie	Cooperative Extension Service	University Extension Educator
Zimmer, Lisa	Cooperative Extension Service	Associate University Extension Educator

COLLEGE OF ARTS AND SCIENCES

Tarantola, Carol L.	Communication and Mass Media	Senior Lecturer
Wiltse, Eric M.	Communication and Mass Media	Associate Lecturer

Academic Professional Promotions

The following promotions were approved, effective July 1, 1996.

<u>Name</u>	<u>Title</u>	<u>Promoted To</u>
<u>COLLEGE OF AGRICULTURE</u>		
Daniels, Barbara	University Extension Educator	Senior University Extension Educator
Gill, Jim	University Extension Educator	Senior University Extension Educator
Heald, Tom	Associate University Educator	University Extension Educator
Hewlett, John	Associate University Extension Educator	University Extension Educator
Hiller, Joe	University Extension Educator	Senior University Extension Educator
Hininger, Scott	Associate University Extension Educator	University Extension Educator

COLLEGE OF ARTS AND SCIENCES

Tarantola, Carol L.	Associate Lecturer	Senior Lecturer
Wiltse, Eric M.	Assistant Lecturer	Associate Lecturer

Continuation of Probationary Faculty Appointments

The following members of the faculty in their second, third, fourth, or fifth year of service were recommended by the appropriate administrative officials and approved by Trustees for reappointment for the year 1996-97.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1996-97</u>
-------------	-------------------	------------------------------

COLLEGE OF AGRICULTURE

Brewer, Michael J.	Plant, Soil, and Insect Sciences	Assistant Professor
Cameron, Bruce	Home Economics	Assistant Professor
Hansen, Diana K.	Animal Science	Assistant Professor
McAllister, Milton M.	Veterinary Science	Assistant Professor
Miller, Kurt W.	Molecular Biology	Assistant Professor
Schmitz, John D.	Agricultural Economics	Assistant Professor
Silliman, Benjamin	Home Economics	Assistant Professor
Van Campen, Hana	Veterinary Science	Assistant Professor
Zhang, Renduo	Plant, Soil, and Insect Sciences	Assistant Professor

COLLEGE OF ARTS AND SCIENCES

Anderson, Carolyn B.	English	Assistant Professor
Antell, Judith A.	Sociology	Assistant Professor
Bantjes, Adrian A.	History	Assistant Professor
Bartsch, Karen	Psychology	Assistant Professor
Bogard, Theresa	Music	Assistant Professor
Bowen, Anne M.	Psychology	Assistant Professor
Branting, Luther K.	Computer Science	Assistant Professor
Brinkman, David J.	Music	Assistant Professor

Brown, Michael	Communication and Mass Media	Assistant Professor
Colberg, Patricia	Zoology and Physiology	Assistant Professor
Connolly, Catherine R.	Sociology	Assistant Professor
Denney, Colleen	Art	Assistant Professor
Estes, David	Psychology	Assistant Professor
Fromm, Stephen J.	Mathematics	Assistant Professor
Garnett, Rodney A.	Music	Assistant Professor
Gerow, Ken	Zoology and Physiology	Assistant Professor
Gladney, George	Communication and Mass Media	Assistant Professor
Goodin, Susanna L.	Philosophy	Assistant Professor
Harkin, Michael E.	Anthropology	Assistant Professor
Harrison, Neil E.	Political Science	Assistant Professor
Jackson, Stephen T.	Botany	Assistant Professor
Kolko, Beth	English	Assistant Professor
Kubacki, Steven R.	Psychology	Assistant Professor
Liu, Biyue	Mathematics	Assistant Professor
Luk, Ting Shan	Physics and Astronomy	Assistant Professor
Marks, Clifford J.	English	Assistant Professor
Martinez del Rio, Carlos	Zoology and Physiology	Assistant Professor
Mathew, Tarek P.	Mathematics	Assistant Professor

Meyer, Joseph S.	Zoology and Physiology	Assistant Professor
Mishra, Shivakant	Computer Science	Assistant Professor
Moorman, Leo	Physics and Astronomy	Assistant Professor
Paulson, Deborah	Geography and Recreation	Assistant Professor
Peris, Daniel	History	Assistant Professor
Polyakov, Peter	Mathematics	Associate Professor
Przygocki, James T.	Music	Assistant Professor
Resler, Tamara	Political Science	Assistant Professor
Shader, Chanyoung Lee	Mathematics	Assistant Professor
Smith, Kenneth	Communication and Mass Media	Assistant Professor
Downs, William	Theatre and Dance	Assistant Professor
Van Baalen, Jeffrey	Computer Science	Assistant Professor
Wright, Lou Anne	Theatre and Dance	Assistant Professor
Yoakum-Stover, Suzanne	Physics and Astronomy	Assistant Professor
<u>COLLEGE OF BUSINESS</u>		
Del Rossi, Alison	Economics and Finance	Assistant Professor
Lucero, Margaret A.	Management and Marketing	Assistant Professor
Schwebach, Robert	Economics and Finance	Assistant Professor
Seaton, Lloyd	Accounting	Assistant Professor
Wang, Lih Jau	Economics and Finance	Assistant Professor

COLLEGE OF EDUCATION

Amstutz, Donna	Lifelong Learning and Instruction	Assistant Professor
Bruce, Mary Alice	Leadership and Human Development	Assistant Professor
Cochenour, John J.	Lifelong Learning and Instruction	Assistant Professor
Cooney, Margaret	Lifelong Learning and Instruction	Assistant Professor
Flor, Richard	Leadership and Human Development	Assistant Professor
Freeman, Brenda J.	Leadership and Human Development	Assistant Professor
Hutchison, Linda S.	Lifelong Learning and Instruction	Assistant Professor
Machell, James R., Jr.	Leadership and Human Development	Assistant Professor
Sealander, Karen A.	Leadership and Human Development	Assistant Professor
Sorenson, Larry D.	Leadership and Human Development	Assistant Professor
Whitson, Donna L.	Lifelong Learning and Instruction	Assistant Professor
Yocom, Dorothy J.	Leadership and Human Development	Assistant Professor

COLLEGE OF ENGINEERING

Bell, David A.	Chemical and Petroleum	Assistant Professor
Hamann, Jerry C.	Electrical	Assistant Professor

Kubichek, Robert F.	Electrical	Assistant Professor
McInroy, John E.	Electrical	Assistant Professor
Pierre, John W.	Electrical	Assistant Professor
Reid, Carl R.	Mechanical	Assistant Professor

COLLEGE OF HEALTH SCIENCES

Allerheiligen, David	Cheyenne Family Practice	Assistant Professor
Beeken, Janice E.	Nursing	Assistant Professor
Burman, Mary	Nursing	Assistant Professor
Gillespie, Stephen G.	Pharmacy	Assistant Professor
Henderson, Scott T.	Cheyenne Family Practice	Assistant Professor
Houston, Robert E.	Casper Family Practice	Assistant Professor
Hussain, Delwar	Pharmacy	Assistant Professor
Parks, Douglas S.	Cheyenne Family Practice	Assistant Professor
Reyes, Ann Albrecht	Cheyenne Family Practice	Assistant Professor
Scott, Patricia A.	Social Work	Assistant Professor
Wildman, Karen	Casper Family Practice	Assistant Professor
Williams, Karl G.	Pharmacy	Assistant Professor
Yamreudeewong, Weeranuj	Pharmacy	Assistant Professor

COLLEGE OF LAW

Donahue, Debra L.	Law	Assistant Professor
Jenny, Mary	Law	Associate Librarian

Broughton, Kenneth S.	Home Economics	Associate Professor
Franc, Gary D.	Plant, Soil, and Insect Sciences	Associate Professor
Lockwood, Jeffrey A.	Plant, Soil, and Insect Sciences	Professor
Mills, Kenneth W.	Veterinary Science	Professor
Thorsness, Peter	Molecular Biology	Associate Professor

COLLEGE OF ARTS AND SCIENCES

Anderson-Sprecher, Richard	Statistics	Associate Professor
Ashley, David	Sociology	Professor
Barnhart, Stephen L.	Music	Associate Professor
Bohle, Scott	Chemistry	Associate Professor
Dorst, John D.	American Studies	Professor
Drummond, Kent	Communication and Mass Media	Associate Professor
Gantenbein, Rex	Computer Science	Professor
Harlow, Henry	Zoology and Physiology	Professor
Humphrey, Neil Frank	Geology and Geophysics	Associate Professor
Lovvorn, James	Zoology and Physiology	Associate Professor
Miller, Steven L.	Botany	Associate Professor
Nishio, John	Botany	Associate Professor
Schultz, Ronald	History	Professor

Sherline, Edward D.	Philosophy	Associate Professor
Tolo, Khama-Bassili	Modern and Classical Languages	Associate Professor
Vogelmann, Thomas C.	Botany	Professor

COLLEGE OF BUSINESS

Lindstrom, Grant	Management and Marketing	Associate Professor
Weatherford, Lawrence	Management and Marketing	Associate Professor

COLLEGE OF EDUCATION

Basom, Margaret R.	Leadership and Human Development	Associate Professor
Berube, William G.	Leadership and Human Development	Associate Professor
Coll, Ken	Leadership and Human Development	Associate Professor
Collins, Norma Decker	Lifelong Learning and Instruction	Associate Professor
Rezabek, Landra L.	Lifelong Learning and Instruction	Associate Professor
Shaeffer, Margaret B.	Lifelong Learning and Instruction	Associate Professor

COLLEGE OF ENGINEERING

Agarwal, Pradeep K.	Chemical and Petroleum	Professor
Ksaibati, Khaled	Civil and Architectural	Associate Professor
Snider, Jefferson R.	Atmospheric Science	Associate Professor

Barnhart, Stephen L.	Music	Associate Professor
Bohle, Scott	Chemistry	Associate Professor
Corcoran, Robert C.	Chemistry	Associate Professor
Drummond, Kent	Communication and Mass Media	Associate Professor
Funkhouser, Charles	Mathematics	Associate Professor
John, Barbara E.	Geology and Geophysics	Associate Professor
Lovvorn, James	Zoology and Physiology	Associate Professor
Miller, Steven L.	Botany	Associate Professor
Nishio, John	Botany	Associate Professor
Roberts, Philip J.	History	Assistant Professor
Sherline, Edward D.	Philosophy	Associate Professor
Tolo, Khama-Bassili	Modern and Classical Languages	Associate Professor

COLLEGE OF BUSINESS

Lindstrom, Grant	Management and Marketing	Associate Professor
Chavis, Betty Lou	Accounting	Assistant Professor
Weatherford, Lawrence	Management and Marketing	Associate Professor

COLLEGE OF EDUCATION

Basom, Margaret R.	Leadership and	Associate Professor
--------------------	----------------	---------------------

	Human Development	
Berube, William G.	Leadership and Human Development	Associate Professor
Coll, Ken	Leadership and Human Development	Associate Professor
Collins, Norma Decker	Lifelong Learning and Instruction	Associate Professor
Rezabek, Landra L.	Lifelong Learning and Instruction	Associate Professor
Shaeffer, Margaret B.	Lifelong Learning and Instruction	Associate Professor

COLLEGE OF ENGINEERING

Ksaibati, Khaled	Civil and Architectural	Associate Professor
Snider, Jefferson R.	Atmospheric Science	Associate Professor

COLLEGE OF HEALTH SCIENCES

Coulon, Stephen C.	Physical and Health Education	Associate Professor
Fahlberg, Larry L.	Physical and Health Education	Associate Professor
Perry, Cecyle	Speech Pathology and Audiology	Associate Professor
Sullivan, Beverly	Pharmacy	Associate Professor

UNIVERSITY LIBRARIES

The following recommendation for placement on extended appointment was submitted pursuant to University Regulation 631. Extended term appointment is for a period of five years with another review before reappointment. The following individual was placed on extended term appointment effective July 1, 1996.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1996-97</u>
Nelson, Mike	Coe Reference	Associate Librarian

Leave of Absence Without Pay

The following leaves of absence without pay were granted for the period and under the conditions cited.

COLLEGE OF ARTS AND SCIENCES

- a. Richard Marston, professor of geography and recreation, for the 1996-97 academic year to assume the position of Director of the Foundation for Glacier and Environmental Research (FGER) in Seattle, Washington.

COLLEGE OF LAW

- b. Arthur R. Gaudio, professor of law, for a two-year period effective July 1, 1996, to assume an appointment as deputy consultant for legal education for the American Bar Association.

Mr. Gaudio will lead the accreditation process, reporting to and working with the American Bar Association accreditation committee. He will also work with law school deans and university provosts and presidents regarding the accreditation

process.

Retirement

The individual listed below requested and was granted retirement on the date and under the conditions cited.

Name	Position	Birth Date	Employment Date	Retirement
Jenkins, Robert	Professor of Zoology and Physiology	04/01/34	09/01/66	12/31/96 with designation as <i>Emeritus</i>

The following were presented to the Trustees as items for information:

Full-Time Temporary Faculty Appointments

The Regulations of the Trustees provide that full-time faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers.

Name	Department	Academic Rank 1996-97
-------------	-------------------	------------------------------

COLLEGE OF ARTS AND SCIENCES

Peng, Long (03/12/96 - 06/15/96)	Mathematics Professor	Visiting Assistant
-------------------------------------	--------------------------	--------------------

COLLEGE OF LAW

Dinnerstein, Michael (08/15/96 - 05/12/97)	Law	Visiting Assistant Professor
---	-----	---------------------------------

Full-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that full-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1996-97</u>
-------------	-------------------	------------------------------

COLLEGE OF ENGINEERING

Chen, Zumao (04/01/96 - 06/30/96)	Chemical and Petroleum	Temporary Associate Research Scientist
Linjewile, Temi M. (04/01/96 - 06/30/96)	Chemical and Petroleum	Temporary Associate Research Scientist

COLLEGE OF HEALTH SCIENCES

Liguori, Gary (07/01/96 - 06/30/97)	Physical and Health Education	Temporary Assistant Lecturer
--	----------------------------------	------------------------------

Part-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that part-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1996-97</u>
-------------	-------------------	------------------------------

COLLEGE OF HEALTH SCIENCES

Hornibrook, Phyllis D. (03/11/96 - 05/11/96)	Nursing	Temporary Assistant Lecturer
---	---------	------------------------------

Resignations

- a. Hui-Yee Chang, senior assistant librarian, effective April 15, 1996.

- b. J. Bradley Christensen, assistant professor of civil and architectural engineering, effective May 11, 1996.
- c. Richard L. Fox, assistant professor of political science, effective May 11, 1996.
- d. James Schatzman, associate professor of mathematics, effective May 11, 1996.
- e. Thomas P. Wilsted, American Heritage Center archivist, effective March 22, 1996.

Two faculty members have accepted positions at other academic institutions, and three will pursue other professional opportunities.

Proposed Salary Adjustment Policy for Academic Professional Promotions

An addendum regarding a salary adjustment policy for academic professionals was presented as an item for information.

Since faculty receive 10% increases when promoted from Assistant to Associate Professor and from Associate to Full Professor, it was proposed that academic professionals qualify for comparable increases. Information provided to the full board was that the annual cost, if adopted, would be approximately \$21,520. The policy will be discussed again at the next meeting.

The following was presented to the Trustees as a discussion item:

Qualification of TIAA-CREF Retirement Plan

As a result of changes made by the Tax Reform Act of 1986, the University has the option to qualify its TIAA-CREF Retirement Plan under Section 401(a) of the Internal Revenue Code rather than continuing as a 403(b) plan. There are three basic reasons to qualify the plan. First, a

participant in a Section 401(a) retirement plan can generally make larger contributions to a tax-deferred annuity plan than can a participant in a Section 403(b) retirement plan. This results from the fact that employer contributions to a Section 401(a) plan for the current taxable year are not included in calculating an individual's maximum salary reduction limit.

At the present time University employees have the option of supplementing their University retirement program by enrolling in annuity programs offered by the University as well as programs offered by the state. Since many employees contribute as much as possible to annuities during the later part of their careers, an increase in the maximum contribution would be beneficial to many.

Second, 401(a) retirement plans are subject to less stringent discrimination rules with respect to issues of plan coverage, compensation, and other requirements of the Employee Retirement Income Security Act (ERISA) of 1974. In addition to the exemption from the requirements of ERISA, a 401(a) plan allows for an employer "pick-up" of the employee's contribution; i.e., contributions made on behalf of employees may be treated as a salary reduction rather than taxable income.

Third, under a 401(a) retirement plan, employees may take advantage of five year forward income averaging rules on lump sum withdrawals, thereby providing a tax advantage to the employee.

The process to qualify the University's TIAA-CREF Retirement Plan involves the following steps:

- I. Qualified plan document drafted

- II. Application filed with the IRS
- III. Notification of plan changes to employees
- IV. New accounts issued to participating employees
- V. Information meetings

A draft plan document has been completed and will be submitted to the IRS after it has been reviewed by University counsel. Once submitted, review and approval of the plan by the IRS takes approximately two years. However, the University will go forward with implementation of the new plan after adoption by the Trustees.

Rich Ward, a representative from TIAA/CREF, addressed the Personnel Committee regarding the new plan. He reported that other than a small administrative burden, there were no "downsides" to implementation of the plan. Trustee Hammons asked for Faculty and Staff Senate feedback prior to the July Trustees' meeting.

Faculty/Staff Reports

A handout on tenured and tenure-track faculty attrition was distributed to the Personnel Committee. The committee also received a report on the number of recent staff resignations.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Kepler called on Trustee Kinnaman, chair of the Physical Plant and Equipment Committee, for a committee report from May 9, 1996. Trustees Kinnaman, Harris, Jorgensen, and

Kepler attended the meeting. Trustee Meyer was absent.

The following recommendation and reports were presented to the full board:

Oil and Gas Lease - Spears Estate

The University received a request from Jennings Exploration Company, Beeville, Texas, to lease 164.0 acres, more or less, in McMullen County, Texas. Said mineral rights, 2.73 net mineral acres, is part of the Spears Estate. Jennings offered to pay \$150.00 per net mineral acre for "Paid-up" leases for a three (3) year period and 1/5 royalties on production of oil and gas.

This same acreage was leased to Hanson Minerals for the three-year period from February 29, 1992 through February 28, 1995 for \$35.00 per net mineral acre and 1/6 royalties.

Based upon a recommendation from the Physical Plant and Equipment Committee, Trustee Kinnaman moved, Trustee Harris seconded, and it carried that the Trustees of the University of Wyoming approve the oil and gas lease.

The following were presented as items for information:

Report on AHC Access

The access for the Centennial Complex will include a parking lot on the east end of the building along with changes to the existing entry to the lower level through the dining area.

Simon Construction, a paving contractor from Cheyenne, will have an asphalt plant in the Laramie area for other work in late May and early June. It is the intent of the Facilities Planning Office to negotiate with this contractor for the earthwork, concrete and asphalt work associated with the parking lot.

The lower entry will be revised to include a power-assisted entry door to an air lock which will include a communication and security access point (card reader or numerical code entry and exit device). There will also be additional lighting and electrical work associated with the parking lot and the entry. It is the intent of the Facilities Planning Office to have this work accomplished by Physical Plant if their resources permit or negotiate the work with a local contractor.

The schedule is to complete the work as early as possible in the summer to be followed by landscaping which will have to occur with the parking lot.

Report on Income from University-Owned Property

The Facilities Planning Office has provided information to the Petroleum Institute for the purposes of obtaining production on the wells with interests owned by the University. The Institute will provide production levels for 1995 on all properties and the entire production life on wells in Mississippi.

It was expected that information from the Petroleum Institute would be combined with data from the Facilities Planning Office and available for distribution at the board meeting; however it was not. Vice President Dan Baccari said his office would make every effort to provide the information at the July meeting.

Progress Reports and Change Orders

Progress reports and change orders on current construction projects and those in the design stage were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

Trustee Kepler called on Chairman Bonner for a report from the Investment Committee meeting of May 9, 1996. Trustees Bonner, Kepler, and True attended the meeting, along with other Trustees and University personnel. The following items were presented to the full board:

Fiscal Year 1997 Budgets, W.R. Coe Estate, W.R. Coe School, and Charles Chacey Kuehn Estate Funds

Section 7-2 of Chapter VIII of the bylaws of the Trustees of the University of Wyoming provide that "each year the president of the University shall submit recommendations for allocations to programs from income produced from the management of endowment funds to the committee for approval and submission to the Trustees for adoption."

The recommended fiscal year 1997 budget allocations for programs supported by the W.R. Coe and Charles Chacey Kuehn endowments are presented below.

	<u>Approved FY 1996</u>	<u>Proposed FY 1997</u>
W.R. Coe Estate Funds		
Expenditures:		
Administrative Expenses	\$ 27,939	\$ 29,702
American Studies Program	97,517	103,670
Coe Chair	28,209	<u>29,989</u>
Total	<u>\$153,665</u>	<u>\$163,361</u>
W.R. Coe School Funds		
Expenditures:		
Administrative Expenses	\$ 32,116	\$ 34,235
American Heritage Center	137,897	146,997

American Studies Program	<u>6,625</u>	<u>7,062</u>
Total	<u>\$ 176,638</u>	<u>\$188,294</u>

Approved	Proposed
<u>FY 1995</u>	<u>FY 1996</u>

Charles Chacey Kuehn Estate

Expenditures:

Administrative Expenses	\$ 42,706	\$ 45,590
American Studies Program	71,636	76,474
American Heritage Center	59,715	63,748
College of Agriculture	<u>60,825</u>	<u>64,933</u>
Total	<u>\$ 234,882</u>	<u>\$250,745</u>
 Total all programs	 <u>\$ 565,185</u>	 <u>\$602,400</u>

Summary of All Budgets

American Heritage Center	\$ 197,612	\$210,745
American Studies Program	175,778	187,206
Coe Chair	28,209	29,989
College of Agriculture	60,825	64,933
Administrative Expenses	<u>102,761</u>	<u>109,527</u>
Total	<u>\$ 565,185</u>	<u>\$602,400</u>

Program allocations are based on a distribution of 4.5 percent average market value of the Coe and Kuehn endowments as of March 31, for the last three years. Allocations for administrative expense are based on one percent of the average market value of the portfolio.

Pursuant to a recommendation from the Investment Committee, it was moved by Trustee Bonner, seconded by Trustee True, and carried that the Trustees of the University of Wyoming approval of the budget allocations for programs supported by the W.R. Coe Estate, W.R. Coe School and Charles Chacey Kuehn Endowments. It was noted that these are funds

flowing from earnings from University endowments.

The following were information items presented to the Investment Committee:

Quarterly Report, University Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments management by the University. A summary of University-managed investments as of March 31, 1996 was included as an enclosure to the May 9-10, 1996 Trustees' Report.

Quarterly Report, University Endowments

The quarterly investment report for the quarter ending March 31, 1996, provided by John A. Vann, Investment Adviser to the Investment Committee, was distributed to the board.

Meeting of Investment Committee

Trustee Bonner reported that the Investment Committee would be meeting June 4, 1996, in Denver to make a final selection of the fifth equity manager. The semi-annual committee meeting will be August 15th and 16th.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

President Kepler called on Trustee Kirk for a report from the Community College and

Outreach Committee meeting of May 9, 1996. Trustees Kirk, chair; Kail, and Ritthaler attended the meeting. Trustee Meyer was absent.

Trustee Kirk reported that the committee was presented with two informational items. They were:

New Off-Campus Degree Offerings

In accordance with the approved five-year plan for UW outreach, the following UW degree programs will be offered off-campus for Fall 1996. The programs are the same as the on-campus degree programs, and will be offered at the regular UW tuition rates.

1. State-wide B.S. degree in Agricultural Business -- at all sites where compressed video is available. This degree program will also include the foundation courses for the MBA degree which is available state-wide through the UW College of Business. The degree will be the first outreach degree program offered by the College of Agriculture. It will bridge the gap between the community college associate's degrees in Business and the UW outreach MBA degree (see Enclosure 10 of the May Trustees' Report for more information).
2. New graduate degrees to be available at UW/CC
 - a. Master of Science in Counselor Education - Fall 1996
 - b. Master of Arts in Special Education - Fall 1996
 - c. Master of Interdisciplinary Studies - Fall 1996

Jim Shaeffer, Director of Extended Credit Programs, spoke to Trustees about the new programs. Dr. Shaeffer reported that the Agricultural Business program would be delivered by

compressed video with on-campus faculty. It will parallel the program on campus and have identical degree requirements.

All courses needed to complete the degree in two years will be available through the off-campus offerings of the University of Wyoming School of Extended Studies.

The Master of Science in Counselor Education degree will be offered for the first time at UW/CC, with teachers and social workers as the target audience.

The Master of Arts in Special Education will utilize regular on-campus faculty in Special Education, and will fulfill the need for certification and master's degrees in Special Education. Cycles have already been completed in Cheyenne, Riverton, Rock Springs, and Douglas.

It was noted that Dr. Shaeffer would be leaving the University of Wyoming for the University of North Dakota, located in Grand Forks. Trustees expressed appreciation for his hard work for UW and said they were sorry to see him leave. Dr. Shaeffer thanked Trustees, President Roark and Provost Karnig for their support that has made the off-campus program successful.

Community College Transfer Performance Data

Enclosure 11 of the May Trustees' Report presented the following data on Wyoming community college transfers:

1. Five-year trends in transfers from Wyoming community colleges - 1.8% increase from Fall 1994 to Fall 1995.
2. New Transfer Students by Hours Transferred - of the 563 students who transferred Fall 1995, 313, or 56%, were either freshmen or sophomores.

3. Academic Achievement of Community College Transfers, by UW College, and compared to performance of all UW students. (Individual reports for each college's transfer students were sent to each college). In general, the grade point averages are somewhat lower than the UW student population as a whole, but the differences are not significant. Lowest grade point averages are for undeclared students.

Provost Karnig reported that enrollments of transfer students have been fairly static over the past five years. Relatively few students come to UW with an associate's degree. Trustee Jorgensen asked for retention data, which the Provost offered to produce.

Telecommunications Technology for Public Education Planning Conference I Report

President Roark reported that the Telecommunications Technology for Public Education Planning Conference I, held in Casper April 1, 1996, was very well attended by representatives from K-12, community colleges, UW, and the state legislature. As stated in the agenda for the conference,

"The primary purpose of the conference is to begin an educational technology-based program delivery planning process which results in a formal statewide telecommunications planning document, adopted by the three educational sectors comprising Wyoming public education (i.e., the State Department of Education and the 49 school districts, the Wyoming Community College System and the University of Wyoming).

A corollary purpose is to build toward a consensus among the sectors upon planning processes and structures which will assure delivery of a cost-effective and efficient, articulated curricular education programs for Wyoming's citizens through a seamless web of technologies.

The goal will be to complete a planning document for initial implementation no later than

Fall 1996.

President Roark said presentations in the morning were followed by discussion group sessions in the afternoon. The discussion group results will be distributed to participants for further response. Responses will then go to the Governor and legislative leadership later this summer.

Associate Provost Griffin added that the discussion group results are currently being summarized. Dr. Griffin will be meeting May 10 with state officials, the Wyoming Community College Commission, and others to work out the nature of the plan. The report will be sent out around June 20.

Trustee Catchpole said that presentations would be made to the Joint Education Committee the week of May 13 in Cody.

Meeting with Community College Presidents

President Roark attended a meeting on April 29 in Casper with the seven community college presidents and Tom Henry, Director of the Wyoming Community College Commission. President Roark said it was a very productive meeting, at which common course numbering and other issues were discussed. From now on, the President will be invited to attend Wyoming Community College Commission meetings three times per year.

DEVELOPMENT COMMITTEE

The Development Committee met on May 9, 1996 with Trustees Frosty Kepler, Chair; Deborah Hammons, Jeri Kirk and Shelly Ritthaler in attendance. The following informational items were presented to the full board:

Gifts and Projects Report

Dr. Peter Simpson, Vice President for Institutional Advancement, distributed a gifts and projects summary to Trustees. It included gifts processed through April 24, 1996. The report, which is normally included with the advance report mailed to Trustees, will be attached as an addendum to the original copy of the May 9-10, 1996 Trustees' Report. Dr. Simpson reported that the last fiscal year fund raising had surpassed all previous years.

Report on Foundation Board Meeting

The Foundation Board met April 25 and 26, 1996 in Laramie. Vice President Pete Simpson reported an expressed commitment at that meeting by the Foundation Board to the upcoming fund-raising campaign. The board has committed itself to the Institute for Environment and Natural Resources for one more year, and is supportive of the Center for the Advancement of Ethics.

There will be seven vacancies on the Foundation Board this year. Vice President Simpson asked Trustees to forward nominations. Representatives from the Sheridan, Casper, and Jackson areas are especially needed. The next Foundation Board meeting will be July 24-26 in Sheridan in conjunction with the Trustees' meeting. In the future, one meeting every year will be located strategically for cultivation/solicitation opportunities.

Future Utilization of UW Foundation

Dr. Saunders, Trustee representative on the Foundation Board, related that the Foundation Board is asking whether they should be autonomous. A committee of four Foundation Board members is looking at possible self-funding so they can become self-sustaining. The Foundation Board has expressed a desire for more interaction with the Trustees. Dr. Saunders suggested an additional Trustee be appointed to the Foundation Board, and also volunteered to represent the Trustees on the Foundation Board again in the upcoming year.

Campaign Update

The pre-campaign planning committee met April 24, 1996 in Laramie. David Powers, senior consultant for Grenzebach, Glier, and Associates, presented a feasibility planning study summary for the campaign. Interviews with potential donors indicated support for a campaign of \$55-60 million.

The Foundation Board subsequently extended the consultant services for six months. The pre-campaign committee will meet again in June, and then will move to a volunteer group.

A search for an Associate Vice President for Development was unsuccessful, so the position was raised to that of Vice President. A search firm was hired, with the hope that a person could be found to fill the position within four to six months.

President Kepler said it would be helpful to the Development Committee members to have a

summary of the pre-campaign planning committee meeting.

COMMITTEE OF THE WHOLE

The Committee of the Whole met on Thursday, May 9, 1996, and had the following report and recommendations:

George Duke Humphrey Award

The George Duke Humphrey Award recognizes teaching effectiveness, distinction in scholarly work, and distinguished service to the University and state. Dr. Dennis Knight, professor of botany, was nominated for this year's award. The award was established by Trustees, and therefore, Trustee approval was required. It was moved by Trustee Harris, seconded by Trustee Kinnaman, and carried that Dr. Dennis Knight receive the highest award for faculty performance, the George Duke Humphrey Award.

Renewal of President Roark's Contract

President Roark's contract was distributed to Trustees for approval. It was moved by Trustee Harris and seconded by Trustee Kinnaman that the contract be approved as distributed. The motion carried. The contract is on file in the UW legal office.

The following were presented as items for information:

Academic Personnel Consulting Report

President Roark distributed a summary of outside consulting disclosures received pursuant to the Trustees' request that all consulting be reported in accordance with the University's revised consulting policy.

One hundred sixty-four disclosures were reported this year, which represents approximately 14% of eligible personnel. Both faculty and academic professionals reported consulting activities. Faculty and academic professionals reporting UW facility use has dropped from a total of 50 in fall, 1995 to 28 this spring.

President Roark reported that the Provost and others will continue to refine the guidelines as to what constitutes consulting or service. President Roark has been receiving the consulting forms in a timely way.

Progress Report on Conflict of Interest/Commitment Policy

Dave Baker, Special Assistant to the President, distributed a draft of the conflict of commitment policy. Stanford University's policy, also distributed, was useful in formulating the draft.

Mr. Baker said that an earlier draft had been sent to Faculty Senate. The drafting committee met May 8 by conference call. After further review by the committee, the draft will be sent to the Faculty and Staff senates, circulated to Trustees, and returned to the Trustees by the October meeting. It was requested that individual comments be sent to Trustees Harris and Meyer.

Work on the conflict of interest UniReg will begin when the conflict of commitment policy is completed.

Faculty/Graduate Student/Staff Awards

Award information on outstanding faculty, graduate students, and staff who were to be honored during Commencement exercises was distributed as part of the May 8-9, 1996 Trustees' report.

IENR and Policy Board Meeting Report

Vice President for Research Bill Gern reported on the Institute for Environment and Natural Resources board meeting held in Cody, Wyoming May 2-3, 1996. Dr. Gern reported very good attendance. The group chose a difficult topic on which to reach consensus -- the Endangered Species Act -- and are now working on recommendations from their discussions. They hope for a product that will have use in Congress.

Discussion also took place about a project currently underway dealing with the concern of small Wyoming communities and the development they are facing. Since county officials do not often have the tools to assess how the development occurs, Dr. Gern is directing a group which is putting together toolboxes for small community development. The technology will help the communities arrive at local solutions to the problems they are facing.

Bill Gern, Vice President for Research, thanked Kathie Cuomo, Angela Powell, and Brenda Bland for providing backup for the meeting, and Lace and Lee Turnell for their graciousness as hosts.

UW's Strategic Plan

A draft strategic plan was submitted to the state auditors last fall. The auditors looked at goals, strategies, and outputs, and made comments as to whether we have satisfied requirements of the strategic plan. The document was further refined after receiving the auditors' analysis.

President Roark explained that the audit analysis was completed and released to state agencies in January. However, we did not receive our copy April 8, and it was due in the Governor's office by April 15. President Roark called the Governor for an extension until June 1, which was granted.

Provost Karnig requested that responses to the draft be submitted to him by Thursday, May 16. The document will be brought to closure by conference call or other means before it is submitted to the Governor.

Election of Member to Investment Committee

Trustee Bonner noted that Trustee Kepler would be resigning from the Investment Committee. He nominated Dr. Saunders to fill a three-year term on the committee. The nomination was seconded by Trustee Hammons and carried.

Resolution 1996-2

It was moved by Trustee Jorgensen, seconded by Trustee Saunders, and carried that the following resolution be approved regarding the selection of a new President:

BE IT RESOLVED THAT:

1. The President of the Trustees, Frosty Kepler, shall investigate alternatives under which the search for a new President of the University of Wyoming can be conducted giving due consideration to the provision of Article X, Section 10-1, Trustee Bylaws which state that "It will be the policy of the Trustees to confer with an advisory committee from the University faculty and staff prior to the selection of a new President."

2. In this regard, President Kepler is authorized to contract with a consultant who possesses the necessary expertise to advise the Board of Trustees relative to possible search procedures and to consult with and receive comments from other interested parties including members of the faculty, administration, students, alumni, foundation board members and the business community.

3. President Kepler shall report the results of his investigation to the Board of Trustees, with or without recommendations, on or before June 15, 1996.

After comments as to how a search consultant might be involved in the search process, Trustee Hammons asked that it be reflected in the minutes that President Kepler would not hire a search consultant without consultation with the board.

Presentation by Community Leaders

Vice President for Administration and Finance Dan Baccari introduced Jay Schaeffer, John Schuster, Mark Marquette, and Bob Boysen, community leaders who were present to introduce the concept of a research and technology center. Mr. Baccari said there has been discussion by community leaders for several years regarding opportunities for research parks, research related parks, and other related arrangements. Mr. Schaeffer spoke on behalf of the group, saying they were not at the meeting to ask for a decision, but only to introduce the concept to Trustees. A UW graduate student was employed by the group last year to put together information on a research and technology center.

Introduction of the concept occurred in 1979, when the idea was introduced by those interested in economic development. Until now, because of the economic climate, there was not a movement to investigate it further. However, the group felt that it now deserved further study. The community leaders were ready to move forward with a feasibility study, which was anticipated to take six to twelve months. Mr. Schaeffer said that Vice Presidents Gern and Baccari have been meeting with the group on a regular basis. It is being called "The University of Wyoming Research and Technology Center," although it is not being represented as a University project.

A handout was distributed to Trustees explaining the concept in greater detail. Trustee Jorgensen asked for a list of committee members, their phone numbers, and a list of other research parks.

Mr. Schaeffer further outlined the project and answered questions from the Trustees. Trustee Saunders moved that it be reflected in the minutes that Trustees were interested enough in the project to assign it to the Physical Plant and Equipment Committee, and if Trustees want information they can go to the committee. The motion was seconded by Trustee Harris and carried.

UNFINISHED BUSINESS

It was moved by Trustee Bonner that the minutes reflect a resolution of commendation to Trustee Saunders for his year in office. The motion was seconded by Trustee True and carried.

Trustee Ritthaler commented that the work of the deans in the approval for outside consulting work was appreciated. Trustee Bonner noted that 14% of faculty are engaged in consulting work, which indicates that the preponderance of faculty is engaged in teaching.

Trustee Saunders remarked that pursuant to the last letter to constituencies regarding extensive faculty and staff involved in agriculture and mining, he had received several fine letters and phone calls expressing appreciation for the work the College of Agriculture does.

NEW BUSINESS

Trustee Harris noted that pursuant to the Albany County District Court order of November 29, 1995, it was necessary to adopt new rules and regulations regarding "Public Access to American Heritage Center Archives and Resources." Trustee Harris moved adoption of the new rule as proposed. Trustee Kinnaman seconded the motion and it carried. The rule is included as Enclosure 8.

PUBLIC COMMENTS

Staff Senate chair Valerie Miller introduced Caroline Johnson, incoming Staff Senate chair. Ms. Miller reported that the senate had completed their study and report of the Mercer classification system. The credentials and elections committee is in the process of filling offices and finding new Staff Senate representatives.

An ad hoc committee will look at unfilled positions and putting a cap on sick leave donations as suggested by President Roark. Ms. Miller thanked Trustees, President Roark, Dan Baccari, Malcolm Holmes, and the staff for making her year such a learning experience.

Malcolm Holmes, Faculty Senate chair, said he was working on an annual report of bills and resolutions.

Pending actions include a recommendation from academic planning to institute a 48-hour

upper division requirement, which the full senate will probably act on at their first meeting this fall; a recommendation from ADSAAC to revise UniReg 715 regarding education renewal; and a recommendation for library review. The President has also asked about the possibility of a standing external relations advisory committee.

Caroline McCracken-Flesher said that in the event she is unable to attend the July Trustees' meeting in Sheridan, Susan Frye would attend. Dr. McCracken-Flesher asked that Trustees contact her directly with any matters of concern.

Trustees thanked Dr. Holmes for his work as Faculty Senate Chair. It was requested that Dr. Holmes give an outline of his report to the chair of the Academic and Student Affairs Committee.

Ex-officio Trustee and ASUW President Jason Thompson reported that he and ASUW Vice-President Dominic Martinez would be completing a summer internship supervised by Office of Student Life Director Tom Mattheus. Trustee Thompson has appointed four executives - Jodi Bryant, Greg Delzer, Cory Natteman, and J. Perry. ASUW will soon have a World Wide Web home page which will include agendas and minutes of ASUW meetings.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no further business to come before the board, the meeting adjourned at 11:25 a.m. The next meeting will be held July 26-27, 1996 in Sheridan, WY. Further information on accommodations and other details will be forwarded to the Trustees closer to the meeting date.

Respectfully submitted,

Electronic signature not available.

The University of Wyoming
Minutes of the Trustees
May 10, 1996
Page 78

Donna J. Mecham
Deputy Secretary