

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

November 8, 1997

November 8, 1997

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THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

November 8, 1997

Trustees attended a breakfast with members of the Athletic Department, as well as a reception honoring outstanding scholars on Friday, November 7, 1997. Committee meetings, as well as an executive session to discuss personnel and litigation matters were also held on Friday.

CALL TO ORDER

Trustee President Peter Jorgensen called the business meeting to order at 9:27 a.m. on Saturday, November 8, 1997.

ROLL CALL

The following were in attendance: Trustees Peter Jorgensen, , John D. "Dave" Bonner, Deborah Healy Hammons, , Forrest "Frosty" Kepler, Jeri Kirk, Ron McCue, Rita Meyer, Walter G. "Jerry" Saunders, Thomas Spicer, and Hank True. Ex-officio members Judy Catchpole, Philip Dubois, and Scott Neu also attended the meeting. Trustees Elizabeth A. Kail and Shelly Ritthaler were absent, although Trustee Ritthaler was able to attend the committee meetings on Friday. Ex-officio Trustee and Governor Jim Geringer was unable to attend.

APPROVAL OF SEPTEMBER 27, 1997 MINUTES OF THE TRUSTEES

It was moved by Trustee Meyer, seconded by Trustee Saunders and carried that the September 27, 1997 Minutes of the Trustees be approved.

APPROVAL OF OCTOBER 14, 1997 EXECUTIVE COMMITTEE MINUTES OF THE TRUSTEES

It was moved by Trustee Bonner and seconded by Trustee True that the October 14, 1997 Executive Committee minutes be approved. The motion carried. The minutes are included as Enclosure 1.

ASUW REPORT

Ex-officio Trustee and ASUW President Scott Neu reported on recent activities of ASUW. ASUW voted to realign the student loan account, approved an allocation to move \$2,500 from the ASUW reserve account for a student needs assessment survey, has been discussing establishment of a large event concert fund, and is working on honors designations for graduation.

Scott recognized Warren Florence in the audience, a reporter for the Branding Iron who has covered many Trustees' meetings and will be graduating from UW in December.

STAFF SENATE REPORT

Staff Senate Chairperson Sandy Gabriel reported that two staff representatives were appointed to President Dubois' budget reexamination group, which will examine the structure and principles of the University of Wyoming budget. Sandy Gabriel will serve as the staff representative on the Vice President for Academic Affairs search committee. Staff Senate is working on their top five priorities, and are working on reconfiguring functions to honor faculty and staff. The employee

of the third quarter is Lynn Durkee, an office associate in Chemistry. Sandy mentioned that the Wyoming Public Employees Association Union Local 1990 has been established on campus.

FACULTY SENATE REPORT

Faculty Senate chair Susan Frye distributed Faculty Senate resolution 281 in support of proposed faculty top five priorities. Ms. Frye spoke about changes that had been made since she last reported to the Trustees. President Dubois noted that there was good discussion on the document during the faculty meeting.

Faculty Senate is now holding faculty seminars at their meetings, which have proven to be very valuable. Future seminars will include Provost Ken Griffin and Associate Provost Judy Powell speaking about the Western Governor's University, and possibly with legislators on K-12 education and its standing.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, November 7, 1997 with the following members present: Jerry Saunders, chair; Dave Bonner, Deborah Hammons, Ron McCue, and Shelly Ritthaler. Elizabeth Kail was absent. The following items were brought before the full board:

ASUW Request for Transfer of Funds for Student Needs Assessment

Although not initially part of the Trustees' agenda, Trustee Scott Neu brought forward a request from ASUW for to transfer \$2,500 from their reserve account for a student needs assessment

through the Survey Research Center. Any monies not used will revert to the ASUW reserve account. It was moved by Trustee Bonner, seconded by Trustee Kirk and carried that the request be granted.

Chicano Studies at the University of Wyoming

It was proposed to the Academic and Student Affairs committee that the College of Arts and Sciences recruit and hire a faculty member to serve as director of the proposed Chicano Studies Program, effective at the beginning of the 1998-99 academic year.

During the first year, this individual would be responsible for developing a proposed course of study leading to a minor in Chicano Studies. This program will be modeled after the University's other ethnic studies programs. Once the proposed academic program has been completed, it will be submitted to Trustees for approval. This will occur during the Spring 1999 semester.

During the Academic and Student Affairs Committee meeting of November 7, 1997, Oliver Walter, dean of the College of Arts and Sciences, spoke about and answered questions regarding the framework for the curriculum, what existing courses might be relevant, what courses could be developed by the new director, and the support services and budget for this interdisciplinary program.

In response to concerns from the Trustees that there wasn't a cohesive process for adding or eliminating programs, President Dubois said he would be working with the deans this spring to develop such a process.

Based on a recommendation from the Academic and Student Affairs Committee, it was moved by Trustee Saunders and seconded by Trustee Bonner that the Trustees of the University of Wyoming approve the personnel action to recruit and hire a director for the Chicano Studies Program. The motion carried, with Trustee True voting no. It was moved by Trustee McCue that no

new academic programs be approved until the academic planning process has been completed. The motion did not apply to existing programs. The motion was seconded by Trustee True, and carried, with Trustee Saunders voting against the motion.

Update on Petroleum Engineering

Dr. Kynric Pell, dean of the College of Engineering, reported to the Academic and Student Affairs committee on a meeting he, David Whitman and Henry Haynes had attended with petroleum industry officials. The agenda for the meeting focused on the petroleum engineering option in chemical engineering and included the following topics: 1) curriculum review, 2) criteria for reinstating the petroleum engineering degree program, 3) industrial support for petroleum engineering, and 4) Wyoming Education Alliance.

Dean Pell reported general agreement during the meeting about the suggested curriculum for the petroleum option in chemical engineering. Discussion also took place regarding indicators which could be used to determine the need and potential viability of a separately accredited undergraduate petroleum engineering program. Drs. Haynes and Whitman plan to track the number of students in the option program, the number of students pursuing the first two years of any transfer program in petroleum engineering with other institutions, as well as national and regional enrollment trends.

The group also discussed the possibility of establishing an endowed chair in petroleum engineering should the petroleum engineering program be reinstated.

The group plans to meet annually for the next few years to review the statistics on student numbers and continue to provide input on the option program.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Friday, November 7, 1997 with the following members present: Rita Meyer, chair; Dave Bonner, Deborah Hammons, and Hank True. The committee reported the following to the full board:

PeopleSoft Project

During the Budget Committee meeting, following a question by Trustees as when the PeopleSoft project would be fully on-line, Vice President Baccari stated that the financial program would be operational in July of 1998; the Human Resources portion by January of 1999. It will be an on-going program, with continual revisions and improvements in how UW conducts its business.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period July 1, 1997 – September 30, 1997

It was moved by Trustee Meyer and seconded by Trustee True that the audit report of the UW Alumni Association be approved. The motion carried. The audit report is included as Enclosure 2.

Other internal audit activity conducted in accordance with the audit plan for the period July 1, 1997- September 30, 1997 was presented to the Trustees for their information in the November 7-8, 1997 Trustees' Report.

Audit Reports – Fiscal Year 1997

Jim Hearne, of the firm McGladrey & Pull, attended the Budget Committee meeting to present audit reports for the fiscal year July 1, 1996 – June 30, 1997.

Mr. Hearne reviewed the following audit reports: 1) financial statements for the University of Wyoming; 2) audit report for certain bond funds; 3) compliance audit for federal assistance

programs, 4) Intercollegiate Athletics, and 5) KUWR-FM. He then answered questions from the Trustees. Mr. Hearne thanked the University, Dan Baccari, Phill Harris, and Linda Nydahl for their cooperation in completing the audits.

Approval of Contracts and Grants

It was moved by Trustee Meyer and seconded by Trustee Bonner that contracts and grants in the amount of \$8,109,459 for the period August 30, 1997 through October 13, 1997 be approved.

The motion carried.

Approval of Gifts and Scholarships

It was moved by Trustee Meyer, seconded by Trustee True, and carried that gifts and scholarships in the amount of \$111,059.42 for the period August 16, 1997 through September 15, 1997 be approved.

PERSONNEL COMMITTEE

The Personnel Committee of the University of Wyoming Trustees met on November 7, 1997 with the following members present: Jeri Kirk, chair; Dave Bonner, Shelly Ritthaler, and Thomas Spicer.

Chairperson Kirk noted during the Personnel Committee meeting that there were two corrections to the Trustees' Report. One was Milton Green's appointment on page 12, which should have read "Wind River Director" and the second on page 17, Anne M. Alexander's appointment, which should be from 8/19/97 to 5/10/98. The committee was also presented with an addendum of Intercollegiate Athletic appointments and an additional resignation.

It was moved by Trustee Kirk that the items for action as presented in the Trustees' report, as well as the addenda presented to the committee, be approved. The motion was seconded by Trustee Spicer and carried. The approved items were:

APPOINTMENTS

1. Full-Time Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Music</i>			
Merz, Christopher L.	Assistant Professor, Tenure Track	\$35,508.00/annum	8/19/97 to 6/30/98

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
Jensen, Jeannine	Lecturer	\$21,000.00/annum	8/12/97 to 6/30/98
McMilin, Jamie	Lecturer	\$20,004.00/annum	10/1/97 to 6/30/98
Tillis, Darren W.	Lecturer	\$42,000.00/annum	8/11/97 to 6/30/98
Yentes, Donald	Lecturer	\$27,008.00/annum	10/10/97 to 6/30/98

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Science Reference</i>			
Plawman, Thomas L.	Assistant Librarian, Probationary	\$27,504.00/annum	8/29/97 to 6/30/98

APPOINTMENTS

2. Part-Time Faculty

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
Jimenez, Carlos J.	Lecturer	\$15,003.00/annum	9/15/97 to 6/30/98

University of Wyoming Casper College Center

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Modern & Classical Languages</i>			
Langlois, Walter	Emeritus Professor	\$5,808.00/period	8/25/97 to 12/19/97

3. Full-Time Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>International Programs</i>			
Liu, Shumin	Post Doc	\$42,000.00/annum	9/1/97 to 10/31/97

School of Extended Studies & Public Service

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Outreach Credit Programs</i>			
Brower, Renee M.	Coordinator	\$34,008.00/annum	10/7/97 to 6/30/98

CHANGES IN APPOINTMENTS

1. Full-Time Faculty

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Agricultural Economics</i>			
Bradley, Edward B.	Department Head, Interim	\$47,508.00/annum	10/1/97 to 6/30/98
Whipple, Glen	Associate to the Dean	\$84,636.00/annum	10/1/97 to 6/30/98
<i>Comment:</i> He is to serve as Associate to the Dean, College of Agriculture, to administer faculty members in Soils, Rangeland Ecology, and Entomology, during a period of department reorganization.			

2. Full-Time Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
Green, Milton	Assistant Extension Educator, Probationary	\$43,008.00/annum	7/7/97 to 6/30/98
<i>Comment:</i> Temporary increase while serving as Wind River Reservation Director			

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Physics & Astronomy</i>			
Ciardi, David	Post Doc	\$32,004.00/annum	4/1/98 to 6/30/98
<i>Comment:</i> Extended end date.			

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CHANGES IN APPOINTMENTS

Research

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Institute for Energy Research</i>			
Boyd, Nicholas G.E.	Post Doc	\$39,960.00/annum	9/1/97 to 11/30/97
<i>Comment:</i> Extended end date.			

CHANGES IN SABBATICALS / PROFESSIONAL LEAVE

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
<i>American Studies Program</i>			
Sandeen, Eric J.	Director		
<i>Comments:</i> Cancelled sabbatical			

College of Business

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
<i>Department of Accounting</i>			
Walker, Kenton	Associate Professor, Tenured	Spring	1998/1999
<i>Comments:</i> Changed from Spring semester 1998 to Spring semester 1999			

RETIREMENTS

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of English</i>			
Durer, Christopher	Emeritus Professor	9/15/28	12/17/97 to

TEMPORARY / VISITING APPOINTMENTS

1. Full-Time Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Mathematics</i>			
Chen, Hongsen	Assistant Professor, Visiting	\$38,005.00/period	9/22/97 to 5/9/98

2. Full-Time Academic Professionals

School of Extended Studies & Public Service

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Lifelong Learning & Instruction</i>			
Conner, Patricia J.	Assistant Lecturer, Temporary	\$1,442.00/period	8/4/97 to 8/27/97

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TEMPORARY / VISITING APPOINTMENTS

School of Extended Studies & Public Service

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Education Curriculum & Instruction</i>			
Gatley, Yvonne L.	Assistant Lecturer, Temporary	\$1,442.00/period	8/4/97 to 8/27/97
<i>Outreach Credit Programs</i>			
Piazza, Jean	Assistant Lecturer, Temporary	\$721.00/period	9/23/97 to 10/13/97
Swanson, Deanna	Assistant Lecturer, Temporary	\$832.00/period	8/4/97 to 8/11/97

3. Part-Time Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
Goodnight, Sally	Assistant Lecturer, Temporary	\$5,355.00/period	9/1/97 to 5/31/98

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of History</i>			
VanNuys, Frank W.	Assistant Lecturer, Temporary	\$13,500.00/period	8/25/97 to 5/31/98
<i>Department of Music</i>			
Snook-Luther, Susan	Assistant Lecturer, Temporary	\$3,000.00/period	8/25/97 to 12/31/97
<i>Department of Physics & Astronomy</i>			
Pop, Ioan	Assistant Lecturer, Temporary	\$4,226.00/period	9/1/97 to 11/30/97

TEMPORARY / VISITING APPOINTMENTS

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Zoology & Physiology</i>			
Williams, John	Assistant Lecturer, Temporary	\$6,000.00/period	9/1/97 to 12/31/97

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Economics & Finance</i>			
Alexander, Anne M.	Assistant Lecturer, Temporary	\$22,452.00/annum	8/19/97 to 5/10/98
<i>Department of Management & Marketing</i>			
Montieth, Robert	Assistant Lecturer, Temporary	\$16,908.00/annum	8/25/97 to 5/9/98
Nelson, Frank R.	Assistant Lecturer, Temporary	\$4,225.00/period	8/25/97 to 12/12/97

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Leadership and Human Development</i>			
Leighty, Jacque	Assistant Lecturer, Temporary	\$2,163.00/period	8/25/97 to 12/19/97
Skiles-Rodriquez, Lisa	Assistant Lecturer, Temporary	\$2,163.00/period	8/25/97 to 12/19/97

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Speech-Language Pathology & Audiology</i>			
Kristiansen, Mary A.	Assistant Lecturer, Temporary	\$1,836.00/period	9/30/97 to 6/3/98
<i>Medical Technology Program</i>			
Warren, Kyla	Assistant Lecturer, Temporary	\$4,690.00/period	9/25/97 to 5/1/98

TEMPORARY / VISITING APPOINTMENTS

University of Wyoming Casper College Center

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Art</i>			
Kahin, Sharon M.	Assistant Lecturer, Temporary	\$3,129.00/period	8/25/97 to 12/19/97
<i>Department of Economics & Finance</i>			
Tsournas, Pete	Assistant Lecturer, Temporary	\$4,225.00/period	8/25/97 to 12/19/97
<i>Department of Political Science</i>			
Crossen, Rosanne C.	Assistant Lecturer, Temporary	\$2,163.00/period	8/25/97 to 12/19/97
<i>Department of Social Work</i>			
Heimer, Edwin J.	Assistant Lecturer, Temporary	\$2,163.00/period	8/25/97 to 12/19/97
<i>Department of Sociology</i>			
Davidson, Roger L.	Associate Lecturer, Temporary	\$3,129.00/period	8/25/97 to 12/19/97
<i>Division of Lifelong Learning & Instruction</i>			
Clark, Jeanne R.	Assistant Lecturer, Temporary	\$360.00/period	10/1/97 to 12/19/97
Dittburner, Delos A.	Assistant Lecturer, Temporary	\$9,500.00/period	8/25/97 to 5/15/98

RESIGNATIONS

1. Full-Time Faculty

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Effective Date</u>
<i>School of Nursing</i>		
Ide, Bette	Associate Professor, Tenured	12/18/97
<i>Comments:</i> Accepted position at University of North Dakota.		

2. Full-Time Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Effective Date</u>
<i>Cooperative Extension Service</i>		
Cecil, Connie	Associate Extension Educator	9/24/97
<i>Comments:</i> Accepted position in Colorado.		
<i>Rangeland Ecology & Watershed Management</i>		
Jones, Michael H.	Research Scientist, Temporary	10/17/97
<i>Comments:</i> Accepted position in Ohio.		

Research

<u>Name</u>	<u>Rank</u>	<u>Effective Date</u>
<i>Wyoming Water Resources Center</i>		
Oakleaf, James R.	Assistant Research Scientist, Temporary	10/21/97
<i>Comments:</i> Accepted position in Idaho.		

GLOSSARY OF PERSONNEL TERMS

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: 1. Assistant Lecturer, 2. Associate Lecturer, 3. Senior Lecturer.

Adjunct Clinical Faculty

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel, or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (assistant, associate, professor) based upon academic qualifications. Clinical appointments are always at the professor level. Adjunct appointments are normally for 3 years, while clinical appointments are for one year.

Archive Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five year extended term appointment.

Assistant Professor

Indicates tenure-track appointments of individuals who holds the terminal degree in their discipline.

Associate Professor

In addition to the qualifications of an Assistant Professor, the Associate Professor shall have established a reputation in scholarship and teaching. Generally, faculty are promoted to the rank of Associate at the time of tenure.

Development Leave

Extended term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leave for faculty.

Emeriti Faculty

Emeriti status can be awarded to tenured faculty who retire after long and distinguished service. Emeritus=masculine, Emerita=feminine.

GLOSSARY OF PERSONNEL TERMS

Extended Term

Applies to academic professionals who are state funded, have completed a probationary term, and have received a six (6) year contract.

Extension Educator

The primary function of this academic professional is to provide non-credit education to off-campus clientele utilizing a variety of methods. There are three ranks of Extension Educators: 1. Assistant University Extension Educator, 2. Associate University Extension Educator, 3. Senior University Extension Educator.

Full-Time

Any employee holding a full time equivalent position (FTE = 1.0).

Academic Professional

Personnel engaged primarily in activities which extend and support the teaching, research, extension, and service missions of the University. Academic Professionals generally serve a six year probationary period, followed by the possibility of a six year extended term contract. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Post-Doctoral Research Associates, 4. Research Scientists.

Leave of Absence Without Pay

May be granted to academic and administrative personnel for a period normally not in excess of one year.

Visiting

Indicates a non-permanent, non-tenure track faculty appointment. Most visiting appointments are for one year.

Library Faculty

This faculty designation applies to employees of the University library system. There are three ranks of library faculty including: 1. Assistant Librarian, 2. Associate Librarian, 3. Librarian. Persons holding the rank of Assistant and Senior Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five year extended term appointments.

Part-Time

Any employee holding less than a full time equivalent position (FTE less than 1.0).

Post Doctoral Research Associate

Post Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree, before obtaining permanent employment. Post-Doctoral appointments are temporary.

GLOSSARY OF PERSONNEL TERMS

Probationary

Refers to academic professionals and to library faculty and archive faculty who has not yet received an extended term contract. The probationary term is generally six years with yearly reviews and re-appointments.

Professor

In addition to the qualification of an Associate Professor, the 'full' Professors shall have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and shall have gained recognition as teachers and contributors in their respective fields.

Research Professor

Refers to persons with demonstrated superior capacity for research contributions, who are employed fully on external funds, and who hold the terminal degree in their discipline. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are four ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purpose of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

Temporary

Indicates a short-term appointment of an academic professional. Most temporary appointments are for one semester or one academic year.

Tenure Track

A faculty position which has not yet been awarded tenure. Tenure track positions generally require six (6) years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

Instructor

Refers to faculty who hold the master's degree.

PHYSICAL PLANT & EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on Friday, November 7, 1997 with the following members present: Frosty Kepler, chair; Jeri Kirk, Ron McCue, Rita Meyer, Shelly Ritthaler, and Thomas Spicer. Trustee Kepler reported the following:

Half Acre Upgrades

Ex-officio Trustee Scott Neu spoke to the Physical Plant and Equipment Committee about a renovation proposal for Half Acre Gymnasium. The Associated Students of the University of Wyoming offered to commit \$626,000.00 for the project, with additional support from the administration in the amount of \$200,000.00.

Mr. Neu provided a booklet to each Trustee giving historical information about the building and its renovations, a demographic layout of Half Acre usage, information on the proposed renovations, and a copy of ASUW Senate Bill 1873 approved by the ASUW Senate.

The Physical Plant and Equipment Committee recommended that the item be moved from a discussion item to an item for action. During the business meeting, it was moved by Trustee Kepler and seconded by Trustee Kirk that the renovations of Half Acre Gymnasium as proposed in the Half Acre Renovation Proposal (submitted by ASUW November 5, 1997) be approved, with the condition that an advisory committee be appointed by the President of the University of Wyoming to extensively research the implementation of the design plans. The motion carried.

The recommendation is included as Enclosure 3.

Student Athlete Center

It was reported that the program planning and site selection for the Student Athlete Center were completed in September, 1997. After analyzing various sites, the north side of the football stadium was selected as the preferred site. It was reported that 40-50 parking spaces will be displaced in the process.

Dick Combs of the architectural firm Sink Combs Dethlefs, spoke to Trustees about his firm's architectural plan for the Student Athlete Center. Mr. Combs said that the overall program for the facility adheres to President Dubois' July 2, 1997 letter to the Board of Trustees in which he recommended that a program of 33,000 net square feet should be developed to meet the current needs of the University and the Department of Athletics. Mr. Combs described the floor plan for the new facility, noting that the primary components would be a sports medicine center, a weight room, new equipment facilities, and a new academic center supported by a multi-purpose room. It also included a new football locker room and coaches' offices. The design also included an area for Hall of Fame possibilities.

During the committee meeting, Trustees discussed fund-raising activities and the design of the building. Design concerns included the large amount of glass on the north side of the building, and whether there should be tunnel access for the athletes. President Dubois suggested that Trustees review the plans and send their concerns to him to use while he is looking at the design with the architect so that changes could be incorporated.

During the business meeting, it was moved by Trustee Kepler and seconded by Trustee McCue that the Trustees proceed with the Student Athlete Center project, subject to the involvement of President Dubois and Frosty Kepler in design, and with the understanding that fund raising

activities be completed prior to construction. It was understood that the motion was not intended to exclude Trustee input in the process.

Trustee Hammons offered an amendment to the motion to say that the Trustees will look at the design before it is completed. Trustee True seconded the motion. The amendment carried.

Trustee Hammons asked whether the policy of the board should include operation and maintenance for the facility, and proposed an amendment that Athletic Department would pay for operation and maintenance of the facility in accordance with their plan to increase ticket prices. The motion was seconded by Trustee Bonner. The amendment carried. Trustees were interested in seeing an operation and maintenance budget for the Student Athlete Center. A vote on the full motion with the two amendments carried.

Change Orders and Progress Reports

Change Orders and Progress Reports on continuing projects were provided to the Trustees for their information.

INVESTMENT COMMITTEE

The Investment Committee of the Trustees met on Friday, November 7 with members Hank True, Chair; Dave Bonner, and Deborah Hammons present.

The following was reported to the full board:

Quarterly Report, University Endowments

A quarterly investment report for the quarter ending June 30, 1997 was provided by John A. Vann, Investment Advisor.

Quarterly Report, University Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments management by the University. The summary of University-managed investments as of June 30, 1997 was reported to the Trustees.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee met on Friday, November 7, 1997 with Trustees Ron McCue, and Shelly Ritthaler, and Hank True in attendance. Chairperson Betty Kail was absent. Trustee McCue reported the following to the full board:

New Transfer Agreements

Associate Provost Judy Powell reported that the University has completed the first two formal agreements with out-of-state institutions. The first is a comprehensive University Studies transfer agreement with Front Range Community College, Westminster (Denver), Colorado, a community college with 12,015 students in branch campuses along the Front Range. The second is a 2+3 transfer program in Engineering between the University of Wyoming College of Engineering and Chadron State College.

Outreach Spring Class Schedule

Dr. Judy Powell distributed copies of the new class schedules brochure for spring outreach courses. She indicated that the brochure had been revised using suggestions for improvement from the Trustees.

KUWR Expansion Report

Interim Provost Ken Griffin reported on recent KUWR expansion activities around the state. The Gillette and Sheridan radio station went on the air within the last few days; other stations are in the process of receiving call letters, site and construction permits.

DEVELOPMENT COMMITTEE

The Development Committee of the Trustees met on November 7, 1997 with Hank True, chair; Deborah Hammons, Rita Meyer, and Thomas Spicer in attendance.

Chairman True reported the following:

Report on Fund Raising

Vice President for Institutional Advancement Ben Blalock reported on gifts received through October 14, 1997. Mr. Blalock said that it had been a strong year for gift-raising, and the annual fund is making progress. Two senior officers will be on board within the next three months.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on November 7, 1997. The following committee members were in attendance at that meeting: Trustees Deborah Hammons, chair; Dave Bonner, Ron McCue, and Jerry Saunders. Trustee Kail was absent.

Radio Broadcast Rights

The University posted a request for proposal for a "flagship station" to originate radio broadcast of Cowboy football and basketball for three seasons ending in March 2001. Four proposals were submitted. A bid summary was provided to the Trustees, along with a pro forma of estimated income prepared by Athletic Director Lee Moon.

During the committee meeting, Special Assistant to the President David Baker and Athletic Director Lee Moon spoke about the broadcast rights bids.

Based on a recommendation by the Athletic Committee, it was moved by Trustee Hammons and seconded by Trustee Saunders that the bid of KFBC 1240 Radio, Montgomery Broadcasting L.L.C. be accepted, subject to the vendor providing a bond in an amount sufficient to insure performance over the three-year term of the contract. The motion carried.

Equity in Athletics

The University has submitted its report for the 1996-97 academic year pursuant to the Federal Equity in Athletics Disclosure Act. A comparison of 1996-97 data with those submitted for the previous year was provided to the Trustees, along with the summary of overall revenues and expenses submitted under the Act.

It was reported that the University has experienced a slight reduction in the number of male athletes and a modest increase in women participants. The present 13.7 percent gap in women's enrollment and their athletic participation remains far short of the Title IX standard for proportionality established by the U.S. Office of Civil Rights. However, UW is much closer to Title IX compliance in its on-going effort to maintain scholarships for men and women proportionate to their participation rates.

Trustee Hammons reported that she had information on the actual participants in each sport, which she would distribute to the full Board.

UNFINISHED BUSINESS

President Dubois distributed information from the Risk Management office on UW's insurance. Special Assistant Baker noted that he had matters of litigation, and would correspond with Trustees on them.

NEW BUSINESS/PUBLIC COMMENTS

Vice President for Student Affairs, James Hurst, said he appreciated the Trustees' support of the student scholarship winners at Thursday night's function.

Trustee Catchpole said that the statewide technology plan had been presented to the JAC, and by law the note on connectivity will be put out statewide. She also commented that she thought Homecoming activities were very well coordinated this year.

Trustee Kepler shared that there would be pictures of former and present Trustees displayed in the hallways of Old Main soon.

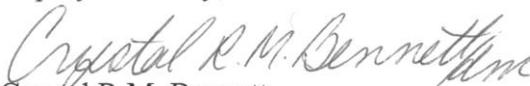
ADJOURNMENT AND DATE OF NEXT MEETING

There being no further business to come before the board, it was moved by Trustee Kepler and seconded by Trustee Meyer that the meeting be adjourned. The motion carried. The next meeting of the Trustees will be held January 9-10, 1998.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett
Staff Assistant

Trustees' Executive Committee
Conference Call
October 14, 1997

The Executive Committee of the Trustees met via conference call on October 14, 1997, beginning at 4:20 p.m. Those participating in the call were Trustees Pete Jorgensen, Frosty Kepler, Elizabeth Kail, Rita Meyer and Hank True. UW President Philip Dubois, Vice President for Administration and Finance Dan Baccari, UW Engineer Frosty Selmer, and Director of Facilities Planning Roger Baalman were also in attendance. Trustees had received advance backup material prior to the call.

UW President Philip Dubois summarized progress to date on plans to install an elevator to improve access to the American Heritage Center/Art Museum. Due to a combination of design changes and inflation, it is estimated that there will be approximately \$65,000 of additional costs.

Trustee Kail read a letter from a constituent suggesting a plan for an outside elevator. After discussion, it was moved by Trustee Kepler that the architect be authorized to proceed with preparation of construction documents for an elevator adjacent to the entrance to the American Heritage Center/Art Museum. The motion was seconded by Trustee Meyer and carried. It is anticipated that the elevator will be finished by the fall of 1998. It was also suggested during discussion that a rail be installed up the middle of the stairway.

Vice President Baccari brought forward a proposal for the University of Wyoming to enter into the Laramie Gas Consortium with the Albany County School District and Ivinson Memorial Hospital. This was in response to increases in the cost of gas through the local gas supplier, KN Energy. Trustee True abstained from discussion and voting because of a conflict of interest. In looking at options to decrease the gas costs, the University retained a consultant to explore various possibilities for the purchase and transportation of gas. After discussion, it was moved by Trustee Meyer, seconded by Trustee Kepler and carried that the Trustees enter into the Laramie Gas Consortium and to pursue options to reduce the cost of gas. Trustee True abstained from voting.

There being no further business to come before the committee, the meeting adjourned at 5:00 p.m.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary