

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

September 11-12, 1998

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

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TRUSTEES OF THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

SEPTEMBER 11-12, 1998

The annual business meeting of the University of Wyoming Trustees was held on Saturday, September 12, 1998. The Trustees held committee meetings on Friday, September 11. Trustees also held executive sessions to discuss personnel and litigation matters on both Friday, September 11 and Saturday, September 12, 1998.

While on campus, the Trustees attended receptions for the Interdisciplinary Program directors held in the A&S Building and the Art Museum Gala Benefit Miniature Show, Art Sale and Quick Draw held in the American Heritage Center. They also participated in the ribbon cutting ceremony at the Pharmaceutical Care Learning Center in the Pharmacy Building and attended the UW vs. Montana State University Football Game.

CALL TO ORDER

Trustee President Elizabeth Kail called the business meeting to order at 9:35 am. President Kail noted and welcomed the presence of former Trustee, Bud Updike.

ROLL CALL

Trustee Secretary Hank True called roll. The following Trustees were in attendance: Elizabeth "Betty" Kail, John D. "Dave" Bonner, Deborah Healy

Hammons, Peter Jorgensen, Forrest "Frosty" Kepler, Jeri Kirk, Ron McCue, Shelly Ritthaler, Thomas Spicer, Jerry Saunders, and Hank True. Ex-officio members Philip Dubois and Jesus Rios also attended the meeting. Ex-officio Trustees Governor Jim Geringer and Judy Catchpole were absent. The above Trustees were also present during committee meetings held on Friday.

ANNOUNCEMENTS

Invitations and additional information were presented on the Faculty/Staff Convocation to be held on September 16, 1998. The Trustees were invited to attend and to participate.

APPROVAL OF JULY 24-25, 1998 MINUTES OF THE TRUSTEES

It was moved by Trustee Kepler and seconded by Trustee McCue that the July 24-25, 1998 minutes of the Trustees be approved.

ASUW REPORT

President Jesus Rios reported that ASUW has programs in place for this scholastic year after summer brainstorming sessions. Maya Angelou will not be lecturing at UW because of prohibitive cost and time issues. Further work will be done to bring in someone else for a concert or convocation. Paulien and Associates will be speaking to ASUW on Tuesday regarding the Union renovation at 7:00 pm and they welcome interested individuals. The Outdoor Adventure Program was initiated

this past year, and has had outstanding participation. ASUW will look at the overall program more closely in order to meet needs of our students. The Half Acre renovation has begun with an expected completion date of the end of Fall 1998 semester. The additional construction costs have been met with adjustment to original plans and alternate funding sources for equipment will be located.

STAFF SENATE REPORT

President Karen Reasoner stated that Staff Senate is getting under way. A committee has been formulated to more efficiently disburse information pertaining to staff. Several issues from the previous term still need resolution and she welcomes comments on staff related issues.

FACULTY SENATE REPORT

Bernita Quoss reported that Faculty Senate will initiate an ad-hoc committee to review the faculty reward system at UW. There are inconsistencies and national changes that need to be locally addressed. Funding has been received from Academic Affairs to send several faculty members to a conference addressing these issues. Chair Quoss requested support for faculty and an expression of that support. Change is always difficult, and Trustee support would make it more palatable.

An ad-hoc committee was appointed during the meeting by President Kail to address faculty recognition. Deb Hammons will chair, and work with Trustees Spicer and Ritthaler. The committee will give a report at the November Trustees' meeting.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, September 11, 1998 with the following members present: Trustees Ron McCue, chair; Dave Bonner, Deborah Hammons, Peter Jorgensen and Jeri Kirk. Chairman McCue reported the following to the full board:

Proposed Degree Title Changes In The College Of Agriculture

The College of Agriculture proposes three title changes in degree programs offered by the Departments of Animal Sciences and Veterinary Sciences and the elimination of a fourth degree option.

Current Titles:

B.S. Animal Sciences
M.S. Animal Sciences
Ph.D. Animal Sciences
M.S. Pathobiology

Proposed New Titles:

B.S. Animal and Veterinary Sciences
M.S. Animal and Veterinary Sciences
Ph.D. Animal and Veterinary Sciences
Eliminate

The proposed changes are based upon a review by faculty members in the respective units and approval of the following: College of Agriculture Curriculum Committee, the Dean of the College of Agriculture, and the University Academic Planning Committee. The proposed graduate degree changes have been recommended for approval by the Dean of the Graduate School upon the recommendation of the University Graduate Council.

The Departments of Animal Sciences and Veterinary Sciences currently work in close cooperation and share required coursework between their respective degree

programs. Faculty in the two departments will jointly offer the coursework for the retitled degrees. This proposal will further the existing cooperative relationships by consolidating and strengthening the degree programs. In addition, the proposal will allow the Department of Veterinary Sciences to formally participate in an undergraduate degree program and a Ph.D. program where no formal structure currently exists.

The proposed change in degree titles will bring UW in line with titles used by other institutions in the western United States. It is anticipated that these degree changes will benefit students by increasing faculty interactions that share common interests in animal and wildlife disease. No new resources will be required to implement this proposal.

It was moved by Trustee McCue and seconded by Trustee Spicer that the Academic and Student Affairs Committee recommend approval of the above noted proposal. After discussion, the motion carried.

WUE Preliminary Enrollment Report – Fall 1998

President Dubois noted that this is an opportunity to share progress made on the expansion of slots. Dr. Hurst discussed the transfers and freshmen tables from packet of information in Trustees Report. His office has contacted WUE states and Nebraska, received a list of prospective students, and had interesting feedback. It will take several years for program to get established but the numbers for first year are excellent. Dr. Hurst reported that UW enrollment is up at 10,950 students.

Outreach And Summer Session Recommendations

With Chairman Ritthaler's permission, the Outreach and Summer Session recommendations will be a joint committee discussion. Dr. Dubois asked Judy Powell to look at activities of outreach and summer programs. From the requested comprehensive report, Dr. Dubois has made suggestions and referred to councils for a final review.

Unireg Provisions Related To Academic Planning/Organizational Change

Dr. Dubois reported that the Unireg Provisions were discussed at the summer retreat and he feels there could be problems in implementing the planning process. Counsel Baker drafted the language necessary to effect a change in academic units within the regulation. This will not affect the college by-laws. This information has been shared with Dr. Quoss and will be an action item in November.

1998 Wyoming Rendezvous Program

Dr. Dubois requested Jay Fromkin present information on the program developed to help orient faculty to the State of Wyoming. The notion of this was to develop areas that correlated with the needs of individual colleges. Trustee Bonner noted that residents in his area really like the idea of UW employees coming and finding out how people make their living in Wyoming.

Other

Jesus Rios distributed copies of the 1998-99 Administrations Goal Setting Plan developed by ASUW. ASUW will be looking at marketing their own organization. The issues of interest noted by students for activity use fees were: child care center;

campus radio station; county coalition program; union renovations; and enhancement of the teaching learning process.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Friday, September 11, 1998 with the following members present: Peter Jorgensen, chair; Dave Bonner, Shelly Ritthaler, and Hank True. The following items were brought before the full board:

Approval Of Contracts And Grants

It was moved by Trustee Jorgensen, seconded by Trustee Kepler that contracts and grants in the amount of \$9,542,531 for the period July 1, 1998 through August 12, 1998 be approved. The motion carried.

President's Presentation To Tax Reform 2000 Committee

President Dubois briefed the Trustees on the presentation he gave to the Governor. He made three points: 1) need for state to cost-adjust the block grant over time; 2) need for institution to give attention to salary competitiveness; and 3) UW is critical to state's economic development.

PERSONNEL COMMITTEE

The Personnel Committee of the Trustees met on Friday, September 11, 1998 with Deborah Hammons, chair; Dave Bonner, Frosty Kepler, and Ron McCue present.

It was moved by Trustee Hammons, seconded by Trustee Bonner and carried that the items on the following pages with noted correction of Burant salary on page 10 be approved by the full board. Motion carried.

A lengthy discussion on how Trustees can efficiently handle approval of Personnel Items was held. This will be revisited as an Action Item at the November meeting. Trustee Hammons proposed the next Report follow the suggested new format.

PHYSICAL PLANT & EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on Friday, September 11, 1998 with the following members present: Trustees Frosty Kepler, chair; Peter Jorgensen, Jeri Kirk, Shelly Ritthaler, and Thomas Spicer. The following was presented to the full board:

Easement For City Of Powell

To upgrade its storm drainage system, the City of Powell has requested a 40-foot wide north-south easement across the Powell Research and Extension Center, beginning on the southerly line in Lot 81K and terminating at Bitter Creek, near the NW corner of Lot 81F. Within the requested easement will be a 27-inch diameter plastic pipe, buried a minimum of 36 inches that will carry storm water released from a detention pond within the city limits.

The proposed route would be within a present roadway between cultivated fields. Construction would not begin prior to October 15, 1998, or when the present crops are harvested, whichever is later. All construction work would be completed prior to planting preparations in the spring of 1999.

It was recommended that the Physical Plant and Equipment Committee recommend the Trustees of the University of Wyoming grant this easement, 2230.65 feet or 135.19 rods in length, on the following conditions:

- The depth be a minimum of 36-inches to the top of the pipeline throughout the entire easement.
- The City of Powell be responsible for surface damage restoration.
- The City of Powell pay the University of Wyoming \$6.78 per rod of easement.

Trustee Kepler moved for approval; Trustee Jorgensen seconded. Trustee McCue asked for follow-up on pipeline burial and cultivation of land. Dan Baccari reported that the pipeline will be buried beneath a roadbed and will not be plowed. However, this does not preclude the possibility of future cultivation. Motion carried.

Change Orders And Progress Reports

Trustee Kepler noted the item for information on change orders and progress reports. Trustee Bonner noted that the elevator at the American Heritage Center is completed and functioning well. This has been an example of cooperation between the National Art Museum Advisory Board and the Trustees.

INVESTMENT COMMITTEE

The Investment Committee of the Trustees met on Friday, September 11, 1998 with the following members present: Hank True, chair; Deborah Hammons, and Thomas Spicer.

Quarterly Report, University Endowments

The quarterly investment report for the quarter ending June 30, 1998, is provided by John A. Vann, Investment Advisor to the Investment Committee.

Trustee True noted the information items, including the blend of money managers and the recent changes in the stock market and its effect on our investments.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee met on September 11, 1998, with Trustees Shelly Ritthaler, chair; Jeri Kirk, and Hank True present. Trustee Ritthaler reported the following to the full board:

KUWR-WPR Radio Expansion Update

There are currently 7 fully licensed stations (Afton/Star Valley, Gillette, Jackson, Laramie/Cheyenne, Newcastle, Rock Springs/Green River, Sheridan) and 8 licensed translators (Casper, Cody/Powell, Dubois, Evanston, Lander, Rawlins, Riverton, Torrington) which deliver Wyoming Public Radio throughout the state.

Expansion/Relocation status is as follows:

Equipment for all of the new expansion sites has been acquired.

Buffalo—A site leased by Collins Communications has been inspected and appears to be very suitable. A site agreement will be negotiated, depending on Collins' ability to sub-lease, which is being investigated.

Casper—Negotiations are underway with KCWC (Wyoming Public Television) to co-locate at their site on Casper Mountain, which is adjacent to the existing translator.

Douglas—Identification of a possible site will be made during the week of August 17, 1998.

Lander—Negotiations with KTWO-TV are underway to co-locate at their Lander site. The existing Lander translator needs to be moved from the current site next spring.

Park County (Cody/Powell)—The Park County Commissioners signed the site agreement on July 28 which will allow WPR to co-locate in a new facility being built by Park County. UW will contribute to the site development and improvement. A new tower will be erected this fall, and a new building completed next spring. The FCC Construction Permit application is underway and is expected to take 10 months, which should allow for station operation next summer.

Pinedale—Identification of a possible site will be made during the week of August 17, 1998

Sundance—The site agreement is being reviewed by site owner.

Thermopolis—Discussions with Channel 10 television are underway to see if it's possible to co-locate at their site on Boysen Peak. Channel 10's site is leased from the Wind River Reservation, and the question of subleasing needs to be resolved. If this location can be used, service to Riverton would be improved in addition to serving Thermopolis..

Other items of interest as reported by Dean Powell: 1) The Elementary education program on the Wind River Reservation began this fall. 2) Dedication ceremonies were held for UW Regional Outreach Centers at Gillette and LCCC/Cheyenne. 3) Deans and division heads of community colleges will be hosted on Campus September 24-25.

DEVELOPMENT COMMITTEE

The Development Committee conducted their business on Friday, September 11, 1998. The following Trustees were present: Jerry Saunders, Chair; Jeri Kirk, and Thomas Spicer. The following was presented to the full board:

Report On Fund Raising

The University is ahead of where we were one year ago in fund-raising. To date, Vice President Ben Blalock reported the Development Office has raised \$1.6 million. New staff members are Steven Riggs, Estate Planning director and Dave Mays, director of Major and Planned Gifts. New Foundation Board members are: Cliff Kirk, Ollie Boilo, Fred Reckling, Bob Gose, Duane Woodard, Jerry Rickard, and Kurt Kaiser, President.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on Friday, September 11, 1998 with the following members present: Trustees Dave Bonner, chair; Frosty Kepler, and Ron McCue.

Update On Equity For Women's Sports

Barbara Burke gave a report on the Title IX issue strategies. An equestrian program was discussed at length; the possibility of adding another female sport; female enrollment in sports is down 11%; and, UW's zero tolerance in matching dollars for scholarships. President Dubois posed the question of reducing a male sport to reach compliance.

Budgetary Information/Football And Pre-Season Basketball Ticket Information

Trustee Bonner reported that the budget report had been delayed and will be available at a later date. Athletic Director Lee Moon noted football ticket sales are up in the family plan but are down in the faculty/staff season ticket sales. As of September 12, 5966 season tickets had been purchased.

Barbara Burke, Associate Athletic Director stated that the new conference name would be selected from Great West, Mountain West and American West.

COMMITTEE OF THE WHOLE

Amendment Of By-Laws

By-Laws of the Trustees of the University of Wyoming may be adopted at any regular meeting of the Trustees by a vote of two-thirds of all members provided that notice is given in the notice of the meeting or shall have been given at a preceding meeting of the Trustees.

Notice is hereby given that the following By-Law amendments shall be considered for adoption at the September 11-12 meeting of the Trustee of the University of Wyoming. (Additional wording is indicated by underlines and deleted material is shown in [brackets]).

SECTION 7-9 COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee shall consist of not less than three members of the Trustees who shall be appointed by the President to the Trustees at the annual meeting. The Committee shall [maintain] foster communications with the community colleges and [with the Wyoming Community College Commission] oversee the outreach activities of the University.

SECTION 7-8 PERSONNEL COMMITTEE

The Personnel Committee shall consist of not less than three members of the Trustees who shall be appointed by the President of the Trustees at the annual meeting. The Committee shall [review and] make recommendations regarding [those] University personnel [matters] policies that require Trustee action.

SECTION 7-5 DEVELOPMENT COMMITTEE [Delete]

[The Development Committee shall consist of four members of the Trustees who shall be appointed by the President of the Trustees at the annual meeting. The Committee shall consider and develop sources of support for the University which would supplement legislative appropriations; it shall be continuously advised, through the President of the University, of development activities within the University administration; it shall make such contacts with persons who could financially, educationally, or politically make contributions to the University; and it shall recommend to the Trustees such actions pertaining thereto as may be needed or advisable. In addition, the members of the Trustee Development Committee shall serve with four members of the University of Wyoming Foundation Board of Directors on a Joint Development Committee, which shall formulate and present policy recommendations to the Trustees, through the President of the University, for the establishment of priorities for fund-raising emphasis and expenditure of funds transferred to the University by the Foundation.]

(This Section of the by-laws shall be deleted and subsequent Sections shall be re-numbered accordingly.)

A motion was made by Trustees Saunders to adjust the bylaw amendment to eliminate the Development Committee, Trustee Kepler seconds. Adoption of recommended amendments by-law changes carried. Director Blalock will present the Development Report under Committee of the Whole

UNFINISHED BUSINESS

President Dubois noted our parking problem and setting priorities for capital construction and renovation.

A report from the Nominating Committee chaired by Trustee Kepler was given for Trustee Meyer's replacement as Vice President. Trustee Kepler moved that the new Board of Trustee officers be Vice President, Hank True; Secretary, Thomas Spicer; and Treasurer, Ron McCue. Seconded by Trustee Saunders. Motion carried.

NEW BUSINESS

Trustee Kirk reported that the National Rodeo Association placed a nice ad in the Gillette paper when they were there this summer. She would like to have the President attend next year and have local people participate in the event. The rodeo is well publicized and would be a good opportunity to promote UW.

Trustee Saunders commented on the changes in medicine over the past 20 years and he can well relate to the changes faculty are being asked to make. He does share their concerns.

Trustee Hammons noted the race for Regents office in Colorado and the funds incurred. Also, on the northern border of the State, Montana took a courageous stand by not allowing distribution of tobacco samples by Skoal and Copenhagen during the national finals rodeo.

ANNOUNCEMENT OF NEXT MEETING DATE/ADJOURNMENT

There being no more business to come before the board, a motion to adjourn was made by Trustee Ritthaler; Trustee Jorgensen seconded. The trustees adjourned at 10:15 am. The next meeting will be held November 13-14, 1998.

Respectfully submitted,



Nicky S. Moore,
Deputy Secretary



Crystal R. M. Bennett
Staff Assistant

Enclosure 1