

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

September 7-8, 2001

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

**TRUSTEES OF THE UNIVERSITY OF WYOMING
AGENDA**

September 7-8, 2001

CALL TO ORDER	1
ROLL CALL	1
APPROVAL OF JULY 13-14, 2001 MINUTES OF THE TRUSTEES	2
APPROVAL OF AUGUST 7, 2001 EXECUTIVE COMMITTEE CONFERENCE CALL MINUTES.....	2
APPROVAL OF NAMING OPPORTUNITY	2
REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY	
Recommendation of the Consent Agenda.....	2
Recommendation of Personnel Actions	4
REPORT OF THE COMMITTEES	5
Academic and Student Affairs Committee	5
1. Changes in Immunization Requirement at UW for Fall 2002	5
2. Academic Plan Implementation Progress Report and 2001-02 Priorities	11
3. Sustainable Agricultural Research & Extension Centers (SAREC)	12
4. Enrollment Update	14
Finance Committee	15
1. FY2002 Budget Adjustment	15
2. Approval of Contracts and Grants	16
3. State 2003-2004 Biennium Budget Request	24
Personnel Committee.....	31
1. Personnel.....	31
2. Central Position Management Summary	38
Physical Plant and Equipment Committee.....	43
1. Gas Line/Qwest Easement at Archer	43
2. Construction Manager at Risk	45
3. Costs and O&M for Powell Seed Lab.....	46
4. Update on Technology Business Center	47
5. Review of Health Sciences Building Plans.....	47
6. Change Orders and Progress Reports	48

Investment Committee.....	55
1. Report on Investment Committee Meeting in Sheriday, WY, August 6-8, 2001	55
2. Ratification of Motion to Change Managers and Initiate a Commission Recapture Program.....	55
3. Quarterly Report on Endowments	57
Athletic Committee.....	61
1. Knight Principles-Reaffirmation of Appendix E of Knights Commission Report	61
2. Completion of the RAC Report	63
3. Summer Outreach Report on Camps, Sports Festivals, and Cowboy Joe Golf Outings.....	64
4. Football and Men's Basketball TV Schedules	64
Committee of the Whole.....	65
1. UW Research Corporation Board	65
2. Parking and Circulation Implementation Plan.....	66
3. Support Services Plan Implementation Progress Report and 2001-02 Priorities (Student Affairs, Administration and Finance, and Information Technology).....	66
4. Capital Facilities Plan	67
5. Development Report	67
ANNOUNCEMENTS	69
Resolution of Appreciation - Sarah Konrad.....	69, 72
ASUW Report.....	69
Staff Senate Report	69
Faculty Senate Report.....	70
PUBLIC COMMENTS	70
UNFINISHED BUSINESS.....	71
NEW BUSINESS.....	71
ADJOURNMENT	71

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

September 7-8, 2001

The University Foundation hosted a reception and dinner on Thursday evening for current and former Board members, and current and former UW Foundation Board members at the Centennial Complex. On Friday, Board members attended the dedication of the Mary Mead Educational Wing and the State of the University address given by President Dubois. President and Mrs. Dubois hosted the President's Society Gala in the Wyoming Union Ballroom on Friday evening.

CALL TO ORDER

President Spicer called the Business Meeting to order at 11:35 a.m. on Saturday, September 8, 2001.

ROLL CALL

Trustee Hunt took roll. The following were in attendance: Trustees Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, John Patrick, Judy Richards, Jerry Saunders, Tom Spicer, and Hank True. Ex-officio Trustees Philip Dubois and Warnell Brooks were present. Trustee Sara Robinson and ex-officio Trustee Jim Geringer were unable to attend. Dr. Spicer asked that the record reflect that Trustees Greg Schaefer, Jim Neiman, and Judy Catchpole were at the committee meetings on Friday.

APPROVAL OF JULY 13-14, 2001 MINUTES OF THE TRUSTEES

Trustee Haynes moved to accept the July 13-14, 2001 Minutes of the Trustees as presented. Trustee Saunders seconded. Trustee True abstained from voting due to his absence at the meeting. The motion carried.

APPROVAL OF AUGUST 7, 2001 EXECUTIVE COMMITTEE CONFERENCE CALL MINUTES

Trustee Haynes moved to approve the minutes of the August 7, 2001 Executive Committee conference call as presented. Trustee McCue seconded. The motion carried.

APPROVAL OF NAMING OPPORTUNITY

Trustee Patrick moved to approve the naming opportunity as discussed in Executive Session on Friday, and directed the administration to proceed with the action. Trustee McCue seconded. The motion carried.

REPORT AND RECOMMENDATION OF THE PRESIDENT OF THE UNIVERSITY

Recommendation of the Consent Agenda

President Dubois presented the Consent Agenda to the full Board with the recommendation it be approved. Trustee Hunt moved for approval as recommended; Trustee Haynes seconded. The motion carried.

**Board of Trustees Consent Agenda
 September 8, 2001**

	Page Appears In Report
I. ACADEMIC AND STUDENT AFFAIRS COMMITTEE	1
(Trustees Hunt, Chair; Jorgensen, McCue, Richards, Robinson)	
1. Changes in Immunization Requirement at UW for Fall 2002	2
II. FINANCE COMMITTEE.....	9
(Trustees Schaefer, Chair; Patrick, Robinson, True)	
1. FY2002 Budget Adjustment	9
2. Approval of Contracts and Grants	9
3. State Biennium Budget Request	18
III. PERSONNEL COMMITTEE	19
(Trustees Haynes, Chair; Hunt, Richards)	
1. Personnel.....	19
IV. PHYSICAL PLANT AND EQUIPMENT COMMITTEE	33
(Trustees Patrick, Chair; Haynes, Jorgensen, Neiman, True)	
1. Gas Line and Qwest Easement at Archer	33
2. Washakie: Approval to Utilize Construction Manager at Risk (other).....	
V. INVESTMENT COMMITTEE.....	43
(Trustees McCue, Chair; Neiman, Saunders)	
1. Ratification of Motion to Change Managers and Initiate a Commission Recapture Program (Addendum)	
VI. ATHLETIC COMMITTEE.....	47
(Trustees Saunders, Chair; Haynes, McCue, Neiman, Schaefer)	
1. Knight Principles-Reaffirmation of Appendix E of Knights Commission Report	47
VII. COMMITTEE OF THE WHOLE	51
1. UW Research Corporation Board: Increase size of Board and appoint Mr. Benson to Board.....	51

Recommendation of Personnel Actions

President Dubois noted the personnel actions previously reviewed by the Personnel Committee. Trustee Hunt moved to approve as discussed. Trustee Haynes seconded. The motion carried.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, September 7, 2001 with the following members present: Kathy Hunt, Chair; Pete Jorgensen, Ron McCue, and Judy Richards. Trustee Sara Robinson was unable to attend the meeting. The following items were discussed with only one item being placed on the Consent Agenda.

Changes in Immunization Requirement at UW for Fall 2002

Since 1985, the University of Wyoming has required all new students and employees who were born after 1957 to comply with a one-dose MMR vaccination requirement. This policy was implemented to safeguard the university community against an outbreak of the three illnesses for which the vaccine offers protection: measles, mumps and rubella. However, since the implementation of this UW policy, the U.S. public health community has recognized that one dose of MMR vaccine does not offer complete protection; two doses confers more than 99 percent protection against all three illnesses. Thus, the current national standard is that K-12 school-aged children receive two doses of the vaccine. However, measles, mumps, and rubella continue to disproportionately affect adults over 20 years of age, most likely due to inadequate vaccination. Recent data show 32 percent of all measles cases occurred in this age group, as well as 77 percent of all rubella cases and 20 percent of mumps cases.

Due to outbreaks of measles on college campuses in the late 1980s and early 1990s, the Centers for Disease Control (CDC) and the American College Health Association (ACHA) recommend two doses of MMR vaccine for students of institutions for post high-school education. To lessen the chances of these illnesses on college campuses, 32 states and the District of Columbia currently require two doses of MMR vaccine for all students in post-

secondary educational institutions. This includes our border states of Colorado, Montana and South Dakota. Of 13 regional comparison institutions, 11 have a two-dose MMR immunization requirement (see accompanying table).

A measles outbreak on the University of Washington campus in 1995 reveals how such an outbreak can disrupt a university – over 8,200 immunizations had to be administered at a cost of \$300,000 for vaccine and personnel, not including the more than 820 hours of volunteer effort given during the 72-hour window of opportunity available for immunizations to be administered once an outbreak was detected.

The CDC and ACHA also recommend that college-age students be immunized against a number of other illnesses including tetanus-diphtheria, varicella (chicken pox), hepatitis B, polio, and meningococcal meningitis. All vaccinations are available at UW's Student Health Service for a nominal fee.

For the University of Wyoming to be current with national guidelines and to enhance the preventive health of the university community, UW will require two immunizations of all new students effective the first day of classes for the fall semester of 2002 (September 3). A survey of incoming Fall 2001 students reveals that 85 percent have already received two doses of the MMR vaccine. Under this new policy, religious and medical exemptions will still be allowed and a hold will be placed on a student's registration if the student does not request an exception or is otherwise not in compliance with the requirement; this is a continuation of UW's current practice.

To provide UW's Student Health Service with the information necessary to verify immunizations, new students will be asked to complete a "Student Immunization and Health History Form" (see accompanying form). This form will also encourage new students and their

parents to consider the recommended immunizations, also. The back of this form is optional and collects a more detailed health history that is valuable in case of an emergency or when continuity of care is important. The UW Student Immunization and Health History form will be mailed to new students by the Student Health Service, and with the support of Admissions, within two weeks of a student's acceptance to UW.

No change in the one-dose MMR requirement for faculty and staff is proposed at this time.

**CURRENT STATUS OF PRE-MATRICULATION IMMUNIZATION REQUIREMENTS
 AT REGIONAL COMPARATORS
 Summer 2001**

ACHA/CDC Recommended Vaccine	MMR (2 Dose)	Tetanus- Diphtheria (5 Doses +)	Polio (3-4 Doses)	Varicella (2 Doses)	Hepatitis B (3 Doses)	Meningococcal (1 Dose)	Health History Forms
University of Colorado	Req'd	Rec	Rec	Rec	Rec	Rec	Req'd
Montana State University	Req'd	Rec	Rec	Rec	Rec	Rec	Req'd
University of New Mexico	Req'd	Rec	Rec	Rec	Rec	Rec	Req'd
University of Montana	Req'd	Rec	Rec		Rec	Rec	Req'd
Colorado State University	Req'd	Rec		Rec	Rec	Rec	Req'd
University of Nebraska @ Lincoln	Req'd	Rec		Rec	Rec	Rec	Req'd
University of Oregon	Req'd				Rec	Offered	Req'd
New Mexico State University	Rec					Rec	
University of Arizona	Req'd						Req'd
University of Washington	Req'd						Req'd
Washington State University	1-Req'd						Req'd
Oregon State University	Req'd						
University of Utah	Req'd						
Wyoming State Law K-12	Req'd	Req'd	Req'd		Req'd		
University of Wyoming	1-Req'd						

UNIVERSITY OF WYOMING

STUDENT IMMUNIZATION AND HEALTH HISTORY FORM

Student Health Service • PO Box 3068 • Health/Nursing Building • Laramie, WY 82071-3068
(307) 766-2130 • fax (307) 766-2711 • e-mail: studenthealth@uwo.edu

In order to register for classes, Section I of this immunization and health history form **must** be completed and returned to the University of Wyoming Student Health Service at the above address. All information is confidential and will become part of your medical record. Contact the Student Health Service if you have questions regarding completion of this form. We appreciate the completion of both sections; Section II can be completed at the time of your first visit to Student Health. If Section I is incomplete the form will be returned, and will delay your registration process.

Name _____ Date of Birth _____
Last First Middle

Social Security Number _____ Phone Number _____

Permanent Address _____
Street address/P.O.Box City, State, Zip code, Country (if not USA)

SECTION I – IMMUNIZATIONS

REQUIRED IMMUNIZATION – MMR

The University of Wyoming requires each incoming student born on or after 1/1/57 to be protected against measles, mumps, and rubella. Compliance with this requirement is in one of four ways, as follows (check appropriate line)

- ____ 1. Born prior to January 1, 1957
____ 2. Medical provider diagnosed measles, mumps, and rubella illnesses **REQUIRES SIGNATURE OF MEDICAL PROVIDER**

Measles _____(date) _____(medical provider signature)
Mumps _____(date) _____(medical provider signature)
Rubella _____(date) _____(medical provider signature)

- ____ 3. Blood test of immunity to measles, mumps, and rubella (attach copy of test results)
____ 4. Receipt of 2 MMR vaccinations

MMR #1 _____(date) Must be at 12-15 months of age or later
MMR #2 _____(date) Must be at age 4-6 years old or older, and at least one month after 1st dose

Exemption to the required immunization may be granted for medical or religious reasons. If an outbreak of any of these three illnesses occurs on the UW campus, students with exemptions will be excluded from campus for the duration of the outbreak.

- ____ 1. Medical exemption **REQUIRES SIGNATURE OF MEDICAL PROVIDER**

The above student is exempt from the MMR immunization requirement due to the following medical contraindication:

Medical Provider Signature Date

- ____ 2. Religious exemption

The above student is exempt from the MMR immunization requirement on the grounds of religious beliefs

RECOMMENDED IMMUNIZATIONS

The following immunizations are recommended to lessen the risk of certain contagious diseases. All are available at the Student Health Service for a nominal charge.

- ____ TETANUS-DIPHTHERIA (primary series plus booster)

Primary series with DTaP or DTP _____#1 _____#2 _____#3 _____#4 (dates)
Tetanus-diphtheria booster within past 10 years _____booster #1 _____booster #2 (dates)

- ____ VARICELLA (history of illness, positive blood test for immunity, or vaccine)

____ History of disease (chickenpox) (date)
____ Blood test showing immunity (date; attach copy of results)
____ One dose of varicella vaccine

- ____ HEPATITIS B (3 shot series, or positive blood test for disease _____dose#1 _____dose#2 _____dose#3(dates)

____ Blood test showing immunity (Hep B S Ab; date; attach copy of results)

- ____ POLIO (primary series in childhood)

OPV 3 doses _____dose#1 _____dose#2 _____dose#3 (dates)
IPV four doses _____dose#1 _____dose#2 _____dose#3 _____dose#4 (dates)

- ____ MENINGOCOCCAL (one dose at entry to college) _____(date)

A medical provider must sign this form. Alternatively, a signed copy of an authorized transcript or immunization record, showing dates of immunizations, can be appended.

Signature of medical provider

Date

SECTION II – HEALTH HISTORY

Please complete this section so the Student Health Service can be aware of any specific health issues that may affect you while a student at the University of Wyoming. Section II can be completed at the time of your first visit to the Student Health Service. Use an additional sheet to complete answers if necessary. All information is confidential.

1. Have you ever been hospitalized? Yes No
 If yes, please give details and dates _____

2. Have you ever had surgery? Yes No
 If yes, please give details and dates _____

3. Do you take any medication (prescription, nonprescription, herbal, etc.) on a regular basis? Yes No
 If yes, please list medication and dosage _____

4. Do you have any allergies to medication, food, environment, or other substances? Yes No
 If yes, please list allergies and reaction _____

5. Do you smoke or chew tobacco? Yes No
 If yes, age began _____
 How many cigarettes do you smoke each day _____ How many cans of tobacco do you use each week _____

6. Have you had or do you now have any of the following? If yes, note date of occurrence, if known.

	Yes	No	Date		Yes	No	Date
Head/Neurological				Gastrointestinal			
Frequent headaches	<input type="checkbox"/>	<input type="checkbox"/>	_____	Abdominal pain	<input type="checkbox"/>	<input type="checkbox"/>	_____
Migraine headaches	<input type="checkbox"/>	<input type="checkbox"/>	_____	Ulcer	<input type="checkbox"/>	<input type="checkbox"/>	_____
Dizziness or fainting	<input type="checkbox"/>	<input type="checkbox"/>	_____	Blood in stool	<input type="checkbox"/>	<input type="checkbox"/>	_____
Loss of consciousness	<input type="checkbox"/>	<input type="checkbox"/>	_____	Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	_____
Head injury	<input type="checkbox"/>	<input type="checkbox"/>	_____	Hernia	<input type="checkbox"/>	<input type="checkbox"/>	_____
Seizures/epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	_____	Irritable bowel syndrome	<input type="checkbox"/>	<input type="checkbox"/>	_____
Eyes				Inflammatory bowel disease	<input type="checkbox"/>	<input type="checkbox"/>	_____
Vision or eye problems	<input type="checkbox"/>	<input type="checkbox"/>	_____	Musculoskeletal			
Wear glasses/contact lens	<input type="checkbox"/>	<input type="checkbox"/>	_____	Swollen/painful joints	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ears/Nose/Throat				Recurrent low back pain	<input type="checkbox"/>	<input type="checkbox"/>	_____
Allergies/hay fever	<input type="checkbox"/>	<input type="checkbox"/>	_____	Arthritis	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ear or hearing problems	<input type="checkbox"/>	<input type="checkbox"/>	_____	Endocrine			
Frequent sinusitis	<input type="checkbox"/>	<input type="checkbox"/>	_____	Diabetes mellitus	<input type="checkbox"/>	<input type="checkbox"/>	_____
Dental problems or TMJ	<input type="checkbox"/>	<input type="checkbox"/>	_____	Thyroid problem	<input type="checkbox"/>	<input type="checkbox"/>	_____
Skin				Genitourinary			
Acne or other skin disorder	<input type="checkbox"/>	<input type="checkbox"/>	_____	Urinary tract infections	<input type="checkbox"/>	<input type="checkbox"/>	_____
New or changing moles	<input type="checkbox"/>	<input type="checkbox"/>	_____	Kidney stones	<input type="checkbox"/>	<input type="checkbox"/>	_____
Blood disorder				Menstrual disorder	<input type="checkbox"/>	<input type="checkbox"/>	_____
Anemia	<input type="checkbox"/>	<input type="checkbox"/>	_____	Psychological disorders			
Bleeding disorder	<input type="checkbox"/>	<input type="checkbox"/>	_____	Eating disorder	<input type="checkbox"/>	<input type="checkbox"/>	_____
Enlargement of glands or lymph nodes	<input type="checkbox"/>	<input type="checkbox"/>	_____	Depression	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sickle cell disease	<input type="checkbox"/>	<input type="checkbox"/>	_____	Anxiety	<input type="checkbox"/>	<input type="checkbox"/>	_____
Heart/Chest				Additional Medical Conditions			
Heart murmur	<input type="checkbox"/>	<input type="checkbox"/>	_____	Cancer	<input type="checkbox"/>	<input type="checkbox"/>	_____
Rapid or irregular pulse	<input type="checkbox"/>	<input type="checkbox"/>	_____	Unusual fatigue	<input type="checkbox"/>	<input type="checkbox"/>	_____
Blood clot	<input type="checkbox"/>	<input type="checkbox"/>	_____	Recent gain or loss (>10 lbs) of weight	<input type="checkbox"/>	<input type="checkbox"/>	_____
High Blood Pressure	<input type="checkbox"/>	<input type="checkbox"/>	_____	Insomnia	<input type="checkbox"/>	<input type="checkbox"/>	_____
Elevated cholesterol	<input type="checkbox"/>	<input type="checkbox"/>	_____	Mononucleosis	<input type="checkbox"/>	<input type="checkbox"/>	_____
Respiratory				Other illnesses not listed			
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Pneumonia	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Positive PPD or Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>	_____				
Chronic cough (>1 month)	<input type="checkbox"/>	<input type="checkbox"/>	_____				

If yes to any of the above conditions, please give details _____

Signature of student _____

Date _____

Dr. Brigman introduced the item and Dr. Joanne Steane, director of the Student Medical Center, elaborated on the changes requested. The majority of cases occurring in adults are due to them not being properly vaccinated. Diversity is a consideration to think of at UW. The new recommendation would require two doses of MMR as of September 3, 2002, and would still allow for exemptions due to medical and/or religious reasons.

Students spend a significant amount of time together, which increases the risk of infection. Individuals can receive multiple immunizations without detriment to their health, eliminating the need for accessible student records.

The Academic and Student Affairs Committee moved this item to an action item, and then moved to approve the action. The motion carried. Trustee Richards commented that UW does not require many immunizations; there should be more requirements and fewer recommendations.

Academic Plan Implementation Progress Report and 2001-02 Priorities

The University has made significant progress in implementing the action items identified in the 1999-2004 UW Academic Plan. Report Card II is a summary of action taken over the past two years on 15 topics identified as priorities. Of the 168 action items identified in the UW Academic Plan, 127 have been addressed. Completed documents and draft reports are available on the Academic Affairs web site or in the Office of Academic Affairs.

Thirteen new and continuing focus areas slated for action during AY 2001-2002 include:

- University Core Curriculum
- College Degree Requirements
- Outcomes Assessment
- Internationalization
- Scholarship Support

- Public Policy Institute
- Tuition Administration
- Information Technology Futures
- Data Analysis Units
- Strengthen Energy-Related Research
- Broaden the Scope of Cooperative Extension Service
- Diversity
- Mission Statement Revision

An updated document detailing the work on the Academic Plan over the last year was distributed to the Board. Dr. Buchanan expressed his appreciation for the people who produced the document: Tana Stith, Pam Murdock, and Tanya Albert. The document is designed to be cumulative. The progress for each action item has been reported as completed, requires ongoing maintenance, initiated but not yet completed, or not yet initiated. Dr. Spicer praised the presentation and graphics of the report. Trustee Hunt noted the areas that have been streamlined, and how pleased she is to see the progress that is actually occurring as part of the process. Trustee Schaefer asked if the items in the Academic Plan are still as timely and relevant as when it initially began, and Dr. Buchanan indicated that they are.

Sustainable Agricultural Research & Extension Centers (SAREC)

The Sustainable Agricultural Research and Experiment Center (SAREC) will be formed by the sale of both the Torrington and the Archer Experiment Stations properties and from any available funds derived from the sale of experiment station property in Afton. Consistent with advisory group recommendations, the new center will emphasize a systems approach that will include livestock, rangeland, and cropland as components of an integrated production system.

Preliminary estimates indicate that funds from the sale of these properties should be sufficient to establish a combined R&E Center for southeast Wyoming (described in more

detailed planning documents as Phase I). Should available funds be insufficient to cover Phase I development, the College and the University are prepared to direct some additional resources to the completion of this first phase up to an amount to be determined by the Board upon recommendation of the President. To the extent that funds received from land sales exceed Phase I costs, the College of Agriculture will be allowed to use remaining funds for partial implementation of Phase II development. Three years after completion of Phase I, a review of SAREC development and accomplishments will form the basis for subsequent funding consideration of the proposed Phase II enhancements.

Dean Frank Galey spoke to the Board about the proposal and handed out information for the Board to review. He noted that the idea has been well-received in the communities who use the centers extensively, and this will become the place where many students will do their research. The discussion continued regarding questions on selling the properties, location of a site for the new center, and reviewing the soil types as part of selecting the new site location.

The Board also discussed communicating the proposal with the county commissioners in a timely fashion, and agreed that should occur as soon as possible. The Board will consider this as an action item in November.

Enrollment Update

Dr. Brigman provided information to the Board on enrollment. The 4000 new students admitted this fall are the result of responses to over 19,000 inquiries. Sara Axelson, Associate Vice President for Enrollment Management, talked about the progress to date. The ethnic minority enrollment increased by 26%, new freshmen are up by 21% over fall 2000, but transfer applications have declined by 9%. Work is on-going on the articulation agreement that will

assist in getting the community college graduates to UW. The final enrollment numbers will not be available for several weeks. A new recruiter has been hired for the Denver office. Recruitment focus on the native American and Hispanic populations has strengthened these enrollments.

Maggie Murdock stated online classes' enrollments are up over 1200 students. Of that total, two-thirds are outreach students, and one-third are Laramie students.

Dr. Dubois reported that information on unused scholarships will be available this year for the Board to review.

FINANCE COMMITTEE

The Finance Committee of the Trustees met on Thursday, September 6 for a detailed briefing on the State 2003-2004 Biennium Budget request. The Finance Committee business was conducted during the Friday meeting. Trustees Greg Schaefer, Chair; John Patrick, and Hank True were present at the committee meeting. Trustee Sara Robinson was unable to attend. Trustee Schaefer reported on the following items and subsequent discussion; several were placed on the Consent Agenda.

FY2002 Budget Adjustment

It is recommended that the Finance Committee recommend to the Trustees of the University of Wyoming that the Section I operating budget for the Fiscal Year beginning July 1, 2001 (FY 2002) be increased in the amount of \$417,164 funded with university revenues.

The operating budget approved for FY 2002 did not account for some reallocations and funding obligations from the prior fiscal year. As a result, the overall budget authorization was understated. By authorizing this increase, the operating budget will correctly reflect the allocation of the institution's budget for FY 2002 and balance university revenues and state general funds.

The Finance Committee approved this item and moved it to the Consent Agenda.

Approval of Contracts and Grants

CONTRACTS AND GRANTS

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period July 1, 2001, through August 16, 2001.

AIR LOGISTICS CORPORATION - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$	1,575
ALABAMA, UNIVERSITY OF - 09/01/2000 - 08/31/2002 Thomas Parish; Atmospheric Science - Modeling coupled kabatic/ice/ocean processes.	\$	53,554
ALBANY COUNTY FAMILY PLANNING - 02/22/1994 - Open Marcia Dale; Nursing - Develop nursing programs.	\$	375
AMERICAN CHEMICAL SOCIETY - 09/01/2001 - 08/31/2003 Demian Saffer; Geology - In situ pore pressure and consolidation.	\$	25,000
AMERICAN SOCIETY FOR MICROBIOLOGY - 05/16/2001 - 12/31/2001 Robert Heinzen; Molecular Biology - National leadership workshop.	\$	4,000
AMERICAN SOCIETY FOR MICROBIOLOGY - 06/06/2001 - 11/30/2001 Ramona Belden; Renewable Resources - National leadership workshop.	\$	12,000
ANADARKO PETROLEUM CORPORATION - 05/15/2001 - 05/14/2011 Henry Haynes; Chemical Engineering - Solution mining a virgin trona seam.	\$	61,489
AVENTIS CROPSCIENCE - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	15,380
AVENTIS PHARMACEUTICALS INCORPORATED - 11/01/2000 - Open Weeranuj Yamreudeewong; Pharmacy - Microbial growth of sodium ferric gluconate.	\$	1,500
BASF CORPORATION - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$	2,000
BASF CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	6,500
CAL/WEST SEEDS - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$	250
CATHEDRAL HOME FOR CHILDREN - 02/22/1994 - Open Marcia Dale; Nursing - Develop nursing programs.	\$	234
	\$	39,675

COLORADO DIVISION OF WILDLIFE - 05/17/2001 - 12/31/2001 Nathan Nibbelink/Jeffrey Hamerlinck; Wyoming Geographic Information Sciences Center - Statistical analyses for evaluating non native fish stocking regulation effects in critical habitat.	
COLORADO STATE UNIVERSITY - 10/24/2000 - 08/31/2002 Elizabeth Williams; Veterinary Sciences - Spatial and temporal dynamics of prion disease.	\$ 102,032
COLUMBIA UNIVERSITY - 03/22/2000 - 02/28/2003 Igor Morozov/Scott Smithson; Geology - Seismic phase travel times in north Eurasia.	\$ 98,559
CORNELL UNIVERSITY - 05/01/2001 - 04/30/2004 James Caldwell; Computer Science - Digital libraries of formal algorithmic knowledge.	\$ 38,188
DAIRYLAND SEED COMPANY, INCORPORATED - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 250
DANIELS FUND - 07/01/2001 - 07/31/2001 Sara Axelson/Barry Ballard; Student Educational Opportunity - College preparation summer Program.	\$ 31,761
E.I. DUPONT DE NEMOURS AND COMPANY - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 3,000
E.I. DUPONT DE NEMOURS AND COMPANY - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$ 8,800
ELECTRIC POWER RESEARCH INSTITUTE, INCORPORATED - 06/11/2001 - 12/31/2002 Nancy Stanton/Jeffery Gruver; Zoology - Bat community composition at Foote Creek rim.	\$ 14,989
EUREKA SEEDS, INCORPORATED - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 500
FARM MANAGEMENT COMPANY - 07/01/2001 - 12/31/2001 Audrey Shalinsky; Anthropology - Archaeology of Seminole Trading Post.	\$ 7,500
GORDON PLASTICS, INCORPORATED - 04/14/1997 - Open Scott Coguill; Mechanical Engineering - Characterize composite materials.	\$ 475
HYPERACUITY SYSTEMS - 09/04/2001 - 12/31/2001 Steven Barrett; Electrical Engineering - Virtual working group in biomimetics.	\$ 24,339
INSTITUT FRANCAIS DU PETROLE - 01/12/1993 - Open Norman Morrow; Chemical Engineering - Effect of reservoir wettability on oil recovery.	\$ 19,980
THE LEMELSON FOUNDATION - 08/01/2001 - 06/30/2003 David Langiulli; Research Products Center - Wyoming \$10K entrepreneurship competition.	\$ 29,500
METAL MATRIX COMPOSITES COMPANY, L.C. - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 200

NATIONAL HUMANITIES CENTER - 07/01/2001 - 06/30/2002	\$ 50,000
Lewis Dabney; English - Complete a critical biography of Edmund Wilson.	
NATRONA COUNTY CONSERVATION DISTRICT - 08/01/2001 - 07/31/2004	\$ 42,028
Katta Reddy/David Legg/Quentin Skinner; Renewable Resources - Compile water quality data For the Kendrick Watershed project.	
NEBRASKA DEPARTMENT OF AGRICULTURE - 07/01/2001 - 06/30/2002	\$ 15,050
Gary Franc; Plant Sciences - Epidemiology and management of regional potato diseases.	
NORTH DAKOTA, UNIVERSITY OF - 11/15/1996 - 06/15/2002	\$ 65,000
Patricia McClurg; Natural Science Program - Empowering the general public to use a public Access resource center.	
NORTH DAKOTA STATE UNIVERSITY - 07/01/2001 - 06/30/2002	\$ 57,613
Khaled Ksaibati; Civil Engineering - Evaluate the effect of quality control/quality assurance Impact on pavement performance.	
NORTH DAKOTA STATE UNIVERSITY - 07/01/2001 - 06/30/2002	\$ 35,034
Khaled Ksaibati; Civil Engineering - Evaluate moisture susceptibility of asphalt mixes.	
NORTH DAKOTA STATE UNIVERSITY - 07/01/2001 - 06/30/2002	\$ 25,224
Khaled Ksaibati; Civil Engineering - Develop a pavement course for the Tel-8 system.	
NORTH DAKOTA STATE UNIVERSITY - 07/01/2001 - 06/30/2002	\$ 15,500
Khaled Ksaibati; Civil Engineering - Civil Engineering graduate assistantship.	
PIONEER HI-BRED INTERNATIONAL, INCORPORATED - 07/01/1999 - Open	\$ 500
Alan Gray; Plant Sciences - Field crop research.	
POWDER RIVER COAL COMPANY - 06/01/2001 - 12/31/2003	\$ 4,059
Richard Olson/Gerald Schuman/Lachlan Ingram; Renewable Resources - Wildlife utilization Of Wyoming big sagebrush.	
ROCKY MOUNTAIN ELK FOUNDATION - 05/07/2001 - 04/30/2002	\$ 4,000
Stanley Anderson/Rory Karhu/Jonathan Haschke; Zoology - Electric fence design evaluation.	
ROOSEVELT NATIONAL PARK - 10/01/1998 - Open	\$ 272
Mary Neighbours; Wyoming Natural Diversity Database - Database management.	
SEAWEST WINDPOWER, INCORPORATED - 06/01/2000 - 09/30/2002	\$ 5,000
Nancy Stanton/Jeffery Gruver; Zoology - Assess species composition through the use of Ultrasonic detectors and mist nets.	
SOFTRAY INCORPORATED - 05/01/2000 - 06/15/2002	\$ 32,000
Paul Johnson; Physics and Astronomy - Detect and identify pathogenic organisms.	
SOLVAY MINERALS, INCORPORATED - 05/15/2001 - 05/14/2011	\$ 61,489
Henry Haynes; Chemical Engineering - Solution mining a virgin trona seam.	

SWEETWATER COUNTY SCHOOL DISTRICT NO. 2 - 02/01/1994 - Open Duane Keown; Natural Science Program - Wyoming's conservation connection.	\$	2,340
UNITED STATES BUREAU OF LAND MANAGEMENT - 06/14/2001 - 10/30/2002 Marcel Kornfeld/Mary Lou Larson/Robert Kelly/George Frison; Anthropology - Paint Rock Canyon archaeological landscape research.	\$	8,000
UNITED STATES BUREAU OF LAND MANAGEMENT - 04/01/2001 - 01/30/2002 Charles Reher; Anthropology - Kate Basin fire inventory survey and site visits.	\$	72,002
UNITED STATES BUREAU OF LAND MANAGEMENT - 05/25/2001 - 09/30/2006 Jeffrey Hamerlinck/Wendy Berelson/Paul Caffrey; Wyoming Geographic Information Sciences Center - Water resources and watershed data.	\$	2,020
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 06/04/2001 - 12/31/2002 Dale Isaak; Molecular Biology - Characterization of insect genes that are differentially Expressed following an arbovirus meal.	\$	9,510
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 06/28/2001 - 03/30/2006 David Kazmer; Renewable Resources - Assessing leafy spurge/biocontrol agents.	\$	62,548
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE - 07/01/2001 - 06/30/2004 Larry Held; Agricultural and Applied Economics - Integrated pest management using Precision herbicide application.	\$	64,857
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE - 07/01/2001 - 06/30/2003 Elizabeth Williams; Veterinary Sciences - Cattle susceptibility to chronic wasting disease.	\$	93,874
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 04/04/2000 - 09/30/2002 Ronald Hartman; Botany - Upper Arkansas to Gore range floristic study.	\$	4,500
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 05/29/2001 - 06/30/2002 Dennis Knight; Botany - Develop an allometric equation to estimate coarse biomass for Lodgepole pine samplings.	\$	6,125
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 10/01/2000 - 09/30/2001 Gary Beauvais; Wyoming Natural Diversity Database - Maintain database for threatened, Endangered and sensitive plants and animals.	\$	13,520
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 05/18/2001 - 07/30/2001 Stanley Anderson; Zoology - Species evaluation on sensitive Rocky Mountain vertebrates.	\$	680

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 09/10/1999 - 01/15/2002 Steven Buskirk; Zoology - Conservation genetics of the Fisher.	\$ 10,000
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 07/20/2001 - 12/31/2001 Steven Gloss; Zoology - Prototype broad scale wetland, aquatic, and riparian assessment of The Bighorn National Forest.	\$ 97,690
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 06/21/2001 - 09/30/2001 Frederick Lindzey; Zoology - Bridger-Teton bear management conference.	\$ 6,458
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2000 - 06/30/2001 John Nutter; Student Financial Aid - Pell grant program.	\$ 32,516
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2001 - 06/30/2002 John Nutter; Student Financial Aid - Pell grant program.	\$ 2,501,600
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2001 - 06/30/2002 John Nutter; Student Financial Aid - Supplemental educational opportunity grant program.	\$ 380,400
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2001 - 06/30/2002 John Nutter; Student Financial Aid - Federal work-study program.	\$ 547,612
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2001 - 06/30/2002 Marcia Dale; Nursing - Advanced education nursing traineeships.	\$ 28,745
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2001 - 06/30/2002 Keith Miller; Wyoming Institute for Disabilities - Administrative infrastructure of Wyoming's University center of excellence.	\$ 347,000
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY - 09/01/1999 - 08/31/2002 Nancy Stanton; Zoology - Fellowships for graduate environmental study.	\$ 6,798
UNITED STATES GEOLOGICAL SURVEY - 06/13/2001 - 03/31/2002 Ronald Hartman; Botany - Floristic inventory of Valles Caldera National Preserve.	\$ 6,697
UNITED STATES GEOLOGICAL SURVEY - 06/29/1998 - 05/31/2003 Stephen Jackson; Botany - Coastal wetlands of Lake Superior.	\$ 56,754
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 07/03/2001 - 06/30/2002 Scott Coguill/Ronda Coguill; Mechanical Engineering - Friction tests of various coatings.	\$ 1,750
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 07/01/2001 - 06/30/2002 Anne Bowen; Psychology - Rural AIDS prevention.	\$ 369,360
	\$ 2,766

UNITED STATES NATIONAL PARK SERVICE - 07/01/2001 - 12/31/2001 Audrey Shalinsky; Anthropology - Archaeology of Seminoe Trading Post.		
UNITED STATES NATIONAL PARK SERVICE - 08/01/2001 - 09/15/2002 George Jones; Wyoming Natural Diversity Database - Comprehensive vegetation Management plan.	\$	12,000
UNITED STATES NATIONAL PARK SERVICE - 05/01/2001 - 04/30/2002 Robert Hall; Zoology - Impact of exotic New Zealand mud snails.	\$	2,500
UNITED STATES NATIONAL PARK SERVICE - 05/01/2001 - 04/30/2002 Henry Harlow; Zoology - White pine blister rust in Yellowstone.	\$	2,500
UNITED STATES NATIONAL PARK SERVICE - 05/01/2001 - 04/30/2002 Henry Harlow; Zoology - Housing during research studies.	\$	3,843
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/1999 - 12/31/2003 John Marwitz/Robert Kelly; Atmospheric Science - The King Air airplane as a national facility.	\$	13,544
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/15/2001 - 06/30/2003 Kevin Chamberlain; Geology - Geology of laurentian piercing points.	\$	86,317
VALENT - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	5,000
VARIOUS SPONSORS - 09/01/1994 - Open William Gribb/Linda Marston/Ronald Beiswenter; Geography and Recreation - Summer Institute for Wyoming geographic alliance.	\$	1,066
VARIOUS SPONSORS - 06/01/1999 - Open Patricia McClurg; Natural Science Program - Workshop fees for the Upper Midwest Aerospace Consortium.	\$	600
VARIOUS SPONSORS - 10/01/1999 - 09/30/2000 Diane Wolverton; Small Business Development Center - Workshops presented by the Small business development centers in Wyoming.	\$	1,737
VARIOUS SPONSORS - 10/01/1998 - Open Keith Miller; Wyoming Institute for Disabilities - Workshop fees.	\$	26,677
VARIOUS SPONSORS - 09/28/2000 - 09/30/2001 Frederick Lindzey; Zoology - Northern region bear management conference fees.	\$	17,871
WASHINGTON, UNIVERSITY OF - 07/01/2001 - 06/30/2002 Sylvia Moore; Washington, Wyoming, Alaska, Montana and Idaho Medical Education Program - Medical student counselor.	\$	6,000
WYOMING ARTS COUNCIL - 07/01/2001 - 06/30/2002 Scott Boberg; Art Museum - Art museum in-house education programs.	\$	3,022

WYOMING ARTS COUNCIL - 08/01/2001 - 06/30/2002 Susan Moldenhauer; Art Museum - Visiting artist program.	\$ 3,862
WYOMING ARTS COUNCIL - 05/01/2001 - 11/30/2001 Patricia Tate; Theatre and Dance - Computer generated lighting design.	\$ 5,000
WYOMING ARTS COUNCIL - 07/01/2001 - 06/30/2002 Margaret Arnold; Wyoming Public Radio - Cultural music programming.	\$ 4,200
WYOMING BUSINESS COUNCIL - 06/26/2001 - 06/30/2003 Roger Coupal/David Taylor/Jennifer Goodman; Agricultural and Applied Economics - Wyoming community network project.	\$ 30,000
WYOMING BUSINESS COUNCIL - 06/29/2001 - 06/30/2002 Sheila Atwood; Conferences and Institutes - Science fair student awards.	\$ 2,000
WYOMING BUSINESS COUNCIL - 07/01/2001 - 06/30/2002 David Langiulli; Research Products Center - Assist small businesses and entrepreneurs Throughout Wyoming.	\$ 150,000
WYOMING BUSINESS COUNCIL - 10/01/2001 - 09/30/2002 Diane Wolverton; Small Business Development Center - Government resources and Opportunities for business.	\$ 65,000
WYOMING DEPARTMENT OF AGRICULTURE - 05/29/1997 - Open Jeffrey Lockwood; Plant Sciences - Reduced area-agent grasshopper management.	\$ 1,000
WYOMING DEPARTMENT OF HEALTH - 07/01/2001 - 11/30/2001 Narina Nunez; Psychology - Conduct mandatory retail compliance checks of Wyoming Retailers.	\$ 29,204
WYOMING DEPARTMENT OF HEALTH - 07/01/2001 - 12/31/2001 Kenneth Heinlein; Wyoming Institute for Disabilities - Wage and salary survey of non-professional Direct care staff.	\$ 90,000
WYOMING DEPARTMENT OF HEALTH - 08/01/2001 - 10/31/2001 Terri Longhurst; Wyoming Institute for Disabilities - Survey for Head Start program.	\$ 933
WYOMING GAME AND FISH COMMISSION - 07/01/2001 - 06/30/2002 Steven Aagard; Cooperative Extension Service - Wyoming 4-H wildlife recreation.	\$ 16,500
WYOMING GAME AND FISH COMMISSION - 06/01/2001 - 11/01/2001 Jeffrey Lockwood/Timothy Assal; Renewable Resources - Remote sensing of black tailed Prairie dogs.	\$ 3,500
WYOMING GAME AND FISH COMMISSION - 07/01/2001 - 06/30/2002 Nathan Nibbelink/Margo Berendsen; Wyoming Geographic Information Sciences Center - Integration of geographic information systems technology for daily decision making.	\$ 45,000

WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Stanley Anderson; Zoology - Wildlife research.	\$ 196,000
WYOMING GAME AND FISH DEPARTMENT - 05/06/1992 - Open Stanley Anderson; Zoology - Habitat studies in Wyoming.	\$ 25,000
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Wayne Hubert; Zoology - Fisheries research.	\$ 174,915
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Frederick Lindzey; Zoology - Wildlife research.	\$ 119,000
WYOMING GAME AND FISH DEPARTMENT - 07/01/1992 - Open Nancy Stanton; Zoology - Zoology faculty member awards.	\$ 50,085
WYOMING HEALTH RESOURCES NETWORK, INCORPORATED - 05/15/2001 - 08/15/2002 Rex Gantenbein; Center for Rural Health Research and Education - Wyoming health Workforce registry.	\$ 36,410
WYOMING MEDICAL CENTER - 07/01/1997 - Open H. John Baldwin; Pharmacy - Clinical pharmacy services.	\$ 8,172
WYOMING STATE GEOLOGICAL SURVEY - 06/29/2001 - 11/30/2002 Anthony Bergantino; Civil Engineering - Powder River basin geologic and hydrologic Database.	\$ 50,050
WYOMING STATE GEOLOGICAL SURVEY - 07/05/2001 - 11/30/2002 Jeffrey Hamerlinck/Joshua Johnson/William Reiners; Wyoming Geographic Information Sciences Center - Interactive database for northern part of the Powder River basin.	\$ 80,000
WYOMING WOOL GROWERS ASSOCIATION - 07/01/1999 - Open Alan Gray; Plant Sciences - Field crop research.	\$ 1,500
TOTAL - Contracts and grants approved July 1, 2001, through August 16, 2001	\$ 7,122,504
TOTAL - Contracts and grants approved July 1, 2001 through August 16, 2001.	\$ 7,122,504

Dr. Bill Gern talked about the \$7 million dollars that UW has received in grants and contracts since July 1, 2001. The Finance Committee approved contracts and grants as presented, and moved it to the Consent Agenda.

State 2003-2004 Biennium Budget Request

2003-2004 BIENNIUM STATE BUDGET REQUEST GUIDELINES

STATE GENERAL FUND

1. **STANDARD BUDGET REQUEST** – We anticipate a Standard Budget of \$209.5 M. This is the budget remaining after removal of one-time funding for the following: \$30 M for the UW Endowment Match; \$250,000 for planning for the Wyoming Business Technology Center; and \$1.2 M for high utilities costs.
2. **EXCEPTION BUDGET REQUEST** – We are suggesting the following budget requests for consideration by the Board, the Governor, and the Legislature. All of these requests are for State General Funds, as UW resources are fully committed to funding the operations of the University at existing levels.
 - A. **COMPENSATION.** “Catch up” – During the 2001 General Session, funding was provided so that Executive Branch employees could achieve salaries at 96.8% of market levels during FY 2002. We propose to request the amount necessary for UW to achieve that same level beginning in FY 2003. - \$15.8 M per year.
 - B. **UTILITIES.** Additional funding – During the 2001 General Session, the Legislature provided additional funding to UW and Executive Branch agencies in recognition of the unexpectedly high cost of utilities for the current biennium. It is anticipated that there will be a request on behalf of Executive Branch agencies for additional funds to defray high costs for the coming biennium. We propose submitting a similar request to address the particular high utilities costs the University anticipates. Current estimates - \$1.3 M for the biennium.
 - C. **STATEWIDE PUBLIC AFFAIRS RESEARCH CENTER.** A letter describing the concept has been sent to the Governor. Current estimates - \$650,000 for the biennium. Continuing costs for an established Center - approximately \$1,000,000 per biennium.
 - D. **COST ADJUSTMENT FOR SUPPORT SERVICES.** The standard budget for support services for Executive Branch agencies has been cost-adjusted for inflation by the state Budget Division. We request a similar adjustment for UW. - \$1.6 M.
3. **CAPITAL CONSTRUCTION** – Current policies allow for funding requests to be submitted on an annual basis.
 - A. **CRITICAL/DEFERRED MAINTENANCE.** We propose submitting a request for \$5.8 M for critical maintenance projects that conform to the state’s criteria for high-priority projects and \$816,200 for high-priority ADA projects. We will also propose an alternative to fund major maintenance projects on a formula basis.

B. NEW CONSTRUCTION. College of Health Sciences Center. Note: Legislative committees are considering ways of financing capital facilities needs for which the state has responsibility—rather than paying cash from available resources.

4. **OTHER –**

A. COMPENSATION ISSUES.

i. **“Keep up.”** It is anticipated that the state may request funding to maintain compensation at market levels achieved by the 2001 session appropriation. If so, we propose to request that funding should be included so that UW employees can also participate. Based on expected changes to market levels, we estimate that \$15.8 M for the biennium would be necessary to “keep up.”

ii. **Deferred Compensation.** It is anticipated that the \$20/month match for deferred compensation provided to Executive Branch employees for the current year will be recommended for permanent funding. If so, we propose to request that funding should be included so that UW employees can participate. We also propose to request funding so that UW employees benefit from any changes in health insurance contributions, should there be recommendations for such changes.

B. WYOMING BUSINESS TECHNOLOGY CENTER. We will support a funding request that may be submitted by the Wyoming Business Council for the construction and operation of this enterprise. Estimate of current construction costs and contingencies - \$8 M; operating costs - \$500,000 per biennium.

Major Maintenance – Formula Funding Alternative

Deferred maintenance

The University currently has over \$50 million in deferred maintenance needs, and the number continues to grow. In this context, deferred maintenance needs includes projects to address the most critical ADA compliance issues. The University has attempted to address these needs by:

- a. Seeking appropriations through the state’s capital facilities process; (approx. \$6.8 million over the last 4 years, of which \$4.8 million was received in the last 2 years)
- b. Committing at least \$1 million annually from the “plus” budget; (approx \$2.3 million was actually committed over the last 2 years)¹
- c. Using a portion of the Physical Plant operating budget (approx. \$500,000 annually)

To reduce and sustain deferred maintenance in even “fair” condition under accepted standards applicable to colleges and universities, the University must seek substantially higher appropriations for critical maintenance/ADA through the state’s capital facilities process. This process requires state capital construction staff, the five state elected officials, and the legislature to review and evaluate literally dozens of University deferred maintenance projects annually.

K-12 Major Maintenance Formula

Several years ago, the state established a different approach to providing deferred maintenance funding for the public schools by creating a “major maintenance” formula explained as follows:

- a. Establish a replacement cost per square foot for each “type” of school facility using current R. S. Means data adjusted for Wyoming. “Types” of school facilities include education buildings, administrative offices, and warehouses;
- b. Establish a percentage multiplier designed to ensure the amount of deferred maintenance remains at levels consistent with accepted standards. For the current school year, the multiplier is 2.5%;
- c. Multiply a. and b. above for each building type;
- d. Add the amounts for each building type from c. above to determine the total major maintenance amount.

¹ The University also committed more than \$900,000 to routine maintenance needs on special projects that addressed maintenance problems.

UW Major Maintenance Formula

This concept can be applied to the University. It is a departure from the “block grant,” but the departure is identical to that for K-12. That is, schools are not required to choose between providing funds to move faculty salaries toward market levels or replacing roofs. Major maintenance funding must be spent for major maintenance purposes.

University staff created a proposed major maintenance formula with the following features:

- a. Replacement costs per square foot were established for seven types of facilities. Seven types were used to accommodate some specialized University facilities.² The same R. S. Means data, adjusted for Wyoming, used for the K-12 formula was used in the University formula;
- b. The square footage used in the formula is for facilities that are supported by Section I revenues, i.e. the formula does not include facilities funded as self-sustaining such as student housing, student food service, etc.
- c. A factor of 1.5% was determined to be the level of support required for deferred maintenance levels to remain at the low end of the “fair” category of the Facilities Condition Index recognized by the Association of Higher Education Facilities Officers and the national Association of College and University Business Officials;
- d. \$6.4 million in FY03 would be required to fund the formula. When reduced by the approximately \$1 million that has been annually committed from “plus” budget funding for major maintenance, the net amount required annually is \$5.4 million. (The \$500,000 from the Physical Plant operating budget is already reflected in this calculation.)

² The K-12 formula has four building types: education, office, portable and warehouses. The proposed University formula has seven types: Classroom/office, laboratory, study facilities (e.g. library “stacks”), special use facilities (e.g. gymnasiums, radio/TV studios), general use facilities (auditoriums, meeting rooms), support facilities (e.g. maintenance shop, telecommunications facilities), and power plant.

Capital Construction Request – Health Sciences Center (Old Biochemistry Building renovation)

The College of Health Sciences at the University of Wyoming offers the only comprehensive educational and training program for students in Wyoming to access careers in the health professions. The college enrolled over 1,450 students in AY 2000-2001 into undergraduate and professional programs in medicine, nursing, pharmacy, social work, communication disorders, kinesiology and health, and associated health professions. In addition, students and faculty in the college conduct basic and clinical research supported by State and Federal agencies and a variety of private and corporate foundations. Graduates of the College, the second largest at UW, enjoy a 100% employment rate within 6 months of graduation.

The College of Health Sciences needs modernized and consolidated facilities:

- to accommodate the specialized professional training needs of students in the health sciences;
- to afford economies and efficiencies in staffing of these educational programs;
- to provide improved laboratory (wet and dry) facilities for teaching students and for conducting biomedical research; and
- to improve existing facilities to meet the rapidly changing requirements of accredited professional and clinical training in the health professions.

The University has developed a phased plan to accommodate the teaching, research and service functions of the College of Health Sciences. Efforts to address these needs involve renovating the Biochemistry Building, a four floor brick and cut-stone building constructed in 1913. The renovation will also permit the University to address significant deferred maintenance needs that have accumulated, including the replacement of outdated electrical and plumbing systems, repairs to masonry and plaster, replacement of a 25 year old roof, and compliance with OSHA and ADA requirements.

The plan proposes the construction of a Health Sciences Center in three phases. All projected costs are in 2002 dollars:

Phase I - Renovation of the existing Biochemistry Building to accommodate components of the School of Nursing, the WWAMI Program in Medical Education; the Division of Social Work, the Wyoming Institute for Disabilities; and the administrative offices of the Dean of the College. [42,951 gross square feet] Projected cost - \$8.91 million.

Phase II – A 3-story addition to the east side of the existing Biochemistry Building to accommodate the Division of Communication Disorders (including laboratories for audiology and speech-language pathology); the remainder of the School of Nursing functions (including the interdisciplinary clinical skills learning facility); the remainder of the Division of Social Work; computer classrooms; instructional classrooms; and the Center for Rural Health Research and Education. [12,607 GSF] Projected cost - \$3.64 million.

Phase III – A 3-story addition to the existing Biochemistry Building that will link with a 5-story addition to the west end of the Pharmacy Building to accommodate clinical services, offices, and patient areas for the Division of Communication Disorders and the Wyoming Institute for Disabilities; a large, shared lecture hall/classroom; the nursing research center; and office and laboratory space for the Schools of Nursing and Pharmacy and the Division of Communication Disorders. [15,572 GSF] Projected cost - \$4.43 million.

Legislative Request: The sum of all three phases of the proposed Biochemistry renovation (in 2002) dollars is \$16,984,000. A private gift of \$3 million from Roy and Fay Whitney in 1999 will offset some costs of the total project. Since the gift will be paid over a seven to ten year period, the gift proceeds will be applied to Phase III.

The Finance Committee met and had an in-depth discussion on the state biennium budget request on Thursday, September 6, 2001. President Dubois provided a detailed explanation on the proposed request items, and answered questions. The request is ordered in the following categories: funding for compensation; exception request, which includes utilities, statewide public affairs research center, and a cost adjustment for support services; capital construction budget request; and a request for discussion on new construction to build a Health Sciences Center. The Technology Business Center is also going to be a topic for discussion within the new construction request.

Members of the Board discussed the proposed budget request during the committee meetings on Friday, September 7, and the Finance Committee moved the item to action, and then moved to approve the request. The motion carried, and the State 2003-2004 Biennium Budget Request was placed on the Consent Agenda.

PERSONNEL COMMITTEE

The Personnel Committee of the Board of Trustees met on Thursday, September 6, 2001 for a briefing on hiring procedures, and with the full Board on Friday, September 7 for committee work. The following members were present: Taylor Haynes, Chair; Kathy Hunt, and Judy Richards.

Trustee Haynes indicated that the meeting on Thursday was very beneficial, and provided a clearer understanding of the Personnel actions. The Committee moved for the approval of the action items noted in the report. The motion carried with the items being placed on the Consent Agenda.

APPOINTMENTS

1. Faculty

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>American Heritage Center</i>			
Francis, Melanie M.	Assistant Archivist	\$30,000/FY	08/13/2001 to 06/30/2002
Jaehnig, Kenton G.	Assistant Archivist	\$30,000/FY	06/29/2001 to 06/30/2002

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Family & Consumer Sciences</i>			
Goldberg, Dena	Assistant Professor	\$45,000/FY	08/28/2001 to 06/30/2002
<i>Department of Molecular Biology</i>			
Fay, David S.	Assistant Professor	\$54,000/AY	08/28/2001 to 06/30/2002

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Anthropology</i>			
Innes, Pamela J.	Assistant Professor	\$41,808/AY	08/28/2001 to 06/30/2002
<i>Department of Criminal Justice</i>			
Freng, Adrienne	Instructor	\$45,000/AY	08/28/2001 to 06/30/2002
<i>Department of Mathematics</i>			
Yeung, Man-Chung	Assistant Professor	\$50,004/AY	08/28/2001 to 06/30/2002
<i>Department of Music</i>			
Breeding, Brian K.	Instructor	\$40,008/AY	08/28/2001 to 06/30/2002
<i>Department of Political Science</i>			
Garrison, Jean A.	Instructor	\$47,004/AY	08/28/2001 to 06/30/2002

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Economics & Finance</i>			
Wonder, Nicholas X.	Instructor	\$80,004/AY	08/28/2001 to 06/30/2002

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Dept. of Elementary/Early Childhood Education</i>			
Moran, Peter W.	Assistant Professor	\$43,008/AY	08/28/2001 to 06/30/2002

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Civil & Architectural Engineering</i>			
Porter, Roy M. Jr.	Assistant Professor	\$52,008/AY	08/28/2001 to 06/30/2002
<i>Department of Mechanical Engineering</i>			
Armstrong, William D.	Assistant Professor	\$64,800/AY	08/28/2001 to 06/30/2002
Garnich, Mark	Associate Professor	\$67,500/AY	08/28/2001 to 06/30/2002

APPOINTMENTS
College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Communication Disorders</i>			
Beach, Kirstin	Assistant Professor	\$50,004/AY	08/28/2001 to 06/30/2002
<i>Division of Social Work</i>			
Leedy, M. Gail	Associate Professor	\$47,880/AY	08/28/2001 to 06/30/2002
<i>School of Pharmacy</i>			
Bizien, Marcel D.	Instructor	\$63,000/FY	07/16/2001 to 06/30/2002

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
D'Aquin, Leila A.	Assistant Professor	\$62,004/AY	08/28/2001 to 06/30/2002

2. Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
Birkholz, Donna M.	Assistant Extension Educator	\$30,000/FY	08/06/2001 to 06/30/2002
Cooper, Troy	Assistant Extension Educator	\$37,512/FY	07/02/2001 to 06/30/2002

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Criminal Justice</i>			
Johnson, Ernest L.	Assistant Lecturer	\$40,008/annum	08/28/2001 to 06/30/2002
<i>Department of Mathematics</i>			
Prewett, Jonathan L.	Assistant Lecturer	\$36,000/AY	08/28/2001 to 06/30/2002
Weber, William S. Jr.	Assistant Lecturer	\$45,000/AY	08/28/2001 to 06/30/2002

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>School of Nursing</i>			
Maese, Peter M.	Assistant Lecturer	\$44,004/AY	08/28/2001 to 06/30/2002

3. Intercollegiate Athletics

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
Allan, Paula J.	Assistant Strength Coach	\$30,000/annum	07/02/2001 to 06/30/2002
Dekker, Russell W.	Head Diving Coach	\$21,624/annum	08/13/2001 to 06/30/2002
Fuqua, Shanda L.	Assistant Athletic Trainer	\$31,116/annum	08/29/2001 to 06/30/2002
McCall, Todd	Head Athletic Trainer	\$45,500/annum	07/26/2001 to 06/30/2002
Moss, Terry E.	Coordinator-Audio/Video Services	\$42,000/annum	07/02/2001 to 06/30/2002

CHANGES IN APPOINTMENTS

1. Administrators

Outreach School

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Murdock, Margaret	Interim Dean	\$108,588/FY	07/01/2001 to 06/30/2002

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Research Scientists, 4. Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY)

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct or Clinical Faculty

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (Assistant Professor, Associate Professor, Professor) based upon academic qualifications. Clinical appointments are always at the Professor level. Adjunct appointments are normally for three years, while clinical appointments are for one year.

Archive Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five-year extended-term appointment.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Emeritus Faculty

Emeritus status can be awarded to tenured faculty who retire after long and distinguished service. The designation is honorary. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

The primary function of this academic professional is to provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Certain librarians and archivists also hold faculty status, but they are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments.

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian. Persons holding the rank of Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five-year extended-term appointments.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Research

Post-Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree but before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Employee

Refers to tenure-track faculty members who have not received tenure and to academic professionals, library faculty, and archive faculty who have not yet received an extended-term contract. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth

year of employment.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and have gained recognition as teachers and contributors in their fields.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are four ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

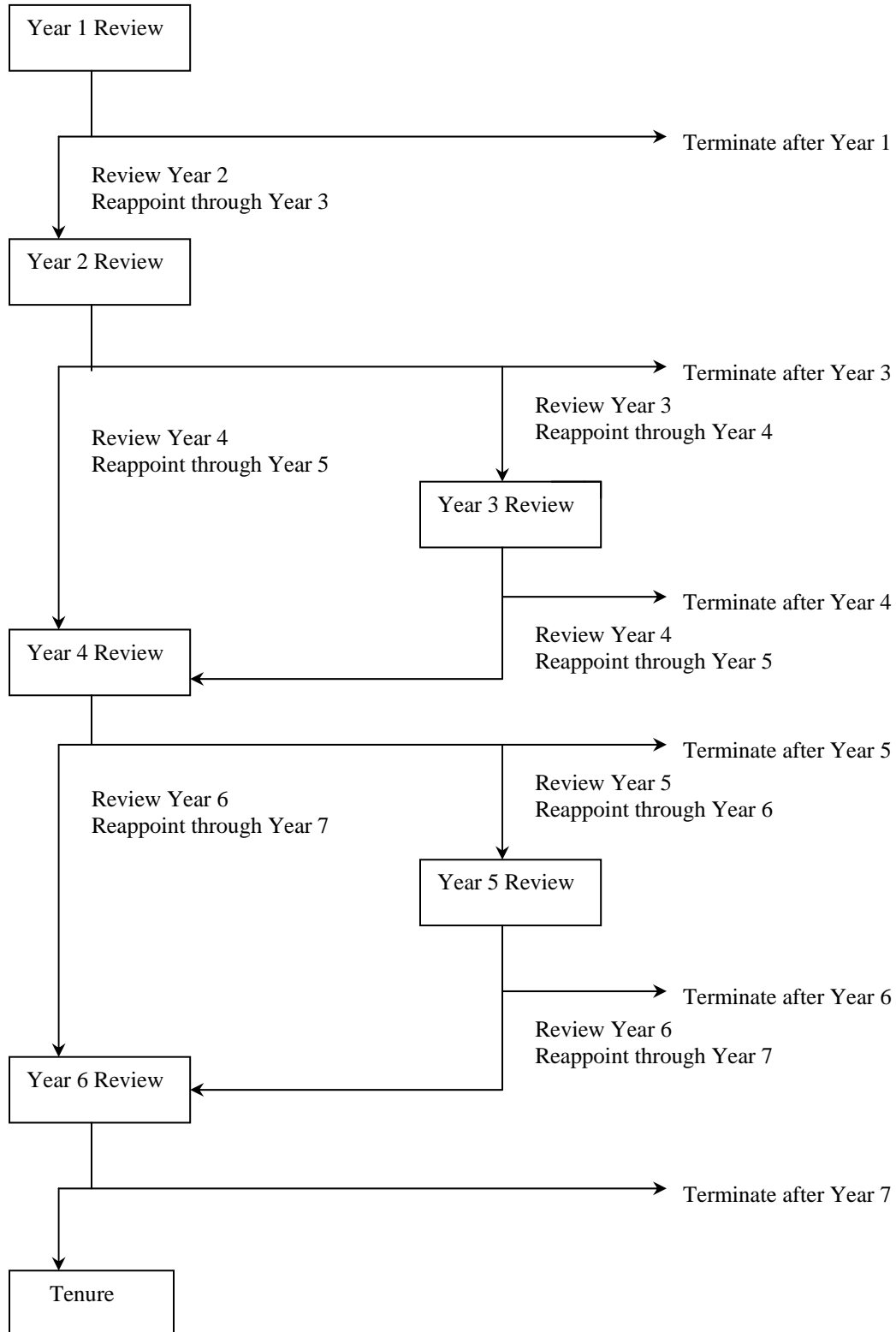
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



Central Position Management Summary

UNIVERSITY OF WYOMING

Office of Academic Affairs
312 Old Main
Laramie, WY 82071-3036
307.766.4286 • fax: 307.766.2606 • allen@uwyo.edu

To: Academic Deans and Department Heads
From: Myron Allen, Academic Affairs
Subject: Summary of Centralized Position Management for FY 2002
Date: 7 August 2001
Copies: Philip Dubois, Tom Buchanan, Rollin Abernethy, Maggi Murdock, Bill Gern, Steve Williams, Trustees

This memorandum summarizes the processes and decisions associated with this year's central position management (CPM). The memo reviews the process, gives a global summary of the allocations made, and discusses the rationales used in making these decisions. Deans and department heads should already have received specific decisions about individual departmental requests. Spreadsheets detailing the budgets for the capture and reallocation of positions for fiscal year (FY) 2002 are available at the Academic Affairs website, at the following URL.

http://uwadmnweb.uwyo.edu/acadaffairs/PolicyStatements/cpm_web_info_01.xls

The process

A document describing CPM is available on the Academic Affairs web site, at

http://uwadmnweb.uwyo.edu/acadaffairs/PolicyStatements/posn_ctrl.doc

Broadly speaking, three rules govern the process.

1. The resources at stake are salaries associated with tenured and tenure-track faculty and extended-term and extended-term-track academic professionals (APs).
2. At the end of each fiscal year, Academic Affairs captures salary monies vacated during the fiscal year. In the current report, the captured resources of interest are those associated with positions vacated during FY 2001.
3. Academic Affairs reallocates all captured monies back to the colleges for the new fiscal year, following a set of discussions in which college deans present their requests, and following other salary-related adjustments such as mandatory promotion raises.

Two implications of the third rule are worth highlighting. First, CPM does not increase or decrease the total amount of money budgeted for faculty and academic professional salaries. It leaves that amount unchanged but allows shifts in the distribution among academic units. Second, neither does CPM guarantee the preservation of a constant number of faculty and academic professional positions. The number of positions filled in any year depends directly on the amount of money in the captured pool, the

sizes of the salaries authorized, and other salary-related uses of the money. The relationship of the number of authorized searches to the number of positions vacated is indirect.

During Spring 2001, the process followed this schedule:

- 7 March: College deans received a call for position requests.
- April: Deans and administrators in Academic Affairs met for preliminary discussions.
- 14 May: Position requests were due in Academic Affairs.
- Mid-June: Deans and central administrators met to hear case statements.
- Early July: Academic Affairs held further discussions with college deans.
- Late July: Academic Affairs transferred reallocated resources to the colleges.

Summary of allocations

For the period 1 July 2000 through mid-June 2001, Academic Affairs captured 52 faculty and academic professional positions vacated through resignations, retirements, and reappointment denials of tenured, tenure-track, extended-term, and extended-term-track employees. The salaries attached to these positions totaled \$2,855,296. This sum includes the administrative stipends left behind by deans who returned to faculty positions in their home departments.

College deans submitted requests for authorizations to fill a total of 56 positions, for a total of \$3,092,035 million in requested salaries. In addition to these requests were several other types of commitments from the captured pool:

- “Exigency” requests to hire in advance of the regular CPM meetings. Nine were authorized.
- Mandatory 10 percent raises for faculty and academic-professional promotions.
- Salary adjustments, as described below.
- Requests to tap the captured pool to increase salaries on previously authorized lines.
- Requests to support the temporary recall of some retiring faculty members.

Not all of these requests resulted in authorizations.

Academic Affairs returned \$2,855,292 to the colleges in the following categories:

Category	Amount
Authorizations to refill 45 positions	\$2,433,664
Promotion increases	\$128,568
Salary adjustments	\$200,908
Increases to existing lines	\$55,927
Retiree recalls	\$15,000
Net balance-of-contract obligations	\$21,225
Total	\$2,855,292

The following remarks may help clarify this table.

1. Not included in the 45 position authorizations listed are the following five: two returns by college deans to their home departments, two authorized searches for which funding is deferred until FY 2003, and one position that a college funded through internal budget reallocations.
2. The average salary allocated for the funded authorizations is \$54,084. The average salary in the captured pool was \$53,875.

3. In some years UW has funds to administer institution-wide salary raises. In those years the administration normally funds academic promotion raises from the legislature-authorized raise pool. When no raise pool is available, salary reversions from vacated positions are the only source of funds for promotion raises. Fiscal year 2002 is such a year.
4. Salary adjustments include two categories. The first are salary increases to faculty members who have received offers from other institutions and whose department heads and deans urge a meaningful effort at retention. Not all faculty members who receive offers from other institutions receive a counter-offer from UW. The second category includes increases to UW faculty who have taken positions as college deans at UW.
5. Increases to existing lines occur when a college has an authorized position but the salary allocated is not enough to hire a desirable candidate.
6. In some cases colleges have requested allocations from the captured pool to fund the recall of retired employees. In most cases, the practice is to fund *permanent* replacements, asking the college temporarily to use those funds or others, if possible, to pay for the recall arrangement.
7. Balance-of-contract obligations are the obligations to pay the earned salaries of departing academic-year ("9-month") employees during the two summer months, after the start of the new fiscal year. Net balance-of-contract expenditures represent the increase in these obligations between FY 2001 and FY 2002.

The \$2.86 million in returned salary monies are available to the colleges as of about 1 August 2001. (The 2002 Budget Index does not accurately reflect these transfers, since it gives a snapshot of the University's budget taken almost two months before the allocations were made.) College deans can use these monies to pay the salaries of newly hired faculty members and academic professionals as soon as an appropriate search has been concluded. Until then, they can use the funds to support temporary teaching needs, start-up grants to new faculty, and other traditional uses of salary "scrape."

Along with these budget transfers, college deans also received two other types of information:

- maximum salaries associated with each position authorized,
- comments indicating the rank and job responsibilities of each position, sometimes accompanied by expectations connected with action items in the 1999 Academic Plan.

In some cases the authorized salaries or job descriptions differ from those requested. *Department heads should check with their deans and with the spreadsheets posted on the web site listed above, to make sure that their searches are consistent with the authorizations.*

Attached to this memo is a slightly revised version of a hiring-policy document circulated last year. Department heads should review that document to avoid some of the pitfalls that can occur in the hiring process.

Discussion

Although the \$2.86 million in allocations equals the amount captured, not all of the allocated funds will go toward refilling positions congruent to vacated ones. There are fewer positions, and some of the positions authorized do not match positions vacated. These two facts deserve comment.

Since there were 52 vacancies and 47 authorized searches (45 of them funded in FY 2002), some units will manage with fewer permanent instructional resources. There are several reasons for this net decrease in positions.

- The average salary (\$54,084) requested for new positions is higher than the average salary (\$53,875) of the vacated positions.
- We redirected about 4.5 percent – a little more than two positions' worth of salary – to mandatory promotion raises. This practice is consistent with what colleges did before the implementation of CPM and with forecasts made in last year's version of this memo.
- Some of the captured salary monies – roughly four position's worth – went toward the retention of valuable faculty members whose salaries were significantly behind verified market levels. These increases were at the request of the cognizant deans.
- In some cases, deans requested increases to the amounts allocated for previously authorized searches. The most common rationale was that it is better for UW's long-range health to offer competitive salaries, even if the result is to reduce the number of positions that the captured pool can support. This use accounts for about one position's worth of salary.

The redirection of positions toward new purposes is subtler but arguably more important. Although every faculty and AP position contributes to the University's teaching and research missions, these missions change in response to disciplinary advances and institutional planning. These mandates notwithstanding, decisions to redirect salary resources toward new themes are delicate. Among the principles that guided these decisions were the following.

- **Critical instructional needs.** In many cases, deans made compelling cases for refilling positions to maintain viable instructional capacity in important fields. Information on job descriptions within individual departments as well as detailed records of sections, numbers of students, and credits taught helped support these judgments.
- **Consistency with themes and action items identified in the Academic Plan.** Many units strengthened their requests by configuring the proposed positions to contribute to the institution's main themes, as identified in the 1999 Academic Plan. Information on departments' previous research activity, graduate degree production, and curricular initiatives, along with department and college plans, helped guide these decisions. Concomitantly, in some cases departments weakened their requests by failing to make progress on action items in the Plan.
- **Contributions to broader institutional needs.** Some units enhanced their requests by committing to such broader institutional needs as off-campus and online instruction, instruction for the School of Environment and Natural Resources, and the EPSCoR program.
- **Incentives for rigorous faculty governance.** Academic Affairs has adhered strictly – both in rule and in spirit – to the policy of returning positions vacated by tenure denials. If a department or a department head initiates a negative reappointment or tenure decision, then the department will retain the salary resources associated with the position.

While critical instructional needs continue to be the most salient of these factors, the other principles play significant roles. The following table summarizes position allocations for 2000-2001 in which instructional need and the maintenance of existing programs were not the only rationales.

Rationale	Departments	Number of positions
Automatic return of reappointment denial	Acctg, EdLdr.	2
Environment and natural resources	AgEc, G&R, Bot, EconFin, C&AE	5
NSF EPSCoR initiatives and themes	Chem, ME, ECE, CoSci (2)	5
NIH COBRE program	Pharm.	1
Off-campus or online instruction		0
Other Academic Plan initiatives	MgtMkt., SecEd,	2
Spousal support in selected cases	CoSci, CommDis.	2
Leadership replacement	VetSci, AnSci, Math, ElemEC	4
Total		21

In summary, academic planning and broader institutional needs played a role in almost half of the position allocations.

This table illustrates a crucial strategic point about future institutional directions. It is unlikely that UW will receive enough additional resources to fund new initiatives *and*, independently, to meet all existing commitments as currently configured. The academic units that fare best in the next few years will be those that find overlapping and synergistic ways to align instructional commitments with efforts to address new academic directions.

A summary memorandum discussing new faculty position allocation has been distributed under separate cover and is available at http://uwadmnweb.uwyo.edu/acadaffairs/PolicyStatements/cpm_2001_summaries.htm.

Myron Allen summarized the process that has occurred in reviewing the Central Management Summary. Members of the Board thanked Dr. Allen for developing a clear report on this matter, and indicated their surprise that this topic had not received more comments during the Academic Plan process.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

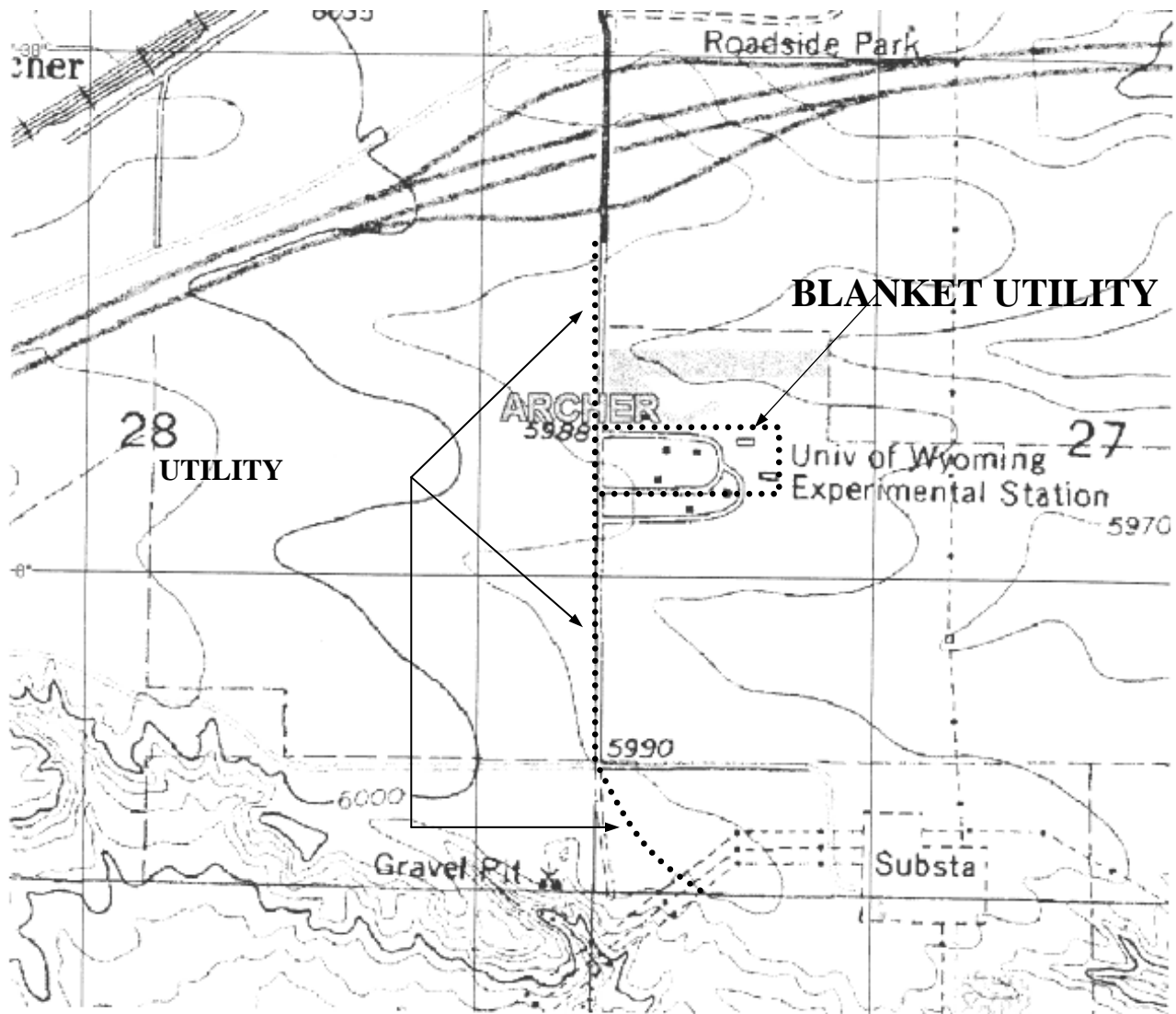
The Physical Plant and Equipment Committee met on Thursday, September 6 for a briefing and tour of Washakie and Health Sciences. A committee meeting was held on Saturday, September 8 with the following in attendance: Trustees John Patrick, Chair; Taylor Haynes, Pete Jorgensen, and Hank True; Trustee Jim Neiman was unable to attend. The following items were discussed with two being placed on the Consent Agenda.

Gas Line/Qwest Easement at Archer

Cheyenne Light, Fuel and Power, and Qwest Communication have applied for a jointly-occupied 20' easement for service laterals and a fiber optic line, respectively, in the W1/2 of Section 27 and the East 1/2 of Section 28, T14N, R65W, Laramie County, Wyoming. The easement location lies directly to the west of the current roadway easement granted to HR Land Company.

In exchange for granting the easement, Cheyenne Light, Fuel and Power will install service laterals located within the Archer Sub-station compound and allow the University a permanent natural gas service to buildings 1, 12, and 16 (see following page). Qwest Communication will install a fiber optic line within the requested easement. This line, should the University decide to connect, will enhance data communications at the facility.

There are no terms for an exchange in money, but the benefits associated with the placement of both natural gas and fiber optic communication will enhance property value. The blanket easement grants both companies the ability to bring pipeline and cable within close proximity of buildings that will benefit from the utilities.



VICINITY MAP
NOT TO SCALE

The Physical Plant and Equipment Committee discussed the easement during the committee meetings on Saturday, September 8, 2001. They moved to approve the item and placed it on the Consent Agenda.

Construction Manager At Risk

The Physical Plant and Equipment Committee discussed the construction manager at risk for Washakie at their committee meeting on Thursday, September 6. Members of the Board discussed the proposal at length, and expressed some concern about changing the way UW does business.

Trustee Jorgensen stated that he would like to see two things carefully considered: diligence in reviewing the past history and problems UW has had on construction projects, and ensuring that UW is in compliance with the state statutes in bidding for the construction manager at risk. In response to concern from the Board regarding the costs of the job and if it would have been less expensive under the old process, Dr. Dubois assured them that UW will be able to determine the costs if there have been many programmatic compromises along the way to achieve the guaranteed price. Dan Baccari also explained to the Board that the administration is asking for Board approval for the contractor selected and approval of the negotiated fee. Members of the Physical Plant and Equipment Committee moved hiring of the construction manager at risk to an action item and approve it, and the motion carried. The item was placed on the Consent Agenda.

Costs and O&M for Powell Seed Lab

Seed production provides Wyoming producers with opportunities for new high value crops. Certified seed is an important value-added commodity for Wyoming. A Wyoming State Seed Lab is critical to the seed industry and an integral part of the enforcement of the Wyoming Seed Law. In addition, a State Seed Lab helps protect against the introduction of invasive weeds.

In October, the Legislature's Joint Agriculture, Public Lands and Water Resources Interim Committees will decide whether to sponsor a bill in the 2002 Budget Session to re-establish the State Seed Lab. The Wyoming State Seed Lab, if approved, would be located at the Powell Research & Extension Center. Funds to construct and operate the lab would be allocated to the Wyoming Department of Agriculture (WDA).

The projected construction cost for the State Seed Lab is \$313,000 with a future biennium operating budget of \$315,000. The funds to construct and operate the lab would come to UW from WDA and would not be part of the UW's block grant. Construction and operation of the lab would be managed by UW and the College of Agriculture through a Memorandum of Understanding with WDA.

The Wyoming Seed Certification Service is located in Powell. With the State Seed Lab also located in Powell, communication and service between the Seed Lab, Seed Certification Service, producers, and seed companies would be improved. The State Seed Lab would benefit seed producers, retailers, seed consumers, and UW. Being located at the Powell R&E Center, the lab would also provide equipment and facilities for seed research and the laboratory portion of the seed science class taught by UW faculty at Northwest College.

The Physical Plant and Equipment Committee listened to information provided by Jim Jacobs, Associate Dean and Director of the Agriculture Experiment Station. The program will be operated by the Department of Agriculture under a Memorandum of Understanding.

Update on Technology Business Center

The 2001 Legislature provided funding to the University to complete a Level II analysis for the State of Wyoming on a Technology Business Center. The process of defining the project, establishing a site and developing the necessary information to respond to the State of Wyoming is nearing completion. On August 20, 2001, the final draft of the schematic design, recommended site development, and costs estimates were presented by Gorder/South Group and Space (incubator design consultant) to the University and the Wyoming Business Council for comment. The final documentation required of the consultant to complete the Level II report to the State of Wyoming was completed at the end of August.

Mr. Tim Shenk, architect for Gorder South, presented a detailed slide show of the building design. The site for the Technology Business Center will be adjacent to the RMMC. The building will be comprised of 25,000 square feet and costs are estimated at \$8 million.

Review of Health Sciences Building Plans

The College of Health Sciences funded an update of the 1996 programming and a schematic design to bring most of the Health Science units together in a facility to provide a presence on the main campus for the College. The architectural firm of Malone Belton Abel, P.C. of Sheridan, Wyoming has completed a report that includes the revised program, a schematic design and cost estimates for four phases of development. The schematic design includes the Biochemistry and Pharmacy Buildings.

Roger Baalman introduced Mr. Tim Belton of Gorder South. Mr. Belton presented the proposed design to the Board, and noted that the only college unit excluded from the design for the Health Sciences building will be the facilities at Corbett. The project will proceed in four phases. Dr. Buchanan advised the Board that the project will be the number one priority when the capital facilities plan is distributed.

Change Orders and Progress Reports

The information reported on the following pages gives an accounting of the progress and activity of construction since the May, 2001 Trustees meeting. Also reported are approved change orders to the Wyoming Union Additions and Renovations, and the Rochelle Athletics Center.

PROJECTS IN CONSTRUCTION

1. Studio Addition for Fine Arts Building

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price: \$972,300.00
 Original Completion Date: 27 June 2000
 Contract Substantial Completion Date: 6 July 2000

	Total	Design	Construction	Contingency	Administration	Equipment	Misc
Budget	\$1,685,831.41	\$87,900.00	\$979,800.00	\$121,886.41	\$32,415.00	\$452,000.00	\$11,830.00
Expended	1,577,842.90	87,900.00	\$979,800.00	56,440.84	23,554.48	426,180.93	3,966.65
Obligated	39,944.25	0	0	24,352.58	92.67	15,499.00	0
Un-obligated	68,044.26	-	-	41,092.99	8,767.85	10,320.07	7,863.35

Remarks: The only punch list item not corrected is a projection screen that wrinkles when rolled up. The University is holding \$3,300.00 of the contractor's retainage until this problem is satisfactorily corrected. The supplier of the projection screen has been contacted and arrangements are being made to view an existing usable screen at another location.

2. Rochelle Athletic Center

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price: \$6,618,200.00
 Original Completion Date: 15 June 2001
 Contract Substantial Completion Date: 14 July 2001

	Total	Design	Construction	Contingency	Administration	Misc
Budget	\$8,427,592.00	\$608,936.00	\$7,050,000.00	\$378,041.00	\$297,042.00	\$93,573.00
Expended	6,190,246.92	541,037.75	5,577,335.00	5,660.00	69,078.76	8,396.50
Obligated	1,470,686.57	51,978.23	1,259,763.05	135,720.27	5,982.02	10,049.00
Un-obligated	762,591.42	15,920.02	212,901.95	236,660.73	221,981.22	75,127.50

Remarks: Interior second floor office areas have been inspected for substantial completion. On 20 August 2001, the remainder of the building will be inspected for substantial completion. Side work and landscaping is scheduled for completion on 24 August 2001.

3. Wyoming Union Renovation and Additions

Phase "0" Contractor: Spiegelberg Lumber and Building Company, Inc.
 Phase "0" Bid Price: \$541,900.00
 Phase "0" Original Completion Dates: Temporary Bookstore area - 24 July 2000
 Breezeway portion/East Addition - 18 August 2000
 Balance of East Addition - 15 September 2000

Phase "0" Present Completion Dates: Temporary Bookstore area - 24 July 2000
 Breezeway portion/East Addition - 4 September 2000
 Balance of East Addition - 30 September 2000

Phase "1" Original Completion Dates: Basement (original section) - 7 May 2001
 1st and 2nd Floor portion (original section) - 30 May 2001
 Balance of 2nd Floor and Ballroom (original section) - 30 June 2001

Phase "1" Present Completion Dates: Basement (original section) - 30 May 2001
 1st and 2nd Floor portion (original section) - 11 June 2001
 Balance of 2nd Floor and Ballroom (original section) - 30 July 2001

Phases 1 through 3 Contractor: Spiegelberg Lumber and Building Company, Inc.
 Phases 1 through 3 Bid Price: \$9,318,600.00
 Phases 1 through 3 Original Completion Dates: Phase 1 - 14 May 2001
 Phase 2 - 14 December 2001
 Phase 3 - 22 May 2002

Phases 1 through 3 Contract Substantial Completion Dates: Phase 1 - 30 May 2001
 Phase 2 - 14 December 2001
 Phase 3 - 22 May 2002

	Total	Design	Construction	Contingency	Administration	Misc
Budget	\$12,528,408.00	\$1,237,092.00	\$9,943,118.00	\$909,800.00	\$338,148.00	\$100,250.00
Expended	6,222,976.04	1,013,220.80	5,004,241.00	57,802.82	133,172.62	18,563.51
Obligated	5,455,524.32	216,496.32	4,938,877.00	288,940.20	7,186.09	0
Un-obligated	849,907.64	7,374.88	0.00	563,056.98	197,789.29	81,686.49

Remarks: The University is occupying 95% of Phase 1. The basement and first floor levels are now occupied by the University, and finish work is proceeding on the second level south addition (Student Senate Chamber). A tentative substantial completion date of 30 July 2001 was set for the Ballroom. The contractor is proceeding with demolition work for Phase 2. The metal framing and foundation systems have been installed for the two elevator additions during Phase 2 of the construction. Exterior walls for the east addition are complete, and the roofing for this addition will be completed later in August.

4. University of Wyoming Hansen Livestock Teaching Arena Addition

General Construction Contractor: Arcon Inc.
 Bid Price: \$555,600.00
 Original Completion Date: 12 April 2001 (160 days from date of Notice to Proceed)
 Substantial Completion Date: 12 April 2001 (160 days from date of Notice to Proceed)

Pre-engineered Metal Building Materials Supplies: Westates Construction Co.
 Bid Price: \$66,000.00
 Original Completion Date: 6 January 2001 (75 days from date of UW Purchase Order)
 Substantial Completion Date: 6 February 2001 (75 days from date of UW Purchase Order)

Grandstands – Materials and Installation Contractor: Southern Bleacher Construction Company
 Bid Price: \$132,800.00
 Original Completion Date: 12 April 2001
 Substantial Completion Date: 4 May 2001

	Total	Design	Construction	Contingency	Administration
Budget	\$821,400.00	\$40,000.00	\$754,400.00	\$16,000.00	\$11,000.00
Expended	689,669.10	40,000.00	641,324.00	285	8710.1
Obligated	130,315.00	0	113,076.00	17,239.00	0
Un-obligated	765.90	\$0.00	\$0.00	(\$1,524.00)	\$2,289.90

Remarks: Final Inspection is scheduled for the week of 20 August. The Punch List items on the Grandstand are not complete, but materials are due to arrive 15 August. The State required additional work on the sprinkler system based on Fire Marshall's interpretation of Code.

5. Powell Extension Office

Contractor: Jim's Building Service, Inc.
 Bid Price: \$233,251.00
 Original Completion Date: 1 August 2001
 Contract Substantial Completion Date: 15 August 2001

	Total	Design	Construction	Contingency	Administration
Budget	\$284,491.00	\$26,800.00	\$234,977.00	\$11,357.00	\$11,357.00
Expended	101,773.38	21,880.00	132,520.00	0	5,604.88
Obligated	162,372.00	4,920.00	100,731.00	0	0
Un-obligated	18,835.12	\$0.00	\$1,726.00	\$11,357.00	\$5,752.12

Remarks: Punch list items are scheduled for 15 August 2001.

The following Change Orders are reported for the information of the Trustees.

6. Rochelle Athletics Center

Change Order No 13

Item 1	Soffits in Multi-Purpose Room	Add:	2,847.00
Item 2	Increased water heater piping	Add:	1,615.00
Item 3	Add rolled deck support and brick angles (mat'l only)	Add:	438.00
Item 4	Stainless Steel sink in Catering	Add:	640.00
Item 5	Paint and stain CMU (previously colored block)	Add:	7,461.00
Item 6	Paint ceiling of C104	Add:	432.00
Item 7	Additional marker-board backing in north offices	Add:	542.00
Item 8	Sound insulation at mechanical rooms 115 and 301	Add:	737.00
Item 9	Upsize landscaping	Add:	3,411.00
Item 10	Return air smoke detectors	Add:	2,171.00

Total Change Order No. 13 ADD: \$20,294.00

Item 11 Time extension Add: 3 days

Change Order No. 14

Item 1	Revised cost per Bill Frieze phone conversation	Add:	2,375.00
Item 2	Roof drain insulation	Add:	8,742.00
Item 3	B&G extra work	Add:	8,521.00
Item 4	Furring behind spandrel glass	Add:	1,157.00
Item 5	Case work Revisions	Add:	3,280.00
Item 6	Delete change (irrigation tap from CO #12)	Deduct:	(213.00)
Item 7	Return air smoke detectors	Add:	1,275.00
Item 8	Change 35A to 50A outlet in catering	Add:	492.00

Total Change Order No. 14 ADD: \$25,629.00

Item 9 Time Extension Add: 5 days

Change Order No. 15

Item 1	Pull cable from ea TV to Video Room	Add:	1,984.00	
Item 2	TV outlet and cable (revised)	Add:	4,868.00	
Item 3	Telecom extension	Add:	8,092.00	
Item 4	Remove east stair beam (no B&G cost)	Add:	615.00	
Item 5	Lower Catering Ceiling (HP cost)	Add:	482.00	
		<u>Total Change Order No. 15</u>	<u>ADD:</u>	<u>\$16,041.00</u>

Item 6	Time Extension	Add:	1 day
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Change Order No 16

Item 1	Tile patterns	Add:	11,460.00	
Item 2	Paint the CMU walls that were stained	Add:	5,364.00	
Item 3	Stl. Pl. closure at east stair (inc. HR adjustment)	Add:	1,004.00	
Item 4	Add data outlets in Tutor Rooms	Add:	378.00	
		<u>Total Change Order No. 16</u>	<u>ADD:</u>	<u>\$18,206.00</u>

Change Order No 17

Item 1	Steam relief through roof (T&M, n.t.e. \$5400)	Add:	5320.00	
Item 2	Remove redundant disconnects	Deduct:	(626.00)	
Item 3	Revision to sub panel and duct size	Add:	10,053.00	
Item 4	Delete hot water control valves and reuse 2/3 valve	Deduct:	(3,488.00)	
Item 5	Reuse (1) 1x4, Remove (3) 3x4	Add:	247.00	
Item 6	Add Mondo at weight room entry, remove carpet	Add:	844.00	
Item 7	Add base in weight room entry only	Add:	420.00	
Item 8	Weight room service access	Add:	1,404.00	
		<u>Total Change Order No. 17</u>	<u>ADD:</u>	<u>\$14,174.00</u>

Change Order No 18

Item 1	Light cove at Locker Room	Add:	300.00	
Item 2	Gas line to dryers (N.T.E. \$4500 + 20% OH&P = \$5400)	Add:	4,111.00	
Item 3	Telecom revisions	Add:	1,796.00	
Item 4	Elevator phone connections	Add:	223.00	
Item 5	Cost for revised spouts for hydro mix-valves (6 total)	Add:	655.00	
		<u>Total Change Order No. 18</u>	<u>ADD:</u>	<u>\$7,085.00</u>

Item 6	Time Extension	Add:	2 days
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Change Order No 19

Item 1	Add'l casework (a/v cabinets, tape strip benches, tables)	Add:	13,476.00	
		<u>Total Change Order No. 19</u>	<u>ADD:</u>	<u>\$13,476.00</u>

Change Order No 20

Item 1	Revised sill detail at balcony	Add:	3,230.00	
Item 2	Modify steam relief at Field house	Add:	2,808.00	
Item 3	Heat recovery breaker (revised)	Add:	454.00	
Item 4	Emergency generator distribution panel	Add:	2,667.00	
		<u>Total Change Order No. 20</u>	<u>ADD:</u>	<u>\$9,159.00</u>

Item 5	Time Extension	Add:	3 days
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Statement of Contract Amount

Original contract Amount	\$6,618,200.00
Total Change Orders 1-20	<u>+475,115.00</u>
Adjusted Contract Price	\$7,093,315.00

7. Wyoming Union Additions and Renovations

Change Order No. 11

Item 1	Epoxy overlay treads and risers	Add:	46,950.00
Item 2	Non-slip inserts – 2” wide	Add:	2,250.00
Item 3	Epoxy overlay inside face of stringers	Add:	9,500.00
Item 4	Patch/repair existing terrazzo cracks at outside face of stringer	Add:	4,700.00
Item 5	Credit for base Contract Rehabilitation work	Deduct:	(14,800.00)
Item 6	Tile and terrazzo work to date	Add:	500.00
Item 7	OH/Mark up @ 20%	Add:	9,820.00

Total Change Order No. 11 ADD: 58,920.00

Change Order No. 12

Item 1	Add Soffits and crown molding in first floor lobby	Add:	3,504.00
Item 2	Modify countertop edge conditions as changed on shop drawings	Add:	674.00
Item 3	Roof drain modifications at northeast corner of CJ’s	Add:	344.00
Item 4	Modification of ramp layout at West Entry	Add:	1,025.00
Item 5	Concrete slab infill at window well	Add:	958.00
Item 6	Stone and Brick Repairs	Add:	5,302.00
Item 7	Mechanical Room 008 – repair of wall for on-hour construction	Add:	1,890.00
Item 8	Gypsum board pilasters in family room	Add:	696.00
Item 9	New curved Gypsum soffit in CJ’s	Add:	2,330.00
Item 10	Gylcol loops for new elevator shafts	Add:	3,126.00
Item 11	CJ cooler	Add:	1,140.00
Item 12	Sprinkler System, additional fire alarm work related to PR 44 at Janitor 048	Add:	1,552.00
Item 13	Additional fire sprinkler – east vestibule, Lobby C102, thermal control valve	Add:	12,594.00
Item 14	Revised Dimmer for Adv. Mark X ballasted light fixtures	Add:	2,699.00
Item 15	Masonry repairs at window openings	Add:	4,314.00
Item 16	Change to dimmable ballast for type G light fixtures	Add:	4,328.00

Total Change Order No. 12 ADD: 47,399.00

Statement of Contract Amount

Original contract Amount	\$9,318,600.00
Total Change Orders 1-12	<u>+489,115.00</u>
Adjusted Contract Price	\$9,807,715.00

8. University of Wyoming Hansen Livestock Teaching Arena Addition

Change Order No. 2

Item 1	Change toilet partitions from stainless steel to baked enamel	Deduct:	(1,800.00)
Item 2	Modify framing on the west wall of the meeting room to obtain a flat surface	Add:	283.00
Item 3	Cost for imported back fill	Add:	1,770.00
Item 4	Install center support column and footing below frost level	Add:	597.00
Item 5	Credit for lowering from wall at bleachers	Deduct:	(788.00)
Item 6	Modify girts interfering with existing columns	Add:	576.00
Item 7	Weld purlin at roof tie in	Add:	800.00
Item 8	Weld missing purlin clips on roof beams	Add:	98.00
Item 9	Re-install roof cable bracing twice	Add:	784.00
Item 10	Add exterior sheet metal drip edge	Add:	386.00

Item 11	8" channel material for doorway openings into existing building	Add:	415.00
Item 12	Add two 20-amp circuits for hair dryers	Add:	664.00
Item 13	Add switch to three-way circuit & shift outlet into toilet area	Add:	262.00
Item 14	Add hand wash sink requested by State Dept. of Agriculture	Add:	1,627.00

Total Change Order No. 2 ADD: \$5,674.00

Statement of Contract Amount

Original Contract Amount	\$555,600.00
Total Change Orders 1-2	<u>+22,950.00</u>
Adjusted Contract Price	\$578,550.00

9. Powell Extension Office

Change Order No. 1

Item 1	Deepen Well 10'	Add:	313.00
Item 2	Additional footage to the leach field	Add:	875.00
Item 3	Change to a three compartment sink	Add:	1,043.00

Total Change Order No. 1 ADD: \$2,231.00

Statement of Contract Amount

Original contract Amount	\$233,351.00
Total Change Order 1	<u>+2,231.00</u>
Adjusted Contract Price	\$235,482.00

INVESTMENT COMMITTEE

Report on Investment Committee Meeting in Sheridan, WY August 6-8, 2001

The Investment Committee of the Board met on Saturday, September 8. Trustees Ron McCue, Chair; and Jerry Saunders were in attendance. Trustee Jim Neiman was unable to attend. Trustee McCue reported on the Investment Committee meeting held on August 6-8, 2001. He noted that the meeting resulted in some changes. The Committee moved to approve the minutes of the meeting, and the motion carried.

Ratification of Motion to Change Managers and Initiate a Commission Recapture Program

It is recommended that the Investment Committee recommend to the Board of Trustees that Rorer Asset Management be removed, and that they accept and approve the opening of a domestic value account with Brandes Investment Partners. Funds will be withdrawn from the Jurika & Voyles Investment Management account and added to the Brandes domestic value account to allocate approximately the same dollar value to each manager.

It is further recommended that the Investment Committee recommend to the Board of Trustees that the University Endowment Fund undertake a 6 month pilot program on commission recapture. Rushmore Investment Advisors will either conduct an independent study or engage Lynch, Jones and Ryan to execute trades for the pilot program. The results of the pilot program will be reported at the winter meeting of the Investment Committee.

The change in managers is to keep risk minimized and returns maximized, and will remove the value fund manager, and replace them with another manager. The change in style has impacted UW's portfolio, leading the Committee to seek a change. Rushmore Advisors

completed a statistical analysis, and three fund managers were brought in to interview with the Committee.

Commission recapture allows for some of the money invested returned to the investor. The Committee asked Rushmore Advisors to do a six-month pilot on the savings the University might experience. The possibility for UW is \$40,000 - \$50,000 recaptured for the portfolio, and a report will come to the Board at the January meeting with solid evidence to allow the Board to decide on moving ahead or not with commission recapture. Following discussion, the motion carried, and the addendum was moved to the Consent Agenda.

Quarterly Report on Endowments

The quarterly investment report for the quarter ending June 30, 2001, provided by John A. Vann, Investment Advisor to the Investment Committee, follows.

**UNIVERSITY OF WYOMING
 INVESTMENT COMMITTEE
 As of June 30, 2001**

Funds:	Current Asset Allocation In Millions (\$000) & Percentage (%)	
	<u>(\$000)</u>	<u>(%)</u>
Fixed Income Pool – Fox	\$ 11.868	26.20%
Value Equity Pool		26.40%
Jurika & Voyles	6.732	
Rorer	5.031	
Growth Equity Pool		32.46%
Montag & Caldwell	6.371	
Wilshire	5.723	
Navellier	1.278	
McKinley	1.337	
Int'l Equity Pool – Brandes	<u>6.769</u>	<u>14.94%</u>
	\$ 45.308*	100.00

* not included in this total is \$238,539, which is held in the handling account at June 30, 2001.

Asset Allocation Goals as of February 11, 1999

<u>Funds:</u>	<u>(%)</u>
Fixed Pool	25.00%
Value Pool	30.00%
Growth Pool	30.00%
Int'l Pool	<u>15.00%</u>
	<u>100.00%</u>

UNIVERSITY OF WYOMING
Investment Committee - Performance (net of fees)
June 30, 2001

	Market Value	2nd Qtr 2001 %	1st Qtr 2001 %	YTD %	1 year %	2 year %	3 year %	5 year %	Inception to date %
Summary									
Total Assets	45,546,749	3.28	-8.07	-5.05	-5.33	3.86	6.75	12.01	184.26
75SP/25L BIGC custom index		5.15	-9.95	-5.31	-12.89	-3.52	3.30	11.85	183.61
Other									
Handling Account	238,539								
Equity Funds									
Value Pool									
Jurika*	6,931,969	3.08	-6.24	-3.35	5.00	7.96	7.02	13.35	218.97
Benchmark Mid Value		8.14	-0.67	7.42	35.04	7.55	5.12	11.85	147.39
Rorer^	5,030,670	2.38	-12.83	-10.76	-12.27	2.81	7.97	15.98	109.84
Benchmark Lrg Value		4.89	-1.08	3.76	21.70	-0.96	2.25	11.79	74.62
Growth Pool									
Montag***	6,370,957	3.69	-15.53	-12.41	-15.48	-4.37	3.09	N/A	64.02
Benchmark Lrg Growth		7.37	-18.21	-12.18	-27.73	-6.31	4.43	N/A	69.24
Wilshire Growth Fund^^	5,723,126	6.98	-18.00	-12.28	-26.85	-6.08	N/A	N/A	-8.21
Benchmark Lrg Growth		7.37	-18.21	-12.18	-27.73	-6.31	N/A	N/A	-8.07
Navellier ^^	1,277,650	16.26		16.26					16.26
Russell 2000		14.09		14.09					14.09
McKinley ^^	1,337,122	21.67		21.67					21.67
Russell 2000		14.09		14.09					14.09

International Equity Fund									
Brandes**	6,768,514	1.17	-7.69	-6.61	-6.03	9.37	13.94	18.02	183.02
European Australian and Far East		-1.25	-13.66	-14.74	-23.62	-5.28	-1.12	2.96	37.16
Fixed Income Fund									
Fox*	11,868,204	0.73	3.11	3.86	12.57	8.38	6.61	7.65	68.69
Lehman Bros Govt Corporate Bond Index		0.30	3.20	3.51	11.13	7.66	5.98	7.38	70.91

Inception * 4/93 ^ 7/96
 ** 4/94 ^^ 3/99
 *** 7/97 ^^ 4/01

ATHLETIC COMMITTEE

The Athletic Committee met on Saturday, September 8 with the following in attendance: Trustees Jerry Saunders, Chair; Taylor Haynes, and Ron McCue. Trustees Jim Neiman and Greg Schaefer were unable to attend.

Knight Principles-Reaffirmation of Appendix E of Knights Commission Report

Ten years ago, after a series of highly visible scandals in intercollegiate athletics programs at major universities, Knight Foundation Commission on Intercollegiate Athletics met repeatedly and published several reports laying out the problems facing college sports and an agenda for reform. Their model called for presidential control directed toward achieving academic integrity, financial integrity, and independent certification. The Commission concluded its 1991 report with a “Statement of Principles.”

Last year, the Commission reconvened for a fresh look at what has happened in college athletics. They found that the problems of big-time college sports have continued to grow, rather than diminish, in spite of good intentions and reform efforts. In June 2001, they issued a report entitled *Call to Action: Reconnecting College Sports and Higher Education*, which ended with the same “Statement of Principles.” The principles are just as applicable today as they were 10 years ago. We ask that the Board endorse the principles, in spirit of this most recent report, and that we transmit the Board’s action to the Executive Director of the NCAA and the President of the Mountain West Conference.

KNIGHT FOUNDATION COMMISSION ON INTERCOLLEGIATE ATHLETICS

Appendix E

Statement of Principles

The Commission concluded its first report in 1991 with this Statement of Principles. Upon review, we find these principles to be just as applicable today as they were 10 years ago. We commend them to campus administrators and boards of trustees for their consideration and support.

Preamble: This institution is committed to a philosophy of firm institutional control of athletics, to the unquestioned academic and financial integrity of our athletics program, and to the accountability of the athletics department to the values and goals befitting higher education. In support of that commitment, the board, officers, faculty and staff of this institution have examined and agreed to the following general principles as a guide to our participation in intercollegiate athletics:

I. The educational values, practices and mission of this institution determine the standards by which we conduct our intercollegiate athletics program.

II. The responsibility and authority for the administration of the athletics department, including all basic policies, personnel and finances, are vested in the president.

III. The welfare, health and safety of student-athletes are primary concerns of athletics administration on this campus. This institution will provide student-athletes with the opportunity for academic experiences as close as possible to the experiences of their classmates.

IV. Every student athlete – male and female, majority and minority, in all sports – will receive equitable and fair treatment.

V. The admission of student-athletes – including junior college transfers – will be based on their showing reasonable promise of being successful in a course of study leading to an academic degree. That judgment will be made by admissions officials.

VI. Continuing eligibility to participate in intercollegiate athletics will be based on students being able to demonstrate each academic term that they will graduate within five years of their enrolling. Students who do not pass this test will not play.

VII. Student-athletes, in each sport, will be graduated in at least the same proportion as nonathletes who have spent comparable time as full-time students.

VIII. All funds raised and spent in connection with intercollegiate athletics programs will be channeled through the institution's general treasury, not through independent groups, whether internal or external. The athletics department budget will be developed and monitored in accordance with general budgeting procedures on campus.

IX. All athletics-related income from nonuniversity sources for the coaches and athletics administrators will be reviewed and approved by the university. In cases where the income involves the university's functions, facilities or name, contracts will be negotiated with the institution.

X. We will conduct annual academic and fiscal audits of the athletics program. Moreover, we intend to seek NCAA certification that our athletics program complies with the principles herein. We will promptly correct any deficiencies and will conduct our athletics program in a manner worthy of this distinction.

Dr. Saunders reported that this item could be moved to action. Dr. Dubois added that there wasn't much that UW needed to respond to, but the report recommended that UW recommit themselves to the Knight Principles. If the Board approves this as an action item, Dr. Dubois will convey the approval to the president of the Mountain West conference and the NCAA. Trustee Jorgensen requested that copies of the report be mailed to members of the Board that had not received it. The Athletic Committee moved to action the reaffirmation of the principles of the second Knight Commission Report. The motion carried and the item was placed on the Consent Agenda.

Completion of the RAC Report

Dan Baccari advised the Board that clean-up work will take approximately two-three weeks for completion.

Summer Outreach Report on Camps, Sports Festivals, and Cowboy Joe Golf Outings

UNIVERSITY OF WYOMING
INTERCOLLEGIATE ATHLETICS

SUMMER OUTREACH PROGRAM 2001

Sports Festivals:

Wheatland	720
Cody	500
Powell	150
Thermopolis	370
Gillette	165
Kemmerer	175
Evanston	75
Cheyenne	300
Casper	250
TOTAL	2,705

Cowboy Joe Golf Series:

Phoenix, AZ	69
Denver, CO	204
Douglas	120
Riverton	108
Buffalo	64
Jackson	119
Cheyenne	176
Torrington	132
Powell	130
Sheridan	96
Spearfish	83
Rock Springs	148
Laramie	128
Casper	116
Cheyenne	90 (est)

Summer Camps:

M/W Swimming	92
Soccer	70
Volleyball	128
Football	744
Wrestling	239
Men's Basketball	1550
Women's Basketball	1600
TOTAL	4,423

TOTAL 1,783

Information on the Summer Outreach Report on Camps, Sports Festivals, and Cowboy Joe Golf outings was provided to the Board.

Football and Men's Basketball TV Schedules

Information on football and men's basketball TV schedules was provided to the Board for their review.

COMMITTEE OF THE WHOLE

UW Research Corporation Board

The Board of Directors of the University of Wyoming Research Corporation voted to add Mr. Ronald Benson to the UWRC Board of Directors. Mr. Benson has considerable experience in the oil and gas industry. In the past, he served as the President of the TPC Corporation, a subsidiary of Pacificorp, and prior to that, he was the President of Phibro Energy Corporation. He currently is on the Board of Directors of TransTexas Gas Corporation. Mr. Benson received a B.S. in Electrical Engineering in 1969 from the University of Wyoming.

The University of Wyoming Research Corporation Board of Directors has voted to increase the size of the Board from seven to nine. The intent of this action is to broaden the areas of expertise represented on the board to better serve the missions of the UWRC and the Western Research Institute.

Dr. Spicer asked for the background information on this item, and President Dubois noted that if it is the Board's wish, he would like to have this item moved to action. Dr. Gern explained that the UW Research Corporation Board needed to find a successor for Mr. Tucker Fagan, who went to work for the Wyoming Business Council. The Research Corporation Board has continued to operate with the minimum number of members. Dr. Gern asked the Board to approve the appointment of Mr. Ronald Benson to the Board of Directors. The Board will then have six members, and will continue to seek a seventh member. Additionally, Dr. Gern asked the trustees to approve moving the cap of seven members to nine members for the UW Research Corporation Board. The intent behind this request is to broaden the expertise on the Research Board.

The Board moved to appoint Mr. Ronald Benson to the UW Research Corporation Board and increase the cap from seven to nine members on that Board, and approved the motion. The item was placed on the Consent Agenda.

Parking and Circulation Implementation Plan

President Dubois updated the Board on the parking plan. He stated that it was developed consistent with the principles previously reviewed by the Board. The plan is available on the web, and he has invited comments from the campus community. Due to the detail of the plan at this stage, it will be necessary to re-educate the campus. Some of the concerns he has already received include questions on the ability of the plan to be sensitive to special circumstances that may occur in the lives of faculty, staff and students every day; and transporting disabled persons to campus on a daily basis. To help adapt to the cost of the proposed permit, it was suggested that the increase be implemented in increments.

President Dubois noted that he intends to collect a list of all the questions he receives, work with Dan Baccari and his staff to answer as many questions as possible, and provide explanations on those that cannot be answered. Prexy's Pasture and its proposed closing have elicited comments on how to treat the areas that are vacated when it is redone.

Dr. Spicer said that his sense is that the Board is philosophically behind President Dubois on this plan.

Support Services Plan Implementation Progress Report and 2001-02 Priorities (Student Affairs, Administration and Finance, and Information Technology)

Due to the length of the agenda, President Dubois told the Board that he would like to discuss the Support Services Plan and the Capital Facilities Plan at the November meeting.

Capital Facilities Plan

Development Report

Vice President Blalock gave a report on development activities at the Trustees' breakfast meeting on Saturday, September 8.

FY 2002 Monthly Gift Report through July 31, 2001

Compares funds raised in the current fiscal year to funds raised in the previous fiscal year. Current month gifts are also shown.

ALL GIFTS								ANNUAL FUND GIFTS							
FUND	FY 2002	Month		FY 2002 to date		FY 2001 to same date		FY 2002	Month		FY 2002 to date		FY 2001 to same date		
	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL	
AGRIC	\$ 816,000	27	\$31,310	27	\$31,310	36	\$57,541	\$ 131,000	22	\$4,810	22	\$4,810	30	\$1,600	
AHC	\$ 995,000	5	\$140	5	\$140	7	\$250	\$ 47,000	5	\$140	5	\$140	7	\$250	
ALUMNI	\$ 38,000					3	\$900	\$ -							
A & S	\$ 2,000,000	160	\$28,275	160	\$28,275	76	\$63,572	\$ 451,000	77	\$ 7,100	77	\$ 7,100	62	\$4,990	
ATHLETICS	\$ 3,304,000	198	\$23,029	198	\$23,029	323	\$95,448	\$ 1,100,000	134	\$9,887	134	\$9,887	240	\$33,837	
BUSINESS	\$ 920,000	40	\$77,903	40	\$77,903	17	\$14,398	\$ 110,500	16	\$7,475	16	\$7,475	8	\$985	
EDUCATION	\$ 600,000	37	\$1,571	37	\$1,571	7	\$170	\$ 45,000	34	\$1,501	34	\$1,501	7	\$170	
ENGINEERING	\$ 2,300,000	40	\$11,871	40	\$11,871	70	\$21,270	\$ 300,000	31	\$3,121	31	\$3,121	58	\$14,591	
IENR	\$ 525,000	4	\$850	4	\$850	4	\$15,100	\$ 65,000	4	\$850	4	\$850	3	\$5,100	
HEALTH SCI	\$ 1,000,000	22	\$9,094	22	\$9,094	21	\$14,483	\$ 65,000	20	\$1,270	20	\$1,270	20	\$2,470	
KUWR	\$ 380,000	95	\$2,776	95	\$2,776	197	\$3,616	\$ 360,000	94	\$2,763	94	\$2,763	197	\$3,616	
LAW	\$ 250,000	13	\$8,542	13	\$8,542	8	\$1,356	\$ 62,000	12	\$2,600	12	\$2,600	1	\$50	
LIBRARY	\$ 100,000	20	\$2,702	20	\$2,702	37	\$12,175	\$ 38,000	20	\$2,702	20	\$2,702	32	\$2,095	
STUD AFFRS	\$ 80,000	10	\$440	10	\$440	17	\$290	\$ 37,500	10	\$440	10	\$440	17	\$490	
UW ART MUS	\$ 215,000	10	\$2,425	10	\$2,425	28	\$29,195	\$ 55,000	5	\$315	5	\$315	26	\$4,195	
UNIV. FUND	\$ 165,000	7	\$610	7	\$610	25	\$5,497	\$ 155,000	7	\$610	7	\$610	24	\$3,360	
OTHER	\$ 2,060,000	60	\$28,910	60	\$28,910	20	\$25,321	\$ 68,000	9	\$2,211	9	\$2,211	10	\$2,703	
GIFTS NOT YET BOOKED					\$22,937										
TOTAL	\$15,748,000	713	\$230,446	713	\$253,384	849	\$360,580	\$3,090,000	477	\$47,793	477	\$47,793	709	\$80,503	

**Total Dnrs do not reflect Column totals. Donors may give to more than one dept/division.

ANNOUNCEMENTS

Resolution of Appreciation - Sarah Konrad

President Spicer recognized Sarah Konrad, a geology doctoral student at UW, and the winner of the 2001 National Collegiate Cycling Association Division II criterium and the 2001 Division II road race. Sarah is entitled to wear the United States national champion's jersey for one year following her victories, and had the U.S. jersey and her UW jersey framed for display in the Geology Building. A resolution was read by President Spicer and presented to Sarah. (See Resolution on page 72.)

ASUW Report

ASUW Chair, Warnell Brooks, reported on the activities of ASUW to date. They met on the first Tuesday after school started. He reported that he had hoped to have the executive committee of ASUW on hand to meet the Board, but their schedules prohibited that from occurring. ASUW will be working hard to make the childcare facilities at UW more adequate and reviewing ways to extend the hours and add staff. Warnell also commented on the new advisor for ASUW, Matthew Caires, and the outstanding job he is doing.

Staff Senate Report

Jim Morgan reported on the Staff Senate, and expressed their appreciation that Dr. Dubois has made staff salaries a priority for the upcoming legislative budget session. Resolution 184, which dealt with a request for a 12 1/2% increase for each year of the biennium, was passed. They have also discussed the parking plan, and noted Dr. Dubois and Dan Baccari's

attendance at their meetings to answer questions. Jim noted that Staff Senate is willing to assist the administration in any way necessary during the upcoming legislative session.

Faculty Senate

Pam Kalbfleisch reported for Faculty Senate. They will hold their first executive session on Monday, and in three weeks, they will have their first full Senate meeting. UniReg 407, development of a new oversight committee for University Studies, is on the agenda for both meetings. Faculty members have also been encouraged to comment on the parking plan and capital facilities plan review.

Trustee Patrick asked about the timeline for the review and recommendations on university studies. Pam commented that it has gone through multiple steps, and she hopes the senate will approve it at the September meeting for action. President Spicer commented that he would ask Pam to keep the Board advised of the Senate's actions. Trustee McCue said that sometimes the Board doesn't communicate their thoughts clearly; he had envisioned University Studies as an information item in March, and then as an action item in May.

Dr. Dubois also noted that Dan Baccari and Roger Baalman were invited by Pam to do a presentation on the capital facilities plan at the full Senate meeting.

PUBLIC COMMENTS

President Spicer advised the Board that he was adding this section for public comments. Mr. John Holtz was present to speak to the Board.

Mr. Holtz spoke about the Kappa Sigma house, and related concerns. President Spicer thanked Mr. Holtz for his comments and advised him that the Board has had an opportunity to

talk about his concerns. The Board's preferred alternative is to have Kappa Sigma recolonize as a fraternity, and be located in their house. President Spicer also stated that the Board is really looking forward to the plan from Kappa Sigma, and if any member of the Board can help Mr. Holtz, please contact them.

UNFINISHED BUSINESS

Dr. Dubois told the Board that the plans relative to Vice President Dick Cheney's visit are proceeding. The Vice President has also made arrangements to receive the UW volleyball team at the White House when they're in Washington.

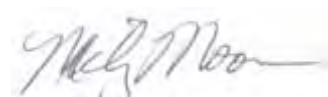
NEW BUSINESS

President Spicer asked if there was any new business to come before the Board. Trustee Patrick noted that he had a request from Gerry Crites to request that the Board schedule another fireside chat at the upcoming meeting.

ADJOURNMENT

Trustee True moved to adjourn the meeting at 12:10 p.m. Trustee Haynes seconded. The motion carried.

Respectfully submitted,



Nicky S. Moore
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett
Assistant to the Vice President for
Administration and Finance

***UNIVERSITY OF WYOMING
RESOLUTION OF APPRECIATION***

SARAH KONRAD

WHEREAS, Sarah Konrad won the 2001 National Collegiate Cycling Association Division II criterium by more than two minutes, and was prevented from lapping the entire field only by the request of race officials;

WHEREAS, Sarah Konrad won the 2001 National Collegiate Cycling Association Division II road race, demonstrating admirable sportsmanship by finishing in a tie with the Division I champion;

WHEREAS, by winning the Division II criterium and the Division II road race Sarah Konrad won the 2001 National Collegiate Cycling Association Division II omnium title;

WHEREAS, by virtue of her victories at the 2001 National Collegiate Cycling Association Division II national road championships Sarah Konrad is entitled to wear the United States national champion's jersey for the year following her victories;

WHEREAS, Sarah Konrad has demonstrated her commitment to the advancement of knowledge in the academic discipline of geology by earning bachelor's and master's, and preparing to defend her doctoral dissertation this fall;

WHEREAS, Sarah Konrad has brought national recognition to the University of Wyoming and the state of Wyoming;

WHEREAS, Sarah Konrad has set her sights on qualifying for the United States Nordic Ski Team for the 2002 Olympic in Salt Lake City; and now

THEREFORE, LET IT BE RESOLVED, that it gives the University of Wyoming Trustees great pleasure to recognize Sarah Konrad for her unprecedented victories at the 2001 National Collegiate Cycling Association national road championships as well as for her dedication to higher education, and to extend our best wishes for continued success in competitive athletics and in the field of geology.