

**THE UNIVERSITY OF WYOMING**

**BOARD OF TRUSTEES' MINUTES**

**May 16-17, 2002**

**The Final Minutes can be found on the University of Wyoming Board of Trustees  
website at [www.uwyo.edu/trustees/meetings](http://www.uwyo.edu/trustees/meetings)**



**TRUSTEES OF THE UNIVERSITY OF WYOMING  
AGENDA**

**May 16-17, 2002**

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**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**May 16-17, 2002**

Dr. Myron Allen provided a briefing on tenure and promotion procedures on Thursday morning, May 16, 2002, and a luncheon for Albany County Legislators and the Board was held at the American Heritage Center at noon. Faculty Senate hosted breakfast at the Alumni House for the Board on Friday, May 17, and the Board attended a commencement dinner at the Rochelle Athletic Center that evening, hosted by Phil and Lisa Dubois. Members of the Board also participated in the commencement activities on Saturday, May 18, 2002.

**CALL TO ORDER**

President Spicer called the Business Meeting to order at 1:00 p.m. on Friday, May 17, 2002.

**ROLL CALL**

Trustee Hunt took roll call. The following were in attendance: Trustees Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, Jim Neiman, John Patrick, Judy Richards, Sara Robinson, Jerry Saunders, Greg Schaefer, Tom Spicer, and Hank True. Ex-officio Trustee Philip Dubois was present. Ex-officio Trustee Keith Sapp was present on Thursday for a portion of the committee meetings. Ex-officio Trustees Jim Geringer and Judy Catchpole were unable to attend the meetings.

### **APPROVAL OF MARCH 22-23, 2002 MINUTES**

Trustee Kathy Hunt moved to approve the minutes of March 22-23, 2002 as presented; Trustee Judy Richards seconded. The motion carried.

### **APPROVAL OF APRIL 5, 2002 EXECUTIVE COMMITTEE MEETING MINUTES**

Trustee Greg Schaefer moved to approve the executive committee meeting minutes as presented; Trustee Taylor Haynes seconded. The motion carried. The minutes are available on page 133.

### **APPROVAL OF DEGREES**

Trustee Ron McCue moved to approve the master list of degrees and majors as presented on pp. 32-40 of the May 2002 Minutes of the Trustees; Trustee Hank True seconded. The motion carried.

### **ELECTION OF OFFICERS**

Trustee Hank True read the slate of officers as prepared by the ad-hoc nominating committee: Trustee Ron McCue, President; Trustee Kathy Hunt, Vice President; Trustee John Patrick, Secretary; and Trustee Greg Schaefer, Treasurer. Trustee True moved that the Board approve the slate of officers as presented; Trustee Patrick seconded. The motion carried. Trustee Spicer imparted some of the knowledge and wisdom he had gained during his presidency, and presented Trustee McCue with some of the tools needed for a successful presidency.

## **APPOINTMENT BY PRESIDENT OF ONE MEMBER TO INVESTMENT COMMITTEE**

President McCue advised the Board that he has appointed Trustee Greg Schaefer to the Investment Committee. He has also appointed Trustee Spicer to the committee, increasing the membership to four.

## **APPOINTMENT OF COMMITTEE ON TRUSTEESHIP**

President McCue reminded the Board that there is the potential for new appointments of two-four Trustees to the Board next year, and he appointed a temporary committee on trusteeship to aid new trustees in understanding their roles. Trustee Hunt will serve as chair, and Trustee Richards and Jorgensen as members. President McCue commented that it is important that the full Board participates in the trusteeship process. He also stated that the Board will choose next year whether or not to continue the committee.

## **REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY**

### **Recommendation of the Consent Agenda**

President Dubois presented the Consent Agenda to the full Board with the recommendation it be approved. Trustee Hunt moved to approve the Consent Agenda; Trustee Haynes seconded. The motion carried.



**Board of Trustees' Consent Agenda  
May 16-17, 2002**

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<b>I. ACADEMIC AND STUDENT AFFAIRS COMMITTEE.....1</b> (Trustees Hunt, Chair; Jorgensen, McCue, Richards, Robinson)	
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**Recommendation of Personnel Actions**

President Dubois recommended the approval of the personnel actions as reviewed by the Personnel Committee. Trustee Hunt moved; Trustee Haynes seconded. The motion carried.



## **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

The Academic and Student Affairs Committee met on Friday, May 17, 2002 with the following members present: Trustees Kathy Hunt, Chair; Pete Jorgensen, Ron McCue, Judy Richards, and Sara Robinson. The following items were discussed, with two of them being placed on the Consent Agenda.

### Proposed 2002 Changes to the ASUW Constitution

The Associated Students of the University of Wyoming (ASUW) put a major revision of the ASUW Constitution before the student body for approval in the general election held April 10, 2002. The constitutional revision was approved by a vote of 944-134.

The revision brings the ASUW foundation documents into line with traditional processes where the constitution provides overall guidance and subsidiary documents, such as the Bylaws, provide more detailed guidance. In other words, these revisions simplify the Constitution, making it a general framework for operation of the student government. Many provisions formerly in the Constitution were moved to the ASUW Bylaws. The Bylaws will become the primary document to provide detailed operational guidance for the student government. This revision allows for periodic changes in organizational structure and operating policy to occur based on a vote of the ASUW Senate, instead of requiring a vote of the student body.

The major changes include:

- Article I, Name, and Article II, Delegation of Authority and Responsibility, are retained without change.
- Article III, Non-Discrimination Policy, is deleted, and the text is added as a new section under new Article III, Membership.
- Article IV, Membership, is renumbered as Article III, and remains essentially unchanged except for the additional section noted above.

- Article V, Appointed or Elected Officers, is renumbered as Article IV. Section 1, outlining the qualifications required to serve as an ASUW officer, is deleted. Sections 2-7 are renumbered. A new section is added dealing with impeachment.
- Article VI, ASUW Executive Branch, is renumbered as Article V. Sections 1 and 2, listing governing documents and the specific duties of the ASUW President are deleted.
- Article VII, ASUW Legislative Branch, is renumbered as Article VI. Sections 1 and 2, listing the specific duties of the ASUW Vice President and of the Senate, are deleted. Sections 4 and 5, prescribing the Senators' oath of office and procedures for conducting meetings, are deleted. Section 6, discussing the purpose, powers, and composition of each standing committee, is deleted and replaced by a general paragraph authorizing the creation of standing and *ad hoc* committees.
- Article VIII, Vacancy of Office, is deleted.
- Article IX, ASUW Judicial Council, is renumbered as Article VII. Section 1, paragraph A., which cross-references a deleted section, is deleted. Sections 2-5, which discuss jurisdiction, authority, conduct of business, and timelines, are deleted.
- Article X, Services and Programs, is deleted.
- Article XI, Impeachment, is deleted.
- A new article, Meetings and Quorums, is added as Article VIII, to specify minimum meeting requirements, quorums for conducting business, and Senators' voting privileges.
- Article XII, Enactment, is deleted and the text is added as a new Article X.
- Article XIII, Amendments, is renumbered as Article IX, and remains essentially unchanged.

The Academic and Student Affairs Committee recommended to the full Board of Trustees of the University of Wyoming approval of the changes to the ASUW Constitution as approved by the student body.

**CONSTITUTION  
OF THE  
ASSOCIATED STUDENTS  
OF THE  
UNIVERSITY OF WYOMING  
LARAMIE, WYOMING**

**No significance is to be attached to singular or plural designations or the use of masculine, feminine, or neuter gender in this Constitution. Each designation or gender shall be construed to include the others where appropriate. Wherever used in this Constitution, the term University refers to the University of Wyoming.**

**Approved by the ASUW Senate  
March 3, 1981**

**Approved by the Board of Trustees  
May 1981**

**\*\*\*\*\*Approved by the Student Body in General Election April 10, 2002**

## **CONSTITUTION OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF WYOMING**

### **PREAMBLE**

In the belief that students have the right, as well as the obligation, to play a significant role in guiding their University, we, the student body of the University of Wyoming, seeking to provide an effective organization to promote the general welfare of all students at the University, to represent the concerns of the student body, and to provide for and regulate such other matters as are hereinafter set forth, do ordain and establish this Constitution.

### **ARTICLE I**

#### **Name**

The name of this organization shall be the Associated Students of the University of Wyoming, hereinafter referred to as the ASUW.

### **ARTICLE II**

#### **Delegation of Authority and Responsibility**

As an inseparable part of the University of Wyoming, the ASUW derives all power and authority from the Trustees of the University. The authority conferred upon the ASUW shall, along with the concomitant responsibilities, be vested exclusively in the ASUW Student Government established by this Constitution. Further, through the elected representatives to this body, the ASUW shall be responsible to the authority of the President of the University and shall serve as the means by which the governing and administrative authorities of the University may be apprised of representative concerns of the ASUW. The ASUW business shall, in accordance with the procedures and delegation of responsibility provided herein, be conducted through its Executive, Legislative and Judicial branches.

### **ARTICLE III**

#### **Membership**

**Section 1.** A student enrolled in the University of Wyoming shall be a member of the ASUW during each regular semester of registration when payment or remission of registration fees is made in the amount specified by the University to be recognized as and accorded the privileges of a full-time student.

**Section 2.** Members of the ASUW shall, in accordance with specific provisions contained in this Constitution, be eligible to hold elected or appointed office in the ASUW; shall be entitled to take part in on matters of issue or consideration before ASUW; and shall be entitled to participate

in the programs or activities provided by the ASUW to include any special benefits provided a part of these programs and activities.

**Section 3.** The Student Government of the Associated Students of the University of Wyoming will not discriminate on the basis of race, color, religion, sex, sexual orientation, age, political belief, veteran status, disability, or national origin.

#### **ARTICLE IV Appointed or Elected Officers**

The privilege of holding an elected or appointed position as an ASUW representative shall be in accordance with the following provisions.

**Section .1** A member of the ASUW shall not be eligible to serve as a representative of the ASUW Executive, Legislative, or Judicial branches if he or she has been found within the previous two years prior to election to be guilty of academic dishonesty, forgery, providing false information or other acts which compromise his or her integrity as a student leader and representative of the ASUW. This standard must be maintained throughout the term of office.

Failure to fulfill any of the foregoing requirements shall mean the person will be automatically disqualified from his or her position, and in the case of conduct issues, acts which result in the establishment of a citizenship file in the Office of Student Life will result in automatic disqualification. That position shall remain vacant until any appropriate appeals procedures have been exhausted.

**Section 2.** Except as provided elsewhere in this Constitution, a member of the ASUW shall not, at one time, hold office or fulfill responsibilities in more than one (1) of the Executive, Legislative or Judicial branches; however, an ASUW member may, as is provided or determined to be appropriate, maintain multiple responsibilities or positions within one (1) of the three (3) areas.

**Section 3.** With the exception of the Judicial Council, the term of office for each elected or appointed ASUW representative and officer shall be limited to one (1) year; however, this is not to be construed to prevent a student from being re-elected to successive terms in the same position or being appointed or elected to different positions in succeeding terms.

**Section 4.** An Ex-Officio member is a representative chosen by an entity, who shall enjoy all rights of senate membership except the right to vote.

**Section 5.** A Student-at-Large is any full fee paying member of the student body who is not a member of the ASUW Executive, Legislative, or Judicial branch. Students-at-Large who are appointed to ASUW standing or special committees have all rights and duties of committee membership.



**Section 6.** Articles of impeachment may be brought against any member of the Executive, Legislative, or Judicial branch of the ASUW.

#### **ARTICLE V ASUW Executive Branch**

The ASUW President, and such assistants as may, from time to time, be approved by the Legislative branch to assist the President, and such assistants may, from time to time be appointed by the Vice President to assist the Vice President, will constitute the Executive branch. The ASUW President shall have the duty and concomitant authority to represent, promote, and pursue, in behalf of the ASUW, those programs and objectives of the ASUW as such relate to the welfare of students at the University and as such are approved by the duly elected student representatives of the ASUW Legislative branch. As well, the ASUW President shall, in behalf of the ASUW, exercise such discretion or authority as may be delegated by the ASUW Legislative branch in order to facilitate timely ASUW representation in decision-making and program effectuation.

#### **ARTICLE VI ASUW Legislative Branch**

The Legislative Branch of the ASUW shall consist of the ASUW Vice President and a student senate, which shall be made up of the student senators annually elected by the ASUW membership. All legislative powers of the ASUW shall be vested in the ASUW Student Senate.

**Section 1.** The ASUW Student Senate shall include thirty (30) elected Senators. The defeated presidential and vice presidential candidates in the preceding ASUW General Election shall have the opportunity to hold senator-at-large positions. This body shall be constituted in accordance with the following provisions:

- A. Each of the University's seven (7) colleges shall have at least one (1) student senator; and
- B. The remaining twenty-three (23) senators shall be allocated to those colleges with more than one-thirtieth (1/30) of the total full-fee paying University students. This allocation shall be done in exact relation to the percentage of such students who are enrolled in the college; and
- C. All calculations will be based upon the enrollment in the colleges during the semester prior to the general election.

**Section 2.** In order to provide continuity in ASUW activities and business along with providing a mechanism for timely participation by the ASUW in University processes, the ASUW Senate may create Standing and Ad-Hoc Committees.

## **ARTICLE VII ASUW Judicial Council**

The judicial powers of the ASUW and the University of Wyoming student body shall be vested in the ASUW Judicial Council, which shall conduct its business in accordance with the following provisions:

**Section 1.** The Judicial Council shall be composed of five (5) justices and three (3) alternate justices appointed by the ASUW President with the advice and consent of three-fourths (3/4) of the voting ASUW Senate.

- A. The term of office for each justice shall be limited to two (2) years; however, this is not to be construed to prevent a student from being reappointed to successive terms;
- B. One (1) of the five (5) justices shall, with the advice and consent of three-fourths (3/4) of the voting Senate, be appointed by the ASUW President to serve as chairperson of the Judicial Council;
- C. There shall be an advisor appointed by the mutual agreement of the ASUW President and the Dean of Students with the advice and consent of two-thirds (2/3) of the voting Senate.

A.

## **ARTICLE VIII Meetings and Quorum**

**Section 3.** The business of the ASUW Senate shall be conducted in accordance with procedures set forth in the ASUW By-Laws and which shall include the following:

- A. Regular ASUW Senate meetings shall be held each week during Fall and Spring semester except for University vacations and holidays or by a two-thirds (2/3) vote of the Senate;
- B. Regular ASUW Senate meetings shall be relocated as determined by the ASUW Senate a minimum of once per semester.
- C. Special meetings of the ASUW may be called by the Chairperson of the ASUW Senate, the ASUW President, or upon written demand of one-third (1/3) of the current ASUW Senate membership;
- D. In order to conduct official business of the ASUW Senate, a quorum of two-thirds (2/3) of the voting membership of the Senate shall be present; and
- E. Each ASUW Senator shall be entitled to one (1) vote on any issue before the Senate, and voting by proxy shall not be allowed.

## **ARTICLE IX Amendments**

Amendments to this Constitution may be initiated by the ASUW Constitution Committee or by a majority of the voting ASUW Senate, or by any ASUW member who presents a draft of the proposed amendment to the ASUW Senate along with a student petition, which includes the signatures of at least ten percent (10%) of the current ASUW membership. Two (2) weeks after initiation at the second reading of a proposed amendment before the Senate, the proposal must pass the Student Senate by a two-thirds (2/3) vote. When this is obtained, the proposed amendment shall be scheduled for a vote in the next ASUW General Election; and, if the proposal receives a majority of the votes cast in this election, it shall be presented to the University Trustees for final approval.

## **ARTICLE X**

### **Enactment**

**Section 1.** This Constitution shall become effective upon a two-thirds (2/3) vote of the ASUW Senate, a majority vote of ASUW members voting, and approval of the Trustees of the University of Wyoming.

**Section 2.** All revisions of or amendments to this Constitution shall be published in an official ASUW publication ten (10) days prior to the General ASUW election at which the student body votes on the revisions and amendments.

**Section 3.** No revisions of, or amendment to, this Constitution shall become effective until they have been submitted to and approved by the University's Trustees.

**Section 4.** This ASUW Constitution shall supersede all previous ASUW Constitutions.

Dr. Leellen Brigman, Vice President for Student Affairs, provided an overview on the changes. After reviewing their constitution, ASUW wanted to address structural needs and operational activities, which were primarily housekeeping items. Ex-officio Trustee Keith Sapp commented that the students had voted on the items and passed them. Members of the Board felt the action was highly appropriate. The Academic and Student Affairs Committee moved the item to action, approved it and placed it on the Consent Agenda.

Change in Title for MS in Physical and Health Education

The Division of Kinesiology and Health in the College of Health Sciences requests a change in the title of the Master of Science in Physical and Health Education to Master of Science in Kinesiology and Health. This title change will make the name of the MS degree consistent with the name of the division, and it is consistent with national nomenclature. The faculty and head of the division and the Dean of the College of Health Sciences support this request. The Graduate Council and the Vice President for Academic Affairs have also endorsed the change.

Dr. Tom Buchanan spoke to the issue and clarified it is a proposal to change the title of the degree only. The change has been reviewed by the faculty, the division head, and the Graduate Council. The Academic and Student Affairs Committee moved the item to action and approval, and placed it on the Consent Agenda.

#### Master of Science in Natural Science

Faculty members on the Natural Science Advisory Board have approved a curriculum to be taught in collaboration with the Professional Residency Program at the Teton Science School, Jackson, WY. Students who satisfy the admissions requirements of both institutions and who satisfactorily complete the full-year Teton Science School professional residency program will receive 15 credits toward the MS in Natural Science. This option does not carry K-12 teaching certification. The University of Wyoming will incur no financial obligation or commitment of faculty instructional effort for the Teton Science School coursework. The Vice President for Academic Affairs has approved this agreement.

Dr. Rollin Abernethy explained this item is intended as a progress report for the Board. It has been approved through the appropriate University channels. Dr. Abernethy

introduced Dr. Judy Ellsworth, director of the math/science teaching center at UW. Dr. Ellsworth answered questions from the Board regarding K-12 certification for this program, and noted that this degree offers the option to be a professional educator in other venues, as K-12 certification is not required.

#### Wyoming Statistical Analysis Center (WySAC) Update

On October 17, 2000, Governor Jim Geringer signed an Executive Order that created the Wyoming Statistical Analysis Center (WYSAC). As stated in the Executive Order, the purpose of WYSAC is to provide policy makers with accurate and comprehensive data and analysis on matters related to criminal-justice policy and to enable the state to qualify for grants from the U.S. Bureau of Justice Statistics and other national criminal-justice organizations. In addition, WYSAC's charge includes the collection and analysis of data, on a contract basis, primarily for Wyoming and national governmental entities. Donald Faggiani became director of WYSAC in the fall of 2001.

During its first nine months of operation, WYSAC has secured nearly \$2 million in contracts. Currently, WYSAC is working on projects for the Wyoming Department of Health, Department of Family Services, Department of Corrections, and the Wyoming County Commissioners Association. Nationally, it has contracts with the Bureau of Justice Statistics and the Police Executive Research Forum.

Structured to draw upon the academic resources of the University, WYSAC has worked closely with the Department of Psychology, the College of Health Sciences, and the Survey Research Center. WYSAC has six full-time employees and four graduate assistants. It is a self-

sustaining operation. Its director reports to the Deans of the College of Arts and Sciences and Health Sciences.

Dr. Buchanan led the discussion on WySAC, reiterating that the Center was created due to the Governor signing an order to begin work in this area. Dean Oliver Walter of A&S was present at the meeting, and explained to the Board that at the time the Center opened, Wyoming was the only state without such a program. He also commented that the Center is doing very well, and the only drawback facing them now is where to find space. The information collected is in great demand and the Center is rapidly expanding as a result. The WySAC operation is a self-sustaining unit.

#### Update on Administrative Searches

The Office of Academic Affairs conducted four administrative searches during the 2001-2002 academic year. All four of these searches have reached closure. They are as follows; further information appears in the report of the Personnel Committee.

\* Director, Art Museum. This search, chaired by Dean Ken Griffin of the College of Business, resulted in the appointment of Ms. Susan Moldenhauer as Director. Ms. Moldenhauer has served as Interim Director of the Art Museum since July 2000.

\* Director, American Heritage Center. This search, chaired by Associate Vice President Myron Allen, resulted in the appointment of Mr. Mark Greene as Director. Mr. Greene is currently director of research-center programs at the Henry Ford Museum in Detroit, Michigan. He has held previous positions as an archivist for the Minnesota Historical Society and for Carleton College.

\* Dean, Outreach School and Associate Vice President for Academic Affairs. This search, chaired by Associate Vice President Rollin Abernethy, resulted in the appointment of Dr. Margaret Murdock as Dean of Outreach and Associate Vice President for Academic Affairs. Dr. Murdock holds an appointment as Professor of Political Science. She served as Interim Dean of Outreach during academic year 2001-2002, and previously as Dean of the University of Wyoming Casper College center (UWCC).

\* Dean, UW Libraries. This search, chaired by Dean Oliver Walter of the college of Arts and Sciences, resulted in the appointment of Ms. Maggie Farrell as Dean of UW Libraries. Ms. Farrell currently serves as Associate Dean of Libraries at Montana State University and has held that position since July 1996.

Dr. Buchanan reported to the Board that all the administrative searches had reached successful conclusions.

Master List of Degrees

In accordance with the procedure established by the Board of Trustees in March 1983, a Master List of Degrees and Majors offered at the University of Wyoming is submitted annually for the information of the Trustees.



**University of Wyoming**  
**MASTER LIST OF DEGREES AND MAJORS**  
**AS AUTHORIZED BY THE TRUSTEES**  
**MAY 2002**

*PREPARED BY THE OFFICE OF THE REGISTRAR*

By way of explanation, the degree title is listed in ***bold italics*** (for example, ***Bachelor of Arts, Bachelor of Science in Chemical Engineering***). The list of majors for a specific degree in a specific college is listed below the degree title. Information in *italics* and parentheses ( ) following a major is explanatory data, and not part of the official major name. Majors with brackets { } require the insertion of a secondary program of study.

**COLLEGE OF AGRICULTURE**

***Bachelor of Science #***

- Agricultural Business
- Agricultural Communications
- Agroecology
- Animal and Veterinary Science
- Microbiology (*also offered in the College of Arts & Sciences*)
- Molecular Biology
- Rangeland Ecology and Watershed Management

***Bachelor of Science in Family and Consumer Sciences***

***Master of Science #***

- Agricultural Economics
- Agricultural Economics/Water Resources #
- Agronomy
- Animal and Veterinary Science
- Entomology
- Family and Consumer Sciences
- Family and Consumer Sciences/Early Childhood Development #
- Food Science and Human Nutrition
- Molecular Biology
- Rangeland Ecology and Watershed Management
- Rangeland Ecology and Watershed Management/Water Resources #
- Reproductive Biology (*interdisciplinary—also in A&S*)
- Soil Science
- Soil Science/Water Resources #

***Doctor of Philosophy #***

- Agronomy
- Animal and Veterinary Science
- Entomology
- Molecular Biology
- Rangeland Ecology and Watershed Management
- Reproductive Biology (*also in A&S*)
- Soil Science

# = This listing not counted as a separate major

**COLLEGE OF ARTS AND SCIENCES**

***Bachelor of Arts #***

American Studies  
Anthropology  
Art  
Biology  
Botany  
Chemistry  
Communication  
Criminal Justice  
English  
French  
Geography  
Geology and Earth Sciences  
German  
History  
Humanities/Fine Arts  
International Studies  
Journalism  
Mathematics  
Mathematics/Science  
Music  
Philosophy  
Political Science  
Psychology  
Russian  
Self-Designed Major  
Social Science  
Sociology  
Spanish  
Statistics  
Theatre and Dance  
Women's Studies  
Zoology and Physiology

***Bachelor of Fine Arts #***

Art \*  
Theatre and Dance \*

***Bachelor of Music #***

Music Education  
Music Performance  
Music Theory and Composition

\* = This major counted under previously-listed degree in this college (College of Arts and Sciences)

# = This listing not counted as a separate major

**COLLEGE OF ARTS AND SCIENCES (CONT.)**

***Bachelor of Science #***

Astronomy/Astrophysics  
Biology \*  
Botany \*  
Chemistry \*  
Chemistry (ACS approved) #  
Communication \*  
Environmental Geology/Geohydrology  
Geography \*  
Geology  
History \*  
Journalism \*  
Mathematics \*  
Mathematics/Science \*  
Microbiology \*\*  
Music \*  
Physics  
Physics Plus {affiliated concentration} #  
Political Science \*  
Psychology \*  
Recreation and Park Administration (*professional*)  
Self-Designed Major \*  
Social Science \*  
Sociology \*  
Statistics \*  
Theatre and Dance \*  
Wildlife and Fisheries Biology and Management (*professional*)  
Zoology and Physiology \*

***Master of Arts #***

American Studies  
Anthropology  
Communication  
English  
French  
Geography  
Geography/Water Resources #  
German  
History  
International Studies  
Mathematics  
Music

\* = This major counted under previously-listed degree in this college (College of Arts and Sciences)

\*\* = This major counted under previously-listed degree in another college (College of Agriculture)

# = This listing not counted as a separate major

**COLLEGE OF ARTS AND SCIENCES (CONT.)**

Philosophy  
Political Science  
Psychology  
Psychology/Early Childhood Development #  
Sociology  
Spanish

***Master of Arts in Teaching #***

History \*  
Mathematics \*

***Master of Music #***

***Master of Planning (Community and Regional)***

***Master of Public Administration***

***Master of Science #***

Botany  
Botany/Water Resources #  
Chemistry  
Geology  
Geology/Water Resources #  
Geophysics  
Mathematics \*  
Natural Science  
Physics  
Psychology \*  
Psychology/Early Childhood Development #  
Reproductive Biology \*\*  
Statistics  
Zoology and Physiology  
Zoology and Physiology/Water Resources #

***Master of Science in Teaching #***

Chemistry \*  
Geography \*  
Mathematics \*  
Natural Science \*  
Physics \*

***Doctor of Philosophy #***

Anthropology  
Botany  
Chemistry  
Geology  
Geophysics  
Mathematics  
Neuroscience

\* = This major counted under previously-listed degree in this college (College of Arts and Sciences)

\*\* = This major counted under previously-listed degree in another college (College of Agriculture)

# = This listing not counted as a separate major

**COLLEGE OF ARTS AND SCIENCES (CONT.)**

Physics  
Psychology  
Reproductive Biology \*\*  
Statistics  
Zoology and Physiology

\* = This major counted under previously-listed degree in this college (College of Arts and Sciences)

\*\* = This major counted under previously-listed degree in another college (College of Agriculture)

# = This listing not counted as a separate major

**COLLEGE OF BUSINESS**

***Bachelor of Science #***

Accounting  
Business Administration  
Business Economics  
Economics  
Finance  
Management  
Marketing

***Master of Business Administration***

***Master of Science #***

Accounting  
Economics  
Economics/Water Resources #  
Finance

***Master of Science in eBusiness***

***Doctor of Philosophy #***

Economics

# = This listing not counted as a separate major

**COLLEGE OF EDUCATION**

***Bachelor of Arts #***

Elementary Education  
Elementary and Special Education  
Secondary Education  
Special Education

***Bachelor of Science #***

Industrial Technology Education (*only available through UW/CC Center*)  
Trades and Industrial Education  
Vocational Agriculture

**COLLEGE OF EDUCATION (CONT.)**

***Master of Arts #***

Education

Education/Curriculum and Instruction/Early Childhood Development #

***Master of Science #***

Education \*

***Education Specialist***

***Doctor of Education***

***Doctor of Philosophy #***

Education #

\* = This major counted under previously-listed degree in this college (College of Education)

# = This listing not counted as a separate major

**COLLEGE OF ENGINEERING**

***Bachelor of Arts***

Management Information Systems (*no new admissions, degree being eliminated*)

***Bachelor of Science in Architectural Engineering***

***Bachelor of Science in Chemical Engineering***

***Bachelor of Science in Chemical Engineering (petroleum engineering option) #***

***Bachelor of Science in Civil Engineering***

***Bachelor of Science in Computer Engineering***

***Bachelor of Science in Computer Science***

***Bachelor of Science in Electrical Engineering***

***Bachelor of Science in Electrical Engineering (bioengineering option) #***

***Bachelor of Science in Electrical Engineering (computer engineering option) #***

***Bachelor of Science in Management Information Systems***

Management Information Systems (Business Option) #

Management Information Systems (Computer Science Option) #

***Bachelor of Science in Mechanical Engineering***

***Master of Science #***

Atmospheric Science

Chemical Engineering

Civil Engineering

Civil Engineering/Water Resources #

Computer Science

Computer Science Professional #

Electrical Engineering

Environmental Engineering

Mechanical Engineering

Petroleum Engineering

***Doctor of Philosophy #***

Atmospheric Science

Chemical Engineering

Civil Engineering

# = This listing not counted as a separate major

**COLLEGE OF ENGINEERING (CONT.)**

Computer Science  
Electrical Engineering  
Mechanical Engineering  
Petroleum Engineering

# = This listing not counted as a separate major

**COLLEGE OF HEALTH SCIENCES**

***Bachelor of Science #***

Exercise and Sport Science  
Health Education  
Health Sciences  
Physical Education Teaching  
Speech, Language and Hearing Sciences

***Bachelor of Science in Dental Hygiene***

***Bachelor of Science in Nursing***

***Bachelor of Social Work***

***Master of Science #***

Audiology  
Nursing  
Nursing/Early Childhood Development #  
Kinesiology and Health +  
Kinesiology and Health/Early Childhood Development #+  
Speech-Language Pathology  
Speech-Language Pathology/Early Childhood Development #

***Master of Social Work***

***Doctor of Pharmacy***

# = This listing not counted as a separate major

+ = Wording change from "Physical and Health Education" proposed for Trustee consideration May 2002

**COLLEGE OF LAW**

***Juris Doctor***

**GRADUATE SCHOOL**

***Master of Arts #***

Interdisciplinary Studies

***Master of Science #***

Interdisciplinary Studies \*

\* = This major counted under previously-listed degree in this unit (Graduate School)

# = This listing not counted as a separate major

**SCHOOL OF ENVIRONMENT AND NATURAL RESOURCES**

***Bachelor of Science #***

Environment and Natural Resources/{affiliated major}

***Master of {affiliated degree}/Environment and Natural Resources***

# = This listing not counted as a separate major

The Master List of Degrees as of May 2002 was approved by the Board.

**National College Health Assessment Results**

The National College Health Care Assessment (NCHA) is a national research effort, organized by the American College Health Association, to assist institutions of higher education in collecting data about the health and behaviors of students and creating a healthy campus community. Originally piloted in 1998 with a few participating institutions, the NCHA survey was administered at the University of Wyoming in the spring of 2001, along with the annual administration to more than 50,000 college students enrolled on 37 college campuses nationwide.

The NCHA survey at the University of Wyoming was a collaborative effort between the Division of Kinesiology and Health in the College of Health Sciences, the Student Health Service, and the University Counseling Center. Approximately 10 percent of UW's student population (893 students) was surveyed in February and March of 2001 using the NCHA instrument that includes approximately 100 multiple-choice questions. The survey sample was representative of class strata across the university and demographically representative of the student body.

The results of the survey are summarized by eight categories: (1) general health; (2) preventative health; (3) academic impacts; (4) violence; (5) alcohol, tobacco and other drug use; (6) sexual behavior; (7) nutrition and exercise; and (8) depression. The findings cited below are



based on an initial review of the responses from UW students with emphasis on those areas where UW students differed from the national norms.

Table 1. Health Topics in which UW Students differ from National College Student Norms

TOPIC	UW	NATIONAL NORM	DIFFERENCE
Use cigarettes in last 30 days - females	41 %	23 %	+18 %
Consider themselves about the right weight	54 %	40 %	+14 %
Use alcohol	71 %	63 %	+ 8 %
Exercise one or more times per week	80 %	72 %	+ 8 %
Considered suicide in past year	10 %	11 %	- 1 %
Use of condoms for vaginal intercourse	42 %	44 %	- 2 %
Use cigarettes in last 30 days - all	22 %	25 %	- 3 %
Abstain from sexual intercourse	24 %	29 %	- 5 %
Abstain from alcohol	18 %	24 %	- 6 %
Use cigarettes in last 30 days - males	20 %	27 %	- 7 %
Use seatbelts in vehicles	76 %	90 %	- 14 %

Table 2. Alcohol use by UW Students and the National Norms

TOPIC	UW	NATIONAL NORM	DIFFERENCE
Binge drinking	53 %	33 %	+20 %
Did something they regretted later	44 %	37 %	+ 7 %
Academic performance	14 %	8 %	+ 6 %
Unprotected sex	23 %	17 %	+ 6 %
Blacked out	32 %	27 %	+ 5 %
Physical fights	13 %	8 %	+ 5 %
Physically injured self	21 %	17 %	+ 4 %
Injured by someone else	7 %	5 %	+ 2 %
Setting limits on alcohol use	29 %	34 %	- 5 %
Avoid drinking games	38 %	46 %	- 8 %
Keeping track of the number of drinks	49 %	61 %	-12 %

Information from the NCHA survey has generated several initiatives. The Health Educator in the Student Health Service, in conjunction with the UW Wellness Center, is exploring policies, programs, and services that will target the most significant health needs

among the UW student populations. A major new effort has been initiated to address the issues of underage and binge drinking among UW students. A large cross-functional team with representation from the University and Laramie communities was created this spring to address our mutual concerns in this area.

Dr. Joanne Steane provided a PowerPoint presentation with information for the Board on the national college health assessment taken by UW students last spring. The purpose of this assessment is to look at eight different areas of health in the campus population. Dr. Steane noted that when compared to the national average, UW has slightly lower vaccination numbers, a lower use of safety items such as helmets, a higher rate of violence, is slightly higher in alcohol use, and slightly lower in the numbers of those who abstain from alcohol. Dr. Steane and others are working on programs to address these areas.

#### Addressing Underage and Binge Drinking

Recent national attention has been directed to the two most significant alcohol problems among young people—underage drinking and binge drinking. Wyoming communities are experiencing these problems, and recent statewide research suggests these issues may be even more serious among our young people than the national reports suggest.

In his September 1998 document on Alcohol-Related Policies/Practices at UW, President Dubois stated, “... our emphasis should be upon the promotion of LEGAL and RESPONSIBLE use of alcohol, not prohibition” (emphasis added). Therefore, UW’s policies, programs, and services are focused on addressing the behaviors that are illegal and unsafe.

Dr. Richard P. Keeling, a leading researcher on student health issues, writes in his book *Outside the Classroom*, “Excessive drinking...constitutes, without question, at once the most

important public health challenge in higher education and the greatest single, remediable threat to students' academic achievement.”

The Harvard School of Public Health recently released results from its 2001 Campus Alcohol Survey. Among the more significant findings were a desire on the part of traditional age students for greater clarification of alcohol rules (93%), an offering of more alcohol-free recreation and entertainment (89%), more rigorous enforcement of rules (63%), a prohibition on drinking at sorority and fraternity houses (56%), and a ban on on-campus alcohol advertisements (55%).

This study also compared responses in 1993 to those in the 2001 surveys. Notable changes included

- Non-binge drinkers in 2001 experienced fewer by-products of campus binge drinking (violence, property damage, and noise problems) than previously, but heavy drinkers currently report more self damage (accidents, fights, and hangovers) than they reported in the past.
- More students abstain from alcohol, but students who drink alcohol consume more frequently and consume more drinks per occasion.
- Fewer underage students gain admission to bars, but they drink more when they're there.

In Fall 2001, UW participated in the national CIRP survey of entering freshmen administered by the Higher Education Research Institute at UCLA. UW compared the responses of our first-time, full-time students with the national norms and found our students are significantly more likely to drink alcohol than their national peers [beer: UW = 61.2%, national = 44.2%; wine/liquor: UW = 63.2%, national = 48.8%].

As discussed in a previous Board of Trustees agenda item, the National College Health Assessment administered at UW in the spring of 2001 indicates that as a result of alcohol use,

UW students are more likely than their national peers to physically injure themselves, to be injured by someone else, to black out, and to be unable to set a limit on their alcohol use. The survey also suggests that UW students using alcohol have a diminished academic performance, get into physical fights, binge drink, do something they later regret, and/or participate in unprotected sexual intercourse. In addition, UW students are less inclined than their national peers to avoid drinking games and to keep track of the number of drinks they have consumed in a sitting.

Several initiatives are under way on the campus, including efforts supported by a \$49,000 Wyoming Department of Health grant recently secured by the UW Alcohol Wellness Alternatives Research and Education (A.W.A.R.E.) program. However, because alcohol problems are a community-wide issue, a cross-functional team of University and community leaders has been created to address the unsafe and illegal use of alcohol by our students.

The Vice President for Student Affairs has charged the Team to review current practices, develop recommendations, and implement changes in four broad areas—alcohol-related policies, prevention activities, interventions, and enforcement. The Alcohol Team includes representatives from the University Counseling Center/AWARE, Residence Life & Dining Services, Student Health, the Wyoming Union, the Dean of Students Office, University Police, Laramie Police, New Student Orientation, Campus Recreation, Athletics, faculty, UW Foundation, Freshmen Senate, Interfraternity Council, Panhellenic Council, multicultural organizations, the Residence Halls Association, ASUW, Laramie High students and counselors, APUW, and Laramie vendors.

Dr. Brigman and Eric Alexander, coordinator of the University Wellness Program, AWARE, answered questions and provided additional information to the Board.



## **FINANCE COMMITTEE**

The Finance Committee met on Friday, May 17 with the following members present: Trustees Greg Schaefer, Chair; John Patrick, Sara Robinson, and Hank True. Trustee Schaefer reported on the following items and discussion, with four items being placed on the Consent Agenda.

### FY 2003 Section I Operating Budget (REVISED)

# UNIVERSITY OF WYOMING

Vice President for Budget and Planning  
P.O. Box 3314 • Room 201, Old Main • Laramie, WY 82071-3314  
(307) 766-5768 • fax (307) 766-4836 • e-mail: PHarris@uwyo.edu

May 16, 2002

TO: Finance Committee  
Board of Trustees

FROM: Phill Harris  
Budget and Planning

SUBJECT: Addendum to FY 2003 Section I Operating Budget

The action item for approval of the FY 2003 Section I operating budget contained on pages 37 and 38 of the Trustees' Report needs to be revised. Preparation of the report was completed prior to the time that the recommendations for the "plus budget" were finalized and the salary increases distributed to each of the operating units.

The enclosed addendum provides the final distribution of funds for the upcoming fiscal year and also shows the distribution of the revenues and expenditures by program.

Enclosure

The Section I operating budget for FY 2003 has been prepared on the basis of the legislative appropriation for the 2003-2004 biennium. Permanent salary increases for FY 2003, which continue throughout the biennium, have been included in the funding profile shown below. There are no funds reserved to provide additional salary increases in the second year of the biennium.

The following tables summarize the sources of revenue and the total budget to support Section I operations for the next biennium:

**UNIVERSITY OF WYOMING  
 SECTION I OPERATING BUDGET  
 2003-2004 BIENNIUM**

<b>FUNDING SOURCES</b>	<b>FY 2003</b>	<b>Proposed FY 2004</b>	<b>2003-2004 Biennium Total</b>
General Fund	\$122,388,977	\$122,388,977	\$244,777,954
UW Income Funds	33,368,587	33,390,659	\$66,759,246
UW Income Fund (Athletics)	1,832,500	1,832,500	\$3,665,000
Federal Mineral Royalties	7,875,762	7,875,762	\$15,751,524
Sales and Services	2,900,000	2,900,000	\$5,800,000
Federal Funds-Agr. Research	1,350,000	1,350,000	\$2,700,000
Federal Funds-Agr. Extension	1,107,809	1,107,809	\$2,215,618
Cheyenne/Casper Clinic Income	1,823,545	1,823,545	\$3,647,090
University Land Income Fund	1,100,000	1,100,000	\$2,200,000
Agriculture Land Income Fund	500,000	500,000	\$1,000,000
Medical Contract Income	1,013,803	1,071,773	\$2,085,576
Foundation Income	395,163	395,163	\$790,326
The Finance Committee recommended to the full Board			
<b>Total Section I Budget</b>	<b>\$175,656,146</b>	<b>\$175,736,188</b>	<b>\$351,392,334</b>

The Finance Committee recommended to the full Board approval of the Section I operating budget in the amount of \$175,656,146 for Fiscal year 2003. Tables depicting the detailed allocation of the operating budget by program, funding source and expenditure distribution follow.

**FISCAL YEAR 2003 SECTION I OPERATING BUDGET  
 BY FUNDING SOURCE**

PROGRAM	CHEYENNE & CASPER		LAND INCOME FUNDS		FEDERAL MINERAL		INCOME FUNDS		SALES AND SERVICES	MEDICAL CONTRACT	FEDERAL FUNDS FOR AGRICULTURE COLLEGE		FOUNDATION INCOME	TOTAL
	GENERAL FUND	CLINIC INC	AG COLLEGE	UNIVERSITY	ROYALTIES	ATHLETICS	UNIVERSITY	FUND	REPAYMENT	RESEARCH	EXTENSION	FUND		
INSTRUCTION	64,410,317	1,823,545	500,000	1,100,000	0	0	9,351,981	1,386,956	603,284	0	0	0	79,176,083	
RESEARCH	6,752,477	0	0	0	0	0	2,293,773	187,016	0	1,350,000	0	0	10,583,266	
PUBLIC SERVICE	6,027,482	0	0	0	0	0	178,552	126,591	0	0	1,107,809	0	7,440,434	
ACADEMIC SUPPORT	15,438,781	0	0	0	0	0	3,427,155	329,395	0	0	0	0	19,195,331	
STUDENT SERVICES	7,448,761	0	0	0	0	0	1,966,358	137,764	208,015	0	0	0	9,760,898	
INSTITUTIONAL SUPPORT	14,424,442	0	0	0	0	0	2,758,326	589,713	202,504	0	0	395,163	18,370,148	
MAINT. & OPERATION OF PLANT	478,694	0	0	0	7,875,762	0	4,563,598	0	0	0	0	0	12,918,054	
SCHOLARSHIPS & FELLOWSHIPS	2,425,427	0	0	0	0	0	6,857,521	0	0	0	0	0	9,282,948	
ATHLETICS	4,982,596	0	0	0	0	1,832,500	1,971,323	142,565	0	0	0	0	8,928,984	
<b>FY 03 SEC. I OPERATING BUDGET</b>	<b>122,388,977</b>	<b>1,823,545</b>	<b>500,000</b>	<b>1,100,000</b>	<b>7,875,762</b>	<b>1,832,500</b>	<b>33,368,587</b>	<b>2,900,000</b>	<b>1,013,803</b>	<b>1,350,000</b>	<b>1,107,809</b>	<b>395,163</b>	<b>175,656,146</b>	

**FISCAL YEAR 2003 SECTION I OPERATING BUDGET  
 BY DISTRIBUTION CODE**

PROGRAM	FULL-TIME PERSONAL SERVICES		PART-TIME PERSONAL SERVICES		EMPLOYER PAID BENEFITS		TOTAL PERSONAL SERVICES	SUPPORTIVE SERVICES	GRANTS & AID PAYMENTS	NON-OP EXPEND	SPECIAL SERVICES	TOTAL
	1000	1100	1200	1400	1900	1000-19000	2000	6000	8000	9000		
	INSTRUCTION	48,741,893	73,971	2,746,766	4,664,605	14,415,554	70,642,789	3,915,783	0	0	2,065,232	
RESEARCH	7,085,340	6,005	248,727	267,971	2,092,435	9,700,478	919,513	60,112	0	5,000	10,685,103	
PUBLIC SERVICE	5,005,877	39,361	305,130	0	1,590,110	6,940,478	274,301	0	0	0	7,214,779	
ACADEMIC SUPPORT	8,502,793	0	1,069,112	0	2,512,075	12,083,980	5,393,722	0	0	151,357	17,629,059	
STUDENT SERVICES	4,416,355	0	415,853	28,600	1,414,693	6,275,501	1,267,459	1,569,570	0	298,625	9,411,155	
INSTITUTIONAL SUPPORT	10,436,629	56,166	829,304	0	2,950,150	14,272,249	7,120,220	0	107,077	148,225	21,647,771	
MAINTENANCE & OPERATION OF PLANT	5,624,562	114,872	453,181	0	2,135,124	8,327,739	6,449,447	0	0	30,000	14,807,186	
<b>PLANT</b>												
SCHOLARSHIPS & FELLOWSHIPS	0	0	0	0	0	0	0	9,014,590	0	0	9,014,590	
ATHLETICS	2,696,040	2,388	22,000	0	840,920	3,561,348	1,550,093	3,343,908	0	167,350	8,622,699	
<b>FY 2003 SECTION I OPERATING BUDGET</b>	<b>92,509,489</b>	<b>292,763</b>	<b>6,090,073</b>	<b>4,961,176</b>	<b>27,951,061</b>	<b>131,804,562</b>	<b>26,890,538</b>	<b>13,988,180</b>	<b>107,077</b>	<b>2,865,789</b>	<b>175,656,146</b>	



Members of the Finance Committee discussed concerns that they had not had the opportunity to review the budget prior to the committee meeting on Thursday. Vice President Phill Harris explained more about the change in the Section I operating budget, noting the changes are a result of how the budgets were restructured and repackaged. The WWAMI increases are recent, and were not available prior to the Board meeting. President Dubois stated that the Finance Committee will have a mandatory briefing prior to the committee meetings to discuss questions on the budgets. After further discussion, the Finance Committee approved the Section I and Section II Budgets.

#### FY 2003 Section II Operating Budget

The FY 2003 operating budget for Section II covers the University's need for its self-sustaining operations, consisting primarily of auxiliary services, gifts and contributions, sponsored funding for research, debt service, and other similar activities. Spending authority for this section is no longer authorized by legislative action, but will remain under the jurisdiction of the Board of Trustees for approval.

The Section II budget for the 2003-2004 Biennium, and fiscal years 2003 and 2004, are presented in the table on the following page.

**UNIVERSITY OF WYOMING  
 SECTION II BUDGET  
 FOR FY 2003 AND FY 2004**

<b>PROGRAM/ACTIVITY</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>2003-2004 BIEN</b>
Sponsored Funding	\$45,243,228	\$45,243,228	\$90,486,456
Gifts and Contributions	5,074,141	5,074,141	10,148,282
Auxiliary Enterprises	41,783,518	41,783,518	83,567,036
ASUW	1,285,644	1,285,644	2,571,288
Debt Service	6,873,002	3,739,894	10,612,896
Intercollegiate Athletics	3,587,158	3,587,158	7,174,316
<b>Total</b>	<b>\$103,846,691</b>	<b>\$100,713,583</b>	<b>204,560,274</b>

Revenues to support the Section II budget are derived from the following sources:

**UNIVERSITY OF WYOMING  
 SECTION II BUDGET  
 FOR FY 2003 AND FY 2004**

<b>FUNDING SOURCES</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>2003-2004 BIEN</b>
Federal Funds	\$37,099,447	\$37,800,776	\$74,900,223
University Funds	60,608,457	60,065,156	120,673,613
Mineral Royalties	6,138,787	2,847,651	8,986,438
<b>Total</b>	<b>\$103,846,691</b>	<b>\$100,713,583</b>	<b>204,560,274</b>

The Finance Committee recommended to the full Board of Trustees of the University of Wyoming approval of the Section II operating budget of \$103,846,691 for fiscal year 2003.

Discussion on the Section II Budget occurred with the Section I Budget. The Finance Committee moved and approved the FY 2003 and 2004 Section II Budget as presented.

ASUW Budget and Student Publications Budget

Section 3 of University Regulation 239 provides that the annual budget for the Associated Students of the University of Wyoming (ASUW) is to be presented to the Board of Trustees for consideration.

The ASUW student fee as stated in the FY 2003 Fee Book is \$28 per full-time student each semester. The budget is based on an estimated 8,500 full-time students per semester. Part-time students purchasing the optional fee package are also included in the estimated figure. Total Student Fees available for FY 2003 are \$476,000 for budgeting purposes.

The ASUW budget request for FY 2003 is summarized on the next page. Action taken by ASUW in 1995 separates the Student Publications budget from other ASUW activities.

<b>ASUW Operating Budget for FY 2003</b>		
<b>Fund Sources</b>	<b>FY 2002 Current Budget</b>	<b>FY 2003 Proposed Budget</b>
ASUW Fee	\$464,800	\$476,000
ASUW Reserve <sup>(1)</sup>	100,450	72,904
ASUW Equipment Reserve	20,794	9,030
ASUW Endowment	60,000	60,000
ASUW Student Loan	146,000	167,000
ASUW Concert and Convocations Fund	69,000	60,000
Other Revenue	63,410	73,060
<b>Total Fund Sources</b>	<b>\$924,454</b>	<b>\$917,994</b>
<b>Fund Uses</b>		
ASUW Government and Services	\$508,318	\$484,796
ASUW Activities	264,181	279,038
Recognized Student Organizations	79,175	81,070
ASUW Special Projects	60,000	60,000
ASUW Equipment Reserve	12,780	13,090
<b>Total Fund Uses</b>	<b>\$924,454</b>	<b>\$917,994</b>

<sup>(1)</sup> ASUW Reserve Balance as of March 31, 2002 was \$375,287.63.

The Student Publications budget request is based upon expected revenue from advertising sales in the *Branding Iron*, *Cowboy Bucks*, and other special issues; publications sales and advertising in the *Frontiers* magazine and the *Owen Wister Review*; and Graphic Arts and Production work. A student fee of \$10.75 per full time student is used for the FY 03 budget. Part time students will continue to pay \$1.00 per credit hour with a cap of \$10.75 each semester. The estimated enrollment for budgeting purposes is 8,500 full-time students. The estimated student fee, which also includes the optional part time fee, makes up 49.7% of the budget. Generated revenues make up 50.3% of the proposed budget.

The following table presents the Student Publications budget for the current fiscal year and the proposed budget for FY 2003.

<b>Student Publications Operating Budget for FY 2003</b>		
<b>Sources of Funds</b>	<b>FY 2002 Current Budget</b>	<b>FY 2003 Proposed Budget</b>
Student Fees	\$158,000	\$182,750
Reserve <sup>(1)</sup>	5,500	5,500
Other Revenue	176,150	179,400
<b>Total Fund Sources</b>	<b>\$339,650</b>	<b>\$367,650</b>
<b>Uses of Funds</b>		
Staff Salaries and Benefits	\$141,500	\$159,200
Student Salaries	59,165	63,165
Travel	5,300	7,900
Equipment	9,500	13,300
Operations	116,865	116,775
Equipment Reserve	7,320	7,310
<b>Total Fund Uses</b>	<b>\$339,650</b>	<b>\$367,650</b>

<sup>(1)</sup> Student Publications Reserve fund balance as of March 31, 2002 was \$98,713.27.

**ASUW AND STUDENT PUBLICATIONS BUDGETS  
TOTAL OPERATING BUDGET FOR FY 2002**

<b>Total ASUW and Student Publications Budget</b>	<b>\$1,264,104</b>	<b>\$1,285,644</b>
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The Finance Committee recommended to the Board of Trustees of the University of Wyoming approval of the ASUW operating budget and Student Publications requests for fiscal year 2003 in the amount of \$1,285,644. Included in the recommendation was the authorization to transfer up to \$72,904 from the ASUW Reserve and \$5,500 from the Student Publications Reserve to fund the FY 2003 budget request.

Trustee Schaefer asked Vice President Harris to briefly explain the ASUW and Student Publications Budget. Vice President Harris commented that ASUW and Student Publications had approved the budgets, and the increases are relatively modest. Trustee Sapp noted that ASUW will be using \$160,000 for the new server, and \$20,000 for the Union. The Finance Committee approved the item and moved it to the Consent Agenda.

#### Wyoming Union Budget

Presented for Trustee consideration and approval is the fiscal year 2003 operating budget for the Wyoming Union. The Wyoming Union budget was developed in consultation with the Wyoming Union Board. The budget request for FY 2003 is \$1,127,129, which is an increase of \$305,732 from the current budget. The following table shows the current year operating budget for the Union and the proposed budget for FY 2003.

**Wyoming Union  
 Income and Expenditure Statement and  
 Operating Budget Request for FY 2003**

	<u>Current Year – FY 2002</u>		<u>Budget Year June 30, 2003</u>	
	<b>FY 2002 BUDGET</b>	<b>FY 2002 PROJECTED</b>	<b>FY 2003 REQUESTED</b>	<b>PERCENT CHANGE OF FY2002 BUDGET</b>
<b>REVENUE</b>				
FOOD SERVICES	\$ 22,000	\$ 16,500	\$ 38,725	76%
ATM	3,900	3,900	3,900	0%
RECREATION AREA	0	0	5,250	-----
COPY MACHINE	6,000	0	0	-100%
RETAIL SPACE	3,000	0	21,600	620%
COPY SHOP	6,300	6,300	6,300	0%
EVENTS OFFICE	11,900	12,075	14,250	20%
BOOKSTORE	93,352	93,352	95,686	3%
INFO DESK/TICKET OFFICE	163,832	143,000	119,075	-27%
FALL-SPRING FEES	639,700	661,844	922,100	44%
SUMMER FEES	31,930	31,000	29,000	-9%
VENDING	2,500	0	0	-100%
MISCELLANEOUS	1,000	1,000	1,000	0%
INTEREST INCOME	15,000	9,500	7,800	-48%
<b>TOTAL REVENUE</b>	<b>\$1,000,414</b>	<b>\$978,471</b>	<b>\$1,264,686</b>	<b>26%</b>
<b>COST OF GOODS SOLD</b>	154,534	143,000	115,200	-25%
<b>NET REVENUE</b>	<b>\$845,880</b>	<b>\$835,471</b>	<b>\$1,149,486</b>	<b>36%</b>
<b>EXPENSES</b>				
ADVERTISING/PROMO	\$ 4,500	\$ 2,700	\$ 17,900	298%
ASSESSMENTS	30,000	33,200	35,000	17%
COPY MACHINE	6,000	3,360	3,450	-43%
UNION BOARD	700	500	700	0%
COURTESY	1,600	1,600	1,600	0%
DEPRECIATION	27,500	33,000	21,250	-23%
DUES/MEMBERSHIPS	1,000	1,035	1,300	30%
INSURANCE	30,000	28,500	34,550	15%
MAINTENANCE/REPAIR	28,000	29,000	45,250	62%
SALARIES, FULL TIME	398,526	354,508	480,992	21%
SALARIES, PART TIME	58,943	69,102	96,322	63%
MISCELLANEOUS	2,250	6,285	5,750	156%
BENEFITS	128,460	103,525	168,017	31%

PROGRAMMING	22,500	22,500	72,000	220%
POSTAGE	700	340	600	-14%
SUBSCRIPTIONS	0	0	300	-----
SUPPLIES, BUILDING	26,000	30,526	64,700	149%
SUPPLIES, OFFICE	15,345	10,695	22,400	46%
TELEPHONE	17,500	25,500	25,200	44%
TICKET EXPENSES	2,533	680	2,533	0%
CASH OVER/SHORT	0	60	0	-----
TRAINING/DEVELOPMENT	3,900	2,700	6,650	71%
TRAVEL	15,500	11,900	20,165	30%
UTILITIES	110,000	110,400	110,500	0%
<i>UTILITY REIMBURSE</i>	(110,000)	(110,000)	(110,000)	0%
<hr/>				
<b>TOTAL EXPENSES</b>	<b>\$821,457</b>	<b>\$771,616</b>	<b>\$1,127,129</b>	<b>37%</b>
<b>NET PROFIT/LOSS</b>	<b>\$24,423</b>	<b>\$63,855</b>	<b>\$22,357</b>	<b>-8%</b>

The Finance Committee recommended to the full Board Trustees of the University of Wyoming approval of the fiscal year 2003 budget for the Wyoming Union in the amount of \$1,127,129.

Vice President Harris gave a brief overview of the Union budget and stated that it had been approved by the Union Board. Changes reflected in the budget are due to the salary increases this year. Vice President Brigman noted that the salaries include expansion of custodial services and late-night offerings for students. The Finance Committee approved the item and moved it to the Consent Agenda.

#### Workers' Compensation for Interns

The 2002 Wyoming Session Laws, Chapter 10 creates W.S. 27-14-108(p) which allows the university to elect to have its interns covered under the Wyoming Workers' Compensation insurance program effective on and after July 1, 2002.

The contracts the university has with outside providers/facilities providing site locations for the practical experience programs of the university generally require the university to provide workers' compensation coverage for participants. The university has provided such coverage for those students placed in out-of-state venues but coverage for in-state placements has not been available.

It is recommended that the Finance Committee recommend to the Board of Trustees of the University of Wyoming that the university elect the available option, under W.S. 27-14-108(p), to provide workers' compensation coverage for those students participating in unpaid internships, practicums, preceptorships, student teaching, and other formal experience training programs for which the University of Wyoming grants academic credit.

Vice President Baccari provided more information to the Board on workers' compensation. The change is in response to recent changes required by the legislature. President Dubois asked Bruce Hooper, director of Risk Management, about the cost savings, and Mr. Hooper said there will be significant savings, and that includes the additional costs. President Dubois also recognized the work done by Mr. Hooper and Vice President Miller on this item. The Finance Committee approved the item and moved it to the Consent Agenda.

### Approval of Contracts and Grants

#### **CONTRACTS AND GRANTS**

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period February 28, 2002, through April 25, 2002.

<b>ACADEMY OF APPLIED SCIENCE - 08/13/2001 - 08/12/2002</b>	\$	7,800
Robert George; Zoology - Wyoming-Eastern Colorado junior science and humanities symposium.		



<b>AIR LOGISTICS CORPORATION - 03/16/2000 - 06/30/2002</b> Scott Coguill/Ronda Coguill; Mechanical Engineering - Tensile creep testing.	\$	3,775
<b>ALBANY COUNTY FAMILY PLANNING - 02/22/1994 - Open</b> Marcia Dale; Nursing - Develop nursing programs.	\$	450
<b>THE AMERICAN ARCHITECTURAL FOUNDATION - 03/01/2002 - 07/31/2002</b> Linda Kiisk; Civil Engineering - Fostering community through design of public space.	\$	1,000
<b>ASSOCIATION OF UNIVERSITY CENTERS ON DISABILITIES - 02/04/2002 - 02/05/2003</b> Lisa Steffian; Wyoming Institute for Disabilities - National service inclusion project.	\$	6,000
<b>ASTEC, INCORPORATED - 06/22/1999 - Open</b> Abdel Mesbah; Plant Sciences - Crop-weed research.	\$	8,400
<b>BAYER CORPORATION - 01/01/1999 - Open</b> Stephen Miller; Plant Sciences - Weed biology and control.	\$	2,500
<b>BEAR PAW ENERGY, LLC - 04/26/1996 - Open</b> Charles Dolan/Chang-Yul Cha; Civil Engineering - Environmental engineering internship.	\$	6,000
<b>BP AMERICA PRODUCTION COMPANY - 01/01/1997 - Open</b> Ronald Steel; Geology - Sequence stratigraphy and sedimentology.	\$	18,000
<b>BP INTERNATIONAL, LIMITED - 01/12/1993 - Open</b> Norman Morrow; Chemical Engineering - Reservoir wettability effect on oil recovery.	\$	44,105
<b>CALIFORNIA, UNIVERSITY OF - 03/01/2000 - 02/28/2003</b> Barbara John; Geology - Oceanic core complex.	\$	37,341
<b>CITY COUNTY HEALTH DEPARTMENT - 02/22/1994 - Open</b> Marcia Dale; Nursing - Develop nursing programs.	\$	1,269
<b>CODY LABORATORIES, INCORPORATED - 02/15/2002 - 08/15/2002</b> D. Scott Bohle; Chemistry - Development of new pharmaceuticals.	\$	15,798
<b>CONOCO, INCORPORATED - 03/01/2002 - 06/30/2003</b> Paul Heller; Geology - Castlegate sandstone architectural analysis.	\$	14,700
<b>CORNELL UNIVERSITY - 05/01/2001 - 04/30/2004</b> James Caldwell; Computer Science - Digital libraries of formal algorithmic knowledge.	\$	50,323
<b>CROPSCIENCE - 01/01/1999 - Open</b> Stephen Miller; Plant Sciences - Weed biology and control.	\$	1,250
<b>LARAMIE PLAINS FAMILY MEDICINE - 02/22/1994 - Open</b> Marcia Dale; Nursing - Develop nursing programs.	\$	576

<b>LAYSER, EARLE F. - 10/01/1998 - Open</b>	\$	500
Alan Redder; Wyoming Natural Diversity Database - Database management.		
<b>LOYNING, STEPHEN M. - 11/01/2001 - Open</b>	\$	1,500
David Walrath; Mechanical Engineering - Develop prototype of a combination ball/check valve.		
<b>MEETING THE CHALLENGE, INCORPORATED - 10/01/2001 - 09/30/2002</b>	\$	28,400
Kathleen Laurin; Wyoming Institute for Disabilities - Disability and business technical assistance center.		
<b>METAL MATRIX COMPOSITES COMPANY, L.C. - 06/01/1999 - Open</b>	\$	1,640
Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.		
<b>METEO-FRANCE - 02/01/2001 - Open</b>	\$	103,806
Perry Wechsler; Atmospheric Science - Construct a cloud condensation nucleus counter.		
<b>MID-AMERICA MANUFACTURING TECHNOLOGY CENTER - 04/01/2002 - 03/31/2003</b>	\$	285,366
Larry Stewart; Mid-America Manufacturing Technology Center - Provide services to manufacturers and technical businesses in Wyoming.		
<b>MONSANTO COMPANY - 01/01/1999 - Open</b>	\$	5,000
Stephen Miller; Plant Sciences - Weed biology and control.		
<b>MOUNTAIN WEST FARM BUREAU MUTUAL INSURANCE COMPANY - 01/01/2001 - Open</b>	\$	3,658
Alfred Rodi; Atmospheric Science - Aircraft mechanic fees.		
<b>NATIONAL FISH AND WILDLIFE FOUNDATION - 04/01/2002 - 03/31/2003</b>	\$	15,000
Stanley Anderson; Zoology - Hungarian Partridge habitat study in Wyoming.		
<b>NATIONAL GEOGRAPHIC SOCIETY - 03/15/2002 - 03/14/2003</b>	\$	27,655
David McDonald; Zoology - Geographic variation in habitat-specific rosy finches.		
<b>NATIONAL RESEARCH COUNCIL - 02/26/2002 - 12/31/2003</b>	\$	14,700
Ronald Steel; Institute for Energy Research - Collaborative study program with Poland.		
<b>NEBRASKA, STATE OF - 08/01/2001 - Open</b>	\$	3,492
James Krall; Plant Sciences - Sustainable crop research.		
<b>NORSK HYDRO PRODUKSJON A S - 06/01/2000 - 12/31/2002</b>	\$	28,000
Ronald Steel; Institute for Energy Research - A key for prediction of sands on the slope and basin floor.		
<b>PLANNING, RESEARCH, AND EVALUATION SERVICES - 03/25/2002 - 05/03/2002</b>	\$	10,000
Burke Grandjean; Survey Research Center - Student follow-up survey and employer survey.		
<b>POLICE EXECUTIVE RESEARCH FORUM - 02/01/2002 - 12/31/2002</b>	\$	11,214
Donald Faggiani; Wyoming Statistical Analysis Center - Spatial knowledge mining.		

<b>PROTECTION AND ADVOCACY SYSTEM, INCORPORATED - 09/01/2000 - Open</b> Keith Miller; Wyoming Institute for Disabilities - Family support network.	\$ 3,000
<b>QUANTUM MAGNETICS - 06/01/1999 - Open</b> Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 4,170
<b>WILLIAM MARSH RICE UNIVERSITY - 01/01/2002 - 12/31/2002</b> Carrick Eggleston; Geology - An integrated theoretical and experimental approach to understanding mineral dissolution kinetics.	\$ 22,222
<b>ROCKY MOUNTAIN COMPOSITES - 06/01/1999 - Open</b> Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 120
<b>SOFTRAY INCORPORATED - 05/01/2000 - 06/15/2002</b> Paul Johnson; Physics and Astronomy - Detect and identify pathogenic organisms.	\$ 15,000
<b>SOUTH DAKOTA DEPARTMENT OF SOCIAL SERVICES - 03/04/2002 - 12/31/2002</b> Patricia Conway; Social Work - Outcomes of family-centered practice.	\$ 34,000
<b>UNITED STATES AIR FORCE - 03/30/2002 - 04/30/2002</b> Ronald Marrs; Geology - Photo interpretation of existing satellite images.	\$ 9,490
<b>UNITED STATES AIR FORCE - 07/01/2000 - 06/30/2001</b> Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 1,337
<b>UNITED STATES AIR FORCE - 07/01/2001 - 06/30/2002</b> Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 222,688
<b>UNITED STATES AIR FORCE - 04/01/2001 - 08/15/2002</b> Jason Bennett/Douglas Keinath; Wyoming Natural Diversity Database - Breeding birds survey.	\$ 3,840
<b>UNITED STATES AIR FORCE - 04/27/2001 - 10/31/2002</b> Douglas Keinath; Wyoming Natural Diversity Database - Preble's meadow mouse survey.	\$ 7,380
<b>UNITED STATES AIR FORCE - 03/10/2001 - 12/31/2002</b> George Jones; Wyoming Natural Diversity Database - Analysis of willow expansion.	\$ 12,000
<b>UNITED STATES BUREAU OF LAND MANAGEMENT - 07/11/2001 - 09/30/2001</b> Nancy Stanton/Jeffrey Gruver; Zoology - Wind-power facility impacts on bat community structure.	\$ 3,000
<b>UNITED STATES DEFENSE THREAT REDUCTION AGENCY - 09/26/2001 - 09/25/2004</b> Scott Smithson/Igor Morozov; Geology - Seismic method to monitor nuclear tests.	\$ 54,022

<b>UNITED STATES DEFENSE THREAT REDUCTION AGENCY - 09/26/2001 - 09/25/2005</b>	\$ 144,245
Scott Smithson/Igor Morozov; Geology - Obtaining unique nuclear explosion seismic data from the former Soviet Union.	
<b>UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE - 10/01/2001 - 09/30/2002</b>	\$ 43,950
Jeffrey Lockwood; Renewable Resources - Cooperative agricultural pest survey program.	
<b>UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 04/01/2001 - 07/31/2002</b>	\$ 8,613
Bonnie Heidel; Wyoming Natural Diversity Database - Written and electronic species evaluation of Wyoming plants.	
<b>UNITED STATES DEPARTMENT OF EDUCATION - 07/01/1984 - Open</b>	\$ 11,950
Sally Schuman; Student Financial Aid - Pell grant administration.	
<b>UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2001 - 06/30/2002</b>	\$ 137,410
Sally Schuman; Student Financial Aid - Pell grant program.	
<b>UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2002 - 06/30/2003</b>	\$ 26,218
Marcia Dale; Nursing - Advanced education nursing traineeship program.	
<b>UNITED STATES DEPARTMENT OF JUSTICE - 12/01/2001 - 11/30/2002</b>	\$ 50,000
Donald Faggiani; Wyoming Statistical Analysis Center - Statistical Analysis Center website project.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2001 - 02/28/2003</b>	\$ 9,674
Stephen Jackson/Stephen Gray/Kenneth Gerow; Botany - Modern and paleo-climate data drought prediction.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2001 - 02/28/2006</b>	\$ 8,639
Larry Pochop; Civil Engineering - Water resources research administration.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2001 - 02/28/2006</b>	\$ 2,500
Larry Pochop/Jan Curtis; Civil Engineering - Program accessibility and dissemination.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2002 - 02/28/2003</b>	\$ 10,400
Jan Curtis; Civil Engineering - Wyoming climate atlas.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2001 - 02/28/2003</b>	\$ 11,980
Gregory Wilkerson; Civil Engineering - Erosion potential model and channel monitoring.	
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2001 - 02/28/2003</b>	\$ 17,970
Lawrence Ostresh; Geography and Recreation - Hydrologic models to estimate mountain streamflow.	

	\$	17,556
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2002 - 02/28/2003</b> Paul Johnson; Physics and Astronomy - Real-time monitoring of e. coli contamination in Wyoming surface waters.		
	\$	6,066
<b>UNITED STATES GEOLOGICAL SURVEY - 03/01/2002 - 02/28/2003</b> Michael Smith/Thomas Thurow/Philip Rosenlund; Renewable Resources - Drought prediction model development and dissemination.		
	\$	20,000
<b>UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 01/17/1990 - 12/31/2002</b> Gabor Vali; Atmospheric Science - Stratospheric aerosol and gas experiment.		
	\$	67,027
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/15/2001 - 03/31/2003</b> Jefferson Snider; Atmospheric Science - Droplet activation in cloud updrafts.		
	\$	41,658
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/01/2002 - 02/28/2005</b> Daniel Buttry/Edward Clennan/Jill Robinson/Robert Corcoran; Chemistry - Integration of a gas chromatograph mass spectrometer into the undergraduate curriculum.		
	\$	31,335
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/01/2002 - 02/28/2003</b> Steven Barrett; Electrical Engineering - Undergraduate design projects to aid disabled persons.		
	\$	69,771
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/15/1999 - 02/28/2003</b> Carrick Eggleston; Geology - Electron transfer at the iron oxide/fluid interface.		
	\$	167,565
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/01/2002 - 05/31/2005</b> B. Ronald Frost/Susan Swapp; Geology - Role of melting in the evolution of the Broken Hill orebody.		
	\$	246,862
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/01/2002 - 03/3/2005</b> W. Steven Holbrook; Geology - Gulf of California rifting and magmatism.		
	\$	68,348
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/15/2000 - 03/31/2003</b> Neil Humphrey; Geology - A himalayan transect in central Nepal.		
	\$	9,720
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/15/1999 - 06/30/2002</b> Steve Howell/Charles Woodward; Physics and Astronomy - Observational study of faint cataclysmic variables.		
	\$	11,000

**UTAH STATE UNIVERSITY - 09/01/2000 - 08/31/2002**

James Freeburn; Cooperative Extension Service - Research and education efforts to promote the development and adoption of farming methods.

\$ 85,435

**UTAH STATE UNIVERSITY - 03/01/2002 - 01/31/2003**

Robert Hall; Zoology - Stream-lake interactions and nitrogen transport.

\$ 300,000

**VARIOUS SPONSORS - 01/01/2002 - 12/31/2003**

Pradeep Agarwal; Chemical Engineering - Pulsed corona discharge reactor systems.

\$ 420

**VARIOUS SPONSORS - 06/01/1999 - Open**

Patricia McClurg; Science and Mathematics Teaching Center - Workshop fees for the Upper Midwest Aerospace Consortium.

\$ 345

**VARIOUS SPONSORS - 10/01/2001 - 09/30/2002**

Diane Wolverton; Small Business Development Center - Income fees from various workshops and classes sponsored by the Gro-Biz program.

\$ 19,652

**VARIOUS SPONSORS - 10/01/2001 - 09/30/2002**

Diane Wolverton; Small Business Development Center - Fees for workshops presented by the Small Business Development Center.

\$ 3,126

**VARIOUS SPONSORS - 07/01/1998 - Open**

Jeffrey Hamerlinck; Wyoming Geographic Information Sciences Center - Fees received for services provided by the Geographic Information Sciences Center.

\$ 300

**VARIOUS SPONSORS - 10/01/2001 - Open**

Kathleen Laurin; Wyoming Institute for Disabilities - Fees for advisory services.

\$ 525

**VARIOUS SPONSORS - 09/01/2001 - Open**

Kathleen Laurin; Wyoming Institute for Disabilities - Registration fees to present disability conference.

\$ 2,805

**VARIOUS SPONSORS - 10/01/1998 - Open**

Keith Miller; Wyoming Institute for Disabilities - Fees for autism workshops presented by the Wyoming Institute for Disabilities.

\$ 23,830

**VARIOUS SPONSORS - 07/01/1995 - Open**

Keith Miller; Wyoming Institute for Disabilities - Fees for behavioral assessment workshop.

\$ 3,000

**WESTERN SUGAR COMPANY - 06/22/1999 - Open**

Abdel Mesbah; Plant Sciences - Crop-weed research.

\$ 4,049

**WESTON COUNTY, WYOMING - 03/01/2002 - 05/31/2002**

William Gribb; Geography and Recreation - Weston County land use plan.

\$ 1,000

**WYOMING ARTS COUNCIL - 03/01/02 - 06/30/02**

Scott Boberg; Art Museum - Ann Simpson artmobile program, 2002.

	\$	65,388
<b>WYOMING BUSINESS COUNCIL - 03/28/2002 - 01/31/2003</b> George Twitchell; Mid-America Manufacturing Technology Center - Cost effective foundation installation.		
	\$	2,000
<b>WYOMING COUNCIL FOR THE HUMANITIES - 11/17/2001 - 03/15/2002</b> Susan Thompson; Casper College - Child abuse and family violence.		
	\$	2,000
<b>WYOMING DEPARTMENT OF EDUCATION - 09/30/2001 - 01/31/2002</b> Wendy Fanning; Cultural Programs - Guest clinician from the Kennedy Center.		
	\$	93,000
<b>WYOMING DEPARTMENT OF EDUCATION - 01/01/2002 - 11/30/2002</b> Ward Gates/Tami Benham-Deal; Kinesiology and Health - Teacher and staff training in HIV prevention and comprehensive health education.		
	\$	75,000
<b>WYOMING DEPARTMENT OF FAMILY SERVICES - 02/01/2002 - 01/31/2003</b> Patricia Conway; Social Work - Child welfare training and education partnership.		
	\$	29,204
<b>WYOMING DEPARTMENT OF HEALTH - 01/01/2002 - 09/30/2002</b> Narina Nunez; Psychology - Synar tobacco compliance services 2002.		
	\$	20,000
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 02/01/2002 - 04/30/2002</b> Kenyon Griffin/Owen Phillips/Lawrence Weatherford; Business Dean's Office - Airline service in Wyoming.		
	\$	181,875
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 01/01/2002 - 12/31/2002</b> Eugene Wilson; Civil Engineering - Technology transfer center.		
	\$	31,000
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 02/21/2002 - 10/31/2002</b> Burke Grandjean; Survey Research Center - Survey to determine the public satisfaction regarding statewide transportation improvement projects.		
	\$	5,075
<b>WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open</b> Stanley Anderson; Zoology - Wildlife research.		
	\$	3,710
<b>WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open</b> Frederick Lindzey; Zoology - Wildlife research.		
	\$	255
<b>WYOMING NATIVE PLANT SOCIETY - 10/01/1998 - Open</b> Alan Redder; Wyoming Natural Diversity Database - Database management.		
	\$	16,948
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Stephen Jackson/Stephen Gray; Botany - Modern and paleo-climate data drought prediction.		
	\$	2,500
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Jan Curtis; Civil Engineering - Product accessibility and dissemination.		
	\$	45,453
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2004</b>		

Jan Curtis; Civil Engineering - Wyoming climate atlas 2002 - 2004.	\$ 9,700
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Larry Pochop; Civil Engineering - Administration and management of water resources research program.	\$ 4,680
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Larry Pochop; Civil Engineering - Hydrologic models to estimate mountain streamflow.	\$ 22,806
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Gregory Wilkerson; Civil Engineering - Erosion potential model and channel monitoring.	\$ 4,042
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Philip Rosenlund; Cooperative Extension Service - Drought prediction model development and dissemination.	\$ 4,680
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Lawrence Ostresh; Geography and Recreation - Hydrologic models to estimate mountain streamflow.	\$ 32,106
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Paul Johnson; Physics and Astronomy - Real-time monitor e. coli contamination in Wyoming surface waters.	\$ 8,085
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Michael Smith/Thomas Thurow; Renewable Resources - Drought prediction model development and dissemination.	\$ 5,649
<b>WYOMING WATER DEVELOPMENT COMMISSION - 02/21/2002 - 06/30/2003</b> Kenneth Gerow; Statistics - Modern and paleo-climate data drought prediction.	\$ 3,501,587
TOTAL - Contracts and grants approved February 28, 2002, through April 25, 2002.	
TOTAL - Contracts and grants previously approved:	
07/01/01 - 08/16/01	7,122,504
08/17/01 - 10/17/01	13,587,943
10/18/01 - 12/13/01	10,963,128
12/14/01 - 02/27/02	8,487,545
	<u>\$ 40,161,120</u>
	<b>\$ 43,662,707</b>
<b>TOTAL - Contracts and grants approved July 1, 2001 through April 25, 2002.</b>	

Dr. Bill Gern spoke about the contracts and grants as presented. He noted that the grant total received to date is over \$43,600,000. Members of the Board commented on some of the



grants and Dr. Gern explained what the projects entailed. The Finance Committee approved the item and moved it to the Consent Agenda.

Allocation of "Plus" Budget Funding

# UNIVERSITY OF WYOMING

Vice President for Budget and Planning  
P.O. Box 3314 • Room 201, Old Main • Laramie, WY 82071-3314  
(307) 766-5768 • fax (307) 766-4836 • e-mail: PHarris@uwyo.edu

May 16, 2002

TO: Finance Committee  
Board of Trustees

FROM: Phill Harris  
Budget and Planning

SUBJECT: Allocation of Plus Budget for fiscal year 2003

Funding recommendations for the FY 2003 budget have been complicated by a number of large fiscal issues. First, there are issues surrounding programs that have previously been funded through revenues outside the Section I operating budget. These revenue sources will change in future years, and as a result, alternate funding strategies have been recommended to mitigate the potential impact these operations would have on the "plus budget" funding available for next fiscal year. Second, there are requests for major upgrades to the financial and human resource systems and for the upcoming replacement of the Student Information System (SIS). These two projects alone will require funding beyond the available "plus budget" for next fiscal year. Finally, there are a number of requests that require permanent budget increases that would diminish budget flexibility in future years if funded through the "plus budget."

The most complex fiscal issue centers on the ongoing infrastructure and operating needs for Information Technology and the funding source for these needs. Information Technology submitted requests for "plus budget" funding exceeding \$1.2 million for next fiscal year. Exacerbating this problem is the fact that Administration and Finance had previously funded approximately \$590,000 of the operating costs for IT with revenues that will no longer be available due to the debt service payments now being made by Auxiliary Services – the Union and Washakie projects. To address this issue I have recommended the following approach.

- Information Technology ends their debt service obligation this year. The revenue previously paid for debt service (\$750,000 per year) will be available to partially fund their ongoing needs. The recommendation is to have IT absorb the \$590,000 that historically has been paid through Administration and Finance thereby providing them with approximately \$160,000 in ongoing funds to begin addressing their infrastructure needs. Additionally, I am recommending an allocation of \$200,000 from the “plus budget” next year to address Vice President Aylward’s highest priorities.
- For many years revenues of approximately \$900,000 to \$1 million have previously been transferred from Auxiliary Services operations as part of the pledged revenues for the outstanding bond issues. These revenues have not been used for bond payments since there have been sufficient Federal Mineral Royalties to pay the debt service. These funds have been collected in an account labeled “Surplus from Bonding Operations” and have been used to meet various off-budget costs such as the operating support for Information Technology. In addition, these revenues have been used to fund software support for the administrative data systems (\$250,000), litigation and claims expenses (approximately \$120,000 per year), support for the campus ID office (\$75,000), and a position within Athletics (\$44,000). With the debt service requirements for the Union and Washakie, there will no longer be surplus funds available. While \$590,000 of the costs for IT can be assumed within the revenues available to IT, there is still approximately \$550,000 in ongoing expenses that must be funded. To alleviate this pressure, I am recommending that \$550,000 of Federal Mineral Royalties be substituted for the scheduled debt service payments that the Auxiliary Service units will pay next year and that these auxiliary revenues be made available to Vice President Baccari to fund his ongoing commitments for administrative software support, litigation and claims expenses, and support for the ID office. Additionally, in reviewing the “plus budget” request for administrative systems support, I am recommending that up to \$330,000 of additional funding swap be approved for FY 03 to be utilized for the consulting and training costs associated with the PeopleSoft software upgrade.

The second major fiscal issue deals with the upgrade to the financial and human resource system and the potential cost for replacing the SIS system. The hardware replacements for the current administrative system are estimated to cost approximately \$735,000. Both servers for these applications have been upgraded and expanded since their initial installation in 1998 and, like the IBM replacement that was funded last year, these two servers cannot be further upgraded to handle the new software packages that are presently being installed. To address this need I have recommended \$750,000 of “plus budget” funding for next fiscal year. The task force working on the replacement for the SIS system estimates that this system may have an initial cost of approximately \$3.5 million for hardware, software and installation support, plus \$450,000 on an annual basis for ongoing support. This project is simply too large to fund within the budget for next fiscal year and we will be reviewing funding options for this project as the task force progresses.

The remaining budget priorities have been funded with a mix of revenue sources including reallocations, the "plus budget," tuition revenues and other revenue sources. Budget reallocations undertaken last year will provide approximately \$1.6 million of revenues next biennium. Recommendations utilizing this revenue source will leave approximately \$234,000 available for contingencies that may arise. The "plus budget" available for the biennium is \$7.2 million after deducting the continuing obligations from the current biennium. Recommended allocations for next year include \$1.6 million toward permanent budget increases (funds needed for both years of the biennium), leaving a balance for one-time projects of \$5.6 million. The recommendations for funding one-time requests will utilize only one-half the available \$5.6 million leaving a like amount for budget decisions in the second year of the biennium.

In addition to the "plus budget" and reallocations, it is recommended that approximately \$222,000 of tuition revenue be allocated toward ongoing program needs. The revenue projections for next fiscal year indicate that the institution will generate approximately \$880,000 in additional revenue given the tuition increase that will take effect this fall and projecting a modest three percent enrollment growth.

The remainder of the budget allocations for next fiscal year will be drawn from revenues derived from the institution's agreement with Pepsi, Medical Contract Repayments, and from other Section II revenues. An allocation of \$125,000 from the Pepsi revenue has been recommended for construction of a recreation area on the vacant lot that contained the Alpha House. The anticipated cost increase for the WWAMI program (\$474,000) will be funded from the revenues generated by contract repayments from those medical students that have already completed their medical education and have elected to repay their loans rather than returning to Wyoming to practice medicine as the method to discharge their loan obligation. Allocation of funding from the Contract Repayment account for next biennium will be approximately equal to the interest earnings on the account. Since WWAMI costs are expected to rise over time by 3-5% per year, the Board should consider whether inflation-based adjustments should become part of our legislative request in the next budget session. For the requests from the Wyoming Union, it appears that the construction budget and the contingency budget for the Union project will have sufficient funds to allow the Union to proceed with the installation of a sound and lighting system in the Ballroom. The equipment reserve for the Union has sufficient funding for the acquisition of dividing partitions for the Ballroom and Senate Chambers should the Union Board decide to pursue this project. Additionally, I am recommending that Dining and Residence Life utilize funds within their equipment reserve to purchase a new van for food service and catering operations.

The complete listing of the budget allocations is shown on the following pages.

**Reallocation Budget Total Funds Available**  
**\$2.24 million**

	\$2.24 M
Less 2001 - 2002 permanent allocations	
- UWYO magazine	\$54 K
- Art Museum	\$200 K
- Facilities Planner	\$100 K
- Workstudy match	\$150 K
- HR Training	\$60 K
- Info Tech (IBM)	\$952 K
- PeopleSoft	\$500 K
	<u>(\$2.02 M)</u>
Balance	\$ .22 M

Move to Plus Budget

- Info Tech	\$952 K	
- PeopleSoft	\$500 K	<u>\$1.45 M</u>
Balance		\$1.67 M

FY 03 recommendations	
- Ambassador Program	\$223.1 K
- Scholarship Admin	\$101.8 K
- Wastewater sampling	\$50 K
- Controller	\$200 K
- Property insurance	\$864.1 K
	<u>(\$1.44 M)</u>
Remaining Balance	\$ .23 M

**Plus Budget Total Funds Available**  
**\$9.6 million**

	\$9.6 M
Less 2001 - 2002 permanent allocations	
- Recruiting, Retention, Library and others	<u>(\$2.4 M)</u>
Balance	\$7.24 M

Less recommendations moved for reallocation	
- Info Tech	\$952 K
- PeopleSoft	\$500 K
	<u>(\$1.45 M)</u>
Balance	\$5.79 M

Less recommended "new" permanent allocations 03-04	
- Security Systems maint	\$80 K
- Postal Operations	\$16 K
- Campus ID	\$49.4 K
- Minority Affairs position	\$26.6 K
	<u>(\$ .17 M)</u>
	\$5.62 M

Less	
- one-time projects FY03*	<u>(\$2.81 M)</u>
Remaining Balance	\$2.81 M

\* see attached detail listing

**Surplus from Bonding Operations**

Prior commitments Admin & Finance	
- Info Tech salaries	\$590 K
- Athletic salaries	\$44 K
- ID office	\$75 K
- Claims	\$120 K
- Software support	<u>\$250 K</u>
Commitments	\$1.08 M
Less:	
Recommend that Info Tech support be transferred from Admin & Finance to Info	(\$590 K)

Tech (see Info Tech)	
Recommend Athletic salaries be transferred to Athletics	(\$44 K)

Fund within Admin & Finance *	
- ID office	\$75 K
- Claims expense	\$120 K
- Admin software	\$280 K
ID office	<u>\$75 K</u>
Commitments	\$550 K

\*FMR revenue used for bond payment. Auxiliary revenue for purposes noted above.

\* On a one-time basis fund up to \$330K of consulting/training in FY03 for PeopleSoft upgrade with fund swap.

**Information Technology**

\$750 K previously paid  
 for debt service retired  
 June 30, 2002

Apply \$590 K required to fund  
 salaries previously paid  
 through Surplus from

Bonding Operations \$590 K

Utilize remaining \$160 K for  
 ongoing IT needs \$160 K  
 Total \$750 K

Recommend an additional  
 \$200 K from "Plus"  
 Budget for FY03

**Enrollment/Tuition Revenues**  
**\$1.76 M Available**

Funding for Director,  
 Student Financial Aid \$211.2 K

\$1.76 M

University Pilot \$232.5 K (\$443.70K)  
 Remaining Balance \$1.31 M

**Pepsi Revenues**  
**\$252 K Available**

Fund recreation area \$252 K  
(\$125 K)  
 Remaining Balance \$127 K

**Medical Contract Revenues**

WWAMI \$474 K  
 (to be funded from interest earnings  
 on existing balance in Medical  
 Contract Reserve)

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	VP Area	Unit Priority	Amount Requested	FY 03 Approved	FY 04 Carryforward	Biennium Total	Balance Remaining
<b>Reallocation Funding</b>							
Available Funding 2003-04							1,673,408
Institutional Advancement - Ambassador program	Blalock	N/A		111,530	111,530	223,060	1,450,348
Director, Scholarship Administration	Brigman/Blalock	N/A		62,410	39,410	101,820	1,348,528
Waste Water Sampling	Baccari	FY 02	50,000	25,000	25,000	50,000	1,298,528
Financial Services (Controller) Position	Baccari	N/A	200,000	100,000	100,000	200,000	1,098,528
Property Insurance Premiums	Baccari	5	864,136	454,261	409,875	864,136	234,392
<b>Plus Budget Funding</b>							
Available Funding 2003-04							7,240,616
Permanent Budget Increases							
Information Technology -- (IBM,Internet,MS Campus)	Aylward	FY 02	952,264	476,132	476,132	952,264	6,288,352
PeopleSoft -- Continuation of FY 02 Budget	Baccari/Aylward	FY 02	500,000	250,000	250,000	500,000	5,788,352
Security System Maintenance	Baccari	6	80,000	40,000	40,000	80,000	5,708,352
Postal Operations	Baccari	11	16,000	8,000	8,000	16,000	5,692,352
Campus ID System	Harris	New	49,420	14,725	34,695	49,420	5,642,932
Minority Affairs Position (PT to FT Position)	Brigman	1	26,582	13,291	13,291	26,582	5,616,350
Balance after permanent commitments							5,616,350
One-Time Allocations (one-half remaining balance)							2,808,175
Data Network	Aylward	1	200,000	200,000		200,000	2,608,175
PeopleSoft Upgrade to Release 8.X	Harris	1	1,080,000	750,000		750,000	1,858,175
Ag C Gas Valve Replacement	Baccari	7	50,000	50,000		50,000	1,808,175
Engineering Saw Tooth Roof Replacement	Baccari	9	150,000	150,000		150,000	1,658,175
Physical Plant -- Tool Replacements	Baccari	10	49,000	49,000		49,000	1,609,175
Miscellaneous Research Project Priorities	Gern	various	100,000	100,000		100,000	1,509,175
Press Box Elevator Car Replacement	Moon	5	150,000	150,000		150,000	1,359,175
Concession Stand Renovations - Arena Auditorium	Moon	7	216,000	100,000		100,000	1,259,175
Academic Affairs Equipment/Projects	Buchanan	various	2,125,500	1,259,175		1,259,175	0
<b>Enrollment/Tuition Revenue 2003-04 Biennium</b>							1,760,000
Director, Student Financial Aid	Brigman	1	211,200	105,600	105,600	211,200	1,548,800
University Pilot	Trustees	N/A	232,524	116,262	116,262	232,524	1,316,276
<b>Medical Contract Revenues</b>							
FY 03/04 WWAMI	Buchanan		474,000	208,015	265,985	474,000	
<b>Pepsi Revenues</b>							
Available Funding							252,000
Outdoor Recreation Area -- Alpha House Lot	President	N/A	125,000	125,000		125,000	127,000
<b>Section II Projects</b>							
Sound system for Union Ballroom <sup>1</sup>	Brigman		89,000	89,000			
Lighting system for Union Ballroom <sup>1</sup>	Brigman		52,600	52,600			
Partitions for Ballroom and Senate Chambers	Brigman		105,000	105,000			
Van for Food Service and Catering Operations	Brigman		38,000	38,000			
Total Section II Recommendations				284,600			

(1) The lighting and sound system for the Union will be funded from the Union renovation project. Sufficient funds exist within the construction and contingency accounts to cover this expense.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period January 1, 2002 - March 31, 2002

The following audits and related activities have been completed:

1. The Cashier's Office working fund was audited on December 11, 2001. There were no audit recommendations.

The following audits and related activities are in process:

1. The comprehensive audit of NCAA compliance for fiscal year 2000-2001 has been completed. The following areas were included in the audit for fiscal year 2000-2001: Camps and Clinics, Coaching Staff Limits and Contracts, Rules Education Program, Violation Reports, Certification of Compliance, and Graduation-Rates Disclosure. This is the fifth audit in a series of five annual audits that will cover all NCAA compliance areas. The audit report will be issued when the responses to the audit recommendations have been completed.
2. Stores and Reimbursable Labor are being audited; these are the major self-sustaining operations within Physical Plant.
3. The golf course is being audited.
4. Van Jacobson and Jim Byram have been participating in the implementation of the PeopleSoft Financial Management System, Asset Management System and the Human Resources Management System. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented and to assist with the implementation.

Audit recommendations from the following audits have not been fully implemented:

1. The Telecommunications audit report was issued in April 1996. The audit recommendations will be fully implemented by July of 2002.
2. The Child Care Center audit report was issued in June of 2000. The audit recommendations will be fully implemented in July of 2003 when the deficit of \$70,629 has been completely eliminated. This will be accomplished in three annual installments beginning in July of 2001. A July 2001 cash transfer of \$23,543 reduced the deficit to \$47,086.
3. The endowment and scholarship reporting process audit report was issued in January of 2001. Audit recommendations from that report will be implemented at the beginning of fiscal year 2002-03.

Van Jacobson was present at the Board meeting and reported that there were no unusual findings.

#### Internal Audit Plan for Fiscal Year 02-03

The goal of Internal Audit is to audit as many areas of the University as possible and to provide audit services to certain affiliated organizations. To determine the specific University areas to be audited the following factors are taken into consideration: audit work performed by external auditors, an assessment of risk, and the resources of Internal Audit. Whenever possible, internal controls are reviewed, as they are being developed for new systems or when they are revised within existing systems.

The Internal Audit Plan for the year ending June 30, 2003 consists of the following:

Participation in the implementation of the PeopleSoft Financial Management System, Asset Management and Human Resources Management System will continue. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented and to assist with the implementation. A major software and hardware upgrade are scheduled to be completed at the end of the year.

Audit services will be provided to the following affiliated organizations:

1. Cowboy Joe Club will be audited and financial statements will be prepared for the fiscal year ending June 30, 2002.
2. The Wyoming State 4-H Foundation will receive a limited examination for the fiscal year ending September 30, 2002.

Audits of self-sustaining operations will continue. Self-sustaining operations typically involve one or more of the following: cash handling, sales, expense reimbursement, accounts receivable and inventory. Specific operations to be audited in the coming year are: Cheyenne



Family Practice Center, Campus Recreation, Wyoming Union Box Office, Admissions, PC Sales and Maintenance, salary handling accounts (sample), and insurance handling accounts.

There will be a review of the combination of the business operations of Housing and Residence Life and Food Service, which have been merged to form Residence Life and Dining Services.

Cash counts will be performed when appropriate.

Internal Audit will perform audits of UW licensees when requested by the Trademark Licensing Office. The Trademark Licensing Office licenses manufacturers to produce products bearing the University's trademarks. As part of the agreement the University has the right to audit their books to ensure that they are paying the appropriate royalties on their sales.

A plan to perform NCAA rules compliance audits is being submitted to the Trustees' Athletic Committee.

Van Jacobsen spoke to the Board and mentioned some of the items that will be on the internal audit next year. Included are the PeopleSoft upgrade, operations of Housing and Residence Life and Dining Services, audits on UW licensees, and NCAA rules compliance. Trustee Spicer noted that he thought it would be useful to have Van involved in the Finance Committee on a quarterly basis.

**PERSONNEL COMMITTEE**

The Personnel Committee of the Board of Trustees met for a tenure and promotion briefing on Thursday morning, May 16, and with the full board on Friday, May 17, 2002. The following members were present: Trustees Taylor Haynes, Chair; Kathy Hunt and Judy Richards. The Committee approved the personnel items as noted in the Report and placed them on the Consent Agenda.

**APPOINTMENTS**

**1. Administrators**

**Academic Affairs**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<b>Murdock, Margaret M.</b> <i>American Heritage Center</i>	Associate Vice President	\$120,000/FY	03/20/2002 to 06/30/2003
<b>Greene, Mark A.</b>	Director	\$75,000/FY	08/01/2002 to 06/30/2003

**Administration & Finance**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Budget and Planning</i> <b>Harris, Phill</b>	Vice President	\$120,000/FY	05/01/2002 to 06/30/2003

**Student Affairs**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Campus Recreation</i> <b>Moran, Patrick</b> <i>Office of the Registrar</i>	Director	\$56,256/FY	03/25/2002 to 06/30/2002
<b>Hensley, Robert</b>	University Registrar	\$75,000/FY	05/31/2002 to 06/30/2002

**University Libraries**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<b>Farrell, Mary M.</b>	Dean	\$125,004/FY	06/01/2002 to 06/30/2003

**2. Academic Professionals**

**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Kinesiology and Health</i> <b>Werhonig, Gary</b>	Assistant Lecturer	\$37,872/FY	04/01/2002 to 06/30/2002

**CHANGES IN APPOINTMENTS**

**1. Faculty**

**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>School of Human Medicine - Casper</i> <b>Robitaille, Beth C.</b>	Clinical Assistant Professor		01/28/2002 to 06/30/2003

**PROMOTIONS**  
**1. Faculty**  
**College of Agriculture**

<u>Name</u>	<u>New Rank</u>
<i>Department of Plant Sciences</i>	
<b>Franc, Gary D.</b>	Professor
<i>Department of Renewable Resources</i>	
<b>Brewer, Michael John</b>	Professor

**College of Arts & Sciences**

<u>Name</u>	<u>New Rank</u>
<i>Department of Botany</i>	
<b>Miller, Steven L.</b>	Professor
<i>Department of Geology &amp; Geophysics</i>	
<b>Humphrey, Neil F.</b>	Professor
<b>John, Barbara E.</b>	Professor
<i>Department of Music</i>	
<b>Barnhart, Stephen L.</b>	Professor
<i>Department of Psychology</i>	
<b>Bowen, Anne M.</b>	Professor
<i>Department of Zoology &amp; Physiology</i>	
<b>Lovvorn, James R.</b>	Professor

**College of Business**

<u>Name</u>	<u>New Rank</u>
<i>Department of Management &amp; Marketing</i>	
<b>Weatherford, Lawrence</b>	Professor

**College of Education**

<u>Name</u>	<u>New Rank</u>
<i>Department of Educational Studies</i>	
<b>Rios, Francisco A.</b>	Professor

**College of Engineering**

<u>Name</u>	<u>New Rank</u>
<i>Department of Computer Science</i>	
<b>VanBaalen, Jeffrey</b>	Professor
<i>Department of Electrical and Computer Engineering</i>	
<b>McInroy, John E.</b>	Professor
<b>Pierre, John W.</b>	Professor

**College of Law**

<u>Name</u>	<u>New Rank</u>
<b>Courselle, Diane E.</b>	Associate Professor

**2. Academic Professionals**  
**College of Agriculture**

<u>Name</u>	<u>New Rank</u>
<i>Department of Family &amp; Consumer Sciences</i>	
<b>Bittner, Mark T.</b>	Associate Lecturer

**TENURE APPOINTMENTS WITH PROMOTION**  
**College of Agriculture**

<u>Name</u>	<u>New Rank</u>
<i>Department of Animal Science</i>	
Hess, Bret W.	Associate Professor
<i>Department of Molecular Biology</i>	
Heinzen, Robert A.	Associate Professor
<i>Department of Renewable Resources</i>	
Hild, Angela L.	Associate Professor

**College of Arts & Sciences**

<u>Name</u>	<u>New Rank</u>
<i>Department of Anthropology</i>	
Kornfeld, Marcel	Associate Professor
<i>Department of Chemistry</i>	
Yarger, Jeffrey L.	Associate Professor
<i>Department of English</i>	
Hagy, Alyson	Associate Professor
Romtvedt, David M.	Associate Professor
<i>Department of Mathematics</i>	
Fu, Siqi	Associate Professor
Furtado, Frederico C.	Associate Professor
<i>Department of Political Science</i>	
Schuhmann, Robert A.	Associate Professor
<i>Department of Psychology</i>	
Bourgeois, Martin J.	Associate Professor
<i>Department of Zoology &amp; Physiology</i>	
McDonald, David	Associate Professor

**College of Business**

<u>Name</u>	<u>New Rank</u>
<i>Department of Accounting</i>	
Fleischman, Gary M.	Associate Professor

**College of Education**

<u>Name</u>	<u>New Rank</u>
<i>Department of Secondary Education</i>	
Dambekalns, Lydia	Associate Professor
<i>Dept. of Elementary and Early Childhood Education</i>	
Buchanan, Michelle L.	Associate Professor

**College of Health Sciences**

<u>Name</u>	<u>New Rank</u>
<i>School of Nursing</i>	
Stepans, Mary E.	Associate Professor

**TENURE APPOINTMENTS**  
**College of Arts & Sciences**

<u>Name</u>	<u>Rank</u>
<i>Department of Botany</i>	
<b>Herbert, Stephen K.</b>	Associate Professor
<b>Sylvester, Anne W.</b>	Associate Professor

**TENURE-TRACK REAPPOINTMENTS**  
**College of Agriculture**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Agricultural and Applied Economics</i>		
<b>Coupal, Roger H.</b>	Assistant Professor	5
<b>McLeod, Donald M.</b>	Assistant Professor	5
<i>Department of Animal Science</i>		
<b>Ludden, Paul A.</b>	Assistant Professor	4
<i>Department of Molecular Biology</i>		
<b>Gomelsky, Mark</b>	Assistant Professor	3
<i>Department of Renewable Resources</i>		
<b>Reddy, Katta J.</b>	Assistant Professor	4
<b>Stahl, Peter D.</b>	Assistant Professor	3
<b>Stevens, William B.</b>	Assistant Professor	2

**College of Arts & Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Anthropology</i>		
<b>Ahern, James C.</b>	Assistant Professor	2
<b>Strauss, Sarah</b>	Assistant Professor	4
<i>Department of Art</i>		
<b>Klages, Ricki L.</b>	Assistant Professor	5
<i>Department of Chemistry</i>		
<b>Anderson, David T.</b>	Assistant Professor	2
<i>Department of Communication &amp; Journalism</i>		
<b>Price, Cynthia J.</b>	Assistant Professor	3
<i>Department of English</i>		
<b>Loffreda, Beth A.</b>	Assistant Professor	4
<b>Parolin, Peter A.</b>	Assistant Professor	5
<b>Rekdal, Paisley</b>	Assistant Professor	2
<i>Department of Geology &amp; Geophysics</i>		
<b>Cheadle, Michael J.</b>	Associate Professor	4
<b>Dueker, Kenneth G.</b>	Assistant Professor	2
<i>Department of History</i>		
<b>Brose, Michael C.</b>	Assistant Professor	2
<b>Kamp, Marianne R.</b>	Assistant Professor	3
<b>Potter, Mark D.</b>	Assistant Professor	4
<i>Department of Mathematics</i>		
<b>Chen, Hongsen</b>	Assistant Professor	4
<b>Denny, Diane L.</b>	Assistant Professor	3
<i>Department of Modern &amp; Classical Languages</i>		
<b>Neemann, Harold P.</b>	Assistant Professor	4
<i>Department of Philosophy</i>		
<b>Griesmaier, Franz-Peter</b>	Assistant Professor	2
<i>Department of Physics &amp; Astronomy</i>		
<b>Dahnovsky, Yuri</b>	Assistant Professor	4
<i>Department of Political Science</i>		
<b>Engstrom, Richard N.</b>	Assistant Professor	2
<i>Department of Psychology</i>		
<b>Scott, Walter D.</b>	Assistant Professor	5

**TENURE-TRACK REAPPOINTMENTS**  
**College of Arts & Sciences (cont.)**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Statistics</i>		
<b>Robinson, Timothy J.</b>	Assistant Professor	2
<b>Wulff, Shaun S.</b>	Assistant Professor	3
<i>Department of Theatre &amp; Dance</i>		
<b>Earl, Robert Michael</b>	Assistant Professor	2
<i>Department of Zoology &amp; Physiology</i>		
<b>Ben-David, Merav</b>	Assistant Professor	4
<b>Boitano, Scott A.</b>	Assistant Professor	5
<b>Hall, Robert O. Jr.</b>	Assistant Professor	4

**College of Business**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Accounting</i>		
<b>Richtermeyer, Sandra B.</b>	Assistant Professor	4
<i>Department of Economics &amp; Finance</i>		
<b>Godby, Robert W.</b>	Assistant Professor	5
<b>Hultberg, Patrik T.</b>	Assistant Professor	4
<b>Konstantinov, Vassil A.</b>	Assistant Professor	2
<i>Department of Economics &amp; Finance</i>		
<i>Department of Management &amp; Marketing</i>		
<b>Faircloth, James B. III</b>	Assistant Professor	2
<b>Valentine, Sean R.</b>	Assistant Professor	2

**College of Education**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Adult Learning &amp; Technology</i>		
<b>Westhoff, Guy M.</b>	Assistant Professor	4
<i>Department of Counselor Education</i>		
<b>Becker, Kent W.</b>	Assistant Professor	4
<b>Loos, Michael D.</b>	Assistant Professor	4
<i>Department of Educational Leadership</i>		
<b>Neely, Robert O.</b>	Assistant Professor	3
<i>Department of Educational Studies</i>		
<b>Trent, Allen W.</b>	Assistant Professor	2
<i>Dept. of Elementary and Early Childhood Education</i>		
<b>Bialostok, Steven M.</b>	Assistant Professor	2
<b>Buss, Alan Richard</b>	Assistant Professor	5
<b>Roberts, Amy C.</b>	Assistant Professor	4

**College of Engineering**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Civil &amp; Architectural Engineering</i>		
<b>Bedessem, Marjorie E.</b>	Assistant Professor	4
<b>Johnson, Drew W.</b>	Assistant Professor	4
<i>Department of Civil &amp; Architectural Engineering</i>		
<b>Kiisk, Linda</b>	Assistant Professor	5
<b>Wilkerson, Gregory V.</b>	Assistant Professor	3
<b>Yavuzturk, Cenk</b>	Assistant Professor	3
<i>Department of Computer Science</i>		
<b>Caldwell, James L. II.</b>	Assistant Professor	4
<b>Yu, Byunggu</b>	Assistant Professor	2

**TENURE-TRACK REAPPOINTMENTS**  
**College of Engineering (cont.)**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Electrical and Computer Engineering</i>		
<b>Ferre-Pikal, Eva S.</b>	Assistant Professor	4
<b>Pikal, Jon M.</b>	Assistant Professor	3
<i>Department of Mechanical Engineering</i>		
<b>Smith, Douglas R.</b>	Assistant Professor	4

**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Communication Disorders</i>		
<b>Chen, Yang</b>	Assistant Professor	3
<i>Division of Kinesiology and Health</i>		
<b>Bartee, Roderick Todd</b>	Assistant Professor	2
<b>Jenkins, Jayne M.</b>	Assistant Professor	3
<b>Winnail, Scott D.</b>	Assistant Professor	4
<i>Division of Social Work</i>		
<b>Miller, Monte J.</b>	Assistant Professor	4
<b>Olson, Jeffrey J.</b>	Assistant Professor	3
<b>Smith, James E.</b>	Assistant Professor	3
<i>Family Practice Residency Program - Cheyenne</i>		
<b>Broomfield, James F.</b>	Assistant Professor	3
<b>Malm, Ronald L.</b>	Assistant Professor	3
<i>School of Pharmacy</i>		
<b>Baher, Tracy D.</b>	Assistant Professor	2
<b>DeBisschop, Michael E.</b>	Assistant Professor	5
<b>Dolence, Eric Kurt</b>	Assistant Professor	3
<b>Martin, Linda G.</b>	Assistant Professor	2
<b>Panning, Chad A.</b>	Assistant Professor	3
<i>WWAMI Medical Education Program</i>		
<b>Wade, Paul R.</b>	Assistant Professor	5

**EXTENDED-TERM APPOINTMENTS WITH PROMOTION**

**1. Academic Professionals**  
**College of Arts & Sciences**

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>Department of Anthropology</i>		
<b>Weathermon, Rick L.</b>	Associate Research Scientist	1

**Outreach School**

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>Outreach Regional Offices</i>		
<b>Marine, Catherine</b>	Associate Lecturer	1
<b>Woolcott, Michael L.</b>	Associate Lecturer	1

**EXTENDED-TERM APPOINTMENTS**

**1. Faculty  
 University Libraries**

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<b>Hert, Tamsen L.</b>	Associate Librarian	3
<b>Wilhelm, Laurin W.</b>	Associate Librarian	4
<i>Coe Reference Department</i>		
<b>Harlow, Mary A.</b>	Associate Librarian	2

**EXTENDED-TERM APPOINTMENTS (cont.)**

**2. Academic Professionals  
 College of Agriculture**

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>Cooperative Extension Service</i>		
<b>Hayman, Vicki</b>	Assistant Extension Educator	1
<b>Moline, Brett R.</b>	Assistant Extension Educator	1
<i>Department of Plant Sciences</i>		
<b>Briere, Stephan</b>	Associate Research Scientist	1
<b>Cecil, Jack</b>	Assistant Research Scientist	2

**College of Arts & Sciences**

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>Department of Geography &amp; Recreation</i>		
<b>Hamerlinck, Jeffrey D.</b>	Research Scientist	2
<i>Department of Music</i>		
<b>McKeage, Kathleen M.</b>	Senior Lecturer	2
<i>Department of Zoology &amp; Physiology</i>		
<b>Beiswenger, Jane</b>	Senior Lecturer	2

**College of Engineering**

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>Department of Mechanical Engineering</i>		
<b>Peck, Ann Nancy</b>	Associate Lecturer	1

**EXTENDED-TERM-TRACK REAPPOINTMENTS**

**1. Faculty  
 Academic Affairs**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>American Heritage Center</i>		
<b>Bowers, Carol</b>	Assistant Archivist	5
<b>Kilander, Ginny L.</b>	Assistant Archivist	3
<b>Winters, Katharine I.</b>	Assistant Archivist	2

**College of Law**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<b>Person, Debora A.</b>	Assistant Librarian	4
<i>Law Library</i>		
<b>Klink, Carol Ann</b>	Associate Professor	2



**EXTENDED-TERM-TRACK REAPPOINTMENTS (cont.)**

**1. Faculty  
 University Libraries**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Cataloging Department</i>		
<b>Collier, Carol Ann</b>	Assistant Librarian	3
<b>Hicks, Gloria J.</b>	Assistant Librarian	2
<b>Terrill, Lori</b>	Assistant Librarian	2
<i>Coe Reference Department</i>		
<b>Kruger, David D.</b>	Assistant Librarian	4
<i>Outreach Services Department</i>		
<b>Henning, Mary M.</b>	Assistant Librarian	4
<b>Kearley, Jamie P.</b>	Assistant Librarian	4
<i>Science Reference</i>		
<b>Kloster, Gary A.</b>	Assistant Librarian	2
<b>Valentine, Christy L.</b>	Assistant Librarian	2

**2. Academic Professionals  
 College of Agriculture**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Cooperative Extension Service</i>		
<b>Horn, Blaine E.</b>	Associate Extension Educator	2
<b>Malcolm, Alexander M.</b>	Assistant Extension Educator	3
<b>Sanchez, Dawn</b>	Assistant Extension Educator	3
<b>Schafer, Stephen Ray</b>	Assistant Extension Educator	2
<i>Department of Agricultural and Applied Economics</i>		
<b>Foulke, Thomas K.</b>	Assistant Research Scientist	2
<i>Department of Animal Science</i>		
<b>Murrieta, Charles M.</b>	Assistant Research Scientist	2
<b>Nayigihugu, Venerand</b>	Assistant Research Scientist	2
<i>Department of Molecular Biology</i>		
<b>Gomelsky, Larissa A.</b>	Assistant Research Scientist	2
<i>Department of Renewable Resources</i>		
<b>Howard, George</b>	Assistant Lecturer	5
<b>Larson, Richard M.</b>	Research Scientist	4

**College of Arts & Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Chemistry</i>		
<b>Goodson, Patricia A.</b>	Assistant Lecturer	3
<b>Robinson, Jill K.</b>	Assistant Lecturer	3
<i>Department of Communication &amp; Journalism</i>		
<b>Stannard, Matthew J.</b>	Assistant Lecturer	3
<i>Department of Criminal Justice</i>		
<b>Burnett, Cheryl C.</b>	Assistant Lecturer	5
<i>Department of English</i>		
<b>Stebbins, Christine B.</b>	Assistant Lecturer	5
<i>Department of Sociology</i>		
<b>Ashley, Yarong J.</b>	Assistant Lecturer	4
<i>Department of Zoology &amp; Physiology</i>		
<b>Wade, Christine K.</b>	Assistant Lecturer	4

**EXTENDED-TERM-TRACK REAPPOINTMENTS (cont.)**

**College of Education**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Educational Studies</i>		
<b>Smueles, Nancy P.</b>	Assistant Lecturer	4
<i>Department of Special Education</i>		
<b>Cowie, Kay F.</b>	Assistant Lecturer	2

**College of Engineering**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Atmospheric Science</i>		
<b>Burkhart, Matthew D.</b>	Associate Research Scientist	3
<i>Department of Computer Science</i>		
<b>Anderson, Allyson</b>	Assistant Lecturer	5
<b>Ward, James S.</b>	Assistant Lecturer	2

**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Communication Disorders</i>		
<b>Garcia, Teresa J.</b>	Assistant Lecturer	4
<i>Division of Social Work</i>		
<b>Hart, Mary B.</b>	Assistant Lecturer	3
<i>School of Nursing</i>		
<b>Miller, Holly E.</b>	Assistant Lecturer	5

**Outreach School**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Community Service Education</i>		
<b>Atwood, Sheila K.</b>	Assistant Lecturer	5
<i>Outreach Credit Programs</i>		
<b>Jansen, Lawrence A.</b>	Assistant Lecturer	3
<b>Miller, Jeffrey C.</b>	Assistant Lecturer	3
<i>Outreach Regional Offices</i>		
<b>Bass, Janet A.</b>	Assistant Lecturer	3
<b>Martinez, Jeanie R.</b>	Assistant Lecturer	3
<b>McClure, Amy Lee</b>	Assistant Lecturer	3

## GLOSSARY OF PERSONNEL TERMS

### **Academic Professional**

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Research Scientists, 4. Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

### **Academic-Year (AY)**

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

### **Adjunct or Clinical Faculty**

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (Assistant Professor, Associate Professor, Professor) based upon academic qualifications. Clinical appointments are always at the Professor level. Adjunct appointments are normally for three years, while clinical appointments are for one year.

### **Archive Faculty**

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five-year extended-term appointment.

### **Assistant Professor**

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

### **Associate Professor**

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

### **Development Leave**

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

### **Emeritus Faculty**

Emeritus status can be awarded to tenured faculty who retire after long and distinguished service. The designation is honorary. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

### **Extended-Term Appointment**

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

### **Extension Educator**

The primary function of this academic professional is to provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension

### **Faculty**

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Certain librarians and archivists also hold faculty status, but they are eligible for extended terms instead of tenure.

### **Fiscal-Year (FY) Appointments.**

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

### **Full-Time Equivalent (FTE)**

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

### **Instructor**

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

### **Leave of Absence Without Pay**

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

### **Lecturer**

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

### **Library Faculty**

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian. Persons holding the rank of Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five-year extended-term appointments.

### **Part-Time Employee**

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

### **Post-Doctoral Research**

Post-Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree but before obtaining permanent employment. Post-Doctoral appointments are temporary.

### **Probationary Employee**

Refers to tenure-track faculty members who have not received tenure and to academic professionals, library faculty, and archive faculty who have not yet received an extended-term contract. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

**Professor**

In addition to the qualification of an Associate Professor, "full" Professors have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and have gained recognition as teachers and contributors in their fields.

**Research Professor**

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

**Research Scientist**

An academic professional whose primary responsibility is to conduct research. There are four ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

**Review Year**

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

**Sabbatical Leave**

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

**Temporary Appointment**

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

**Tenure-Track Appointment**

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

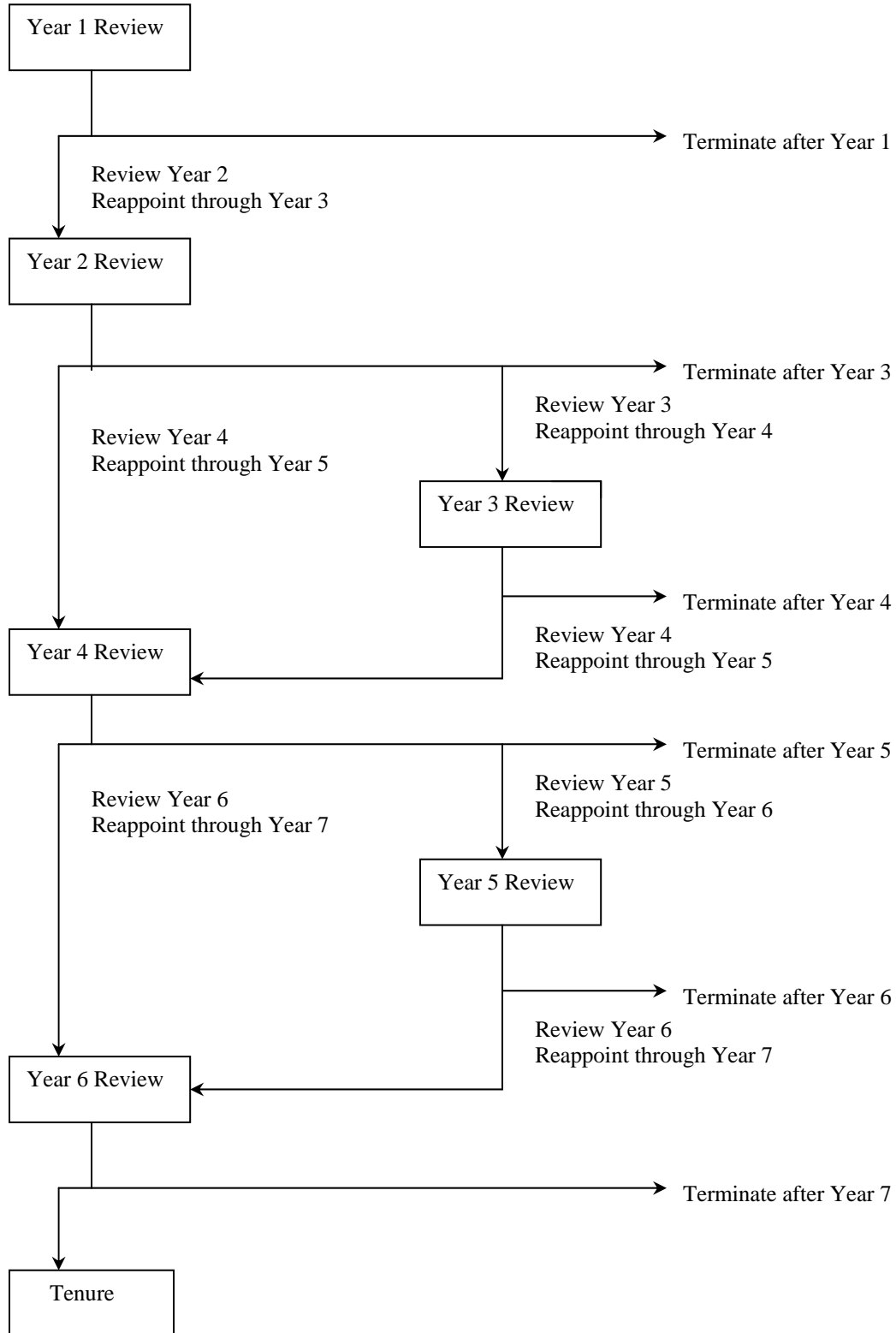
**Terminal Degree**

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), and J.D. (law).

**Visiting Appointment**

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

### FLOW CHART FOR FACULTY REAPPOINTMENTS



Affirmative Action Program

Vice President Miller spoke about the greater focus on training and affirmative action. Mr. Jesse Vialpando and Ms. Barb Azaria King were present to give a briefing on employment practices and affirmative action.

Mr. Vialpando spoke about the affirmative action plan, and noted it is handled under a federal executive order which has gone through amendments over the years. The University is required to have a plan for the different areas. The basis of affirmative action today is to have employers look at what type of employees they have and what type of employees are available.

Ms. King spoke about the equal employment plan, and advised that she works with all the search committees to ensure they are following the proper guidelines. Her office also provides training on equal employment needs.

Vice President Miller told the Board that this report is to establish the baseline for the EEO/AA Office, and he will provide an annual report.

## **PHYSICAL PLANT AND EQUIPMENT COMMITTEE**

The Physical Plant and Equipment Committee met on Friday, May 17 with the full Board. The following were present: Trustees John Patrick, Chair; Taylor Haynes, Pete Jorgensen, Jim Neiman, and Hank True. The following items were discussed, and four were placed on the Consent Agenda.

### Authorization to Raze NRRI Facility

Dan Baccari, Vice President for Administration and Finance, is requesting approval to raze the NRRI Facility. The main building was built in 1936 and the smaller building in 1947: both have been used primarily for storage space since the early 1980s. They are located on the north side of campus, between 12<sup>th</sup> and 13<sup>th</sup> Streets on Lewis Street, and the majority of the facility is attached to the east side of Ag C. The smaller building faces Lewis Street. The facilities have deteriorated to the point that they are no longer serviceable, and all utility services to the buildings have been terminated. The razing of the NRRI building is a necessity for future construction/renovation that will occur as a result of the Capital Facilities Plan. In the short term, UW plans to landscape the area, which will soften its appearance.

The Physical Plant and Equipment Committee recommended to the full Board of Trustees approval of Mr. Baccari's request to proceed with the razing of the NRRI buildings.

Vice President Baccari answered questions from members of the Board. The cost to raze the building will be \$20,000 - 25,000. The Physical Plant and Equipment Committee approved the item and moved it to the Consent Agenda.



#### Authorization to Purchase Property at 1221 Lewis Street

The owners of the property at 1221 Lewis have inquired if UW would be interested in purchasing their property. The house is located directly north of campus and located in the area in which we own numerous properties. The owner has indicated they will sell the property for the appraisal, which is consistent with our policy for the acquisition of these properties. However, the owner does not wish to sell until they have identified suitable property in the Laramie community for their relocation. Although the owner is not prepared to sell the property at this date, the UW administration wishes to request authorization to facilitate the future purchase transaction. It is estimated that the appraised value of the property will be approximately \$110,000.

The Physical Plant and Equipment Committee recommended to the full Board of Trustees approval to purchase the property at 1221 Lewis for appraisal price when the owner is ready to relocate.

Vice President Baccari noted that this property is located across the street from the Engineering Building. The current occupant is looking for alternate housing in Laramie, and does not wish to sell until that has occurred. Members of the Board suggested that perhaps UW should offer to purchase the property, and rent to the owner until they have relocated. The Physical Plant and Equipment Committee approved the purchase of the residence at 1221 Lewis for appraisal value and moved it to the Consent Agenda.

#### Authorization to Proceed with Health Sciences Construction Documents

The University request for \$13.98 million to complete the design, construction and equipping of the three phases of the Health Sciences facility was not approved by the Legislature

this year. It is anticipated that funding for this project may be appropriated during the 2003 legislative session. The total project cost of \$16.98 million includes \$3 million in private gifts and pledges from the Whitney's and the Griffin Foundation. The University Foundation now holds approximately half of the pledged amount.

The Physical Plant and Equipment Committee recommended to the full Board of Trustees that donor funds presently held in the Foundation be utilized to complete the construction documents for the Health Sciences facility. The funds presently held by the Foundation exceed the fees necessary to complete the design and construction documents for the project. The architectural firm of Malone, Belton, Abel (present architect for the project) will complete the documents. Approval to complete the design and construction documents will permit the University to immediately proceed with the project should the legislature appropriate funds for the project next session.

The construction and scheduling conditions for this project will be complex, with the proposed addition to the Biochemistry Building, the connection of Biochemistry to the Pharmacy Building and the renovations occurring in both Biochemistry and portions of Pharmacy. Given the expectation that the construction market in Wyoming will continue to be constrained, it may be necessary to consider whether this project will proceed as a design, bid and build approach or whether a Construction Manager-at-Risk (CMAR) should be engaged in the early stages of the design. A final recommendation concerning the construction approach should be made in time to allow early involvement of the CMAR in the design and cost projections for this project if that approach is taken. Given our limited experience to date with this process on the Washakie project, we believe a greater level of success can be achieved with a general contractor joining

the design and planning teams. One of the limiting factors, however, may be the available funding for the design activity.

President Dubois advised the Board that he would like this item to move forward. Funding to complete the construction documents is available from the Whitney and Griffin Foundations; the President has received permission from the Whitneys, and it is not required from the Griffin Foundation. The other matter discussed was the upcoming bonding authority that the legislature will review, and if not approved, completion of the drawings still reduces one year from the project completion. Members of the Board stated that they would like to move ahead, although there are still questions on approaching the process using a CMAR or the traditional bid process. After discussion, the Physical Plant and Equipment Committee approved moving forward with the Health Sciences Construction documents under the traditional bid process, and moved the item to the Consent Agenda.

#### Approval of Construction Agreement for Old Main Elevator

The installation of an elevator in Old Main will replace the stair climber that exists within the building on the main stairway from the basement to the fourth floor. The project has progressed to the point that construction documents were placed out to bid on April 23, 2002, with bids due by May 9th. It is anticipated that construction will begin the week of May 20th. As of April 25<sup>th</sup>, two local contractors had obtained the construction documents for the project and two additional local contractors had reviewed the documents to assess their capacity to complete the work by the end of August 2002.

The passenger elevator will be placed on the east side of the north-south corridor just south of the main stairway. This will provide accessibility from the east entry of the building to all four floors. The elevator will not make all levels of the building accessible. The third and fourth levels have additional stairs at the north and south ends of the building. The configuration of the entries to offices and the stairs will not permit the use of additional stair climbers to make the building fully accessible.

A recommendation for the selection of a contractor was provided at the meeting, and is included below.

Construction bids for the installation of an elevator in Old Main were received on May 9, 2002. Two contractors, Spiegelberg Lumber and Building Company, Inc., and Marshal Contracting Inc. submitted bids on the project.

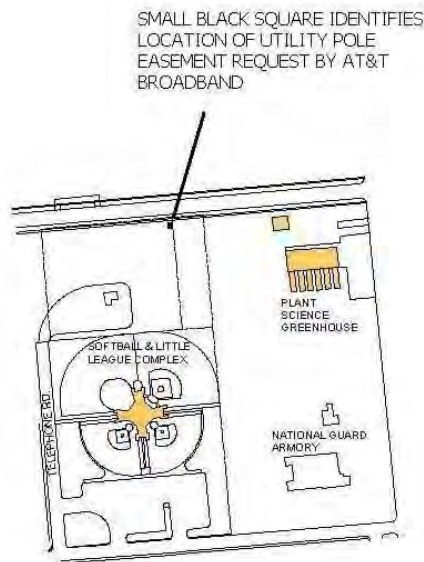
The Physical Plant and Equipment Committee recommended to the full Board of Trustees of the University of Wyoming approval to award the construction contract for the elevator installation to Marshal Contracting in the amount of \$420,900 with a contract completion date of August 30, 2002. The total cost for this project including asbestos abatement, construction, design, construction contingency, and miscellaneous costs will be \$544,000. Funds for this project have been budgeted in the current fiscal year and will be encumbered to cover the cost of this project.

The Physical Plant and Equipment Committee approved the item as presented and moved it to the Consent Agenda.

Request for Approval of Utility Easement

AT&T Broadband is requesting the placement of one (1) utility pole within 3' feet of a north/south fence and sidewalk located on Harney Street between the existing vacant lands west of the Plant Science Building. Robert Whitbey, the coordinator of the greenhouse had no objections. The drawing shows the location of the requested easement for utility pole. The approximate square footage is 100'.

Based on the fact that the pole does not interfere with any University operations, the Physical Plant and Equipment Committee recommended to the full Board approval of the utility easement.



Vice President Baccari spoke about the easement, and noted that the pole is already in place. Members of the Board discussed the different issues attached to this, including the costs associated with placing the pole, and a condition that the property would be adjusted if there are any changes in the area. Mr. Baccari will investigate the request further, and return to the Board with additional information at a future meeting.

### War Memorial Stadium

The firm of Structural Solutions of Casper and Cheyenne along with a sub-consultant Weiss, Janney, Elstner Associates of Lakewood, Colorado has now completed analysis of the existing conditions of the entire War Memorial Stadium. Their prior report recommended extensive repairs for the upper west stands with costs for those repairs ranging between \$1.6 million and \$2.8 million depending upon whether the "L" beam seating areas were repaired or replaced. The estimated cost to correct problems in the lower stands on both the east and west sides and the upper east stand will require additional funding of approximately \$2.5 million, bringing total costs for this project between \$4.4 million and \$5.3 million. This cost does not include replacing the stadium seating with new seats, remodeling or expanding the press box, or construction of a second elevator. The following paragraphs provide a brief overview of the conditions found in the remainder of the stadium and suggested corrective action to be taken.

The lower east and west stands constructed in 1950 are of the same construction. The primary frame is steel with bent steel plate forming the treads and risers of the seating area. The perimeter walls of the stands are stone veneer on concrete masonry units. The interior walls are primarily concrete masonry units. The exposed steel frames and plates were painted for

protection. The conditions of the steel structure and bent plates is generally good with the exception of some intermediate risers added to the east stand vertical walkways. Failure of the coatings has permitted some corrosion of the steel and is one of the conditions to correct. The recommended repairs for the lower stands are to sand blast the coatings and corrosion off the steel and refinish the steel. The masonry should be provided with expansion and contraction control and repaired. The damaged concrete slabs and ramps should be removed and replaced with the proper expansion and contraction control.

The investigation of the upper west concrete stands (constructed 1978) revealed more than 150 locations where the structural connection between the "L" beams and structural frame had cracked. With cracking moisture has penetrated and the freeze/thaw cycles have caused further deterioration. Similar to conditions found on the upper west side it appears there is corrosion of the structural connections at the ends of the "L" beams. Unlike the upper west side of the stadium, there were very few areas of delamination. However, a significant portion of the south half of the stand now has the top finish of the concrete slab flaked away exposing the aggregate. This southerly half also shows signs of random cracking probably due to finishing concrete too late in the curing process. Repairs to this area of the stadium will include correcting the problems with the structural connections, coating the flat surfaces to prevent further deterioration, and sealing joints between the concrete beams.

The remainder of the report reviews the structural capacity of the concrete structural frames. Modeling indicates that the controlling factor for these frames is the wind loading; the frames are capable of accommodating the normal weight concrete "L" beams if the decision is made to replace them. The modeling also indicated that loading on the short column between the upper diagonal section of the frame and the horizontal section for the concourse could exceed

current design limitations under full occupancy. There is some cracking evidenced on these frames and it has been recommended that a column wrap be applied to correct this situation.

The cost to correct the problems in War Memorial Stadium greatly exceeds available funding within the institution's budget. This large project will require additional state support and a request for legislative funds will be considered as the university develops its supplemental budget request. If full funding for the project cannot be obtained at this time a phased approach may be considered. The phasing would be to continue the design process and pursue the repairs of the upper west stands first. The repair and sealing of the upper east stands would be the second phase followed by repairs and refinishing of the lower stands. The full repairs should be completed within a three-year cycle if possible.

President Dubois stated that this is an examination from the first report received, and there are both near- and long-term problems associated with the stadium. After discussion with the Board, the president noted that this topic will be on the September agenda. Repairs will occur this summer, and other conversations on the legislative request will take place in July. The Committee believes the on-going dialogue on the stadium should be included in the Athletics discussion on their goals.

#### State Seed Lab at the Powell Research and Extension Center

The University and the Wyoming Department of Agriculture have concluded the negotiations on a memorandum of understanding (MOU). The MOU incorporates the process for the design, construction and equipping of the State Seed Lab, the controls and reporting related to the funds and a completion time for the facility. On behalf of the Department of Agriculture the University will begin the design process with a planning team that includes



members of the University, Department of Agriculture, a member of the growers and the Director of the National Seed Lab in Fort Collins. The preliminary schedule is to complete the construction documents by September and for construction to begin soon thereafter.

Vice President Harris provided an update. A memorandum of understanding is in process, and construction will commence soon. Vice President Miller noted there are several pieces to this project: construction, design, and staffing.

#### Veterans' Memorial at War Memorial Stadium

The 2002 legislative session provided \$125,000 in matching funds to construct a new veterans memorial on the north end of the football stadium. The Veterans group has secured the private funds to match the state appropriation and have requested that this project move forward to design and construction. The University has begun the process of completing the design with Sinks Combs and Dethlefs, the architects for the Rochelle Athletic Center. The design and construction work will be on a compressed schedule with the intent of starting construction on or before July 1, 2002. The construction will be phased with the initial construction focused on installing the foundations for the Memorial, modifying the structural supports for the scoreboard, installing flagpoles, relocating fencing at the north end of the stadium and completing the paving required. The remainder of the construction will follow as time and weather permits between home football games. It is not anticipated that the construction project and associated landscaping can be completed before summer, 2003. The President has informed the Veterans group to anticipate a formal dedication in fall, 2003.

President Dubois commented further on the Veterans' Memorial, noting that the work will begin, but will not be completed by this fall. He anticipates that the plazas will be

completed, and the flagpoles in place. Vice President Harris stated that this will be a design-build, and hopes it will dovetail in with the contractors working on the repair of the stadium.

**Change Orders and Progress Reports**

The following gives an accounting of the progress and activity of construction since the October 2001 Trustees meeting. Also reported are approved change orders to the Wyoming Union Additions and Renovations, and the Rochelle Athletics Center.

**1. Powell Extension Office - FINAL REPORT**

Contractor: Jim's Building Service, Inc.  
 Bid Price: \$233,251.00  
 Original Completion Date: 1 August 2001  
 Contract Substantial Completion Date: 15 August 2001

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Administration</b>
Budget	\$ 293,528.18	\$ 24,600.00	\$ 236,360.00	\$ 11,357.00	\$ 21,211.18
Expended	\$ 293,264.18	\$ 24,354.00	\$ 236,360.00	\$ 11,339.00	\$ 21,211.18
Obligated	\$ 246.00	\$ 246.00	\$ -	\$ -	\$ -
Un-obligated	\$ 18.00	\$ -	\$ -	\$ 18.00	\$ -

**Remarks:** Due to additional requests for flooring and telecommunications upgrades, the Total Budget has been adjusted to reflect a change in the scope of the project from \$283,674.00 (prior Physical Plant and Equipment Committee Report) to \$293,528.18. All construction-related items are complete.

**2. Mary Mead Addition To The Hansen Livestock Teaching Arena – FINAL REPORT**

General Construction Contractor: Arcon Inc.  
 Bid Price: \$555,600.00  
 Original Completion Date: 12 April 2001 (160 days from date of Notice to Proceed)  
 Substantial Completion Date: 12 April 2001 (160 days from date of Notice to Proceed)

Pre-engineered Metal Building Materials Supplies: Westates Construction Co.  
 Bid Price: \$66,000.00  
 Original Completion Date: 6 January 2001 (75 days from date of UW Purchase Order)  
 Substantial Completion Date: 6 February 2001 (75 days from date of UW Purchase Order)

Grandstands – Materials and Installation Contractor: Southern Bleacher Construction Company  
 Bid Price: \$132,800.00  
 Original Completion Date: 12 April 2001  
 Substantial Completion Date: 4 May 2001

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Administration</b>
Budget	\$ 846,429.62	\$ 40,000.00	\$ 754,400.00	\$ 41,029.62	\$ 11,000.00
Expended	\$ 845,432.12	\$ 40,000.00	\$ 754,400.00	\$ 41,029.62	\$ 10,002.50
Obligated	\$ -	\$ -	\$ -	\$ -	\$ -
Un-obligated	\$ 997.50	\$ -	\$ -	\$ -	\$ 997.50

Remarks: Due to requirements for modification requested by Building Code Authority and changes in building size from the manufacturer, the Total Budget has been adjusted to reflect a change in the scope of the project from \$821,400.00 (prior Physical Plant and Equipment Committee Report) to \$846,429.62. All construction-related items are complete.

### **3. Studio Addition for Fine Arts Building – FINAL REPORT**

Contractor: Spiegelberg Lumber and Building Company, Inc.  
 Bid Price: \$972,300.00  
 Original Completion Date: 27 June 2000  
 Contract Substantial Completion Date: 17 July 2000

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Admin</b>	<b>Equipment</b>	<b>Misc</b>
Budget	\$ 1,659,260.42	\$ 84,000.00	\$1,008,149.43	\$ 70,865.99	\$ 32,415.00	\$452,000.00	\$ 11,830.00
Expended	\$ 1,631,232.12	\$ 88,215.00	\$1,002,149.43	\$ 70,651.04	\$ 28,985.24	\$435,606.26	\$ 5,625.15
Obligated	\$ 16,340.90	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 10,340.90	\$ -
Un-obligated	\$ 11,687.40	\$ (4,215.00)	\$ -	\$ 214.95	\$ 3,429.76	\$ 6,052.84	\$ 6,204.85

Remarks: Project has been completed and the balance of funds returned to the Foundation.

## *PROJECTS IN CONSTRUCTION*

### **1. Rochelle Athletic Center**

Contractor: Spiegelberg Lumber and Building Company, Inc.  
 Bid Price: \$6,618,200.00  
 Original Completion Date: 15 June 2001  
 Contract Substantial Completion Date: 14 July 2001  
 Actual Completion Date: 6 September 2001

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Admin</b>	<b>Misc</b>
Budget	\$ 8,777,231.17	\$ 584,795.00	\$ 7,209,142.00	\$ 592,679.17	\$ 297,042.00	\$ 93,573.00
Expended	\$ 8,641,805.02	\$ 577,553.74	\$ 7,201,797.00	\$ 589,834.17	\$ 181,206.22	\$ 91,413.89
Obligated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Un-obligated	\$ 135,426.15	\$ 7,241.26	\$ 7,345.00	\$ 2,845.00	\$ 115,835.78	\$ 2,159.11

Remarks: Waiting for Contractor to finish Punch-List items before the retainage is released. Expect Punch-List items to be completed during May.

**2. Washakie Center Additions & Renovations**

Construction Manager-at-Risk: Kloefkorn-Ballard Const./Div. Co., Inc.  
 Bid Price: \$8,865,466.00  
 Original Completion Date: 20 June 2003  
 Contract Substantial Completion Date: 20 June 2003

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Equipment</b>	<b>Contingency</b>	<b>Administration</b>	<b>Misc</b>
Budget	\$ 13,076,777.00	\$ 1,146,740.00	\$ 8,865,466.00	\$1,807,436.00	\$ 746,965.00	\$ 368,650.00	\$141,520.00
Expended	\$ 1,330,343.89	\$ 855,656.00	\$ 307,545.00	\$ -	\$ -	\$ 167,142.89	\$ -
Obligated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Un-obligated	\$ 11,746,433.11	\$ 291,084.00	\$ 8,557,921.00	\$1,807,436.00	\$ 746,965.00	\$ 201,507.11	\$141,520.00

Remarks: Demolition is ahead of schedule. Project is currently proceeding on schedule.

**3. Wyoming Student Union Renovation and Additions**

Phase "0" Contractor: Spiegelberg Lumber and Building Company, Inc.  
 Phase "0" Bid Price: \$541,900.00  
 Phase "0" Original Completion Dates: Temporary Bookstore area - 24 July 2000  
 Breezeway portion/East Addition - 18 August 2000  
 Balance of East Addition - 15 September 2000

Phase "0" Present Completion Dates: Temporary Bookstore area - 24 July 2000  
 Breezeway portion/East Addition – 4 September 2000  
 Balance of East Addition - 30 September 2000

Phase "1" Original Completion Dates: Basement (original section) – 7 May 2001  
 1<sup>st</sup> and 2<sup>nd</sup> Floor portion (original section) – 30 May 2001  
 Balance of 2<sup>nd</sup> Floor and Ballroom (original section)  
 – 30 June 2001

Phase "1" Present Completion Dates: Basement (original section) – 30 May 2001  
 1<sup>st</sup> and 2<sup>nd</sup> Floor portion (original section) – 11 June 2001

Balance of 2<sup>nd</sup> Floor and Ballroom (original section)  
 – 30 July 2001

Phases 1 through 3 Contractor: Spiegelberg Lumber and Building Company, Inc.

Phases 1 through 3 Bid Price: \$9,318,600.00

Phases 1 through 3 Original Completion Dates: Phase 1 – 14 May 2001  
 Phase 2 – 14 December 2001  
 Phase 3 – 22 May 2002

Phases 1 through 3 Contract Substantial Completion Dates: Phase 1 – 30 May 2001  
 Phase 2 – 2 February 2002  
 Phase 3 – 28 June 2002

	Total	Design	Construction	Contingency	Administration	Misc
Budget	\$12,509,830.00	\$1,218,514.00	\$ 9,943,118.00	\$ 909,800.00	\$ 338,148.00	\$100,250.00
Expended	\$10,231,188.59	\$1,159,815.98	\$ 7,819,059.12	\$ 884,932.82	\$ 330,076.16	\$ 37,304.51
Obligated	\$ 2,182,756.90	\$ 8,698.02	\$ 2,124,058.88	\$ -	\$ -	\$ -
Un-obligated	\$ 95,884.51	\$ -	\$ -	\$ 24,867.18	\$ 8,071.84	\$ 62,945.49

Remarks: The anticipated completion of Phase II is scheduled for the third week in May. Work on Phase III has continued and a focus on the transitional spaces between Phases II and III is ongoing. The Bookstore move was successful during Spring Break and is operational. Substantial Completion is tentatively scheduled for 28 June 2002.

*The following Change Orders are reported for the information of the Trustees.*

**Rochelle Athletics Center**

**Change Order No. 31**

Item 1 Install satellite cable	Add:	965.00
Item 2 Move two site light poles	Add:	1,696.00
Item 3 Continuous hinge at lead door	Add:	184.00

<u>Total Change Order No. 31</u>	ADD:	<u>\$2,845.00</u>
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**Statement of Contract Amount**

Original contract Amount	\$6,618,200.00
Total Change Orders 1-31	+583,597.00
<b>Adjusted Contract Price</b>	<b>\$7,201,797.00</b>

**Wyoming Union Additions and Renovations**

**Change Order No. 24**

Item 1 Structural modification near Grid UU	Add:	3,564.00
Item 2 Additional work at infill skylight	Add:	2,026.00
Item 3 Additional steel lintels at door/wall openings	Add:	1,371.00
Item 4 Structural repairs near original north elevator	Add:	864.00
Item 5 Grease Ducts at Food Service 138 &Catering Kitchen	Add:	6,895.00
Item 6 Electrical modification – Phase 2 Bookstore	Add:	2,213.00
Item 7 Replacement mop sinks at various locations	Add:	1,681.00
Item 8 Additional plumbing work near Central Stair	Add:	3,746.00
Item 9 Return air wall openings	Add:	120.00
Item 10 Revised Code Plans	Add:	5,326.00
Item 11 Revised Plan Detail for Corner Columns at East Entry Vestibule	Add:	2,644.00
Item 12 Plaster repairs at north wall	Add:	977.00
		<hr/>
	<u>Total Change Order No. 24</u>	ADD: \$31,950.00

**Change Order No. 25**

Item 1 Bookstore column modification	Add:	(6,983.00)
Item 2 North dock roof framing	Add:	5,843.00
Item 3 Additional electrical work at the elevators	Add:	3,341.00
Item 4 Bookstore ductwork mods	Add:	4,211.00
Item 5 Drywall, Insulation and control work related to hot water supply	Add:	1,280.00
Item 6 Lower level soffit extension hear Computer Lab	Add:	1,342.00
Item 7 Drywall work related to additional dampers	Add:	382.00
Item 8 Miscellaneous soffit work	Add:	1,953.00
Item 9 Electrical modifications	Add:	2,614.00
Item 10 Phase 2 return air plenum/fire damper	Add:	2,470.00
Item 11 Elevator sump pumps	Add:	12,589.00
Item 12 AH-1 access panel for cleaning	Add:	387.00
Item 13 Rework of Bookstore Stair	Add:	1,264.00
Item 14 Re-submittal with TP costs added cost	Add:	60.00
Item 15 Fire dampers for exhaust duct to Food Storage	Add:	524.00
Item 16 RN light fixture wire guides	Add:	980.00
Item 17 Elevator dynahyde upgrade	Add:	(960.00)
Item 18 Bookstore Wood Floor color selections	Add:	4,991.00
Item 19 Clarification for door lintels	Add:	319.00
Item 20 Sprinkler zone reduction	Add:	(5,500.00)
Item 21 Western Dock & Door	Add:	2,952.00
Item 22 East Dining Duct insulation	Add:	1,120.00
Item 23 Structural support of light bars at Ballroom	Add:	1,937.00
		<hr/>
	<u>Total Change Order No. 25</u>	ADD: \$37,116.00

**Statement of Contract Amount**

Original contract Amount	\$9,318,600.00
Total Change Orders 1-25	+ <u>971,371.00</u>
Adjusted Contract Price	<b>\$10,289,971.00</b>

**Implementation of Parking Plan**

President Dubois briefed the Board on the parking plan, and said that he and Vice President Baccari have met with staff to discuss the implementation. The City of Laramie approved the University's request to remove the 90-minute parking zones around the perimeter of campus, which will add approximately 190 additional parking places. The University has also received federal pass-through funds to pave the parking lot near the stadium, allowing the parking plan to be implemented for fall 2002. The administration will monitor the use of the lots through the fall and adjust the assignment of spaces if necessary after the semester ends.

## INVESTMENT COMMITTEE

The Investment Committee met on Thursday, May 16 for a briefing and with the full Board on Friday, May 17, 2002. Trustees Ron McCue, Chair; Jerry Saunders and Jim Neiman were in attendance.

The Committee reviewed the items as presented in the Report, approved one item and moved it to the Consent Agenda.

### Fiscal Year 2003 Budgets: W.R. Coe Estate, W.R. Coe School, and Charles Chacey Kuehn Estate

Section 7-2 of Chapter VIII of the bylaws of the Trustees of the University of Wyoming provide that “each year the president of the University shall submit recommendations for allocations to programs from income produced from the management of endowment funds to the committee for approval and submission to the Trustees for adoption.”

The recommended fiscal year 2003 budget allocations for programs supported by the W.R. Coe and Charles Chacey Kuehn endowments are presented below:

#### Coe Kuehn Budgets

	Approved FY 2002	Proposed FY 2003	Percentage Change
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#### W R Coe Estate Funds

##### Expenditures

American Studies Program	163,815	163,684	-0.08%
Coe Chair	47,387	47,349	-0.08%
Administrative Expenses	46,934	46,896	-0.08%
Total	<u>258,136</u>	<u>257,929</u>	<u>-0.08%</u>



**W R Coe School Funds**

Expenditures			
American Heritage Center	235,893	235,700	-0.08%
American Studies Program	11,332	11,323	-0.08%
Administrative Expenses	54,939	54,894	-0.08%
Total	<u>302,164</u>	<u>301,917</u>	-0.08%

**Charles Chacey Kuehn Estate**

Expenditures			
American Heritage Center	103,142	103,057	-0.08%
American Studies Program	123,732	123,629	-0.08%
College of Agriculture	105,060	104,973	-0.08%
Administrative Expenses	73,763	73,702	-0.08%
Total	<u>405,697</u>	<u>405,361</u>	-0.08%

Total all Programs	<u>965,997</u>	<u>965,207</u>	-0.08%
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**Summary of All Budgets**

American Heritage Center	339,035	338,757	-0.08%
American Studies Program	298,879	298,636	-0.08%
Coe Chair	47,387	47,349	-0.08%
College of Agriculture	105,060	104,973	-0.08%
Administrative Expenses	<u>175,636</u>	<u>175,492</u>	-0.08%
Total all Programs	<u>965,997</u>	<u>965,207</u>	-0.08%

Trustee McCue provided an overview on the budgets as presented, and noted that the changes are due to a three-year averaging process. The Investment Committee approved the budgets as presented and moved the item to the Consent Agenda.

Quarterly Report on Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments managed by the University. The summary of the University-managed investments is presented on the following page.

UNIVERSITY OF WYOMING  
 FIXED INCOME INVESTMENTS  
 SUMMARY FOR THE PERIOD  
 1/1/02 - 3/31/02

	University Managed	
	Endowment Funds	University Funds
Beginning Balance 12\31\01	412,643.13	133,094,599.39
Ending Balance 3\31\02	429,133.73	114,852,058.69
Average Return	1.88%	2.71%

UNIVERSITY OF WYOMING  
 UNIVERSITY MANAGED ENDOWMENT FUNDS  
 SUMMARY FOR THE PERIOD  
 1/1/02 - 3/31/02

Investments, Beginning of Period		412,643.13
Add		
Received, Current Period	16,490.60	
Uninvested, Prior Period	0.00	
Deduct		
Uninvested, End of Period	0.00	16,490.60
Deduct		
Endowments Refunded	0.00	
Transfers to External Managers	0.00	0.00
Investments, End of Period		429,133.73

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of \$10,000.

Quarterly Report on Endowments

The quarterly investment report for the quarter ending March 31, 2002, provided by John A. Vann, Investment Advisor to the Investment Committee, is presented as follows.

**UNIVERSITY OF WYOMING INVESTMENT COMMITTEE  
 As of March 31, 2002**

<u>Current Asset Allocation</u>		
<u>In Millions (\$000) &amp; Percentage (%)</u>		
<u>Funds:</u>	<u>(\$000)</u>	<u>(%)</u>
Fixed Income Pool – Fox	\$ 12.090	27.7%
Value Equity Pool		25.4%
Jurika & Voyles	5.618	
Brandes Value	5.447	
Growth Equity Pool		31.6%
Montag & Caldwell	6.304	
Wilshire	5.428	
Navellier	975	
McKinley	1.074	
Int'l Equity Pool – Brandes	6.668	15.3%
	<b>\$ 43.604*</b>	<b>100.00</b>

\* not included in this total is \$116,192, which is held in the handling account at March 31, 2002.

<u>Asset Allocation Goals as of February 11, 1999</u>	
<u>Funds:</u>	<u>(%)</u>
Fixed Pool	25.00%
Value Pool	30.00%
Growth Pool	30.00%
Int'l Pool	15.00%
	<b><u>100.00%</u></b>

**UNIVERSITY OF WYOMING**  
Investment Committee - Performance (net of fees)  
March 31, 2002

	Market Value	1st Qtr 2002 %	4th Qtr 2001 %	YTD %	1 year %	2 year %	3 year %	5 year %	Inception to date %
<b>Summary</b>									
Total Assets	43,721,468	1.52	7.97	1.52	3.12	-2.08	4.57	10.41	183.79
75SP/25L BIGC custom index		-5.47	8.94	-5.47	-4.76	-11.69	-3.27	8.41	176.87
<b>Other</b>									
Handling Account	116,192								
<b>Equity Funds</b>									
Value Pool									
Jurika*	5,618,083	3.90	12.95	3.90	2.59	3.89	8.46	9.85	217.48
Russell 1000VI		4.09	7.38	4.09	4.38	2.30	3.63	11.46	213.50
Brandes Value^	5,446,976	4.04	N/A	4.04	N/A	N/A	N/A	N/A	13.81
Russell 1000VI		4.09	N/A	4.09	N/A	N/A	N/A	N/A	11.89
Growth Pool									
Montag***	6,304,501	0.04	9.81	0.04	2.61	-8.80	-2.84	N/A	62.31
Russell 1000Gr		-2.59	15.15	-2.59	-1.99	-25.07	-9.03	N/A	35.77
Wilshire Growth Fund^^	5,428,163	-0.01	12.50	-0.01	1.46	-17.95	-4.69	N/A	-12.94
Russell 1000Gr		-2.59	15.15	-2.59	-1.99	-25.07	-9.03	N/A	-23.87
Navellier ^^	975,240	-5.82	9.38	-5.82	N/A	N/A	N/A	N/A	-4.97
Russell 2000		-1.96	26.17	-1.96	N/A	N/A	N/A	N/A	4.52
McKinley ^^	1,073,973	-3.42	15.88	-3.42	N/A	N/A	N/A	N/A	2.05

Russell 3000		-2.55	15.83	-2.55	N/A	N/A	N/A	N/A	-1.89
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**International Equity Fund**

Brandes**	6,668,556	5.13	10.36	5.13	1.61	-0.16	10.80	14.46	184.27
MSCI European Australian and Far East		0.57	6.98	0.57	-8.58	-17.57	-5.19	1.41	26.99

**Fixed Income Fund**

Fox*	12,089,784	0.17	0.60	0.17	6.25	10.01	7.10	7.87	77.94
Lehman Bros Govt Corporate Bond Index		-0.23	0.09	-0.23	5.16	8.95	6.61	7.21	74.07

Investment Committee Meeting on June 11, 2002

Trustee McCue discussed the briefing on Thursday, and commented that there are occasionally managers who drift into a different style than what they initially practiced. In this instance, the Investment Committee has been working on replacement of one of the growth managers. The Investment Committee scheduled a meeting to evaluate three growth managers on June 11 beginning at 7:00 a.m., and concluding around 3:00 p.m. All members of the Board not on the Investment Committee were invited to attend. Members of the Investment Committee stated they feel it is important to look at other possibilities, as well as maintain the educational process on recommendations for university investments.



## **ATHLETIC COMMITTEE**

The Athletic Committee met on Friday, May 17, 2002. Trustees Jerry Saunders, Chair; Taylor Haynes, Ron McCue, Jim Neiman, and Greg Schaefer were in attendance. The following items were reviewed, with no action taken.

### Internal Audit Plan for NCAA Rules Compliance Audits

Internal Audit has developed a plan to perform audits of NCAA rules compliance on an annual basis. Audits will be conducted in a 3-year cycle; each rules compliance area will be audited once during the 3-year cycle. These audits will fulfill the NCAA requirement to have the NCAA rules compliance program evaluated by an authority outside of the athletics department. It will take approximately 16 weeks each year for one person to perform these comprehensive audits. The plan divides the rules compliance areas into the following groups to be audited over the next 3 years:

Year 1 (activity in fiscal year 2001-02) - Student-Athlete Eligibility, Representatives of Athletics Interests and Extra Benefits

Year 2 (activity in fiscal year 2002-03) - Financial Aid, Playing and Practice Seasons, and Coaching Staff Limits and Contracts

Year 3 (activity in fiscal year 2003-04) – Recruiting, Camps and Clinics, Student-Athlete Employment, Rules Education Program, Certification of Compliance, and Graduation-Rates Disclosure

The Year 1 audit would be performed during fiscal year 2002-03 for activity that occurred during the prior year (2001-02).

Audit observations and recommendations will be discussed with appropriate parties before they are included in the audit report. A draft of the audit report will be reviewed with the



Athletic Director to discuss any concerns prior to finalizing the report. The Athletic Department will be asked to provide responses to audit recommendations that will be included in the audit report. The audit report will be provided to the Board of Trustees with copies to the President, Faculty Athletics Representative, Athletic Planning Committee, Athletic Director and Athletic Compliance Coordinator.

Follow-up reviews will be conducted to insure that audit recommendations have been implemented. The results of the follow-up reviews will be presented in the subsequent year's audit report.

Trustee Saunders asked Van Jacobsen to comment on the audit. Van explained that his office has developed a plan to review Athletics in three-year cycles. NCAA has a requirement that an audit be completed every three years, and this fulfills that need as well as outlines how to complete the reports. Dr. Saunders emphasized the importance of this issue for the Board. Trustee McCue also noted the rules and regulations are available in a pamphlet he had received, and asked that copies be sent to the entire Board.

## 2. Goals and Objectives for Intercollegiate Athletic Program

A presentation was done by Senior Associate Athletic Director Barbara Burke and is included on the following pages.

**INTERCOLLEGIATE  
ATHLETICS  
UNIVERSITY OF WYOMING  
2002**

**INVESTMENT IN THE FUTURE!**

**MISSION STATEMENT**

**STATED ATHLETIC OBJ.**

**COMPETITIVE OBJ.**

**FINANCIAL OBJ.**

**FACILITY OBJ.**

**SPORTS MEDICINE OBJ.**

**ACADEMIC OBJ.**

**GENDER EQUITY OBJ.**

## **OVERALL GOALS FOR INTERCOLLEGIATE ATHLETICS**

- **To have the University represented by men and women whose conduct reflects credit upon the institution and who are making normal progress in degree programs with appropriate academic counseling, advisement and support;**
- **To field disciplined, healthy and competitive amateur student-athletes and teams recruited, coached and supported by skilled people who are dedicated to the spirit and intent of all conference and NCAA rules and regulations.**
- **To strive for improvements in the system of intercollegiate athletics by cooperating with institutions to reduce pressures toward improprieties;**
- **To provide quality medical support for all student-athletes;**
- **To provide a positive learning environment that is culturally and gender diverse**
- **To provide equitable participation opportunities for all students including women and minorities and provide funding to support the opportunities.**

## COMPETITION GOAL/OBJECTIVES

- **GOAL:** *To be dedicated to athletic excellence while providing opportunities for student-athletes to achieve their personal goals and achieve their highest athletic potential.*
- As the highest priority, to be consistently competitive in Mountain West Conference play, compete for MWC championships, achieve national recognition, achieve national rankings and compete in post-season play in the sports of football, men's and women's basketball and volleyball.
- In all other sports, to consistently demonstrate improvement. In the long term, our objective is to finish consistently in the upper half of the MWC.
- Consistently recruit student-athletes that can compete on a national level whether it be a team sport or an individual sport.



## FINANCIAL GOAL/OBJECTIVES

- **GOAL:** To fund the athletic program at a level to maintain NCAA Division I-A status and, at minimum, fund to the average of the MWC and make appropriate and timely funding changes as the market dictates.
- Increase resources to allow us to “buy” more home games in Men’s Basketball, Women’s Basketball and Volleyball.
- Decrease the number of “money” games in football.
- Not depend upon successful home game revenue in football and men’s basketball to balance the budget.
- Increase travel budgets to compete with nationally ranked opponents.
- Fully staff all programs to NCAA allowable limits to provide for success at the highest level.
- Increase support staff positions to ensure quality of student-athlete experience and provide for optimal preparation and support, both athletically and academically.
- Increase budgets to reach at minimum MWC average for overall revenues and expenses.

## FACILITIES GOAL/OBJECTIVES

- **GOAL:** *To develop and maintain facilities that support our student-athletes and fans while enabling UW to compete on a conference and national level.*
  
- Indoor football and soccer practice facility.
- Improvements in War Memorial Stadium:
  - *Press Box renovation*
  - *Chair-back seating*
  - *Concessions/restroom enhancements*
  - *Equipment storage facility*
  - *Elevator renovation and addition*
  - *Club level seating*
  - *Kitchen additions*
  - *Painting/refurbish stadium*
- Expansion and upgrade of indoor tennis facility
- Competitive outdoor track complex
- Improvement in Arena Auditorium:
  - *Concessions areas enhancements*
  - *Kitchen additions*

## SPORTS MEDICINE GOAL/OBJECTIVES

- **GOAL:** *To provide quality medical, rehabilitation and training services to all of our student-athletes.*
- Continued development of curriculum for accreditation purposes.
- Increase full-time staffing for purposes of overall sport coverage, supervisory oversight of student trainers and team travel requirements.
- Increase of financial support to cover rising medical cost and insurance premiums.



## ACADEMIC GOAL/OBJECTIVES

- **GOAL:** To provide support services that will allow our student-athletes the opportunity to achieve their personal goals and realize their full academic potential.
- Increase full time staff to decrease the student-athlete to staff ratios.
- Increase funding to enhance the Champs/Life Skills programs.
- Increase funding for tutors.
- Increase funding for creation of reference materials/resource center.



## GENDER EQUITY GOAL/OBJECTIVES

- **GOAL:** To operate the DIA in a manner consistent with fair and equitable treatment of both male and female student-athletes and athletic personnel regardless of race or ethnicity.
- Finalize goals established in gender equity plan.
- Maintain current position established with Office of Civil Rights.

President Dubois reported that this presentation was developed after the March meeting. He had requested that Athletics work on an outline of their plan, and asked the Board to review it to determine if it contains the right elements. A completed plan will be produced, and tentatively available in September. Barbara Burke went through the outline, providing additional detail and information on the direction of the plan. Trustee McCue thanked Barbara for her work and suggested that Athletics follow the Academic Plan format and request input from the different departments. President Dubois also addressed the question on Division I and advised the Board that he felt a conversation needs to occur on the direction UW is going to take. The general consensus of the Board was to remain within Division I, but members also mentioned that UW should work through this thought process in similar fashion as the Academic Plan. Coaches and the Athletic Committee will be included in the planning for Athletics. President Dubois stated that this is only a discussion in process.



## **COMMITTEE OF THE WHOLE**

### University of Wyoming Research Corporation Board Appointments

It is recommended that the Trustees of the University of Wyoming reappoint the following Directors for the UWRC for one year terms:

Mr. Ronald Benson

Dr. Ovid (Gus) Plumb

Mr. Brent Erickson

Mr. Richard Willson

Dr. William Gern

Lt. General (Ret.) Thad Wolfe

Ms. Dolores Kern

Trustee Spicer read the list of appointments, and asked for a motion to approve the list.

The full Board approved the list as presented.

### Development Report

Vice President Ben Blalock presented a report to the full Board during the Executive Committee meeting on Friday morning, May 17.

**FY 2002 Monthly Cash (and Cash Value) Report through March 31, 2002**

Compares funds received in the current fiscal year to funds received in the previous fiscal year. Current month gifts are also shown.

FUND	FY 2002 GOALS	Current Month		FY 2002 to date				FY 2001 to same date		FY 2002 GOALS	Current Month		FY 2002 to date		FY 2001 to same date	
		DNRS	FACE VALUE	DNRS	OUTRIGHT	LIFE INCOME		DNRS	FACE VALUE		DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL
						FACE	NPV									
AGRIC	\$ 700,000	110	\$61,060	950	\$287,656			988	\$385,633	\$ 141,600	97	\$9,325	866	\$68,745	887	\$119,767
AHC	\$ 250,000	18	\$6,530	256	\$149,531			199	\$251,998	\$ 47,000	15	\$530	240	\$23,158	183	\$15,222
ALUMNI	\$ 45,000	19	\$1,360	237	\$32,345			207	\$39,227	\$ -	3	\$60	17	\$695	21	\$1,695
A & S	\$ 2,500,000	156	\$11,698	2490	\$911,533	\$64,645	\$23,602	2424	\$1,601,699	\$ 451,000	126	\$10,264	2182	\$239,895	2190	\$311,869
ATHLETICS	\$ 2,800,000	748	\$132,005	4991	\$1,546,679	\$113,355	\$45,806	5208	\$1,512,202	\$ 1,100,000	623	\$79,265	4462	\$762,131	4493	\$740,771
BUSINESS	\$ 5,000,000	65	\$39,048	1076	\$5,281,914			1057	\$1,271,771	\$ 120,000	57	\$4,895	1001	\$102,117	921	\$89,594
EDUCATION	\$ 275,000	94	\$38,461	982	\$145,783			921	\$389,268	\$ 51,000	71	\$1,758	920	\$41,285	896	\$39,918
ENGINEERING	\$ 1,000,000	328	\$44,171	1696	\$462,809	\$296,000	\$134,991	1654	\$578,943	\$ 300,000	307	\$27,638	1559	\$184,213	1487	\$198,661
IENR	\$ 525,000	3	\$3,552	107	\$388,499			93	\$315,785	\$ 100,300	1	\$2,552	92	\$98,223	82	\$79,116
HEALTH SCI	\$ 500,000	75	\$6,325	794	\$200,982			677	\$256,519	\$ 75,500	44	\$1,750	723	\$53,679	634	\$55,752
KUWR	\$ 500,000	1384	\$58,472	5225	\$298,828			5943	\$344,044	\$ 440,000	1384	\$58,472	5213	\$286,991	5943	\$344,044
LAW	\$ 1,000,000	21	\$6,110	352	\$957,558			310	\$209,954	\$ 62,000	20	\$2,110	288	\$50,571	281	\$48,891
LIBRARY	\$ 100,000	19	\$760	258	\$479,752			347	\$57,865	\$ 38,000	18	\$510	251	\$27,935	332	\$23,799
STUD AFFRS	\$ 60,000	28	\$1,125	771	\$38,675			1263	\$40,571	\$ 37,500	25	\$1,075	760	\$33,780	1248	\$27,795
UW ART MUS	\$ 275,000	20	\$8,990	445	\$222,260	\$619,000		493	\$195,734	\$ 55,000	18	\$8,770	228	\$38,203	198	\$36,935
UNIV. FUND	\$ 170,000	61	\$6,126	1283	\$114,614			1133	\$129,704	\$ 181,000	61	\$6,126	1280	\$107,114	1129	\$126,442
OTHER GIFTS NOT YET BOOKED		264	\$1,140,186	993	\$2,339,592	\$145,477	\$91,493	587	\$1,284,553	\$ 68,000	9	\$246	196	\$22,401	120	\$27,270
<b>TOTAL</b>	<b>\$15,700,000</b>	<b>3,445</b>	<b>\$1,565,977</b>	<b>19,807</b>	<b>OUTRIGHT &amp; FACE:</b>	<b>\$15,203,900</b>		<b>20,180</b>	<b>\$8,865,467</b>	<b>\$3,267,900</b>	<b>2,926</b>	<b>\$215,345</b>	<b>18,083</b>	<b>\$2,141,134</b>	<b>18,640</b>	<b>\$2,287,539</b>

\*\*Total Dnrs do not reflect Column totals. Donors may give to more than one dept/division.

**NEW COMMITMENTS - FISCAL YEAR 2002 THROUGH March 31, 2002**

<b>Total cash rec'd:</b>	<b>\$15,203,900.05</b>	<b>Pledge pmts:</b>	<b>(\$3,128,083.77)</b>	<b>New pledges:</b>	<b>\$4,423,725.00</b>	<b>Total new commitments:</b>	<b>\$16,499,541.28</b>
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### Emergency Response Plan

Vice President Baccari gave a brief overview of the work that has been done and the process. This plan was developed as a result of the September 11 events, and the University administration has worked on drafting more specific procedures, setting policy, developing requirements for the campus community, and establishing a list of contact persons. The plan has been circulated to the deans for input.

### Faculty Awards

#### Beatrice Gallatin Beuf Golden Apple

The Golden Apple Teaching Award was established in 1986 by Mrs. Beatrice Gallatin Beuf to recognize teaching excellence in freshman-level courses in the College of Arts and Sciences. The award includes a \$2,500 stipend. This year's recipient is Peter A Parolin, Assistant Professor, Department of English.

#### Excellence in Internationalization

The Award for Excellence in Internationalization was established by the International Board of Advisors in 2000 to recognize outstanding faculty commitment to internationalization. The award includes a \$1000 stipend. This year's recipient is Eric Sandeen, Professor, Department of American Studies.

#### John P. Ellbogen Meritorious Classroom Teaching Award for 2002

The John P. Ellbogen Meritorious Classroom Teaching Awards, which include grants of \$3,000 each, are made possible by a fund established in 1969 by John P. Ellbogen to "foster, encourage, and reward excellence in classroom teaching at UW." This year's recipients are: Penne L. Ainsworth, Professor Department of Accounting; Michael R. Brown, Associate

Professor, Department of Communication and Journalism; Thomas V. Edgar, Associate Professor, Department of Civil/Architectural Engineering; Frederic D. Homer, Professor, Department of Political Science; Richard L. Howey, Professor, Department of Philosophy; Julie Ann Kruger, Temporary Assistant Lecturer, Department of Modern & Classical Languages; David E. Legg, Associate Professor, Department of Renewable Resources; and Chikwendu Christian Ukaegbu, Associate Professor, Department of Sociology.

#### John P. Ellbogen Outstanding Graduate Assistant Award

Nominations for the John P. Ellbogen Graduate Teaching Assistant Awards were received from faculty, students, staff, and academic professionals. Criteria used in the selection process include teaching effectiveness as judged by students, department heads or chairs, and supervising faculty, ability to manage the teaching assignment, and efforts made by the assistant to improve his or her teaching effectiveness. Recipients of this year's awards and receiving grants of \$1,500 are: Maria Haverhals Andersen, Department of Mathematics; Laurel Ann Ballard, Department of Economics & Finance; Kerry L. Ceszyk, Department of English; Sonia Angelic Hicks-Rodriguez, Department of Modern & Classical Languages; James D. Ivory, Department of Communication & Journalism; Heike L. Lauer, Department of Modern & Classical Languages; and Martin E. Stensing, Department of Mathematics.

#### Hollon Award for Teaching Excellence in Off-Campus Programs

The Hollon Award is given to an individual selected for outstanding teaching in the outreach program. The selection is made from student evaluations and letters of nomination. This year's recipients are George Louis Blau, Professor, Department of Psychology and Robert A. Schuhmann, Associate Professor, Department of Political Science. Drs. Blau and Schuhmann will receive a \$1000 stipend.

George "Duke" Humphrey Distinguished Faculty Award for 2002

The Humphrey Award recognizes teaching effectiveness, distinction in scholarly work, and distinguished service to the University and State, and carries a \$3,500 stipend. This year's recipient is William E. MacLean, Professor, Department of Psychology.

President's Achievement Award

The President's Achievement Award is presented to faculty whose creative activities have brought credit and distinction to them and to the University. The award recipient was selected from nominations from across the campus. Ronald L. Steger, Professor, Department of Theatre and Dance was selected for this year's award and will receive a stipend of \$2,500.

UW Alumni Association/Student Alumni Association Outstanding Faculty Award

The University of Wyoming Alumni Association and the Wyoming Student Alumni Association are presenting this year's faculty award, which includes a \$500 stipend to John M. Burman, Professor, College of Law.

Wyoming CASE Professor of the Year

The U.S. Professors of the Year program is presented by The Carnegie Foundation for the Advancement of Teaching and directed by the Council for Advancement and Support of Education (CASE). Political science professor Frederick Homer was selected as the 2002 University of Wyoming nominee for the CASE award. Selected by his peers, this nomination recognizes Fred's extraordinary dedication to undergraduate teaching.

Staff Awards

Employee of the Year

Carmen Lubs

Jody S. Humphrey Inspirational Staff Award

Veronica Sanchez



E.G. Meyer Family Award	Kelly Haigler-Cornish and Jim Kearns
Skilled Craft/Service Award	Norm Hardesty
Staff Senator of the Year	Milton Ontiveroz
UW Staff Incentive Award	Tracy Bennett, Pat Moran, and Clayleen Rivord
Unsung Hero Award	Jackie Cavender, B. J. Mitchell, Andrew Smith, and Robert Spaulding

### Student Awards

The Rosemarie Martha Spitaleri Award and the Tobin Memorial Award recognize the outstanding graduating senior woman and man from UW each year. The recognition for these awards is based on outstanding scholarship, leadership, contributions to the university, and character. Nominations came from faculty, staff, and recognized student organizations from across campus. We were pleased to have 22 men and 45 women nominated, representing every undergraduate college and more than 40 academic disciplines.

The recipient of the 2002 Rosemarie Martha Spitaleri Award is Ms. Sana Waheed of Riverton, Wyoming. Majoring in zoology and physiology and earning a perfect 4.0 grade point average, Ms. Waheed was recognized for her academic excellence, her roles as a teaching and research assistant and peer tutor, and her leadership in a variety of organizations including ASUW, the Association of Black Student Leaders, the American Pacific Islander Association, and the Muslim Student Association. Ms. Waheed will begin her first year of medical school in the fall with the WWAMI program.

The recipient of the 2002 Tobin Memorial Award is Mr. Matthew Kerr of Green River, Wyoming. A double major in criminal justice and psychology and a member of the Honors

Program, Mr. Kerr was recognized by the College of Arts and Sciences as one of its 20 Top Graduates in 2002. While maintaining an exemplary grade point average of 3.96, Mr. Kerr has served as an intern in the UW Writing Center and a tutor for student athletes and has been an active leader in a number of campus organizations including the Western Thunder Marching Band, Kappa Kappa Psi national band honorary, and UW's Criminal Justice Club. Mr. Kerr will continue at UW next fall to complete a third bachelor's degree in Spanish before pursuing graduate study.

Mr. Kerr and Ms. Waheed were present at the beginning of the Business Meeting on Friday, May 17, 2002. Members of the Board congratulated them on their accomplishments and wished them continued success.

## **ANNOUNCEMENTS**

### ASUW Report

ASUW Chair Keith Sapp was unable to attend the Business Meeting, so no report was presented.

### Staff Senate Report

Staff Senate Jim Morgan reported on the activities the Senate has been working on. Of interest were the special meeting on salary distribution and the administration this year, online voting for vacant seats for the first time, addressing the apportionment of seats in Staff Senate, and passing Bill 34 which updates the bylaws on Staff Senate. He thanked the Credentials and Elections Committee for their work, and noted that the Communications Committee will be working on marketing ideas to pay for future issues of the Lariat. The second Great Cowboy Clean-Up occurred on Friday, May 10, and he thanked President Dubois for supporting the

subsequent barbecue. Faculty Senate and Staff Senate have built a partnership over the last year, and Jim expressed his hope that this will continue. He thanked the Board for the opportunity to work with them over the last year, and introduced Vicki Henry, incoming Staff Senate President.

#### Faculty Senate Report

Pam Kalbfleisch presented the Faculty Senate report. She noted the accomplishment on the university studies curriculum. She expressed her appreciation for the opportunity to work with the Board this year, and advised that she is going to be the chair-elect next year and will return in 2003 to represent Faculty Senate. She introduced Terri Rittenburg, incoming Faculty Senate Chair for the next year.

#### **NEW BUSINESS**

Trustee Greg Schaefer discussed the issue that the Dubois household has had a lot of people going through their home, up to 2500 per year. Their upholstery and carpet have experienced significant wear and tear. He thanked them for everything they do for UW as ambassadors. Trustee Schaefer then proposed a two-part motion: the first part was to ask the President and Mr. Dubois to do an inventory of the repairs and maintenance that need to take place in their home and provide that to President McCue so that the Board can bring them back to being "whole" in their home. The second part was to establish a \$2,000 per month on-going maintenance and care fund, recognizing that they go above and beyond the call of duty with entertaining in their home and that the Board wants them to continue that, without the concern for the continuing costs and maintenance. Trustee Patrick seconded. The motion carried.

Trustee McCue commented on two items for the information of the Board. He reaffirmed Trustee Schaefer's appointment to the Investment Committee. He also noted that

although the Committee allows for three members, he has appointed Trustee Spicer to the Investment Committee as well.

Trustee Spicer advised the Board that the matter of the President's salary had not been approved in general session. The motion was made and approved to grant a 12% increase in salary over the biennium for President Dubois, increasing his salary to \$210,000 per year.

#### **DATE OF NEXT BOARD MEETING**

The next meeting of the Board will be July 18-20, 2002.

#### **ADJOURNMENT**

There being no other business to come before the Board, the meeting was adjourned at 3:00 p.m.

Respectfully submitted,



Nicky S. Moore  
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett  
Asst. to the Vice President for  
Administration and Finance

Trustees' Executive Committee Conference Call  
April 5, 2002  
1:00 p.m.

Present on-site: Dan Baccari, Frosty Selmer

Present via phone: Tom Spicer, Ron McCue, Hank True, Bill Gern, Greg Schaefer

Dan convened the meeting, and explained that the purpose of the call was to discuss the need for the special purpose laboratory, answer committee questions, and to ask the Trustees' Executive Committee for authorization to proceed with its construction. Dan then discussed the information faxed earlier to the committee. He reviewed the significance of this opportunity, and what it will mean to the University in the future. He noted that many locations in the Laramie area have been looked at for a possible lab site, with the conclusion that the best site is at the balloon launch facility. The lab will be a fixed site facility. Dr. Gern then provided a detailed description of the research that will be carried out in this laboratory.

The following questions were asked by the trustees:

What planning & zoning requirements need to be met?

How will this building be constructed?

Where are the funds coming from?

Frosty Selmer spoke about the work that he has done. The proposed site is UW property located east of Brees' Field (Balloon Launch site), and should have no issues with property lines or setback requirements. With respect to air emissions, the Air Quality Division of the State EPA in Cheyenne said there would be no permit needed as the amount of pollution would be small and for research purposes. The FAA was also contacted and the facility fell out of the FAA's requirements for permitting. The City will issue a building permit, and the Facilities Planning Office will be in charge of planning and construction of the facility. It will be a design build project: stick-built with metal skin and have explosion-proof construction for the fume hood room only. Dr. Gern's office will provide the funds for construction.

Another question was asked on what the benefit is to Citgo, with the answer that they would like the right of first refusal on the technology if it proves out.

Dan asked for a motion to authorize the construction of the laboratory. Trustee Spicer asked if the contract will limit UW's ability to market. Dr. Gern said that he will get the exact statements from David Langiulli. He specified the areas that Citgo is interested in for the committee. Trustee True said his concern is that the University or Wyoming may not be able to utilize the technology at all.

Rod Lang was asked to join the meeting and provide answers to the contract questions. He explained what benefit Citgo will have under this agreement. The document being discussed is a

letter of intent, and the question is whether they have the exclusive right to license this technology. He also noted either party has the right to terminate this agreement within 30 days, and would forfeit their rights. Trustee True moved approval of spending \$210,000 on the off-campus facility to accomplish this project. Trustee Schaefer amended the motion to include notation that the money for construction will come exclusively from the VP Research office. Trustee McCue seconded. Dan clarified that the agreement did not establish any geographic restrictions on Citgo's use of this technology. The motion carried. Dr. Gern thanked the committee for their support. Trustee Spicer stated he wants to protect the University's rights, which Dr. Gern noted as occurring each time a contract is developed.

Meeting adjourned at 1:49 p.m.

Respectfully submitted,



Crystal R.M. Bennett  
Asst. to the Vice President, Administration and Finance