

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' MINUTES

January 19-21, 2006

The Final Minutes can be found on the University of Wyoming Board of Trustees website
at www.uwyo.edu/trustees/meetings

University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING
January 19-21, 2006

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New Business

Date of next meeting – March 23-25, 2006; Laramie, Wyoming

Adjournment

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES
January 19-21, 2006

Members of the Board were hosted by President and Mrs. Thomas Buchanan for dinner at their home on Thursday, January 19, 2006. Members of the Board participated in classes with UW students on Friday, January 20, 2006, and were hosted for lunch at the Foundation House. They were also participants at a reception on Friday, January 20 hosted at the Alumni House.

Sessions for work were conducted on Thursday and Friday, January 19-20, 2006. The Board held their Business Meeting on Friday, January 20, 2006.

AGENDA ITEM TITLE: Auxiliary Enterprises, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Budget and Planning, Phill Harris will give a presentation on Auxiliary Enterprises to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Vice President Harris provided copies of the presentation slides in the Board packets. He noted the other presenters: Kim Reichert, Assistant to the Vice President for Student Affairs; Rick Johnson, Director of Service and Auxiliary Services; and Beth McCuskey, Director of Residence Life and Dining Services. Mr. Harris began the discussion on the bulleted items at the beginning of the presentation. He spoke about ASUW, gave an overview of Auxiliary Enterprises and its size, and discussed rate increases and other issues within specific units. The definition of auxiliary units is those units that deliver services or products to campus, are self-sustaining, operate as a business, and are sensitive to market pricing. Mr. Harris detailed the different auxiliary units and described the focus of each. A table with a financial overview of the different units was provided, and there was information regarding personnel/salaries/student workers. A pie chart identified the section II funding sources and the respective amounts they generated. Lastly, Mr. Harris talked about the issues driving the FY2007 rates and clarified what the increases were designated for.

Ms. Kim Reichert spoke about Student Affairs and noted that among the 12 units that are self-sustaining is Residence Life & Dining Services (RL&DS). She spoke about the RL&DS budget, stating that 71% comes from self-sustaining revenues. 23% of the budget is funded through section I money, and the remainder through grants. Ms. Reichert also talked about the increases in fees for student affairs units, noting that the overall budget is \$30.4 million for the division. Campus Recreation's budget is an example of the competition for student employees, and the

need to increase student salaries to fill student positions at UW. Overall, 10% of the funds from the Student Affairs division go toward student salaries. She noted that the five units listed in the presentation are the only ones funded through routine fees.

Dr. Buchanan advised that the Auxiliary Services item does require a decision at this meeting on the tuition proposal, and the fee book does not require a decision until the next meeting.

Mr. Rick Johnson spoke about Auxiliary Services director's office and the nine related subunits. Service and Auxiliary Enterprises is a mixture of section I and II budgets. They employ 130 employees, and approximately half of them are students. He spoke about each of the sub-units in more detail. Copier Services works with IKON, the supplier for on-campus copiers, and all aspects of fulfilling the agreement. Mr. Harris added that the request for State general support for Transit and Parking would help that unit if it is approved, but for now, the increases in parking permits sustain the TransPark unit. Members of the Board asked if employees were given the option to purchase a parking permit or not, and were told that it is the employee's choice. Other questions were asked about outsourcing and if there would be any benefit to UW. Mr. Harris said that question will be part of the review that will be undertaken by the SSPII.

Ms. Beth McCuskey spoke about the RL&DS fees and what the drivers are that are affecting their services including utilities, salaries, and debt-service repayment. She also talked about other revenue sources that RL&DS receives.

Members of the Board asked questions on increases in staff health insurance, what is the percentage of the reserve maintained in each department, and how does each unit address funding for the increases. Vice President Harris reported that the reserves in RL&DS were used as cash for the renovations and the section II units budget for equipment replacements, etc., which is typically what the reserves are used for. Interest and principal payments are flat at this time, and the Board also asked for a summary of UW's rates for student housing and apartments, and how UW compares to the local community. Mr. Harris referred Board members to the tables on page 11 of the Board of Trustees Report. The comparators used are very similar to UW.

Other topics discussed included the mandatory fees for Residence Life & Dining Services, and Ms. McCuskey stated that a letter had been sent to UW housing residents before winter break to explain the increases. Trustee Hughes told the Board that the RHA supports the increases.

Beth mentioned that the mandatory fees did go to the RHA before the break. Mr. Chris Boswell from the Governor's office spoke about the community college dormitories that were built by local communities and expected to be self-funding. He believes UW should consider going to the state to discuss additional funding from the state for facilities. Dr. Buchanan said if the state will consider more funding, UW will be there. Vice President for Governmental, Community, and Legal Affairs Rick Miller said UW is keeping abreast of what possibilities may arise and will work to develop them further.

AGENDA ITEM TITLE: FY 2007 Tuition Proposal, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

MINUTES OF THE MEETING

Vice President for Administration Phill Harris spoke to the Board about the tuition proposal. The information shared in the January Report is the same as what was previously provided in December 2005. The focus of the tuition increase proceeds will be to enhance the support budgets of the institution. The campus community feels that adjustment to the support budgets is critical. Mr. Harris also stated that UW should review this annually to keep pace with subsequent increases.

Trustee Hughes advised the Board that he had discussed the tuition increase with other students and although there was no official vote from ASUW on it, he had received no negative responses from the students. Members of the Board discussed the opportunities that the Hathaway scholarship program will provide. Trustees asked for a fact sheet with questions and answers regarding the Hathaway program for use when they are talking to their constituents. Other concerns that were voiced were the utility costs that UW is facing and the impact it will have on student housing in addition to an increase in tuition. One suggestion from the Board was to consider the possibility of examining ways to subsidize student costs. Mr. Chris Boswell from the Governor's office suggested that UW strongly consider the funding option that the community colleges are looking at for alternatives. Trustees noted that two issues they can work on in their respective geographic locations are encouraging school administrators and teachers to help future college students in working toward their success, and creating an accurate vision of UW in spite of the perception of price versus quality.

Dr. Buchanan summarized the discussion for the Board, saying that this information was presented as a result of the request from the Board at the December meeting. He asked the trustees if they were comfortable with the cycle of the processes for the presentation of information and then a subsequent vote at the next Trustees' meeting. Members of the Board voiced their support to also place the Fee Book on the Consent Agenda.

AGENDA ITEM TITLE: FY 2007 Fee Book, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

MINUTES OF THE MEETING

Vice President for Administration Phill Harris' preceeding discussion with the Board regarding the FY 2007 Tuition Proposal included the topic *FY 2007 Fee Book*.

AGENDA ITEM TITLE: UniReg 5 and EPO Training, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

University Employment Practices Officer Nell Russell will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Ms. Nell Russell, UW Employment Practices Officer did a presentation to the Board on her office's administration of UniReg 5. She noted that her office deals with employees who feel they have been discriminated against, civil rights issues, and other employment issues that involve UniReg 174. In addition, she follows specific guidelines for complaints on sexual harassment, age discrimination, and employment issues, and investigation.

Her office provides mandatory training for sexual harassment. One of the focuses of the Employment Practices Office is to assist search committees and concentrate on criteria. The office also partners with managers and supervisors to avoid potential liability issues.

AGENDA ITEM TITLE: WICHE Presentation, Buchanan

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

University President Tom Buchanan will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Dr. Buchanan advised the Board that he wished to defer the WICHE presentation until the March meeting in the interest of time.

AGENDA ITEM TITLE: Auditor Selection Process, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

MINUTES OF THE MEETING

Ms. Janet Lowe, University Controller, reported on the auditor selection and noted it is a competitive bidding process. The Audit and Fiscal Integrity Committee of the Trustees met with the three firms on Wednesday, and there was a strong turnout from staff and consultants. The next step is to check references of the firms, and a decision will be made with a recommendation to be presented to the Board at the March meeting. This appointment is for four years, and Ms. Lowe also stated that there is a request of the Board to evaluate the external auditors annually.

AGENDA ITEM TITLE:

- Acquisition of Property, Lowe**
1. North Campus, 13th and Bradley
2. 460 N. 11th Street

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

MINUTES OF THE MEETING

Ms. Janet Lowe, University Controller, reported to the Board on the proposed acquisitions of the two pieces of property. The purchase of the property on North 11th completes the purchase of properties on 11th Street and the land will be used to increase parking. The property at 13th and Bradley is consistent with the University's plan to purchase properties north of campus. Both properties will be purchased at or below the appraised value. The Board moved to place the items on the Consent Agenda.

AGENDA ITEM TITLE: Grades & Grading Policies, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Academic Affairs, Myron Allen, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Dr. Buchanan advised the Board that this item will be deferred to the March meeting in the interest of time.

AGENDA ITEM TITLE: Acacia Media Update, Miller/Aylward

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Governmental, Community and Legal Affairs, Rick Miller, and Vice President for Information Technology, Robert Aylward, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Vice President Rick Miller updated the Board on the Acacia Media item. The issue is that this organization is in the business of licensing technologies and has purchased patents for a variety of intellectual property. Once they own the patents, they sue the institutions that are using the media, and UW uses Acacia Media. UW has been working with other universities through one legal firm to avoid paying triple damage awards. This is a small part of a growing problem in technology that is not defined as to how it works, but has been assigned vague and ambiguous patents.

AGENDA ITEM TITLE: UW Foundation Overview, Blalock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Institutional Advancement, Ben Blalock, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

MINUTES OF THE MEETING

Vice President Blalock presented an overview of the Foundation to the Board in response to Trustee Spicer's request. He began by talking of the incorporation and formation of the Foundation, which is perpetual and managed by a board of directors. The Foundation has a memorandum of agreement with the University, is audited and reports their audit findings to the University for financial accounting. Other points he spoke on included governance of the Foundation, committees and more of the inner workings.

AGENDA ITEM TITLE: Athletic Strategic Plan, Barta

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

MINUTES OF THE MEETING

Athletic Director Gary Barta and Senior Associate Athletic Director Barbara Burke presented information to the Board on the Athletic Strategic Plan. Mr. Barta spoke to the Board about the draft Athletic Strategic Plan and the different aspects it contains. He pointed out that Athletics has grown their budget. Ms. Burke spoke about their work to achieve competitive excellence and what is ahead for Athletics.

Mr. Barta next spoke about the strategic plan and the focus of academic success for the athletes. Gender equity and student athlete welfare is also at the forefront of their efforts. The last area Mr. Barta spoke on was facility needs and the success thus far of the strategic plan. Trustee Jon Hughes thanked Mr. Barta for the promotions given to students.

Trustee President Judy Richards thanked Mr. Barta and Ms. Burke for their presentation. She then advised the Board that she needed to appoint an honorary degree committee, and asked Trustees Trospen, Willson and Rounds to serve on the committee.

Friday, January 20, 2006

Business Meeting, Old Main Boardroom

Trustee President Judy Richards called the Business Meeting to order at 3:30 p.m. She asked Trustee Davis to call roll.

Roll Call

Trustee Davis took roll. The following were present: Trustees Brown, Davis, Haynes, Lauer, Neiman, Palmerlee, Richards, Spicer, Trosper, True, and Willson. Ex-officio Trustees Dr. Buchanan and Jon Hughes were present. Ex-officio Trustees Freudenthal and Dr. McBride, Superintendent of Education were unable to attend.

Approval of Board of Trustees Meeting Minutes

Trustee Davis moved to approve the minutes of the Board as presented; Trustee Haynes seconded. The motion carried unanimously.

Approval of Board of Trustees Meeting Minutes

December 8-10, 2005

Approval of Executive Session Meeting Minutes

December 8-10, 2005

Reports

ASUW

Trustee Hughes reported on the work and activities of the student senate. The shuttle sponsored by ASUW over winter break was very successful. ASUW is working on a leadership initiative on campus and hopes to have the program placed under Vice President Axelson. The applicants for the greek coordinator have been on campus and have met with ASUW. ASUW is also working on a new budgeting process and the creation of a new funding board in cooperation with Vice President Harris' office. Trustee Hughes also reported that ASUW is working on new

election software with Vice President Aylward and the IT division, which will help him in his planning for the transition of ASUW leadership.

Staff Senate

Vice President Harris reported on behalf of Staff Senate. They had successful drives for donations over the Thanksgiving and Christmas holidays for families in need. Staff Senate also had their election for the Staff Senate President-elect, and Chris Saunders was elected.

Faculty Senate

Hannelore Mundt, chair of Faculty Senate, reported on the work of the Faculty Senate. They have not had an executive committee meeting since December and will have their next meeting on January 30. Additionally, they have been working on revised university regulations and Registrar Robert Hensley is working with them.

Public Testimony

Trustee President Judy Richards noted that there were many people present to speak during the public testimony, and asked the public to limit their comments to two minutes and not to repeat the same concerns as might have been stated by someone who spoke prior to them.

John Fugitt is a Summit View apartment resident and asked if appropriate research was done in anticipation of these increases. He also wondered if the apartments could be winterized better to help prevent loss of heat.

Gararace Degroot is a resident of River Village and said she was concerned that increases won't stop. The impact on students is significant.

Divya Sethi and Josh Mann live in married student housing in the River Village apartments. Each has three jobs and can barely afford to live there now. If there is an increase, they will have to move.

Supriya Sood said her windows don't keep heat in and the energy efficiency is poor.

Jene Chollak read a statement she had prepared and said she hoped the Board would take the Fee Book off the Consent Agenda so people have a little bit more time to adjust. She is a senior in secondary science education, and currently serving as the President of the Non-Traditional

Student Council. Her written statement also includes copies of e-mails that she had as correspondence with Housing and Residence Life, and her history of trying to obtain information on the rent increase. She also had responses from fellow students about how they feel about housing in Laramie.

Her statement was as follows: "Overall, non-traditional students at the University of Wyoming are happy with this wonderful educational institution. Academically, students have a good relationship with their instructors and they feel valued as students. Unfortunately, satisfaction among non-traditional students decreases when they're asked how they feel about other issues, such as the culture on campus, opportunities to persist pay and decision-making, and basing problems such as housing, childcare and job opportunities. Non-traditional students would like you to consider the following things when making decisions: How will this impact the students? All students, not just traditional, recently high-school graduates. What ramifications will this decision have on the Laramie community? Non-traditional students frequently spend far more time here in Laramie than traditional students. Our children attend Laramie schools. We work in this community and we make Laramie our home for as long as we're here. Finally, how does this fit into the big picture of the future of the University of Wyoming and the future for the entire citizens of the state. We frequently hear administrators discuss the students and we hear references that let us know that you have not considered non-traditional students in the student population. Statements that consider working with local school districts and parents let us know that we are not a part of the decision-making process. Non-traditional students make up 25% of the on-campus population and an overwhelming number of outreach students. We are a significant part of this institution and we will become a greater part in the future. Thank you."

Trustee Richards asked Jene where she lived on campus and Ms. Chollak said she no longer lives on campus—her family moved two years ago because they could not afford to live in student housing.

Peter Jay lived in the River View apartments, and just rented an apartment off-campus. Energy efficiency is critical and he noted that rent levels are approaching mortgage levels.

Gail Dickenson said that she is a non-traditional student that lives in Landmark Village and is concerned that UW is raising costs to make up for wasted utilities. She also asked why students are not allowed to weatherize their homes and said that Housing and Residence Life tells them that nothing can be done to help winterize the apartments.

Shafika Khaleel spoke about people's salaries that don't increase to address the cost of living, and tuition increases.

Stephanie Kinsel Duke Fanter said she doesn't live on campus and is a single mother. Many people have found that to live on or off campus, they must seek assistance.

Kusum Neitheni lives in River Village, is a UW student and employee. Her rent is \$721 and it takes half of her paycheck.

Manginder Seini lives in Landmark apartments and said that the heat is shut off in the apartments in March regardless of the weather. He does not want to pay for utilities that are not provided for six months of the year.

Aparna Venkatasamy lives in the Summer View apartments, and is an international student with a part-time job. She cannot pay more and continue to live on campus.

Pallavi Choudhuri lives in River View apartments. Both of his doors leak, so they must keep the thermostat set high to stay warm at all. The apartment is unfurnished and the rent is \$780, so if it increases they will not be able to afford it.

Padamja Ponnamaneni is a graduate student and said the rent is not bad. The same type of apartment off campus costs less.

Bill Matonte is a River Village resident and student finishing school this semester. He wondered about the entire package and rate increase. He asked if it is a sustainable increase and what about continued increases? He also commented that this practice may not be efficient and wouldn't it be more beneficial to winterize the apartments and not increase the rent so much.

Committee of the Whole (Regular Business)

1. Audit and Fiscal Integrity Committee Report, Lowe

Ms. Janet Lowe, University Controller reported that the Audit and Fiscal Integrity Committee is on schedule with their work on the external auditor process and will bring a recommendation to the Board at the March meeting.

Committee of the Whole (Consent Agenda)

1. Approval of Contracts and Grants, Gern
2. Trustee Regulation Amendment, Miller
3. Personnel, Allen
4. Approval of FY 2007 Tuition Proposal, Harris
5. Acquisition of Property, Lowe
 1. North Campus, 13th and Bradley
 2. 460 N. 11th Street
6. Fee Book, Harris
7. Ratification of VP for Institutional Advancement Compensation

Trustee True moved to approve the Consent Agenda; Trustee Spicer seconded. Trustee Hughes requested that the Board remove item 6 from the Consent Agenda until the March meeting. Trustee Trosper asked to also vote on items 4 and 7 separately. Trustee Richards clarified that the Board would be voting on items 1, 2, 3 and 5 only. The motion carried.

Trustee Trosper stated his concern with raising tuition for students. He appreciates the information Vice President Harris provided and said that Wyoming has a substantial surplus at this time and he doesn't want to have attending college become harder for students each year. He'd like the Board to work on this and see if there was a way to spread out any increases over a longer period of time. Trustee True moved to approve the tuition proposal; Trustee Spicer seconded. The motion carried, with Trustee Trosper voting nay.

Trustee Haynes moved to table the vote on the Fee Book until the March Board meeting; Trustee Spicer seconded. The motion carried. Trustee True voted nay.

Trustee Palmerlee moved that in accordance with Trustee Regulation I and II, the compensation provided to the Vice President for Institutional Advancement by the University of Wyoming as authorized and funded by the University of Wyoming Foundation from July 1, 2004 through March 31, 2006 is ratified and approved. Trustee Davis seconded. Motion carried, with Trustees Trosper and Willson voting nay.

New Business

Trustee Richards restated the names of the trustees on the Honorary Degree Committee. Trustees Trosper, Rounds and Willson have been appointed.

Date of Next Meeting

The date of the next meeting will be March 23-25, 2006 in Laramie, Wyoming.

Adjournment

There being no further business to come before the Board, the meeting adjourned at 4:10 p.m.

Respectfully submitted,



Shannon Sanchez
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett
Assistant to the Vice President for Administration