

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT

January 19-21, 2006

**The Final Report can be found on the University of Wyoming Board of Trustees website at
www.uwyo.edu/trustees/meetings**

University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
January 19-21, 2006

Thursday, January 19, 2006

1:00-2:00 p.m. – Auxiliary Enterprises, Harris.....1
(Old Main Boardroom)

2:00-3:00 p.m. – FY 2007 Tuition Proposal, Harris2

3:00-4:00 p.m. – FY 2007 Fee Book, Harris10

6:00 p.m. – **Dinner for the Board at Tom and Jacque Buchanan’s home.**

Friday, January 20, 2006

7:00-8:00 a.m. – Breakfast: UniReg 5 and EPO Training, Miller14
(Foundation House)

8:15-9:00 a.m. – Executive Session
(Old Main Boardroom)

9:00-9:45 a.m. – WICHE Presentation, Buchanan15

9:45-10:00 a.m. – Auditor Selection Process, Lowe.....16

10:00-10:15 a.m. – Acquisition of Property, Lowe18

1. North Campus, 13th and Bradley
2. 460 N. 11th Street, Laramie, Wyoming

10:15-10:45 a.m. – Grades & Grading Policies, Allen22

11:00 a.m.-

1:15 p.m. – **“Take a Trustee to Class”, Allen**
[Lunch will be provided for the Board in the Foundation House.]

1:30-2:00 p.m. – Acacia Media Update, Miller/Aylward.....23
(Old Main Boardroom)

2:00-2:45 p.m. – UW Foundation Overview, Blalock.....24

2:45-3:30 p.m. – Athletic Strategic Plan, Barta25

3:30-4:00 p.m. – **Business Meeting**37
(Old Main Boardroom)

Roll Call

Approval of Board of Trustees Meeting Minutes
December 8-10, 2005

Approval of Executive Session Meeting Minutes
December 8-10, 2005

Reports
ASUW
Staff Senate
Faculty Senate

Public Testimony

Committee of the Whole

Regular Business

1. Audit and Fiscal Integrity Committee Report, Lowe.....38

Consent Agenda

1. Approval of Contracts and Grants, Gern39

2. Trustee Regulation Amendment, Miller45

3. Personnel, Allen.....46

4. Approval of FY 2007 Tuition Proposal, Harris59

5. Acquisition of Property, Lowe.....60

1. North Campus, 13th and Bradley

2. 460 N. 11th Street, Laramie, Wyoming

New Business

Date of next meeting – March 23-25, 2006; Laramie, Wyoming

Adjournment

4:00-5:00 p.m. – Computer Training, Aylward61

5:30 p.m. – Reception for the Board at the Alumni House.

Saturday, January 21, 2006

7:00-8:00 a.m. – Breakfast

(Foundation House)

Information Only Items (see tab):

1. Statewide Articulation of U.S. and Wyoming Constitution Coursework, Abernethy62

2. Quarterly Report for Investments as of December 31, 2005, Lowe66

3. Internal Audit Report for the period October 1, 2005-December 31, 2005, Lowe.....68

4. Progress Report/Change Orders, Harris.....72

5. Development Report, Blalock.....75

Campus Items of Interest:

Wednesday, January 18

Cowgirls v. BYU; 7:00 p.m.

[Tickets will be provided for Trustees interested in attending the game.]

Thursday, January 19

Charlie Hill, nationally known American Indian Comedian, as part of Martin Luther King Jr. March & Days of Dialogue; 8:00 p.m. Wyoming Union Yellowstone Ballroom.

Saturday, January 21

Wrestling: Cowboy Duals – Utah Valley State, Western Wyoming, Northwestern Wyoming, Laramie; all day.

AGENDA ITEM TITLE: Auxiliary Enterprises, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Budget and Planning, Phill Harris will give a presentation on Auxiliary Enterprises to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: FY 2007 Tuition Proposal, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

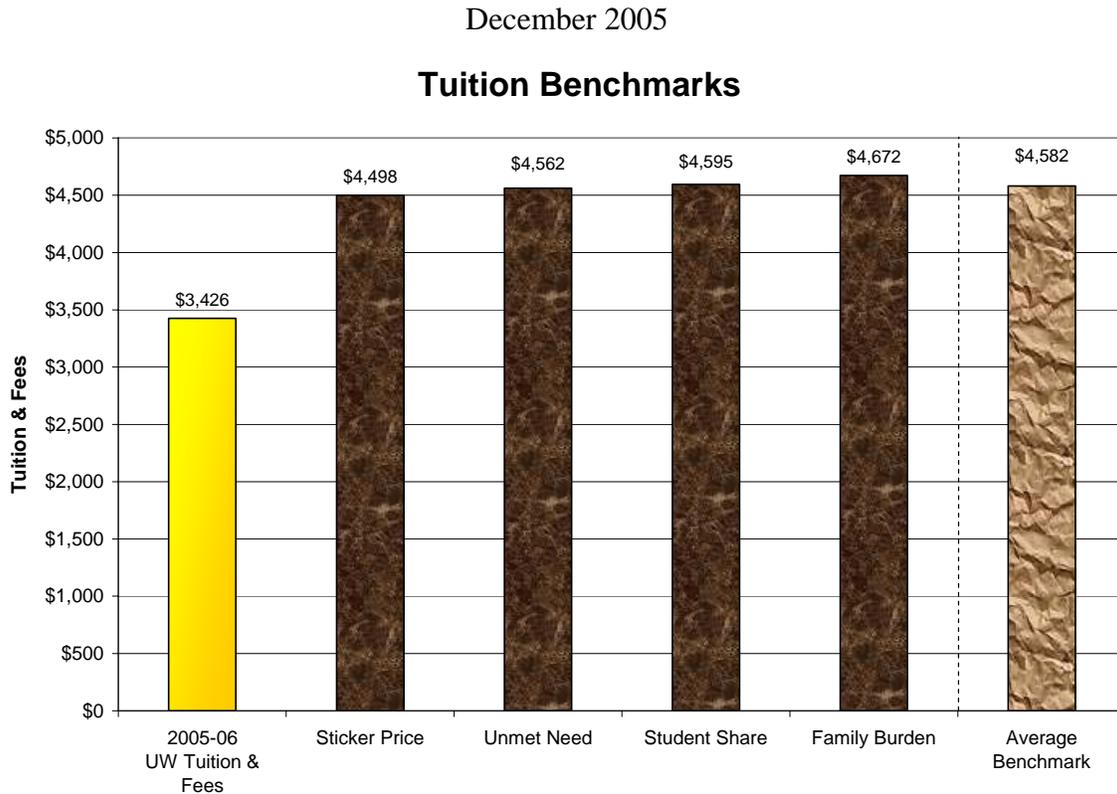
FY 2007 Tuition Proposal

From a public policy perspective, there is a clear mandate embedded in the Wyoming Constitution that embraces the philosophy of affordable access to public higher education. The problem centers on what level of tuition is affordable—or as nearly free as possible—and how much state subsidy can be directed toward the University. Over the past 10 to 15 years, the University of Wyoming has utilized a variety of principles to set tuition rates. In the early 1990's, the University established a tuition philosophy to target resident undergraduate tuition at the 25th percentile for all public doctoral institutions with tuition rates adjusted annually to achieve this target over a five-year period. Subsequent state economic conditions forced university budget cuts and thus tuition rates at the University were pushed beyond the benchmark to make up for state revenue shortages. In recent years, significant state appropriations—principally for employee compensation—have allowed tuition increases to be limited to inflationary adjustments. When combined with double-digit tuition increases in other states suffering from the national recession, UW now ranks in the 6th percentile of public doctoral institutions in terms of what resident students pay in tuition and mandatory fees.

What is clear from the analysis of tuition rankings is that a single external benchmark can be affected disproportionately by economic circumstances. One way to mitigate this impact is to utilize a variety of external benchmarks that measure different dimensions of cost. This framework used last year to benchmark UW's tuition costs utilized a group of 13 regional schools (including UW) defined by the UW Trustees for the purpose of making undergraduate tuition and fee comparisons. Four benchmarks have been developed based on the following factors for these schools:

- Sticker Price: An index based on the median cost of tuition and fees;
- Unmet Need: An index based on tuition and fees relative to an estimate of unmet financial need of students;
- Student Share: An index based on tuition and fees as a percent of operating expenses;
- Family Burden: An index based on tuition and fees as a percent of median family income in the comparator states.

By calculating the median value for each benchmark and averaging these values, it is possible to determine the relative ranking of tuition and fees at the University of Wyoming. The analysis of the 2005-06 tuition comparison is presented below.



The four external benchmarks appear to provide a solid framework from which the Trustees may establish a philosophy to guide future tuition decisions. Measured increases in tuition would be required each year to achieve the desired benchmark and to maintain this relative position.

It is not recommended that the University use these benchmarks in a formulaic way to establish tuition and fee levels. Rather, it is recommended that the benchmarks, along with a consideration of documented inflationary increases in the cost of doing business, be considered by the Board of Trustees before a final decision is made.

During FY 2006 revenue generated from the tuition increase was applied toward implementation of the SIS project, support for the enhanced Biology curriculum, and funding for institutional support budgets. A tuition differential of 15% was also approved for the Law School to enhance program offerings with a plan to increase this differential by an additional 15% in FY 2007.

A variety of factors should be considered when evaluating potential tuition increases for FY 2007. The proposed Hathaway Scholarship Program will be under consideration during the 2006

legislative session with implementation of the program possibly beginning during the fall 2006 academic year. While there are numerous facets to the program, one of the primary goals of this program is to provide financial assistance to Wyoming students enabling them to attend post secondary schools. It is clear that a major tuition increase at UW would be counter productive to achieving the goals of the Hathaway Program. On the other hand tuition revenue supports about seventeen percent of the institution's operating budget and funds many of the daily campus operations ranging from support for classroom and laboratory instruction to repair and maintenance of campus facilities.

For FY 2007 the level of funding for support budgets remains as an institutional priority. Modest tuition increases sustained over a number of years can dramatically enhance the budgets for daily operational costs. A tuition increase of approximately two percent next fiscal year directed toward support budgets would yield a cumulative \$1 million increase for UW's support budgets over the three-year period between FY 2005 and FY 2007, or approximately 4% additional budget capacity. Although a 4% increase in support budgets over the three year period seems reasonable, the fact remains that this additional funding is still inadequate to fully address cost increases. The University has an annual support budget of approximately \$25 million excluding utility costs and library acquisitions. Had this budget been adjusted for inflation over the past decade, the University would be spending \$31 to \$33 million in support.

The tuition proposal for FY 2007 is to increase resident undergraduate tuition by a total of \$2.00 per credit-hour and to adjust all remaining tuition categories by a similar percentage increase. It is also proposed that the second year of the Law School tuition differential be implemented.

Recommended Tuition Rates
 Fiscal Year 2007

Tuition Classification	FY 2006 Credit Hr Rate	Law School Differential	Tuition Increase	FY 2007 Tuition Rate	Percent Change
Resident Undergraduate	\$92.00		\$2.00	\$94.00	2.17%
Nonresident Undergraduate	\$305.00		\$7.00	\$312.00	2.29%
Resident Graduate	\$155.00		\$4.00	\$159.00	2.58%
Nonresident Graduate	\$446.00		\$10.00	\$456.00	2.24%
Resident Law	\$195.00	\$29.00	\$4.00	\$228.00	16.92%
Nonresident Law	\$437.00	\$66.00	\$9.00	\$512.00	17.16%
Resident Pharmacy	\$200.00		\$4.00	\$204.00	2.00%
Nonresident Pharmacy	\$446.00		\$9.00	\$455.00	2.02%

The following tables provide a comparison of both undergraduate and graduate tuition and fees for the Trustee Comparator Institutions.

**Undergraduate Average Annual Tuition and Fees at
Regional Comparator Universities
Trustee List**

Ranked by 2005-06 Resident Tuition and Fees

INSTITUTION	Resident Undergraduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
Washington State University	5,628	5,980	1	6%	125%
University of Oregon	5,490	5,613	2	2%	118%
University of Washington	5,286	5,610	3	6%	118%
University of Nebraska - Lincoln	5,268	5,540	4	5%	116%
Oregon State University	5,319	5,442	5	2%	114%
Colorado State University	3,790	4,562	6	20%	96%
University of Arizona	4,098	4,498	7	10%	94%
University of Utah	4,000	4,298	8	7%	90%
University of New Mexico	3,738	4,109	9	10%	86%
University of Idaho	3,632	3,968	10	9%	83%
New Mexico State University	3,666	3,918	11	7%	82%
Utah State University	3,374	3,672	12	9%	77%
UNIVERSITY OF WYOMING	3,243	3,426	13	6%	72%
AVERAGE (excluding UW)	\$4,441	\$4,767		7%	

Ranked by 2005-06 Non-Resident Tuition and Fees

INSTITUTION	Non-Resident Undergraduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Washington	17,916	19,907	1	11%	135%
Oregon State University	17,667	17,502	2	-1%	119%
University of Oregon	16,914	17,445	3	3%	118%
Colorado State University	14,377	15,524	4	8%	105%
Washington State University	14,046	14,988	5	7%	102%
University of Nebraska - Lincoln	13,758	14,450	6	5%	98%
University of Arizona	13,078	13,682	7	5%	93%
University of New Mexico	12,500	13,438	8	8%	91%
University of Utah	12,410	13,371	9	8%	91%
New Mexico State University	12,210	13,206	10	8%	90%
University of Idaho	11,652	12,738	11	9%	86%
Utah State University	9,701	10,616	12	9%	72%
UNIVERSITY OF WYOMING	9,273	9,816	13	6%	67%
AVERAGE (excluding UW)	\$13,852	\$14,739		6%	

NOTE: These figures are for undergraduate first-time, full-time students with an academic year of 30 semester hours or 45 quarter hours.

Source: Telephone surveys, mail surveys, web surveys, and web sites.

P05.126
OIA:SDW
8-Nov-2005

**Graduate Average Annual Tuition and Fees at
Regional Comparator Universities
Trustee List**

Ranked by 2005-06 Resident Tuition and Fees

INSTITUTION	Resident Graduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Oregon	9,918	10,548	1	6%	175%
Oregon State University	9,345	9,405	2	1%	156%
University of Washington	7,616	8,257	3	8%	137%
Washington State University	6,878	7,198	4	5%	119%
University of Nebraska - Lincoln	5,467	5,747	5	5%	95%
University of Arizona	4,348	4,952	6	14%	82%
Colorado State University	4,236	4,871	7	15%	81%
University of Idaho	4,172	4,508	8	8%	75%
University of New Mexico	4,110	4,477	9	9%	74%
UNIVERSITY OF WYOMING	4,161	4,386	10	5%	73%
University of Utah	3,904	4,298	11	10%	71%
New Mexico State University	3,936	4,206	12	7%	70%
Utah State University	3,655	3,981	13	9%	66%
AVERAGE (excluding UW)	\$5,632	\$6,037		7%	

Ranked by 2005-06 Non-Resident Tuition and Fees

INSTITUTION	Non-Resident Graduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Washington	17,816	19,307	1	8%	132%
Washington State University	16,072	16,852	2	5%	115%
Colorado State University	14,959	16,139	3	8%	110%
Oregon State University	15,582	15,642	4	0%	107%
University of Oregon	14,211	15,138	5	7%	104%
University of Arizona	13,328	13,932	6	5%	95%
University of Nebraska - Lincoln	13,195	13,859	7	5%	95%
University of New Mexico	12,851	13,774	8	7%	94%
New Mexico State University	12,534	13,560	9	8%	93%
University of Utah	12,040	13,528	10	12%	93%
University of Idaho	12,192	13,278	11	9%	91%
Utah State University	11,486	12,575	12	9%	86%
UNIVERSITY OF WYOMING	10,737	11,370	13	6%	78%
AVERAGE (excluding UW)	\$13,856	\$14,616		5%	

NOTE: These figures are for graduate first-time, full-time students with an academic year of 24 semester hours or 36 quarter hours.

Source: Telephone surveys, mail surveys, web surveys, and web sites.

P05.126

OIA:SDW

8-Nov-2005

The following tables provide a comparison of both undergraduate and graduate tuition and fees at Western Undergraduate Exchange (WUE) Comparator Institutions.

**Undergraduate Average Annual Tuition and Fees at
Western Undergraduate Exchange (WUE) Comparator Universities**

Ranked by 2005-06 Resident Tuition and Fees

INSTITUTION	Resident Undergraduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
North Dakota State University	5,916	6,579	1	11%	144%
Washington State University	5,628	5,980	2	6%	131%
University of Oregon	5,490	5,613	3	2%	123%
University of Washington	5,286	5,610	4	6%	122%
University of North Dakota	4,828	5,327	5	10%	116%
Montana State University - Bozeman	4,577	5,221	6	14%	114%
University of Colorado - Denver	4,093	5,021	7	23%	110%
Portland State University	5,121	4,961	8	-3%	108%
University of South Dakota	4,452	4,829	9	8%	105%
South Dakota State University	4,500	4,740	10	5%	103%
University of Montana - Missoula	4,377	4,712	11	8%	103%
Colorado State University	3,790	4,562	12	20%	100%
University of Alaska - Fairbanks	4,160	4,561	13	10%	100%
Northern Arizona University	3,983	4,393	14	10%	96%
University of Utah	4,000	4,298	15	7%	94%
University of New Mexico	3,738	4,109	16	10%	90%
Idaho State University	3,700	4,000	17	8%	87%
University of Idaho	3,632	3,968	18	9%	87%
New Mexico State University	3,666	3,918	19	7%	86%
University of Northern Colorado	3,370	3,837	20	14%	84%
University of Hawaii at Manoa	3,581	3,697	21	3%	81%
Utah State University	3,374	3,672	22	9%	80%
UNIVERSITY OF WYOMING	3,243	3,426	23	6%	75%
University of Nevada - Reno	2,942	3,270	24	11%	71%
University of Nevada - Las Vegas	2,850	3,060	25	7%	67%
AVERAGE (excluding UW)	\$4,211	\$4,581		9%	

Ranked by 2005-06 Non-Resident Tuition and Fees

INSTITUTION	Non-Resident Undergraduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Washington	17,916	19,907	1	11%	147%
University of Oregon	16,914	17,445	2	3%	129%
Portland State University	16,866	17,126	3	2%	126%
University of Colorado - Denver	16,035	16,191	4	1%	119%
North Dakota State University	14,226	15,680	5	10%	116%
Colorado State University	14,377	15,524	6	8%	114%
Washington State University	14,046	14,988	7	7%	110%
Montana State University - Bozeman	14,177	14,945	8	5%	110%
University of New Mexico	12,500	13,438	9	8%	99%
University of Montana - Missoula	12,368	13,427	10	9%	99%
University of Utah	12,410	13,371	11	8%	99%
New Mexico State University	12,210	13,206	12	8%	97%
Northern Arizona University	12,503	13,023	13	4%	96%
University of Idaho	11,652	12,738	14	9%	94%
University of Nevada - Reno	11,616	12,737	15	10%	94%
University of North Dakota	11,522	12,659	16	10%	93%
University of Nevada - Las Vegas	11,524	12,527	17	9%	92%
University of Northern Colorado	12,260	12,381	18	1%	91%
University of Alaska - Fairbanks	11,090	12,321	19	11%	91%
Idaho State University	10,780	11,700	20	9%	86%
Utah State University	9,701	10,616	21	9%	78%
University of Hawaii at Manoa	10,061	10,177	22	1%	75%
University of South Dakota	9,296	9,816	23	6%	72%
UNIVERSITY OF WYOMING	9,273	9,816	24	6%	72%
South Dakota State University	9,360	9,720	25	4%	72%
AVERAGE (excluding UW)	\$12,725	\$13,569		7%	

NOTE: These figures are for undergraduate first-time, full-time students with an academic year of 30 semester hours or 45 quarter hours.

Source: Telephone surveys, mail surveys, web surveys, and web sites.

P05.126

OIA:SDW

16-Nov-2005

**Graduate Average Annual Tuition and Fees at
Western Undergraduate Exchange (WUE) Comparator Universities**

Ranked by 2005-06 Resident Tuition and Fees

INSTITUTION	Resident Graduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Oregon	9,918	10,548	1	6%	187%
Portland State University	9,144	9,467	2	4%	168%
University of Washington	7,616	8,257	3	8%	146%
University of Colorado - Denver	6,092	7,336	4	20%	130%
University of Alaska - Fairbanks	6,518	7,199	5	10%	127%
Washington State University	6,878	7,198	6	5%	127%
Montana State University - Bozeman	5,309	6,041	7	14%	107%
University of North Dakota	5,132	5,659	8	10%	100%
University of Northern Colorado	3,880	5,613	9	45%	99%
North Dakota State University	5,021	5,580	10	11%	99%
University of Montana - Missoula	4,968	5,349	11	8%	95%
University of Hawaii at Manoa	4,805	5,013	12	4%	89%
Colorado State University	4,236	4,871	13	15%	86%
University of South Dakota	4,482	4,810	14	7%	85%
Idaho State University	4,380	4,740	15	8%	84%
Northern Arizona University	4,183	4,733	16	13%	84%
South Dakota State University	4,440	4,732	17	7%	84%
University of Idaho	4,172	4,508	18	8%	80%
University of New Mexico	4,110	4,477	19	9%	79%
UNIVERSITY OF WYOMING	4,161	4,386	20	5%	78%
University of Utah	3,904	4,298	21	10%	76%
New Mexico State University	3,936	4,206	22	7%	74%
Utah State University	3,655	3,981	23	9%	70%
University of Nevada - Reno	3,152	3,570	24	13%	63%
University of Nevada - Las Vegas	3,060	3,360	25	10%	59%
AVERAGE (excluding UW)	\$5,125	\$5,648		10%	

Ranked by 2005-06 Non-Resident Tuition and Fees

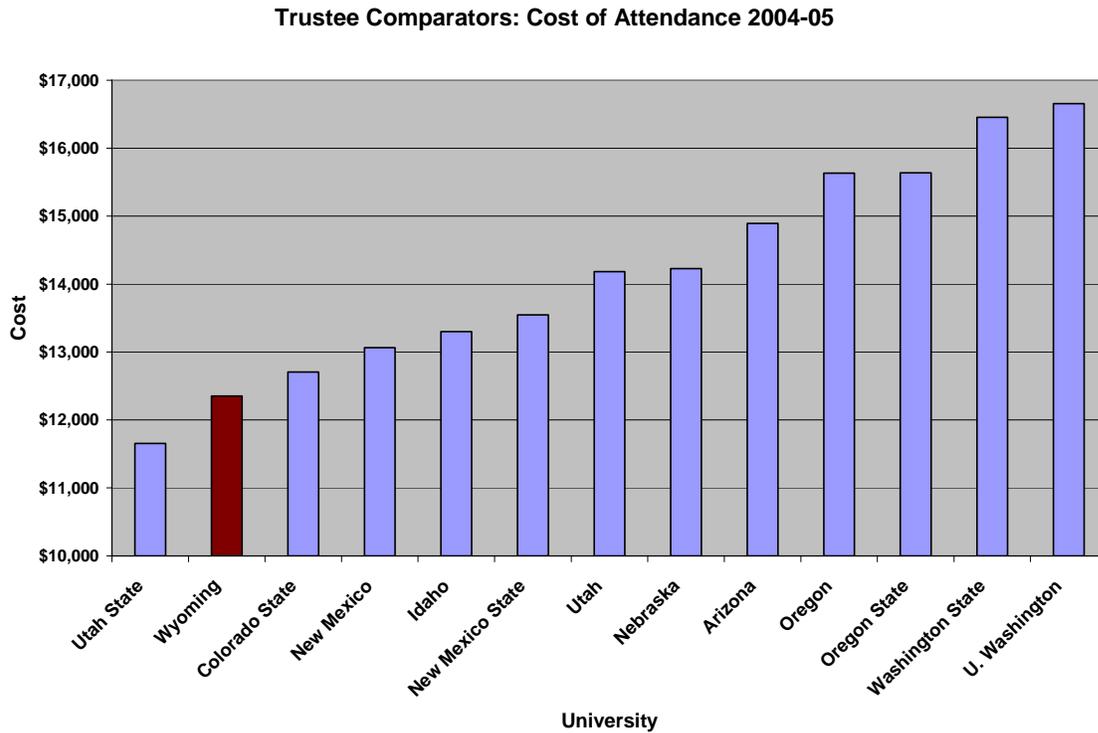
INSTITUTION	Non-Resident Graduates		Rank	Yearly % Change	% of Average
	2004-05	2005-06			
University of Washington	17,816	19,307	1	8%	137%
University of Colorado - Denver	17,362	17,532	2	1%	125%
Washington State University	16,072	16,852	3	5%	120%
Colorado State University	14,959	16,139	4	8%	115%
Montana State University - Bozeman	14,909	15,766	5	6%	112%
Portland State University	15,480	15,695	6	1%	112%
University of Northern Colorado	13,040	15,333	7	18%	109%
University of Oregon	14,211	15,138	8	7%	108%
University of Montana - Missoula	13,733	14,913	9	9%	106%
North Dakota State University	12,151	13,869	10	14%	99%
University of New Mexico	12,851	13,774	11	7%	98%
New Mexico State University	12,534	13,560	12	8%	96%
University of North Dakota	12,338	13,547	13	10%	96%
University of Utah	12,040	13,528	14	12%	96%
University of Alaska - Fairbanks	12,062	13,417	15	11%	95%
Northern Arizona University	12,703	13,381	16	5%	95%
University of Idaho	12,192	13,278	17	9%	94%
University of Nevada - Reno	11,826	13,037	18	10%	93%
University of Nevada - Las Vegas	11,734	12,827	19	9%	91%
Utah State University	11,486	12,575	20	9%	89%
Idaho State University	11,460	12,440	21	9%	88%
UNIVERSITY OF WYOMING	10,737	11,370	22	6%	81%
University of Hawaii at Manoa	11,021	11,301	23	3%	80%
University of South Dakota	9,739	10,225	24	5%	73%
South Dakota State University	9,552	10,147	25	6%	72%
AVERAGE (excluding UW)	\$13,053	\$14,066		8%	

NOTE: These figures are for graduate first-time, full-time students with an academic year of 24 semester hours or 36 quarter hours.

Source: Telephone surveys, mail surveys, web surveys, and web sites.

P05.126
OIA:SDW
11-Nov-2005

This graph indicates overall cost of attendance for comparator schools for the academic year 2004 – 2005.



WHY THIS ITEM IS BEFORE THE BOARD:

The Board is required to approve tuition rate increases.

ARGUMENTS IN SUPPORT:

Some level of tuition increase should be considered annually to augment operating costs and mitigate inflation impacts.

ARGUMENTS AGAINST:

A tuition increase impacts a student's cost of attending the university.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the FY 2007 tuition rates.

PRESIDENT'S RECOMMENDATION:

The President recommends approval of the tuition rates as presented.

AGENDA ITEM TITLE: FY 2007 Fee Book, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Trustee Regulations stipulate that “All student fees, charges, refunds and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications.” On an annual basis the university updates and presents a *Fee Book* outlining the various fees and charges assessed at the institution. The paragraphs below highlight fee recommendations for Residence Life and Dining Services and the mandatory fees assessed all students. The Board will receive a copy of the entire *Fee Book* at the January meeting that outlines more than 85 pages of various fees and charges assessed at the institution.

Changes in Residence Life & Dining Services Rates

As an auxiliary department, Residence Life & Dining Services (RL&DS) is financially self supporting—the department must generate revenues to support all expenses. The three major revenue components of the RL&DS budget are room, board, and rent. To cover projected expenses in 2006-07, room fees are proposed to increase by 9.91%; board by 9.98%; and apartment rent by 10.4%.

The major cost drivers within the RL&DS budget are salaries and benefits, utilities, and debt service. In addition, the department annually budgets for predicted changes in food costs. Salaries are predicted to increase by 3.5% next year while benefits are budgeted 10.3% higher to cover increases in health insurance and salary-driven benefits. Based on estimates from the University Engineer, utilities are predicted to increase 32% above the rates factored into the 2005-06 fee proposal. This increase is primarily driven by water rates that more than doubled and natural gas rates that are projected to increase by nearly one-third. When setting fees last year, utility costs were projected to remain stable for this year. Thus this fee proposal will cover the actual rate increases this year that are expected to carry into next year as well as additional predicted increases next year. (For the current year, actual utility increases are largely being offset by deferring expenses—particularly furnishings, equipment, maintenance, and staffing). Utility costs are allocated to room, board, and rent based on usage patterns. Because of reliance on natural gas heating and higher per-unit water usage, apartment rent bears a significantly higher percentage of the utility increase.

Finally, the department is proposing an increase in the debt service budget to cover a \$334,489 increase in debt payments for the McIntyre and Orr Hall renovations. In keeping with the department’s 2002 Facility Plan, an additional amount of \$196,952 (2% of room and board) is being proposed as a set-aside toward establishing funding to initiate the White Hall renovation

project. This is necessary to try to stay ahead of construction inflation. Both of these amounts are apportioned to room and board, not apartment rent.

Finally, food costs are predicted to increase by 4%, a total of \$83,570. This amount is included in board fees. The table below shows the annual room and board rates being assessed at twenty universities in the western United States.

Average Annual Room and Board at Twenty Western Comparator Universities

<i>Institution</i>	2001-02	2002-03	2003-04	2004-05	2005-06	Rank	% of Average
University of Colorado - Boulder	5,898	6,272	6,754	7,564	7,980	1	133%
University of Arizona	6,124	6,568	6,810	7,108	7,460	2	124%
University of Oregon	5,898	6,252	6,565	6,894	7,209	3	120%
Oregon State University	5,623	6,160	6,336	6,786	7,059	4	117%
Arizona State University	5,240	5,866	6,453	6,574	6,768	5	113%
University of New Mexico	5,217	5,300	5,450	5,576	6,558	6	109%
Washington State University	5,152	5,530	5,756	6,034	6,280	7	104%
UNIVERSITY OF WYOMING	4,744	5,120	5,546	5,953	6,240	8	104%
University of Washington	5,355	5,607	5,853	6,066	6,240	9	104%
Montana State University - Bozeman	5,070	5,314	5,520	5,746	6,156	10	102%
Colorado State University	5,538	5,780	5,902	6,016	6,054	11	101%
University of Idaho	4,306	4,680	5,168	5,514	5,887	12	98%
University of Nebraska - Lincoln	4,565	4,875	5,204	5,555	5,861	13	97%
University of Montana - Missoula	4,890	5,090	5,292	5,432	5,658	14	94%
University of Utah	4,685	4,818	5,114	5,271	5,422	15	90%
New Mexico State University	4,296	4,422	4,560	5,046	5,332	16	89%
Idaho State University	4,230	4,300	4,680	4,850	5,030	17	84%
South Dakota State University	3,040	3,210	3,522	4,497	4,769	18	79%
Utah State University	4,180	4,180	4,230	4,200	4,330	19	72%
University of South Dakota	3,151	3,278	3,505	3,741	4,240	20	70%
AVERAGE (excluding UW)	\$4,866	\$5,132	\$5,404	\$5,709	\$6,015		1-Year Change 5%

Ranked in 2005-06 Order. The Average room and Board charges for a first-year, full-time undergraduate to live and dine on campus for two semesters or three quarters during the regular academic year. These average charges are based on the double-room occupancy rate for undergraduate residents and 10-21 meals a week in college facilities.

The table below presents the recommended rates for room and board within the residence hall complex and the rental rate for university apartments.

Residence Hall Room Charges			
Academic Year, excludes semester break	FY 2006	FY 2007	% Change
Room occupancy			
Double, A	2,630.00	2,891.00	9.91
Double, B	2,687.00	2,953.00	9.91
Double, C	2,811.00	3,090.00	9.91
Room occupancy			
Single, A	4,033.00	4,433.00	9.91
Single, B	4,217.00	4,635.00	9.91

Apartment Rental Rates, Student, per month	FY 2006	FY 2007	% Change
Summit View - One Story Complex			
One bedroom	443.00	489.00	10.40
Two bedroom	551.00	609.00	10.40
Landmark Village	577.00	637.00	10.40
River Village			
Two bedroom	686.00	758.00	10.40
Three bedroom	775.00	855.00	10.40
1111 Lewis Street			
One bedroom	566.00	624.00	10.40
Two bedroom	735.00	811.00	10.40
Spanish Walk, one bedroom	516.00	570.00	10.40
1107 Lewis (per person for 5 residents)	385.00	425.00	10.40

Board Charges, academic year			
Fall and Spring semesters, excluding Thanksgiving, Christmas, Spring and Easter breaks	FY 2006	FY 2007	% Change
Unlimited access plan *	3,531	3,883	9.98
Any 15 access plan *	3,030	3,332	9.98
Any 12 access plan *	2,767	3,043	9.98
Any 9 access plan	2,185	2,403	9.98
Any 7 access plan	1,761	1,937	9.98
Any 5 access plan	1,318	1,450	9.98
Any 3 access plan	824	906	9.98
Lunch only, 5 per week	1,076	1,183	9.98

* Residents must select one of these plans

Change in Mandatory Fees

The mandatory fees supporting various programs and activities have been increased to reflect costs that must be absorbed within these budgets. Several factors have contributed to the rate increases reflected below. The primary factor driving rate adjustments is the anticipated salary adjustments and additional health insurance contributions that must be funded within these self-sustaining operations. ASUW implemented a new student fee committee this year and that committee reviewed all proposed changes to the mandatory fee category. Recommendations from the student fee committee were submitted to ASUW and that body approved legislation supporting the mandatory fees being proposed (Senate resolution #2128).

The following table reflects proposed changes in mandatory fees compared to those being assessed this academic year:

Proposed Mandatory Fees
 FY 2007

MANDATORY FEES Academic Year per Semester	FY 2006	FY 2007	% Change 2006 to 2007
All Students			
Wyoming Union	\$100.70	\$104.35	3.62%
Student Services ¹	\$61.10	\$63.20	3.44%
Full Time Students			
Student Health	\$74.00	\$78.75	6.42%
Athletics	\$56.00	\$56.00	0.0%
Recreation	\$41.00	\$45.00	9.76%
Total for Part Time Students	\$161.80	\$167.55	3.55%
Total for Full Time Students	\$332.80	\$347.30	4.36%

1. FY 2007 - Student Services Fee includes ASUW (\$40.80), Student Publications (\$11.70), Recycling (\$2.00), Wellness (\$2.70), AWARE (\$2.20) and Music/ Theater (\$3.80).
 FY 2006 - Student Services Fee includes ASUW (\$39.30), Student Publications (\$11.40), Recycling (\$2.00), Wellness (\$2.70), AWARE (\$2.20) and Music/ Theater (\$3.50).

Major changes to other university charges will be highlighted during the Trustee meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

Information item in preparation for the Board meeting in March.

AGENDA ITEM TITLE: UniReg 5 and EPO Training, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

University Employment Practices Officer, Nell Russell, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: WICHE Presentation, Buchanan

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

University President Tom Buchanan will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: Auditor Selection Process, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Audit and Fiscal Integrity Committee is proceeding with a process to recommend an external audit firm for a four-year engagement beginning with the fiscal year ending June 30, 2006.

Three audit firms responded to UW's request for a Statement of Qualifications, and all three received the Request for Proposal (RFP). The proposals were due December 21, 2005. At the time of this writing, two of the firms had scheduled on-campus presentations. These presentations will take place on January 18, 2006. On-campus presentations are a critical component of the selection process. Following the presentation, the Audit and Fiscal Integrity Committee and UW management will have the opportunity to ask questions of each audit firm representative.

Prior Related Board Discussions/Actions:

The Audit and Fiscal Integrity Committee has provided regular reports at each Board meeting since the Committee's inception. Committee minutes have been distributed to Board members in the meeting materials.

WHY THIS ITEM IS BEFORE THE BOARD:

It is important to keep the Board apprised of progress in the auditor selection process. The Committee may take the opportunity to present its recommendation at this (January) meeting, or they may wait until the March Board meeting to recommend a firm. The selection must be made by March, however, in order to give the chosen firm time to plan the audit appropriately.

ARGUMENTS IN SUPPORT:

Selecting an external audit firm at this (January) meeting will leave ample time for planning and arranging the audit. All proposals will have been reviewed and on-campus presentations/interviews conducted.

ARGUMENTS AGAINST:

The Committee may choose to make its recommendation at the March meeting. A March decision—although less desirable—still leaves sufficient time for audit arrangements.

ACTION REQUIRED AT THIS BOARD MEETING:

If the Audit and Fiscal Integrity Committee makes a recommendation about engaging an external audit firm, the Board will vote on that recommendation in the Business Meeting.

PRESIDENT'S RECOMMENDATION:

The President supports a recommendation and Board vote at this meeting if the Committee is ready to move forward.

AGENDA ITEM TITLE:

Acquisition of Property, Lowe

- 1. North Campus, 13th and Bradley**
- 2. 460 N. 11th Street, Laramie, Wyoming**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

1. North Campus, 13th and Bradley

“It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.”

Approved by the Board of Trustees of the University of Wyoming July 25, 1998.

Prior Related Board Discussions/Actions:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

An opportunity exists to purchase a property located contiguous with University property. The property is located adjacent to Fleet Services parking and would allow for the expansion of parking.

ARGUMENTS IN SUPPORT:

- The University of Wyoming currently owns 73% (9.5 of the 13 lots) within the city block where these properties are located.
- In 1999, owner discussed options with but no agreement was reached, and without solicitation, owner has expressed desire to dispose of the property for personal reasons (motivated seller).
- The small antiquated home at this location would be sold and removed or razed to provide additional parking for Fleet Services vehicles.
- The location of this purchase is consistent with the Capital Facilities Plan adopted by the Trustees in 2002.

ARGUMENTS AGAINST:

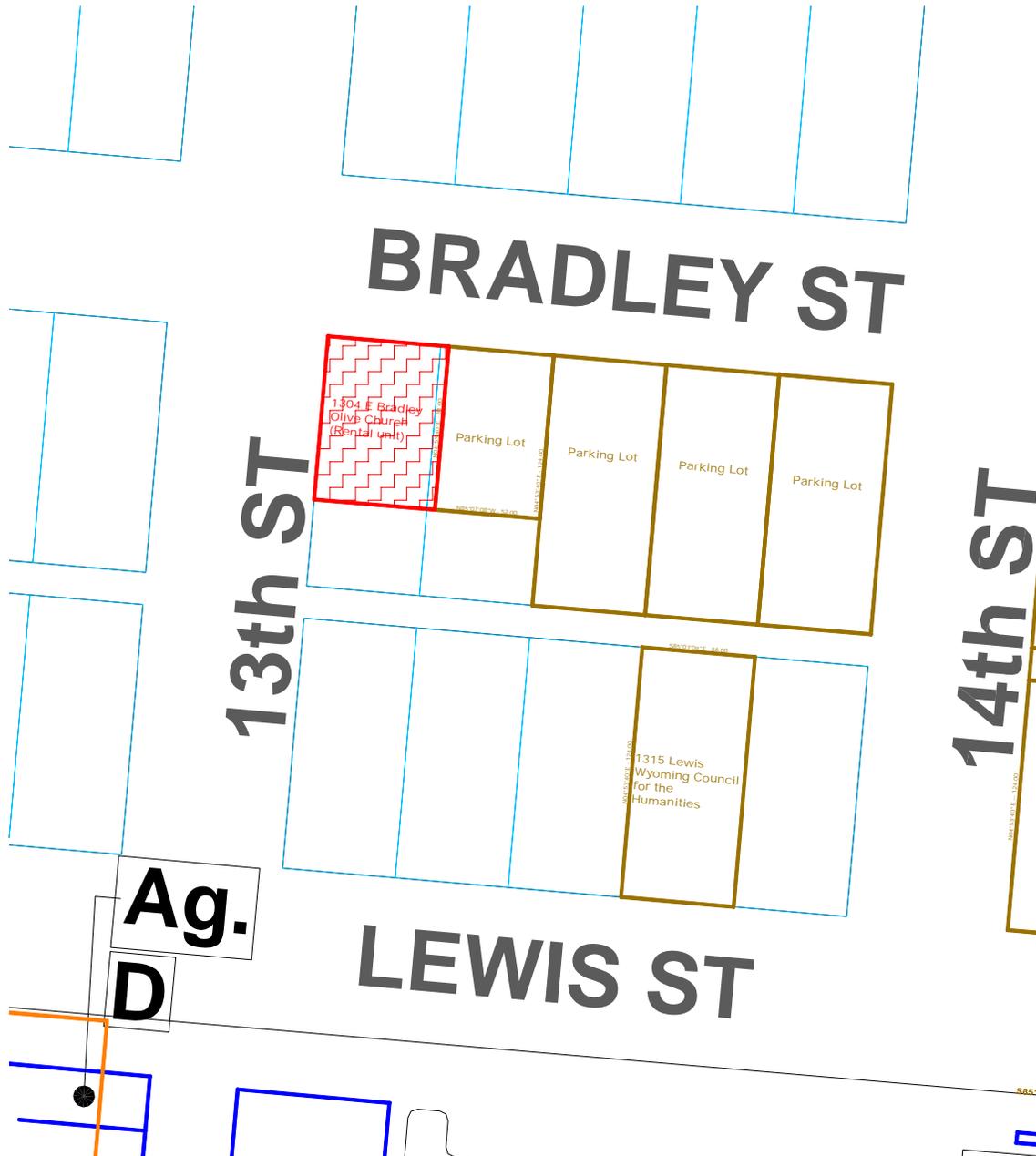
Other properties north of campus may be more desirable.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board's specific approval to appraise and purchase property located at 1304 E. Bradley Street.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the appraisal and purchase of this property at or below appraised value.



2. 460 N. 11th Street Laramie, Wyoming

“It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.”

Approved by the Board of Trustees of the University of Wyoming July 25, 1998

Prior Related Board Discussions/Actions:

Trustee Meeting, September 23-25, 2004.

Construction of an Archaeological and Anthropological Resources Facility (A²RF), which will replace the Anthropology Building.

Trustee Meeting, March 3-5, 2005.

Approval to appraise and purchase properties adjacent to the future A²RF at or below appraised value.

Trustee Meeting, May 12-14, 2005.

Approval to appraise and purchase properties located 466 and 470 North 11th Street at or below appraised value.

WHY THIS ITEM IS BEFORE THE BOARD:

An opportunity exists to purchase a property located contiguous with University property. The property would allow for the development of parking and future growth of the academic portions of campus.

ARGUMENTS IN SUPPORT:

- The Trustees approved the appraisal and purchase of two properties on this block during the May 2005 meeting.
- Once purchased, one home remains (following the purchase of 466 and 470 N. 11th Street).
- Owner has expressed desire to evaluate position and dispose of the property for personal/investment reasons (motivated seller).
- Due to the high demand for rental units adjacent to the campus, property values rarely decline, thus the purchase price could continue to increase.
- The location of this purchase is consistent with the Capital Facilities Plan adopted by the Trustees in 2002.

ARGUMENTS AGAINST:

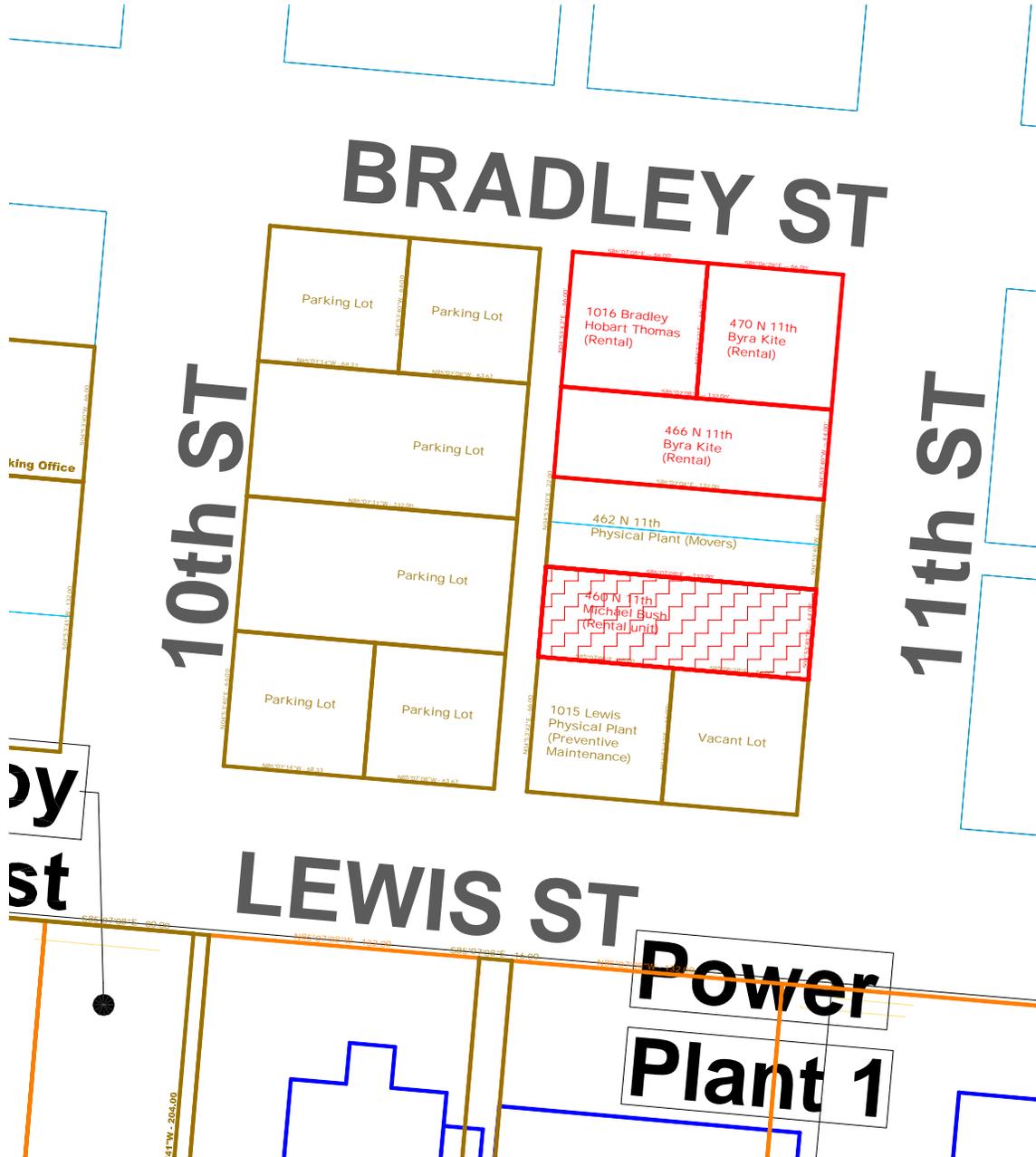
None.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board's specific approval to appraise and purchase property located at 460 N. 11th Street.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the appraisal and purchase of this property at or below appraised value.



AGENDA ITEM TITLE: Grades & Grading Policies, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Academic Affairs, Myron Allen, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: Acacia Media Update, Miller/Aylward

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Governmental, Community and Legal Affairs, Rick Miller, and Vice President for Information Technology, Robert Aylward, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: UW Foundation Overview, Blalock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Institutional Advancement, Ben Blalock, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

AGENDA ITEM TITLE: Athletic Strategic Plan, Barta

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Director for Athletics, Gary Barta, will give a presentation to the Board of Trustees. Materials will be distributed at the meeting.

BACKGROUND AND POLICY CONTEXT OF ISSUE:

In 2003 the University of Wyoming Department of Intercollegiate Athletics implemented their Strategic Plan for Intercollegiate Athletics. The plan was designed to provide specific direction and objectives for the continued enhancement of the athletic department. The plan addresses the restoration of competitive excellence, academic success, gender equity, ethnic equity and diversity, student-athlete welfare, fundraising, marketing and facility enhancements.

As part of our plan to track continued success the department has also implemented a yearly reporting tool called "Measures of Success". Much of the information related to the strategic plan is reported in the Measures of Success document.

Prior Related Board Discussions/Actions:

2003: Department of Intercollegiate Athletics Strategic Plan presented to Trustees for approval. Trustees approve Plan.

WHY THIS ITEM IS BEFORE THE BOARD:

The department is providing a progress reports on the Strategic Plan.

ACTION REQUIRED AT THIS BOARD MEETING:

This is an educational item, so no action is required at this time.

UNIVERSITY OF WYOMING

***BOARD OF TRUSTEES
MEETING
JANUARY 19-21***

***DEPARTMENT
OF
INTERCOLLEGIATE ATHLETICS***

EXECUTIVE SUMMARY

STRATEGIC PLAN

***GARY BARTA
DIRECTOR OF INTERCOLLEGIATE ATHLETICS***

I. RESTORING COMPETITIVE EXCELLENCE:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ Consistently contend for MWC titles and have opportunities to advance in post-season play in football, men's and women's basketball and volleyball.

While we saw a drop-off in football for the '05 season we did experience success by not only competing in but defeating a Pac-10 opponent (UCLA) in the '04 Las Vegas Bowl. By maintaining our current coaching staff we expect to continue to compete for conference championships.

Men's basketball improved from a 7th place MWC finish in 03-04 to a 4th place finish in 04-05. Women's basketball has demonstrated steady improvement from a 5th place MWC finish in 03-04 to 4th place in 04-05. In addition, UW defeated CSU in the first round of the MWC Basketball tournament in 03-04.

Women's volleyball has consistently finished in the 5th and 6th spot in the MWC conference standings. They continue to improve on their overall record while building their competitiveness.

- ☞ Seek to have women's soccer competitive at the conference level and have a realistic chance to win the MWC title.

Women's soccer experienced tremendous success in 03-04 by finishing second (2nd) in the MWC with Coach Anne Moore being named MWC Coach of the Year. Unfortunately, we dropped our conference standing in 04-05 to 5th place. In 05-06 the team finished 4th in the conference but experienced an overtime loss in the first round of the conference tournament. We do feel the program is on solid ground and expectations are to improve yearly.

- ☞ In all other sports to focus on personal achievements.

While these programs work to improve their team place finishes we can point out specific individual athletic achievements. Highlights include but are not limited to:

2003-2004

- ☞ Five (5) Coaches of the Year
 - Tom Johnson Women's Swimming and Diving
 - Joe Legerski Women's Basketball
 - Anne Moore Women's Soccer

- Steven Suder Wrestling
- Don Yentes Women's Indoor Track and Field

- 👉 One (1) Olympian (Scott Usher, Men's Swimming)
 - MWC Swimmer of the Year
- 👉 One (1) All-Wyoming Relay Team (Women's 4X400)
 - MWC Relay Champions
 - Finished second (2nd) in the NCAA Midwest Regional
 - NCAA Qualifier

2004-2005

- 👉 One (1) NCAA Champion (Shauna Smith, Women's 400 Meter Hurdles)
 - NCAA Midwest Regional Champion
 - Member of USA World Championship Team
- 👉 One (1) Five (5) time NCAA All-American (Scott Usher)
 - Member of USA World Championship Team
- 👉 One (1) All-American Relay Team (Women's 4X400)
- 👉 Women's track finished the season ranked in the NCAA top Twenty

WHAT WE NEED TO ACCOMPLISH:

- A. Continue to establish continuity in our coaching staffs, in particular in football, men's basketball and women's basketball.
- B. Establish opportunities (funding) to appropriately compensate coaching staffs to ensure commitment to programs.
- C. Continue to monitor and make budgetary adjustments based upon MWC and National averages.
- D. Schedule for success. Continue to work on quality opponents to Laramie, proper travel opportunities for away games and fund guarantees at the appropriate level.
- E. Continue fund raising efforts to ensure completion of the facilities enhancement plan (discussed later in document).

II. ENSURING ACADEMIC SUCCESS:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ Staffing is of the greatest concern to the academic support unit. When the plan was written our staff to student-athlete ratio was 114 to one, based upon 3.5 FTE's. Focus is placed upon adding staff to reduce ratio's and improve individual services to student-athletes.
- ☞ Specifically we stated we would add two (2) full time staff members. We have completed this goal through additional staffing and a re-organization of the department. Currently, our staff consist of Associate Athletic Director for Compliance/Student-Athlete Welfare (.5 FTE), Assistant Athletic Director for Student-Support Services (1 FTE), three (3 FTE's) academic advisors, eligibility/compliance specialist (.5 FTE) and one part-time (.5) academic advisor. This totals 5.5 FTE's compared to 3.5 at the inception of the plan.
- ☞ In addition to staffing we have increased our pool of tutors along with their hourly wage.
 - ☞ Our departmental grade point average goal is for each team to reach and maintain a 3.0.
- ☞ While we believe the 3.0 to be achievable it is a lofty goal for the department. In 04-05 the entire student-athlete's population GPA was 2.84. While this is a positive number it does not reflect our overall objective.
- ☞ Academic Successes:
 1. In 2005-2006 the Department of Intercollegiate Athletics was awarded the prestigious NCAA Division IA Athletics Director Program of Excellence Award. The award was presented to only four (4) Division I programs. It is in recognition of our commitment for development of the total student-athlete. Social, community service, academics and athletic achievement. This award is a direct reflection of our commitment to the student first and athlete second.

WHAT WE NEED TO ACCOMPLISH:

- A. Continue to place increased emphasis on the academic success of our student athletes.
- B. Provide public with more information about our academic programs.

- C. Work to secure additional lap-tops for student use during team travel.
- D. Evaluate and make the necessary adjustments in our program to continually improve our services provided to student-athletes.

III. MAINTAINING GENDER EQUITY:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ To be ever mindful of our commitment to equity and as we progress in all areas we take a thoughtful approach to ensuring we maintain and improve all of our programs on an equal basis.
- ☞ In 2000 the Department of Intercollegiate Athletics received approval from the Office of Civil Rights for the implementation of our Gender Equity Plan. Since that time the department has closely monitored compliance with the plan.
- ☞ The plan addresses salaries, facilities and staffing. To date the department has been successful in upgrading facilities including but not limited to women's volleyball locker room, wrestling locker room and the wrestling practice facility. Staffing of our Olympic sport programs have increased dramatically since the inception of the strategic plan. Positions have been added in men's and women's track and men's and women's' swimming. In addition we have added two Director of Operations positions in men's and women's basketball.
- ☞ We consistently evaluate coach's compensation. Currently, we are working on incentives for Olympic sport coaches in addition to considering opportunities for selected extended contracts.
- ☞ Our compliance with Title IX for the past several years has been measured by team membership, simply put roster management. We have been able to remain in compliance by working with our coaches on the recruitment and retention of student-athletes. We must continue to ensure that our team memberships mirror that of the general student body.

WHAT WE NEED TO ACCOMPLISH:

- A. Monitor and maintain commitment to gender equity.
- B. Continue to complete goals and objectives as stated on gender equity plan.

IV. ACHIEVING ETHNIC EQUITY AND DIVERSITY:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ The guiding principles for the Department of Intercollegiate Athletics include, but are not limited to:
 - Reviewing the race relations plan and charting progress;
 - Working closely with the Office of Employment Practices & Affirmative Action to ensure conformity with procedures;
 - Providing diversity training to all staff;
 - Increasing the number of minorities hired for staff and coaching positions;
 - Feature minority student-athletes and minority groups in athletic publications; and
 - Actively recruit minority student-athletes.

- ☞ Each year minority reports are presented to the Athletic Planning Committee detailing our work in this area. Our coaches and staff are committed to creating an atmosphere of inclusion. To that end we continue to remain diligent in monitoring and complying with the Minority Opportunity Plan developed for the NCAA Certification report.

- ☞ Since the inception of the plan we have complied with University guidelines when hiring employees. We work closely with the Affirmative Action officer and request input during the selection process.

- ☞ The Department of Athletics staff, coaches and select student-athletes took part in a NCAA sponsored Diversity Training program.

- ☞ The entire department, in January 2006, will participate in the University of Wyoming diversity training program sponsored through the Affirmative Action office.

WHAT WE NEED TO ACCOMPLISH:

- A. Be pro-active in seeking out minority staff, coaches and student-athletes.

- B. Work with on-campus organizations to assist in our efforts to diversify.

V. PROMOTING STUDENT-ATHLETE WELFARE:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ Focus is on providing quality medical rehabilitation services to all of our student-athletes.
- ☞ The Department successfully completed their candidacy for accreditation by the Commission on Accreditation of Allied Health Education Programs. This accredited curriculum program provides us a higher level of quality education to the athletic training student and, in turn, better care for our student-athletes.
- ☞ Through additional funding we have been able to decrease our student-athlete to training staff ratio. (Prior to 2003 one head trainer and three assistant trainers). Currently, we have one head trainer, four assistant trainers and two graduate assistant trainers. Our goal is to add one more assistant trainer by the fall of 2006. It is not feasible for the curriculum director to continue their duties as an assistant athletic trainer. In addition to our full time staff during the fall of 05 we had approximately 39 curriculum students who participated in clinical rotations with athletic teams. This assists us in not only meeting the needs of our teams but coverage for visiting teams.
- ☞ We also have two personal services contracts with a nutritionist and massage therapist.

WHAT WE NEED TO ACCOMPLISH:

- A. Complete our commitment of adding one more full time assistant trainer.
- B. Continue to monitor and upgrade facilities needs as required.
- C. Maintain a positive relationship with medical care centers and providers.
- D. Continue to utilize university resources for assistance with student-athletes (i.e., counseling center, nutritionists, etc.).

VI. IMPROVING FUNDRAISING:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ This plan focuses on two distinct areas: 1) creating new fundraising opportunities outside the state of Wyoming; and 2) committing more

time and resources to the cultivation and solicitation of major gifts in athletic fundraising.

- 👉 Emphasis was on major gifts for assistance in meeting our facilities campaign goal of \$10 million dollars. The department in conjunction with the UW Foundation achieved their goal. The University is seeking additional matching funds this upcoming legislative session; the amount included for athletics facilities match is six (6) million dollars. To that end in fiscal year 2004 donors pledged more than \$2.85 million dollars in major gifts compared to \$87,000 in 2003. In 2005 major gifts commitments are nearly \$11 million dollars.
- 👉 In the fall of 2005 the department was the recipient of a five (5) million dollar gift from the McMurray and Martin families. This gift became the most visible donation to date creating the “Jonah Field” at War Memorial Stadium.
- 👉 Cowboy Joe Club membership continues to grow. In 2002, the year prior to the development of the strategic plan membership was 3,266 in fiscal year 2005 we currently have pledges for membership exceeding 4,000. Fiscally, our numbers have grown as well. It is too early to estimate the final numbers for 05-06 but in 04-05 the CBJ club exceeded \$1.18 million in membership revenue compared to \$891,139 in 02-03.
- 👉 To assist the department in raising additional funds it was necessary to plan for increased staffing. Our plan called for two additional staff (one fundraiser and one support staff) members. This objective has been met.

WHAT WE NEED TO ACCOMPLISH:

- A. Continue to grow our fundraising efforts by reaching out across the state of Wyoming and surrounding communities.
- B. Continue to be pro-active in seeking new revenue as opportunities become available.
- C. Continue to cultivate current relationships with key donors.
- D. Maintain strong academic and athletic programs that the state can be proud of and, minimize negative publicity to enhance our position within the state and amongst our supporters.

VII. STRENGTHING MARKETING:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

- ☞ The needs of this unit focus mainly on increased staffing and budgets for broadcasting.

- ☞ Since the development of the strategic plan the Department of Intercollegiate Athletics took the opportunity to evaluate the total marketing efforts based upon current resources. Through much research it was determined that outsourcing would provide a more stable environment for marketing, release some of our staff to focus on game day environment and provide greater assistance to all sport programs. Through this process we have been able to re-organize our unit while still meeting our objectives.

- ☞ In fall of 2005 after developing an RFP and receiving several bids, Learfield Corporation was awarded the marketing bid. Our agreement with Learfield guarantees on average \$1,245,000 net marketing revenue. (Compared to \$850,000 net in fiscal year 04-05) The contract is effective through 2011 with an option to renew for three (3) years that includes a \$100,000 one time renewal bonus and a \$75,000 capital improvement contribution.

- ☞ With the outsourcing of all marketing we were able to re-organize our marketing/promotions unit. While we eliminated one sales position we added (using same resources) one promotions position. As referred to in the plan we have added a new web-master position.

- ☞ Ticketing was a unit that needed much attention. We have focused on the process of ticketing, the ease at which our fans can purchase tickets and service to our customers. To that end, we have been diligent in adding new Pacolian software, scanning equipment and adding overall upgrades to this unit. We have also taken this opportunity to upgrade the main ticket office with designs to incorporate enhancements within the War Memorial Stadium facility plan.

WHAT WE NEED TO ACCOMPLISH:

- A. Be good partners with Learfield to assist in the growth of our marketing opportunities.

- B. Evaluate yearly the partnership with Learfield to ensure the partnership is accomplishing what we intend to accomplish.

- C. Continue to work to create a positive, fun and energy filled environment for our fans at all venues.

VII. ADDRESSING FACILITY NEEDS:

WHAT WE HAVE ACCOMPLISHED:

A. Goals:

☞ This section focuses on the financial commitment necessary to enhance and improve our current facilities.

☞ The facilities that need the most attention:

1. Structural repairs to War Memorial Stadium
2. Indoor practice facility for football/soccer
3. Enhancements to War Memorial Stadium
4. Enhancements to Women's Volleyball Locker Room
5. Additional covered Tennis Courts
6. Replacement of War Memorial Stadium Playing Surface
7. Expansion of Multi-Purpose Gymnasium (now UniWyo Sports Complex)

☞ The department's fund raising efforts have been instrumental in seeing the facilities initiative's become a reality. While the department has met the initial goal of \$10 million that was matched by the state it is apparent that additional resources will be needed to complete the projects. At the time this plan was developed the estimated cost for all facilities was \$20 million dollars. Today, due to the rising/inflationary costs of construction the estimate is nearing \$32 million dollars, thus the need for the additional \$6 million in matching funds mentioned earlier in this document.

☞ To date structural repairs have been completed on the West Side of War Memorial stadium with plans to complete work on the East Side in the spring/summer of '06.

☞ The indoor practice facility for football/soccer is in the initial design phase. Approval has been granted for siting of the facility. It will be located directly adjacent to the Rochelle Athletic Center. While this may displace some donor parking, in the long run it is the ideal spot for the structure. Developments of the RFP and bid process are underway.

☞ Enhancements to War Memorial Stadium are currently underway. In working with facilities planning on campus it has been decided to do the project in phases. The first phase is the renovation of the upper east and west concourses. By the fall of 2006 our fans will experience a totally different

environment than what they are used to. New concession stands, upgraded restrooms and aesthetic improvements will be a welcome site to Cowboy fans. In addition, the stadium proper will receive a new coat of paint. The next phase will incorporate upgrades to the lower east and west concourses. Again, new concession stands and restrooms will highlight the project. The last phase will be the addition of suites to the upper east side of the stadium while upgrades to the current press box on the west side are planned. Once all the major construction is completed paving of the gravel lot will be completed. It is difficult to establish exact time-tables but the work has started and progress will be seen this fall.

- 👉 Enhancements to Women's Volleyball Locker Room have been completed. New lockers have been installed and the team room has been renovated.
- 👉 Additional Covered Tennis Courts. Now that the siting has been completed for the indoor football/soccer facility the planning for the indoor tennis courts can progress. The initial planning and design concepts are being discussed with hope of pursuing this project in early summer of 2006.
- 👉 As you are well aware we have met our goal of replacing the turf in War Memorial Stadium. With the generous gift from the McMurrays and Martins the artificial turf was in place prior to the 05-06 football season.
- 👉 Expansion of the UniWyo Sports Complex. No discussion has begun on this project. The priorities for facilities have been listed above.
- 👉 One additional facility project that is currently underway is renovation of the outdoor track/soccer stadium. Due to a gift from the Louis S. Madrid family we were able to move this project forward. Substantial completion date is set for August 1 of 2006.
- 👉 Another project that was not part of the initial facility campaign is the upgrade to the men's wrestling locker room. Through private donations (nearly \$200,000) we have been able to renovate the locker room in phase one. Phase two will be the renovation to the practice facility.

WHAT WE NEED TO ACCOMPLISH:

- A. Continue to push forward with all facility plans.
- B. Set substantial completion dates for all new facilities.
- C. Continue fundraising to ensure completion of all facilities.

Friday, January 20, 2006

3:30-4:00 p.m. – Business Meeting

(Old Main Boardroom)

Roll Call

Approval of Board of Trustees Meeting Minutes

December 8-10, 2005

Approval of Executive Session Meeting Minutes

December 8-10, 2005

Reports

ASUW

Staff Senate

Faculty Senate

Public Testimony

Committee of the Whole

Regular Business

1. Audit and Fiscal Integrity Committee Report, Lowe.....38

Consent Agenda

1. Approval of Contracts and Grants, Gern39

2. Trustee Regulation Amendment, Miller45

3. Personnel, Allen.....46

4. Approval of FY 2007 Tuition Proposal, Harris59

5. Acquisition of Property, Lowe.....60

1. North Campus, 13th and Bradley

2. 460 N. 11th Street, Laramie, Wyoming

New Business

Date of next meeting – March 23-25, 2006; Laramie, Wyoming

Adjournment

1. Committee of the Whole- REGULAR BUSINESS
Audit and Fiscal Integrity Committee Report, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING

University Controller Janet Lowe will present the committee report to the Board. Copies of the Audit and Fiscal Integrity Committee November 3, 2005 conference call meeting minutes will be mailed to the Trustees in advance of the meeting.

1. Committee of the Whole- CONSENT AGENDA
Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING (Consent Agenda)

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period period November 2, 2005 through December 18, 2005.

SPONSORED PROGRAMS

ALBANY COUNTY FAMILY PLANNING - 02/22/1994 - OPEN Pamela Clarke; Nursing - Nursing Schools Program Development	\$	570
AMERICAN SOCIETY OF PLANT TAXONOMISTS - 09/01/1996 - OPEN Gregory Brown; Botany - Plant Taxonomists Operational Support	\$	7,500
BARRON ASSOCIATES INC - 10/01/2005 - 09/29/2007 Douglas Smith; Mechanical Engineering - Non-Linear Control Approach to Using Synthetic Jets to Achieve Aerodynamic Control	\$	159,782
BAYER CROPSCIENCE - 01/01/1999 - OPEN Gary Franc; Plant Sciences - Spatial Data and Visualization Center	\$	1,700
CAMPBELL COUNTY CONSERVATION DISTRICT - 04/25/2005 - 04/24/2006 Thomas Heald; Cooperative Extension Service - Backyards to Barnyards and Educational Newsletter for Wyoming Small Acre Enthusiast	\$	500
CAROL FISCHER - 02/22/1994 - OPEN Pamela Clarke; Nursing - Nursing Schools Program Development	\$	1,161
CHILD DEVELOPMENT SERVICES - 01/01/2005 - 12/31/2005 Mary Hardin-Jones; Communication Disorders - Student Stipends for Clinical Externship at Wyoming Child Development Centers	\$	1,650
COLORADO STATE UNIVERSITY - 09/15/2004 - 09/14/2008 Quentin Skinner/Katta Reddy/Virginia Paige; Renewable Resources - Coordinated Agricultural Water Quality Programming for the Northern Plains and Mountain Regions	\$	65,000
CONSTITUTIONAL RIGHTS FOUNDATION - 07/01/2003 - 08/31/2005 Carol Bryant/Mark Greene; Secondary Education - Youth for Justice Revitalizing	\$	3,750

CORPORATION FOR PUBLIC BROADCASTING - 10/01/2004 - 09/30/2006	\$ 32,812
Jon Schwartz; Wyoming Public Radio - Community Service Grant	
DENVER, UNIVERSITY OF - 01/15/2005 - 06/30/2006	\$ 6,410
Mark Shelstad; American Heritage Center - Rocky Mountain Online Archive	
ENGINEERING-ENVIRONMENTAL MANAGEMENT INC - 12/15/2004 - 09/30/2006	\$ 48,750
Fredrick Chapman; American Studies - Native American Ehtnohistoric Research and Support of Future Planning and Land Development	
EWING M. KAUFFMAN FOUNDATION - 09/27/2005 - 09/15/2007	\$ 27,153
Karen Page/Robert Sprague; Management and Marketing - Holdups on the Startup Frontier: the Limits of the Law to Protect Entrepreneurs and Private-Equity Investors	
GRAND TETON NATIONAL PARK - 10/27/2005 - OPEN	\$ 1,940
Henry Harlow; UW-NPS Research - Research Workshop	
HUMAN CAPITAL MANAGEMENT SERVICES - 11/01/2005 - 05/06/2006	\$ 14,830
Carol Macnee; Nursing - Health Economic Policy Research	
IDAHO NATIONAL LABORATORY - 10/01/2005 - 09/30/2006	\$ 50,000
Gordon Harris; Chemical and Petroleum Engineering - Investigation of Separation, Transportation, and Sequestrian of Carbon Dioxide	
IDAHO STATE UNIVERSITY - 10/01/2004 - 09/29/2006	\$ 36,582
Matthew Gray; Psychology - Rural, Frontier, and Tribal Child Traumatic Stress Intervention	
INTERMOUNTAIN INTERNAL MEDICINE, P.C. - 02/22/1994 - OPEN	\$ 450
Pamela Clarke; Nursing - Nursing Schools Program Development	
MOUNTAIN WEST FARM BUREAU - 01/01/2001 - OPEN	\$ 741
Alfred Rodi; Atmospheric Science - Aircraft Mechanic	
NATIONAL ACADEMES OF SCIENCES, NATIONAL COOPERATIVE RESEARCH PROGRAM	\$ 50,000
11/08/2005 - 09/07/2006	
Jay Puckett/Michael Barker; Civil Engineering - Incorporation of Research Findings into AASHTO's Standard Specifications for Structural Supports for Highway Signs, Luminaries, and Traffic Signals	
NATIONAL FISH AND WILDLIFE FOUNDATION - 06/01/2005 - 08/31/2006	\$ 31,100
Robert Hall Jr; Zoology - Decline of Yellowstone Cutthroat Trout Inhibits Their Recovery Though Recovery Loss of Nutrients	
NATRONA COUNTY SCHOOL DISTRICT #1 - 06/07/2005 - OPEN	\$ 9,590
Mark Greene; American Heritage Center - American History Cowboy Coalition	
NATRONA COUNTY SCHOOL DISTRICT #1 - 07/01/1998 - OPEN	\$ 430
Jeffrey Hamerlinck; Wyoming Geographic Information Sciences Center - Spatial Data and	

Visualization Center

N.E.M.A. NEW AND EMERGING ARTISTS ASSOCIATION - 10/01/2004 - 09/30/2005	\$ 50
Diane Wolverton; Small Business Development Center - Gro-Biz Program Income	
OUR FAMILIES OUR FUTURE - 05/19/2004 - OPEN	\$ 6,386
James Broomfield; Cheyenne Family Practice - Climb Wyoming Salaries and Benefits	
POLICE EXECUTIVE RESEARCH FORUM - 11/08/2005 - 12/31/2005	\$ 7,477
Bistra Anatchkova; Wyoming Survey and Analysis Center - Striking the Balance Customer	
ROCKY MOUNTAIN SURFACE PUMPS - 12/01/2003 - OPEN	\$ 2,434
David Walrath; Mechanical Engineering - Wyoming Small Business Engineering Assistance	
SARATOGA-ENCAMPMENT-RAWLINS CONSERVATION DISTRICT - 11/01/2005 - 12/15/2005	\$ 10,000
Quentin Skinner/Christopher Ellison; Renewable Resources - Sage Creek Water Quality Study	
SPACE TELESCOPE SCIENCE INSTITUTE - 11/01/2005 - 10/31/2006	\$ 17,031
Rajib Ganguly; Physics and Astronomy - Searching for Quasar-Intrinsic Absorption Through Time Variability	
STEPHEN FORD - 01/01/2002 - OPEN	\$ 2,532
Stephen Ford; Animal Science - Center for Fetal Programming	
TATE CHARITABLE FOUNDATION - 11/08/2005 - OPEN	\$ 31,626
Kem Krueger; Pharmacy - Impact of For-Profit Specialty Hospitals on Wyoming Community Hospitals Ability	
TAYLOR FOUNDATION - 03/01/2002 - OPEN	\$ 3,000
Stephen Williams; Renewable Resources - Bighorn Sheep Survivals	
TERESA TIBBETS - 08/01/2005 - 07/31/2007	\$ 3,750
Carlos Del Rio/Teresa Tibbets; Zoology - Minority Postdoctoral Research Fellowship	
UNITED STATES BUREAU OF LAND MANAGEMENT - 11/21/2005 - 12/31/2008	\$ 36,472
David Taylor/Roger Coupal; Agricultural and Applied Economics - Modeling for Casper and Kemmerer Resource Management	
UNITED STATES BUREAU OF LAND MANAGEMENT - 08/26/2003 - 10/30/2006	\$ 20,000
Marcel Kornfeld/Mary Larson/Robert L. Kelly/George Frison; Anthropology - Bighorn Basin Rock Shelter	
UNITED STATES DEPARTMENT OF EDUCATION	\$ 3,500,000
Curtis Sandberg; Student Educational Opportunity - Statewide Gear-Up Casper College	
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES CENTERS FOR MEDICARE AND MEDICAID - 01/01/2005 - 12/31/2006	\$ 500,000
William Schaad/Keith Miller; Wyoming Institute for Disabilities - Employment Systems Development	

UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES NATIONAL INSTITUTES OF HEALTH - 12/01/2005 - 11/30/2006	\$ 158,002
Peter Thorsness; Molecular Biology - Genetic Analysis of Mitochondrial Integrity	
UNITED STATES FOREST SERVICE - 06/21/2004 - 06/30/2006	\$ 4,977
Angela Hild; Renewable Resources - Rush Skeleonweed Recruitment, Demography, Ecology Follow Wildfire	
UNITED STATES GEOLOGICAL SURVEY - 12/01/2005 - 12/01/2007	\$ 50,000
Paul Caffrey; Wyoming Geographic Information Sciences Center - Create Watershed Boundary Dataset (WBD) for the State of California	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 11/15/2005 - 10/31/2006	\$ 160,770
Bart Geerts/Riccardo Damiani; Atmospheric Science - Dynamical Processes of Orographic Cumuli	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/2006 - 05/31/2009	\$ 215,939
Bryce Frost; Geology - 2.67 Ga Orogeny in the Teton and Wind River Ranges	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 10/01/2004 - 02/28/2007	\$ 15,471
Jordanian Zlatanova; Molecular Biology - Single Chromatin Fiber Dynamics Studied Via Magnetic Tweezers	
UTAH STATE UNIVERSITY - 09/01/2002 - 05/31/2007	\$ 60,000
James Freeburn; Cooperative Extension Service - Salary Support for Western States and Island Protectorates	
UTAH STATE UNIVERSITY - 07/01/1995 - OPEN	\$ 7,500
Keith Miller; Wyoming Institute for Disabilities - University Affiliated Programs Training	
VARIOUS SPONSORS - 07/01/2005 - 06/30/2006	\$ 28,820
Larry Stewart; Manufacturing Works - Operational Support for Manufacturing Works	
VARIOUS SPONSORS - 10/01/2005 - 09/30/2006	\$ 3,010
Debbie Popp; Small Business Development Center - Program Income	
VARIOUS SPONSORS - 09/01/2005 - 08/31/2006	\$ 1,000
Robyn Paulekas; Wyoming Union - Match to WYCNCS Connecting Campus and Community	
WASHINGTON STATE UNIVERSITY - 09/15/2005 - 09/14/2007	\$ 7,500
Stephen Miller/Andrew Kniss; Plant Sciences - Managing Imazamox-Resistant Wheat in Crop Rotations for Control of Jointed Goatgrass in the Central High Plains	
WASHINGTON, UNIVERSITY OF - 08/01/2005 - 07/31/2006	\$ 74,000
Sylvia Moore; Medical Education and Public Health - Demonstration Assistance for Rural Training	
WESTERN RESEARCH INSTITUTE - 09/10/1985 - OPEN	\$ 828
Harold Bergman/Joseph Meyer; Zoology - Testing and Services	

WILLIAMS, PORTER, DAY AND NEVILLE - 01/01/2004 - 12/31/2006 Roger Hybner/Tanya Daniels; Agriculture Dean - Ranch Crop Protocol	\$ 3,500
WYOMING AGRICULTURE IN THE CLASSROOM - 07/13/2001 - OPEN Peter Ellsworth; Science and Mathematics Teaching Center - CRM-Rangelands Perspectives	\$ 1,723
WYOMING ASSOCIATION OF SHERIFFS AND CHIEFS OF POLICE - 12/02/2005 - 11/30/2005 Bistra Anatchkova; Wyoming Survey and Analysis Center - Youth and Alcohol in Wyoming	\$ 26,400
WYOMING BUSINESS COUNCIL - 08/15/2005 - 06/30/2006 Robert Alyward; Information Technology - Fiber optic Broadband-Wyoming Technology Business Center	\$ 1,600,000
WYOMING BUSINESS COUNCIL - 10/01/2005 - 09/30/2006 Debbie Popp; Small Business Development Center - Gro-Biz	\$ 99,000
WYOMING DEPARTMENT OF ADMINISTRATION AND INFORMATION PROCUREMENT SERVICES - 11/09/2005 - 01/31/2006 Hristiyan Beshkov; Wyoming Survey and Analysis Center - Skill Inventory Survey and Database Development	\$ 14,980
WYOMING DEPARTMENT OF CORRECTIONS - 09/01/2005 - 06/30/2006 Laurel West/Jeffrey London/ Steven Williams; Wyoming Survey and Analysis Center - Offender Data Analysis and Reporting, Process Assessment of Reentry Programming	\$ 125,000
WYOMING DEPARTMENT OF CORRECTIONS - 11/09/2005 - 06/30/2006 Burke Grandjean; Wyoming Survey and Analysis Center - Infrastructure Grant	\$ 50,000
WYOMING DEPARTMENT OF EDUCATION - 11/08/2005 - 06/30/2006 Audrey Kleinsasser; Wyoming School - National Board Certification for Teachers Initiative	\$ 182,000
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 11/02/2005 - 03/31/2007 Tanya Daniels/Scott Hininger/Dallas Mount; Cooperative Extension Service - Rural Living in Wyoming Small Acreage Conservation Education and Outreach Project	\$ 68,205
WYOMING DEPARTMENT OF HEALTH - 11/09/2005 - 06/30/2006 Burke Grandjean; Wyoming Survey and Analysis Center - Infrastructure Grant	\$ 50,000
WYOMING DEPARTMENT OF HEALTH - 10/01/2005 - 06/30/2006 Thomas Furgeson/Bistra Anatchkova; Wyoming Survey and Analysis Center - Work Best Practices in Wyoming	\$ 100,000
WYOMING DEPARTMENT OF HEALTH - 11/22/2005 - 09/30/2006 Rodney Wambeam; Wyoming Survey and Analysis Center - Evaluation of Prevention Block Grant Activities and Strategies	\$ 63,047
WYOMING DEPARTMENT OF TRANSPORTATION - 01/01/2006 - 12/31/2006 Khaled Ksaibati; Civil Engineering - Technology Transfer Center	\$ 242,500

WYOMING DEPARTMENT OF TRANSPORTATION - 10/01/2005 - 09/30/2006 Gregory Jordan; Fleet Operations - Shuttle Bus	\$ 241,671
WYOMING FAMILY SERVICES - 11/09/2005 - 06/30/2006 Burke Grandjean; Wyoming Survey and Analysis Center - Infrastructure Grant	\$ 50,000
WYOMING FOREST SERVICE - 04/25/2005 - 04/24/2006 Thomas Heald; Cooperative Extension Service - Backyards to Barnyards and Educational Newsletter for Wyoming Small Acre Enthusiast	\$ 500
WYOMING GAME AND FISH - 07/01/2004 - 06/30/2006 Richard Arnold; Renewable Resources - Moose Habitat Ecology and Assessment in the Snowy Mountain Range of Southeast Wyoming	\$ 50,000
WYOMING GAME AND FISH - 10/01/2005 - OPEN Eli Rodemaker; Wyoming Geographic Information Services Center - Fisheries Research	\$ 6,815
WYOMING GAME AND FISH - 07/01/2005 - 06/30/2006 Steven Buskirk; Zoology - Effects of Winter Recreation on Movements Across Snow	\$ 26,133
WYOMING GAME AND FISH - 07/01/1999 - OPEN Stanley Anderson; Zoology-WY Coop - Wildlife Research	\$ 133,600
WYOMING GAME AND FISH - 07/01/1999 - OPEN Wayne Hubert; Zoology-WY Coop - Fisheries Research	\$ 137,590
TOTAL - Sponsored programs approved November 02, 2005 through December 15, 2005.	\$ 8,753,640
TOTAL - Sponsored programs previously approved:	
07/01/05 - 09/02/05	\$17,872,942
09/03/05 - 10/19/05	\$13,068,392
10/20/05 - 11/01/05	<u>\$ 2,578,742</u>
TOTAL - Sponsored programs approved July 1, 2005 through December 18, 2005.	<u>\$42,273,716</u>

2. Committee of the Whole- CONSENT AGENDA
Trustee Regulation Amendment, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING (Consent Agenda)

Vice President for Governmental, Community and Legal Affairs, Rick Miller, will lead a discussion with the Board of Trustees. Materials will be distributed in advance of the meeting.

3. Committee of the Whole- CONSENT AGENDA
Personnel, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: BUSINESS MEETING (Consent Agenda)

A. Items for Action Recommended by the President

APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrators be approved as indicated.

Division of Administration

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Harris, Phill	Vice President	\$160,008/FY	01/01/2006 to 06/30/2006
Phill Harris received a B.S. (1974) in Finance and an M.P.A. (1995) from the University of Wyoming. Prior to his employment with U.W., Mr. Harris served as Wyoming State Budget Director. He has served as Vice President for Budget and Planning at the University of Wyoming since 2002.			
Lowe, Janet S.	Associate Vice President	\$105,000/FY	02/01/2006 to 06/30/2006
Janet Lowe received a B.S. (1987) in Accounting from the University of Wyoming and became a Certified Public Accountant in 1990. Mrs. Lowe became the University Controller on May 1, 2002. She joined the staff of the University in September 1994 as the Taxes and Investments Analyst. In September 1996 she became Manager of the Financial Services Business Office, serving in that capacity until May 2002.			

2. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Molecular Biology</i>			
Liberles, David	Assistant Professor	\$62,004/AY	12/01/2005 to 06/30/2006
David Liberles received a B.A. (1991) in Biology from Oberlin College, an M.S. (1995) in Biology and a Ph.D. (1997) in Chemistry from the California Institute of Technology. Dr. Liberles was an Assistant Professor at Stockholm University, Stockholm, Sweden, from 2000-2003.			

APPOINTMENTS

3. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following academic professionals be approved as indicated.

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Cooperative Extension Service

Benepe, Carolyn	Assistant Extension Educator	\$39,516/FY	12/21/2005 to 06/30/2006
------------------------	------------------------------	-------------	--------------------------

Carolyn Benepe received a B.S. (1999) in Human Nutrition and Food from the University of Wyoming, and an M.S. (2002) in Food Science and Nutrition from Colorado State University. Ms. Benepe has been the Cent\$ible Nutrition Project Coordinator at the University of Wyoming since 2001.

Department of Renewable Resources

Schell, Scott	Assistant Research Scientist	\$36,504/FY	11/01/2005 to 06/30/2006
----------------------	------------------------------	-------------	--------------------------

Scott Schell received a B.S. (1991) and an M.S. (1994) in Entomology from the University of Wyoming. Mr. Schell has been a Temporary Assistant Research Scientist at the University of Wyoming since 2003.

Research Office

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Wyoming Office of Water Programs

Kerr, Greg	Director	\$67,836/FY	07/01/2005 to 06/30/2006
-------------------	----------	-------------	--------------------------

Membership of the Wyoming Water Development Commission falls under Section 41-2-117 of the Wyoming Statutes. These statutes require that one of the consultants without vote to the Commission be a person with interest, training and expertise in water resource matters from the University of Wyoming, appointed by the President of the University with the approval of the Board of Trustees. The President recommends that Mr. Greg Kerr, Director of the University of Wyoming Office Of Water Programs and Director of the National Institute of Water Resources for Wyoming, be appointed to fill this advisory position. Mr. Kerr is an associate lecturer in the Department of Civil and Architectural Engineering; he manages the research program that is a partnership among the Wyoming Water Development Commission, the National Institute of Water Resources and the University of Wyoming.

CHANGES IN APPOINTMENTS

1. Administrators

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>M.B.A. Program</i>			
Stevens, Lanny M.	Director	\$45,504/FY	09/01/2005 to 08/31/2006
Lanny Stevens received a B.S. (1999) in Management and an M.B.A. (2001) from the University of Wyoming. Mr. Stevens was a Temporary Assistant Lecturer in the Department of Management and Marketing.			

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Dean's Office</i>			
Schmidt, Richard J.	Associate Dean	\$92,496/AY	09/01/2005 to 06/30/2006
Professor Schmidt is serving as Associate Dean.			

2. Faculty

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Agricultural and Applied Economics</i>			
Coupal, Roger H.	Interim Department Head	\$76,344/FY	06/01/2005 to 08/31/2006
Professor Coupal is serving as Interim Department Head.			
Jacobs, James	Professor	\$92,136/AY	08/01/2005 to 06/30/2006
Professor Jacobs ends his appointment as Associate Dean in the College of Agriculture and Director of the Wyoming Agricultural Experiment Station and continues as a tenured Professor in the Department of Agricultural and Applied Economics.			
<i>Department of Plant Sciences</i>			
Gray, Fred A.	Interim Department Head	\$88,680/FY	08/23/2005 to 09/01/2007
Professor Gray is serving as Interim Department Head.			
<i>Department of Renewable Resources</i>			
Olson, Richard Arnold	Interim Department Head	\$92,004/FY	03/14/2005 to 08/31/2006
Professor Olson is serving as Interim Department Head.			
Thurow, Thomas	Professor	\$95,292/AY	08/01/2005 to 06/30/2006
Professor Thurow ends his appointment as Department Head and continues as a tenured Professor of Renewable Resources.			

CHANGES IN APPOINTMENTS

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Anthropology</i>			
Kelly, Robert L.	Department Head	\$95,820/FY	09/01/2005 to 06/30/2006
Professor Kelly is serving as Department Head.			
Shalinsky, Audrey C.	Professor	\$80,268/AY	09/01/2005 to 06/30/2006
Professor Shalinsky ends her appointment as Department Head and continues as a tenured Professor of Anthropology.			
<i>Department of Chemistry</i>			
Clennan, Edward L.	Department Head	\$120,000/FY	08/24/2005 to 08/31/2006
Professor Clennan is serving as Department Head.			
Roddick, Dean M.	Professor	\$84,888/AY	08/24/2005 to 06/30/2006
Professor Roddick ends his appointment as Department Head and continues as a tenured Professor of Chemistry.			
<i>Department of Criminal Justice</i>			
Burnett, Cheryl Caton	Interim Department Head	\$52,164/FY	09/01/2005 to 06/30/2006
Professor Burnett is serving as Interim Department Head.			
<i>Department of Geology & Geophysics</i>			
Snoke, Arthur W.	Department Head	\$105,144/FY	09/01/2005 to 06/30/2006
Professor Snoke is serving as Department Head.			
<i>Department of History</i>			
Potter, Mark D.	Department Head	\$64,932/FY	09/01/2005 to 06/30/2008
Professor Potter is serving as Department Head.			
Utterback, Kristine T.	Associate Professor	\$54,408/AY	09/01/2005 to 05/06/2006
Professor Utterback ends her appointment as Department Head and continues as a tenured Associate Professor of History.			
<i>Department of Modern & Classical Languages</i>			
Holt, Philip G.	Department Head	\$69,540/FY	09/01/2005 to 06/30/2008
Professor Holt is serving as Department Head.			
<i>Department of Music</i>			
Brinkman, David J.	Department Head	\$65,280/FY	09/01/2005 to 08/31/2008
Professor Brinkman is serving as Department Head.			

CHANGES IN APPOINTMENTS

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Sociology</i>			
Machalek, Richard S.	Professor	\$90,060/AY	08/31/2005 to 06/30/2006
Professor Machalek ends his appointment as Department Head and continues as a tenured Professor of Sociology.			
Ukaegbu, C. Christian	Department Head	\$73,824/FY	08/31/2005 to 08/31/2006
Professor Ukaegbu is serving as a Department Head.			

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Economics & Finance</i>			
Godby, Robert W.	Department Head	\$92,976/FY	09/01/2005 to 08/31/2008
Professor Godby is serving as Department Head.			
Phillips, Owen R.	Professor	\$101,172/AY	09/01/2005 to 06/30/2006
Professor Phillips ends his appointment as Department Chair and continues as a tenured Professor of Economics and Finance.			

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Educational Leadership</i>			
Young, Suzanne	Interim Department Head	\$64,848/FY	07/01/2005 to 06/30/2006
Professor Young is serving as Interim Department Head.			
<i>Department of Educational Studies</i>			
Rios, Francisco A.	Professor	\$79,836/AY	07/01/2005 to 06/30/2006
Professor Rios ends his appointment as Department Head and continues as a tenured Professor in Educational Studies.			
Trent, Allen W.	Acting Department Head	\$53,496/AY	07/01/2005 to 06/30/2006
Professor Trent is serving as Acting Department Head.			
Zorko, Leslie J.	Interim Department Head	\$48,564/FY	01/10/2005 to 06/30/2005
Professor Zorko is serving as Interim Department Head.			
Zorko, Leslie J.	Assistant Professor	\$48,564/AY	07/01/2005 to 06/30/2006
Professor Zorko ends her appointment as Interim Department Head and continues as a tenured Assistant Professor of Educational Studies.			

CHANGES IN APPOINTMENTS

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Department of Secondary Education

Dambekalns, Lydia	Interim Department Head	\$56,676/FY	07/01/2005 to 06/30/2006
--------------------------	-------------------------	-------------	--------------------------

Professor Dambekalns is serving as Interim Department Head.

Department of Special Education

Yocom, Dorothy Jean	Associate Professor	\$61,020/AY	07/01/2005 to 06/30/2006
----------------------------	---------------------	-------------	--------------------------

Professor Yocom ends her appointment as Department Head and continues as a tenured Associate Professor of Special Education.

Dept. of Elementary & Early Childhood Education

Ellsworth, Judith Z.	Associate Professor	\$63,720/AY	07/01/2005 to 06/30/2006
-----------------------------	---------------------	-------------	--------------------------

Professor Ellsworth ends her appointment as Director of the Science, Math, Teaching Center and continues as a tenured Associate Professor of Elementary and Early Childhood Education.

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Department of Electrical and Computer Engineering

Whitman, David L.	Professor	\$95,688/AY	09/01/2005 to 06/30/2006
--------------------------	-----------	-------------	--------------------------

Professor Whitman ends his appointment as Associate Dean and continues as a tenured Professor in Electrical and Computer Engineering.

3. Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Writing Center

Garner, Margaret J.	Director	\$45,120/AY	08/25/2005 to 06/30/2008
----------------------------	----------	-------------	--------------------------

Professor Garner will serve a three-year term.

CHANGES IN APPOINTMENTS

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Department of Plant Sciences

Moss, Justin Q.	Assistant Research Scientist	\$60,000/FY	12/01/2005 to 06/30/2006
------------------------	------------------------------	-------------	--------------------------

Mr. Moss converted from an Assistant Extension Educator to an Assistant Research Scientist in Plant Sciences and continues as Director of the Sheridan Research & Extension Center.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Department of Educational Leadership

McCarthy, Robert J.	Senior Lecturer	\$55,908/AY	08/23/2005 to 06/30/2006
----------------------------	-----------------	-------------	--------------------------

Dr. McCarthy converted from a tenured faculty member to an Extended Term Senior Lecturer.

Department of Special Education

Cowie, Kay F.	Associate Lecturer	\$61,020/AY	07/01/2005 to 06/30/2006
----------------------	--------------------	-------------	--------------------------

Professor Cowie ends her appointment as Interim Department Head and continues as an Extended Term Associate Lecturer.

TEMPORARY CHANGES IN APPOINTMENTS

1. Part-Time Faculty

The Regulations of the Trustees provide that changes in appointments for part-time visiting faculty will be approved by the President of the University upon the recommendation of the appropriate officers. The changes in appointments for the part-time visiting faculty shown below are reported to the Trustees for their information.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

Department of Economics & Finance

Alexander, Anne M.	Visiting Assistant Professor	\$70,008/AY	09/01/2005 to 06/30/2006
--------------------	------------------------------	-------------	--------------------------

Professor Alexander ends her appointment as Assistant Dean and continues as a Visiting Assistant Professor.

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments.

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Research Associate

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professional Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

B. Items for Information

The changes in appointments and reappointments listed below are for the information of members of the Board of Trustees. Also available, under separate cover from the Office of Academic Affairs, is a report summarizing adjunct, clinical, temporary, and visiting faculty appointments during 2003.

4. Committee of the Whole- CONSENT AGENDA
Approval of FY 2007 Tuition Proposal, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: BUSINESS MEETING (Consent Agenda)

5. Committee of the Whole- CONSENT AGENDA

Acquisition of Property, Lowe

- 1. North Campus, 13th and Bradley**
- 2. 460 N. 11th Street, Laramie, Wyoming**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: BUSINESS MEETING (Consent Agenda)

AGENDA ITEM TITLE: Computer Training, Aylward

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Computer Training Session

Computer software trainers Alice Freeman and Nancy Taft will give a 1-hour presentation to the Board of Trustees. Materials will be distributed at the meeting.

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Prior Related Board Discussions/Actions:

September 29, 2005: This presentation included an introduction to computer terminology, the University wireless network and connecting Trustees' laptops to the network using PEAP authentication. Reasons for knowing UW usernames and passwords were discussed. Directions for connecting to Julie Bandemer's printer were included, and set up on everyone's laptop who wanted it.

November 11, 2005: This presentation included identification of UW email accounts, tips for sending and managing email, file management and safe use of the memory stick provided to all Trustees at the September meeting, and recommended programs for protecting your computer from viruses, Malware and Spyware, including distributing a CD with free programs to use in protecting personal computers.

December 9, 2005: This presentation included tips for safely browsing the Internet, opening and saving files from the Internet, browser settings, clearing caches, blocking pop-ups, more tips for protecting your computer, a list of recommended Internet resources, and tips for conserving the battery on your laptop.

WHY THIS ITEM IS BEFORE THE BOARD:

Requested by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

This is an educational item, so no action is required at this time. At the January meeting, the software trainers will demonstrate tips for working efficiently in **Microsoft Word** (including displaying formatting, selecting words/sentences/paragraphs, defining letter/legal page sizes, working with automatic outlines, inserting comments, adding revisions to a document, viewing the additions and deletions in a comparative document, and any other topics suggested by the Trustees).

1. INFORMATION ONLY ITEM:

Statewide Articulation of U.S. and Wyoming Constitution Coursework, Abernethy

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

During the 2005 Wyoming legislative session discussion ensued on the approach UW and the Wyoming Community Colleges are taking in satisfying the constitutional requirement outlined in statute W.S. 21-9-102. The outcome of those discussions was the message that higher education in Wyoming needed to review their approach. The review was undertaken as outlined in this report.

Statewide meetings of UW and Wyoming Community College faculty teaching courses in the US and Wyoming Constitutions were convened by Rollin Abernethy and Ed Boenisch on April 23 and October 29, 2005 on the campus of Casper College. A statewide videoconference discussion in March of 2005 preceded these two conferences. The membership of the *US and Wyoming Constitution Statutory Requirement Review Committee* included:

Casper College: David Cherry
Central Wyoming College: Jim Thurman
Eastern Wyoming College: Jeff Bruening
Laramie County Community College: Mark Elliott, David Marcum
Northwest College: Gary Sturmer, Steve Thulin, Jeremy Johnston
Sheridan College: Doug Parrott
Western Wyoming Community College: Dudley Gardner
University of Wyoming: Rollin Abernethy, Anne Alexander, Jim King, Phil Roberts, Bob Schuhmann
Wyoming Community College Commission: Ed Boenisch

At the April meeting, the committee members developed a draft list of Outcomes and Principles (Appendix I), which were designed to address the provisions of the statute (W.S. 21-9-102). Specifically, the statute outlines the following:

“...instruction in the essentials of the United States constitution and the constitution of the state of Wyoming...”

“...study of and devotion to American institution and ideals...”

“...principles of the constitution of the United States and the state of Wyoming...”

At the beginning of the fall semester 2005, the committee members were asked to share the draft Outcomes and Principles with appropriate individuals on their respective campuses. Feedback and any suggestions for revision were then discussed at the October meeting. Each of the eight institutional representatives voted to accept the amended list of Outcomes and Principles as final. It was further agreed that this list is a standard against which current and future courses would be measured.

Each committee member agreed that each higher learning institution, accredited by the Higher Learning Commission of the North Central Association of Schools and Colleges, is responsible for implementing and assessing each relevant course against the approved list of outcomes and principles. This is a process that happens already to ensure learning outcomes are achieved.

Committee members outlined a variety of ways students are currently assessed, including pre- and post-tests, use of the naturalization test, essays, quizzes, class discussions, major examinations, oral reports and debates. Consensus was reached that each institution, department and course professor is responsible for designing and implementing appropriate measures of success that will be most effective for their course. This framework for continuously assessing courses and programs is an institutional responsibility for accreditation and meets the state statutory requirements.

The courses utilized to meet the state statutory requirement vary from institution to institution. Each course used to meet the statutory requirement has now been evaluated against the final list of Outcomes and Principles, and the chief academic officer provided written verification that this evaluation was completed. These letters of verification are available in the Office of Academic Affairs at the University of Wyoming, with copies held by the Wyoming Community College Commission offices in Cheyenne.

To facilitate on going review and attention to the courses meeting the statutory requirement, two activities will be supported by UW and the Wyoming Community College Commission:

1. Departments/faculty providing instruction in the US and Wyoming Constitution courses offered to fulfill this statutory requirement and statewide general education core requirements will regularly schedule articulation meetings, and
2. Annual communication to applicable faculty members that remind them of the statute and Outcomes and Principles will be provided.

Outcomes and Principles for post secondary coursework as specified by W.S. 21-9-102, for the US and Wyoming Constitutions. Adopted October 29, 2005.

All courses designed and approved to satisfy the requirements of W.S. 21-9-102 will meet three outcomes:

1. Students will demonstrate the ability to analyze and evaluate the formal and informal principles, processes, and structures of the U.S. and Wyoming constitutions and political systems,

2. Students will demonstrate an understanding of the historical development and cultural context of these constitutions and political systems, and
3. Students will demonstrate knowledge of the relationship between understanding of the institutions by which they are governed and their roles as responsible citizens in a democratic system.

All courses designed and approved to satisfy the requirements of W.S. 21-9-102 will broadly address the following principles:

1. Historical foundations of the U.S. and Wyoming constitutions and government,
2. Awareness of the impact of political processes on individuals and the impact of individuals on political processes,
3. Ability to interpret politics and history through the U.S. and Wyoming constitutional lenses,
4. Awareness of the institutions of government,
5. Importance of political cultures to a democratic society,
6. Importance of civil societies to a democratic society,
7. Importance of civil liberties to a democratic society,
8. Importance of:
 - a. majority rule and minority rights,
 - b. rule of law and minority rights,
 - c. various external interest groups,
 - d. electoral process,
 - e. public opinion and interest groups,
 - f. evolution of constitutional interpretations,
 - g. balance of power,
 - h. relationship between the U.S. and Wyoming constitutions,
 - i. role of government in development of economies.
9. Understanding of intergovernmental relations,
10. Considerations of philosophical foundations of representative governments,
11. Awareness of other political philosophies and points of view,
12. Awareness of the distinctions of the U.S. and Wyoming constitutions, especially suffrage.

Prior Related Board Discussions:

March 2005 Trustee Report: Instruction in Wyoming and U.S. Constitutions, SF 116.

WHY THIS ITEM IS BEFORE THE BOARD:

To provide information regarding the University's response to the Wyoming State Legislature's discussion during the 2005 session on the University's current programs for education about Wyoming and the US Constitutions.

ACTION REQUIRED AT THIS BOARD MEETING:
Information only, no action required.

PRESIDENT'S RECOMMENDATION:
N/A

2. INFORMATION ONLY ITEM:

Quarterly Report for Investments as of December 31, 2005, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

UNIVERSITY OF WYOMING
 FIXED INCOME INVESTMENTS - COST BASIS
 SUMMARY FOR THE PERIOD
 10/1/05 - 12/31/05

	University Managed	
	Prior Quarter 09\30\05	Current Quarter 09\30\05
Current Unrestricted, Auxiliary & Other Funds	56,657,705	52,256,697
Other Restricted Funds	2,120,113	2,101,579
Unrestricted Gifts and Grants	11,209,626	11,210,696
Contract and Grants	6,346,341	6,644,923
Student Loans	6,280,630	6,893,634
Bond Series 2004 Construction Funds	2,839,319	4,164,151
Plant Funds	3,605,071	3,812,825
Agency Funds	81,715	61,761
APHEC	2,168,133	1,422,297
Total Pooled Investments	<u>91,308,653</u>	<u>88,568,563</u>
Bond Series 2004 Construction Funds	<u>16,155,260</u>	<u>13,518,960</u>
Total Investments	<u>107,463,913</u>	<u>102,087,523</u>
Average Return - Pooled Investments	<u>3.23%</u>	<u>3.62%</u>

Merrill Lynch FlexiCash Program - Bank of New York Custodian (US Agency Securities investments pool with daily access)	18,100,000	12,800,000
Certificate of Deposit	2,400,000	2,400,000
Gov't Sponsored Enterprises Discount Notes	70,808,653	75,370,523
US Agency Securities	<u>16,155,260</u>	<u>11,517,000</u>
Total Investments	<u>107,463,913</u>	<u>102,087,523</u>

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of \$10,000.

3. INFORMATION ONLY ITEM:

Internal Audit Report for Period October 1, 2005-December 31, 2005, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

**INTERNAL AUDIT ACTIVITY CONDUCTED IN ACCORDANCE WITH THE AUDIT
PLAN FOR THE PERIOD OCTOBER 1 TO DECEMBER 31, 2005.**

The following audits and related activities have been completed:

1. The Wyoming State 4-H Foundation received a limited examination for the year ending September 30, 2005. The text of the audit report is on the following pages.
2. The Cashiers Working Fund was counted on November 29, 2005. Recommendations were given to the University Controller.

The following audits and related activities are in progress:

1. The audit of Community Service Education.
2. NCAA Compliance audit including Eligibility, Student-Athlete Vehicles, Representatives of the University's Athletics Interests (Boosters), Team Travel, Complimentary Admissions, and Athletic Equipment and Apparel has been completed and the report has been drafted.
3. The NCAA Division I-A required certified audit verifying football attendance.
4. Review of Purchasing Card transactions.
5. Van Jacobson and Jim Byram have been participating in the upgrades to the PeopleSoft Financial Management System. The goals in this area are to evaluate the controls and functionality that are being configured into these systems, as they are being upgraded, and to assist with the upgrades.
6. Van Jacobson and Jim Byram are participating in the SIS Replacement Project serving on the Organizational Readiness and Security Project Teams. The goals in this area are to evaluate the controls and functionality that are being configured into these systems, as they are being implemented.

Audit recommendations from the following audits have not been fully implemented:

1. The Stores and Reimbursable Labor audit report was issued in April of 2003. All recommendations have been implemented except old accounts receivable from other UW departments amounting to \$219,000 were uncollected. Payments of \$23,000 and adjustments of \$22,000 have reduced this to \$174,000. The Associate Director of Physical Plant will continue working with the Vice President of Administration and other Vice Presidents to collect these accounts receivable during fiscal year 2005-06.

2. The PC Maintenance and Sales audit report was issued in October of 2004. Audit recommendations will be fully implemented by March of 2006.
3. The TransPark audit report was issued in April of 2005. Audit recommendations will be fully implemented by December of 2005.
4. The Fleet Services audit report was issued in June of 2005. Audit recommendations will be not be fully implemented until a deficit of approximately \$150,000 in the Auto Shop has been eliminated. A plan to eliminate that deficit will be developed by March of 2006.

WYOMING STATE 4-H FOUNDATION

UNIVERSITY OF WYOMING

Internal Auditor
Dept. 3314 • 1000 E. University Avenue • Laramie, WY 82071
Room 415, Old Main
(307) 766-2385 • e-mail: vanj@uwyo.edu

November 28, 2005

To the Board of Directors
The Wyoming State 4-H Foundation
Laramie, Wyoming

I have completed a limited examination of the Wyoming State 4-H Foundation (Foundation) for the year ending September 30, 2005. The limited examination involved only those funds generated by Foundation activities, exclusive of any State of Wyoming funds. This report is for your information and should not be distributed to anyone that is not a member of the Foundation's management or the management of the University of Wyoming. No material exceptions were noted during the limited examination. The following section outlines the limited examination procedures that were performed and the types of audit procedures that were not performed.

Limited Examination Procedures

The limited examination of the Foundation consisted of the following procedures:

1. ASSETS

The limited examination of assets totaling \$1,349,200 consisted of the following procedures:

- a. Bank and investment account balances were confirmed at year-end.
- b. The total operating checking account transactions recorded on the accounting records of the Foundation were reconciled to the total bank statement transactions for the year.
- c. The end of the year checking account bank reconciliation was reviewed.
- d. Transfers between bank and investment accounts during the year were reviewed.
- e. The accounting entries for investment transactions were reviewed.

2. LIABILITIES

The limited examination of the liability for custodian funds (investments for outside investors) totaling \$49,950 consisted of confirming balances at year-end.

3. CASH RECEIPTS

The limited examination of cash receipts consisted of the following procedures:

- a. The cash receipt forms issued during one month of the year were totaled and traced to bank deposits.
- b. The cash receipt forms for that month were compared to the amounts recorded in the monthly cash receipts journals.
- c. Interest and investment income was reviewed for the year.

4. CASH DISBURSEMENTS

The limited examination of cash disbursements consisted of: selecting a sample of checks issued during the year, examining the facsimile of the canceled check, examining supporting documentation, and reviewing their entry in the monthly cash disbursement journals.

5. INTEREST DISTRIBUTION

The quarterly distribution of interest to interest earning accounts was reviewed for one quarter to determine its compliance with the policy approved by the Board.

6. MANAGEMENT FEE

The quarterly assessment of the 5% management fee on revenue was reviewed to determine its compliance with the policy approved by the Board.

Procedures Not Performed

The limited examination did not constitute an audit made in accordance with generally accepted auditing standards. Some of the procedures that were not performed during the limited examination are as follows:

1. The limited examination did not include a review of the system of internal control. The objectives of an internal control structure are to provide management with a reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization, and recorded properly to permit the preparation of financial statements.
2. The limited examination did not attempt to evaluate whether the financial statements presented fairly, in all material respects, the financial position of the Foundation as of September 30, 2005 and the changes in its fund balances and its revenues and expenditures for the year then ended in conformity with generally accepted accounting principles.

Van Jacobson
Internal Auditor

Copy: Frank Galey, Dean
College of Agriculture
Glen Whipple, Director
Cooperative Extension Service
Steven Mack, Director
Wyoming State 4-H Foundation

4. INFORMATION ONLY ITEM:
Progress Report/Change Orders, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

CAPITAL CONSTRUCTION
Progress Report as of December 21, 2005

The following gives an accounting of the progress and activity of construction and design since the November, 2005 Trustees meeting. Also reported are approved change orders.

PROJECTS IN CONSTRUCTION

1. Health Science – Biochemistry Addition & Remodel

Contractor	Groathouse Construction, Inc. Laramie, WY
Bid Price	\$11,597,000.00
Contract Substantial Completion Date	May 1, 2005
Extended – Biochemistry Building & East Addition	May 20, 2005
– North Addition, Link, and Pharmacy	June 24, 2005
– Site (weather permitting)	June 10, 2005

	Total	Administration	Construction	Design	Technology	FF & E	Contingency	Misc
Budget	17,984,000	600,000	11,597,000	1,680,000	1,386,000	915,000	1,556,000	250,000
Expended	16,969,286	324,228	11,597,000	1,658,624	1,310,507	915,000	992,996	170,931
Obligated	596,751	0	0	21,376	0	0	563,004	12,371
Un-obligated	417,963	275,772	0	0	75,493	0	0	66,698

Remarks Contractor is continuing to complete punch list items. Retainage has not been authorized to be released. Once the punch list items have been completed and the project close out submittal is received, the authorization will be given for final payment.

2. Washakie Housing Renovations – McIntyre and Orr Hall

Contractor	Delta Construction Inc. Laramie, WY
Bid Price – McIntyre Hall	\$3,713,741.00
Bid Price – Orr Hall	\$2,345,029.00
Contract Substantial Completion Date	
- McIntyre Hall	July 1, 2005
- Orr Hall	July 1, 2006

	Total	Administration	Construction	Technology	Design	Contingency	Furnishings
Budget	8,600,000	275,180	6,344,329	50,000	800,000	380,000	750,491
Expended	7,292,308	99,789	6,131,694	0	662,943	0	397,882
Obligated	709,162	0	242,601	0	111,857	354,704	0
Un-obligated	598,530	175,391	-29,966	50,000	25,200	25,296	352,609
Funded by Other Sources	29,966	0	29,966	0	0	0	0
Un-obligated	628,496	175,391	0	50,000	25,200	25,296	352,609

NOTE: Change Order #4 for security doors is being funded from other sources
Remarks Substantial completion inspection has taken place on the 8th floor. Additional floors will be inspected in January with the intent to issue substantial completion in January. Final trim out and cleaning is taking place on the 6th & 7th floors. Painting is being done on the 4th & 5th floors. Drywall is currently being installed on the 2nd & 3rd floors. Ground floor demolition has been completed and work will be concentrated in that area once the trades have finished the upper floors.

3. Classroom Building Renovation and Addition

Contractor Spiegelberg Lumber & Building Company
Laramie, WY
Bid Price \$9,681,835
Contract Substantial Completion Date October 15, 2006

	Total	Administration	Construction	Design	Technology	FF & E	Contingency	Misc
Budget	14,639,335	337,500	9,681,835	950,000	1,750,000	1,010,000	590,000	320,000
Expended	2,607,079	115,203	1,552,989	724,740	18,164	0	189,313	6,670
Obligated	8,401,342	0	8,128,846	215,260	57,236	0	0	0
Un-obligated	3,630,914	222,297	0	10,000	1,674,600	1,010,000	400,687	313,330

Remarks The contractor is on schedule. The footings for the west addition are in place and the installation of the foundation wall is progressing. Masonry work and metal framing has begun inside the building. Mechanical rough in is progressing on the basement level. Electrical rough in is progressing on all levels as the new partitions and walls are installed.

4. Wyoming Technology Business Center (WTBC)

Construction Manager at Risk Delta Construction Inc.
Laramie, WY
Guaranteed Maximum Price \$8,428,000.00
Contract Substantial Completion Date July 6, 2006

	Total	Administration	Construction	Design	Contingency
Budget	9,693,000	300,000	8,428,000	665,000	300,000
Expended	1,683,764	122,931	919,692	586,109	55,032
Obligated	7,587,199	0	7,508,308	78,891	0
Un-obligated	422,037	177,069	0	0	244,968

Remarks WTBC continues to progress quickly although the extreme cold and high winds have delayed the masonry and steel by a few days. Winter protection measures have been used as much as possible. The second floor steel and concrete is scheduled to be completed in late December. The majority of the interior walls in the basement and the first floor west wing are complete. Electrical and mechanical work has begun in those areas.

5. Fire Suppression Systems

Contractor – Spanish Walk Apartments

Rapid Fire Protection, Inc.

Rapid City, SD

Bid Price

\$450,000.00

Contract Substantial Completion Date

November 18, 2005

	Total	Administration	Construction	Design	Contingency
Budget	2,074,250	61,900	1,625,350	232,200	154,800
Expended	452,716	3,996	427,500	21,220	0
Obligated	22,500	0	22,500	0	0
Un-obligated	1,599,034	57,904	1,175,350	210,980	154,800

Remarks

The Spanish Walk Apartments Fire Suppression project is substantially complete. Most of the punch list has been completed. The advertisement for the completion of the projects is in progress.

PROJECTS IN DESIGN PHASE

1. **Information Library and Learning Center (IL²C)**
2. **Archaeological and Anthropological Resource Facility (AARF)**
3. **Washakie Housing Renovations – White Hall**

5. INFORMATION ONLY ITEM:
Development Report, Blalock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The UW Foundation has agreed to report on donor giving to the UW Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:

This report is before the Board to advise them of the most current giving totals.

COMMENTS:

There are two spreadsheets within the FY2006 Monthly Giving Report through November 30, 2005. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.

FY 2006 Monthly Giving Report through November 30, 2005

		ALL GIFTS										
FUND	New Commitments FY 2006 GOALS	Current Month (cash received only)		FY 2006 to date						FY 2005 Commitments YTD		
		DONORS	FACE VALUE	Cash & Cash equivalent		New Commitments YTD			DONORS	FACE VALUE		
				DONORS	OUTRIGHT	PLEDGE PMTS	NEW PLEDGES	TOTAL				
				LIFE INCOME								
				FACE	NPV							
AGRIC	\$ 1,000,000	213	\$75,857	732	\$225,517	\$4,556	\$0	(\$91,061)	\$50,000	\$189,012	684	\$211,577
AHC	\$ 300,000	25	\$48,890	186	\$445,790			(\$101,000)		\$344,790	181	\$27,773
ALUMNI		3	\$150	41	\$3,660					\$3,660	65	\$7,400
A & S	\$ 3,000,000	424	\$139,582	1530	\$571,308	\$4,556	\$1,874	(\$338,474)	\$121,172	\$358,561	1746	\$939,303
ATHLETICS	\$ 5,000,000	764	\$221,450	2102	\$1,561,684			(\$931,265)	\$632,500	\$1,262,919	1752	\$1,700,218
BUSINESS	\$ 3,000,000	219	\$143,952	656	\$281,108			(\$179,689)	\$41,629	\$143,048	723	\$247,575
EDUCATION	\$ 700,000	157	\$21,967	647	\$195,259			(\$125,100)	\$250,000	\$320,159	883	\$315,975
ENGINEERING	\$ 3,000,000	280	\$90,670	996	\$240,762			(\$127,593)	\$8,000	\$121,169	1146	\$255,842
IENR	\$ 500,000	18	\$609,400	68	\$1,414,640	\$305,886	\$221,651	(\$925,086)		\$795,440	72	\$3,066,493
HEALTH SCI	\$ 1,165,000	192	\$22,896	541	\$97,886	\$2,278	\$937	(\$9,278)		\$90,886	603	\$273,204
LAW	\$ 1,000,000	63	\$19,495	188	\$54,988			(\$20,000)		\$34,988	192	\$41,885
LIBRARY	\$ 325,000	45	\$3,645	167	\$21,506			(\$4,000)		\$17,506	175	\$74,931
OUTREACH	\$ 685,000	1241	\$91,027	4038	\$260,380			(\$10,075)		\$250,305	4508	\$315,239
STU AFFRS	\$ 50,000	194	\$5,465	626	\$16,335					\$16,335	615	\$20,780
UW ART MUS	\$ 400,000	387	\$153,853	514	\$428,812			(\$201,170)		\$227,643	485	\$210,192
UNIV. FUND	\$ 150,000	172	\$15,795	847	\$69,444					\$69,444	940	\$75,126
OTHER	\$ 1,725,000	75	\$46,355	781	\$1,674,548			(\$1,197,062)	\$12,350	\$489,836	218	\$1,434,076
GIFTS NOT YET BOOKED					\$29,382					\$29,382		
TOTAL	\$ 22,000,000	4,173	\$1,710,449	13,147	OUTRIGHT & FACE:	\$7,910,284		(\$4,260,853)	\$1,115,651	\$4,765,082	13,317	\$9,217,588

**Total Donors do not reflect Column totals. Donors may give to more than one unit/division

FY 2006 Monthly Giving Report through November 30, 2005

ANNUAL FUND GIFTS (cash received)						
FY 2005 GOALS	Current Month		FY 2006 to date		FY 2005 to same date	
	DONORS	AMOUNT	DONORS	TOTAL	DONORS	TOTAL
\$ 98,600	206	\$15,832	620	\$34,937	633	\$44,408
\$ 36,000	22	\$1,620	168	\$13,267	168	\$14,530
\$ -	3	\$150	8	\$1,250	3	\$1,100
\$ 387,000	423	\$ 51,580	1467	\$148,343	1516	\$170,686
\$ 1,297,400	660	\$152,734	1739	\$360,456	1380	\$255,587
\$ 170,000	202	\$21,237	596	\$61,254	670	\$83,989
\$ 80,000	157	\$7,147	626	\$25,609	697	\$31,924
\$ 288,000	280	\$40,454	949	\$91,038	971	\$109,291
\$ 59,700	14	\$3,400	59	\$11,370	67	\$10,993
\$ 94,000	194	\$15,836	524	\$47,826	528	\$39,686
\$ 51,700	61	\$9,495	179	\$23,586	179	\$17,343
\$ 50,600	45	\$3,645	160	\$15,905	164	\$23,731
\$ 522,000	1238	\$81,027	4025	\$247,090	4489	\$293,896
\$ 57,800	194	\$5,290	607	\$14,760	608	\$15,280
\$ 70,000	19	\$770	84	\$14,110	160	\$31,615
\$ 174,500	184	\$17,787	845	\$69,419	934	\$74,876
\$ 62,700	18	\$849	135	\$10,140	161	\$6,544
\$3,500,000	3,657	\$428,853	11,852	\$1,190,360	12,197	\$1,225,479