



Board of Trustees

BUDGET COMMITTEE

Wednesday, September 16, 2020

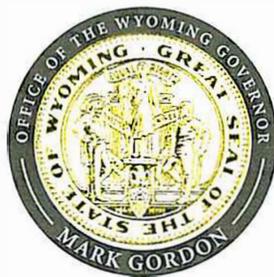
Time: 7:30 am – 9:30 am

UW BofT Budget Committee
Agenda
September 16, 2020
7:30-9:30

Executive Session: There will be an Executive Session regarding two topics—both potential litigation. Melanie will provide a separate agenda and materials for the Executive Session.

Regular Meeting Agenda:

- Page 1** 1. Impacts to UW from the State’s recent cut of UW revenue from the State’s General Fund. Committee discussion of UW Reg 2-12 and any recommendation to the full BofT regarding triggering UW Reg 2-12. ****Action Item****
- Page 35** 2. General discussion regarding the need and importance of UW making significant cuts to on-going expenses to address the cuts in on-going revenue of \$42.3M for this biennium (\$21.15M per year) of funding from the State.
- Page 36** 3. Discuss and finalize a recommended template and format for the Budget Reduction Plan to be submitted by the President to the BofT. This will include a list of the categories and information to be included in the Plan.
- Page 42** 4. Tuition. Pursuant to the BofT policy on tuition, tuition is scheduled to increase 4% for the upcoming school year beginning in the fall of 2021 (AY 21-22).
- If time permits the follow items will be discussed.**
- Page 45** 5. Housing Financing Discussion & Guidance—follow up. Status. Provide summary table of all aspects of Housing Project which have been earmarked for funding to date, source of funds, and whether eligible for reimbursement from bond financing proceeds. Set forth all critical dates for reimbursement from bond financing proceeds – if any.
- Page 50** 6. Status of complying with request to have all information and documentation ready for Housing public bond issuance.
- Page 51** 8. UW campus wide Covid-19 impact budget issues. Update on costs and funding. Any supplemental expected costs which need consideration or action.
- Page 52** 9. Bus Maintenance Facility Revised Budget (consideration of federal grant receipt) Bus Maintenance Facility Revised Budget (consideration of federal grant receipt).
- Page 53** 10. Other??



July 27, 2020

Dr. Edward Seidel, President
University of Wyoming
Office of the President
Department 3434
1000 East University Ave.
Laramie, WY 82071

Jeff Marsh, Chairman
University of Wyoming, Board of Trustees
Office of the President
Department 3434
1000 East University Ave.
Laramie, WY 82071

Re: Budget Reduction

President Seidel and Chairman Marsh,

Wyoming is facing her greatest fiscal challenge since statehood. In approximately 90 days, our projected general operating revenues have dropped by one-third. The revenue streams we depend on have essentially collapsed. Coal revenues are down 25 percent and will continue to decline. Projected oil revenues have dropped over 50 percent over the past three months and production is in steep decline. Gas is selling for 1970-equivalent prices and there is no new production. Compounding this, sales tax revenues (also largely driven by mineral development) are in decline, and investment-income revenues have diminished meaning they are unlikely to provide returns comparable to those we have realized recently.

President Seidel, I am very pleased you have joined my cabinet and taken the helm at the University. But, I recognize that the job you took is only made more difficult by this economic crisis.

To get you up to speed, the State's response to date has been to implement a multi-step, phased approach to spending reductions. Phase one in April froze employee hiring and other large contract expenditures. The next phase was to reduce agency budget expenditures by 9-10 percent. These reductions are being put into place now. The third phase will be to reduce agency budgets by an additional 10 percent. We have asked agencies to provide final proposals for this third step by September 1st but anticipate that these reductions will not take place until later this year or early next year, if they are necessary.

UW has already submitted a budget reduction proposal for the first 10 percent. However, given that the new President's first official day on the clock was July 1, and that the trustees were already reviewing a proposed budget for the year ahead when my announcement came down, I

would ask that you review and resubmit your plan by August 15th, to insure that you as President and Chairman support this plan fully.

My instruction to you is to plan now for a reduction in your block grant of 10 percent, equating to \$42.3 million. We will start reducing your quarterly payment accordingly, and together we will work to finalize the best proposal from UW. The total is \$42.3 million because I am removing from your total target, the \$22 million in one-time investments for carbon research and advanced oil and gas research, since these are initiatives shared by me and the Legislature. Accordingly, please set those investments aside for your planning since those were not meant to be strictly UW dollars, rather they were to be used collaboratively with other agencies, while using the expertise of the Energy Resource Council to deploy them.

An extra reduction effort I ask that you move ahead with is to bridge the first 10 percent cut with any additional spending cuts with an equivalent approach to what we are doing in the executive branch using furloughs. What we have done is said any employee making \$65,000 or more per year must take 6 days of unpaid leave between now and January. I suggest that UW implement a similar plan to show the shared sacrifice we are all making to weather this fiscal storm. That may also prevent deeper cuts later.

I do ask that you continue to prepare your additional proposals for the second 10 percent in cuts. The final version is due on September 1, 2020. However, I would like to have an outline of what those may entail by the end of the month. The request also entails reviewing programs, priorities, and being prepared to make additional budget cuts while preserving core essential services where possible. We need UW to provide recommendations on where to cut further, and to outline real impacts and projected savings. Wyoming people need to understand what reductions in state expenditures will mean to them and their communities. The University of Wyoming being a deep source of pride for so many citizens needs to do this as thoughtfully and openly as possible.

Again, I know that this is not an easy task to take on during a transition in leadership, but it is nonetheless necessary. Please let me know how my staff and I can assist you in any way.

Sincerely,



Mark Gordon
Governor

MG:rm:kh



August 18, 2020

Mark Gordon, Governor of Wyoming
200 West 24th Street
Cheyenne, WY 82002-0010

Re: Budget Reduction

Governor Gordon,

Thank you for your letter of July 27. In this letter, you requested that we “review and resubmit (UW’s previous budget reduction proposal totaling 10 percent of its state funding for the 2020-2022 biennium) by August 15th, to insure that (we) support this plan fully.”

The University understands the fiscal condition of the State and why budget cuts are necessary, and UW stands ready to assist the state by not only reducing its current state appropriations but also by being a hub of innovation, discovery, teaching and service that serves as a catalyst for Wyoming’s future economic development.

Over the past four years the University has transformed the way it operates financially and much like the state is in an enviable position to withstand revenue reductions over the short term but major changes are required to be sustainable over the long term. Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

Unlike other executive branch agencies, a substantial portion of UW’s revenue comes from students being on campus and paying tuition and fees as well as foundation/gifts, investment income, grants and contracts, and other auxiliary sales of goods and services (housing, dining, ticket sales, etc.). While UW’s FY2021-2022 state revenue is more clearly known (i.e., \$42.3M reduction), all of its other revenue streams have been negatively impacted by the COVID-19 pandemic and are not known at this time - especially 2020-21 student enrollments.

The FY2021 budget approved by the UW Board of Trustees did not anticipate the level of revenue disruption that we are now experiencing however, internal savings provide time to review comprehensive reduction plans. That being said, UW will reduce its quarterly state funding draws by the 10% right away so that the state can realize the needed savings to fund current operations. The table below outlines the reduced appropriations to achieve the \$42.3 million reduction you have requested.

Priority		2021-2022 Biennium Appropriation	One-time Carbon, Oil, & Gas Investments Set Aside	Adjusted 2021- 2022 Biennium Appropriation	10% Reduction Proposal	10% Reduced 21-22 Biennium Appropriation
7	State Aid	\$ 350,840,070	-	\$ 350,840,070	\$ (29,459,007)	\$ 321,381,063
6	School of Energy Resources	\$ 27,185,027	\$ 7,000,000	\$ 20,185,027	\$ (2,018,503)	\$ 25,166,524
5	Tier 1 Engineering	\$ 9,538,053	-	\$ 9,538,053	\$ (953,805)	\$ 8,584,248
4	WWAMI Medical Residency	\$ 17,339,793	-	\$ 17,339,793	\$ (1,733,979)	\$ 15,605,814
3	NCAR MOU	\$ 1,802,339	-	\$ 1,802,339	\$ (180,234)	\$ 1,622,105
2	Family Medical Residency	\$ 17,452,926	-	\$ 17,452,926	\$ (1,745,293)	\$ 15,707,633
1	Endowments & Matching	\$ 21,250,000	\$ 15,000,000	\$ 6,250,000	\$ (6,250,000)	\$ 15,000,000
	TOTAL	\$ 445,408,208	\$ 22,000,000	\$ 423,408,208	\$ (42,340,821)	\$ 403,067,387

The University will follow Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

Outlined below are the steps the University has taken today as well as a tentative plan and timeline for moving forward with the implementation of these cuts on campus.

1. **May 2020:** Following the Governor’s directive, Acting President Theobald imposed a requirement that all vacant positions are reviewed prior to recruiting to fill and all contracts over \$100,000 are reviewed by administration prior to approval.
2. **June 2020:** President Designate Seidel forms a Budget Reduction Working Group and provides themes to move the University toward the 21st century land grant mission. This group is charged with developing initial dialogue and potential plans to address the 10% and 20% reductions – through both cuts and revenue enhancement/growth.
3. **August 2020:** President Seidel discusses budget reductions with the UW Board of Trustees Budget Committee.
4. **August 13, 2020:** President Seidel and Chairman Marsh will meet with Governor Gordon and discuss an outline of UW’s approach to lowering its biennial general fund state appropriation by 10 percent and 20 percent respectively.
5. **September 2020:** UW’s FY2021 total budget shortfall likely to be identifiable enough for Board of Trustees to direct President Seidel to create a budget reduction plan. By UW Regulation 2-12, President Seidel must produce this plan within 45 days (early/mid November 2020)
6. **Mid October 2020:** The Budget Reduction Working Group will provide President Seidel with its preliminary spending reduction recommendations.

7. **Late October 2020:** The Budget Reduction Working Group will provide President Seidel with its final spending reduction recommendations.
8. **November 2020:** UW Board of Trustees vote to accept, modify and accept, or reject this budget reduction plan.

We recognize these are unprecedented challenging times for our state and thank you for your leadership and partnership in moving the Equality State forward. We believe brighter days are ahead and offer you our commitment that Wyoming's University stands ready to help you and your administration usher in those days as soon as possible.

Sincerely,



Dr. Edward Seidel
President



Jeff Marsh
Chairman of the Board of Trustees



STATE OF WYOMING

067

Department
Number

2021-2022

STEP TWO COVID 19 REDUCTIONS

UNIVERSITY OF WYOMING

Department Name

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011 (b)(vi)]. Submitted by:

Signature _____

Name _____

Title _____

Person(s) responsible for the preparation of this budget:

Prepared for the 2021 State Legislature

Budget Division, Department of Administration &
Information

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067 - UNIVERSITY OF WYOMING

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Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
Department Name: UNIVERSITY OF WYOMING Department Number: 067							
DIVISION							
STATE AID	6700	433,088,828	(32,938,279)	(29,660,025)	(62,598,304)	370,490,524	0
SCHOOL OF ENERGY RESOURCES	6800	27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
TIER 1 ENGINEERING	6900	9,538,053	(953,805)	0	(953,805)	8,584,248	0
NCAR MOU	9600	1,802,339	(180,234)	0	(180,234)	1,622,105	0
ENDOWMENTS	9700	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
TOTAL BY DIVISION		492,864,247	(42,340,821)	(29,660,025)	(72,000,846)	420,863,401	0
OBJECT SERIES							
PERSONNEL	0100	67,692,862	0	0	0	67,692,862	0
GRANTS & AID PAYMENT	0600	425,171,385	(42,340,821)	(29,660,025)	(72,000,846)	353,170,539	0
TOTAL BY OBJECT SERIES		492,864,247	(42,340,821)	(29,660,025)	(72,000,846)	420,863,401	0
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	492,864,247	(42,340,821)	(29,660,025)	(72,000,846)	420,863,401	0
OTHER FUNDS	Z	0	0	0	0	0	0
TOTAL BY FUNDS		492,864,247	(42,340,821)	(29,660,025)	(72,000,846)	420,863,401	0

Department Name: UNIVERSITY OF WYOMING						Department Number: 067	
Division Name: STATE AID						Division Number: 6700	
1		2	3	4	5	6	7
Division	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
UNIT							
BASE FUNDING	6701	387,404,229	(29,459,007)	(29,660,025)	(59,119,032)	328,285,197	0
STATE MATCHING FUND - ATHLETIC COMPETITIVENESS	6704	10,000,000	0	0	0	10,000,000	0
BRUCellosis TESTING RESEARCH	6708	891,880	0	0	0	891,880	0
UW FAMILY MEDICAL RESIDENCY PRACTICE (UWFMRP)	6711	17,452,926	(1,745,293)	0	(1,745,293)	15,707,633	0
WWAMI MED ED INSTRUCTION/ CONTRACT	6721	12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
DENTAL CONTRACTS	6722	4,490,418	0	0	0	4,490,418	0
ACCELERATED NURSING DEGREE PROGRAM	6723	221,625	0	0	0	221,625	0
TOTAL BY UNIT		433,088,828	(32,938,279)	(29,660,025)	(62,598,304)	370,490,524	0
OBJECT SERIES							
PERSONNEL	0100	67,692,862	0	0	0	67,692,862	0
GRANTS & AID PAYMENT	0600	365,395,966	(32,938,279)	(29,660,025)	(62,598,304)	302,797,662	0
TOTAL BY OBJECT SERIES		433,088,828	(32,938,279)	(29,660,025)	(62,598,304)	370,490,524	0
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	433,088,828	(32,938,279)	(29,660,025)	(62,598,304)	370,490,524	0
SPECIAL REVENUE	SR	0	0	0	0	0	0
TOTAL BY FUNDS		433,088,828	(32,938,279)	(29,660,025)	(62,598,304)	370,490,524	0
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING

Division Name: STATE AID

Unit Name: BASE FUNDING

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
067	6700	6701	001	670

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 7 – Step Two COVID19 Reduction - State Aid

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$29,459,007)	100% General Fund
	Total	(\$29,459,007)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR’S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

I further recommend reducing general funds for Major Maintenance by (\$29,660,025) for Step Two COVID19. The result is to lower Major Maintenance from two percent (2%) to one and one-half percent (1.5%). To achieve this result a Supplemental Budget recommendation will be submitted to the Legislature from the Strategic Investments and Projects Account (SIPA) for \$17,796,015.

Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: BASE FUNDING		Wyoming On Line Financial Codes					
		DEPT	DIVISION	UNIT	FUND	APPR	
		067	6700	6701	001	670	
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
EMPLOYER HEALTH INS BENEFITS	0196	67,692,862	0	0	0	67,692,862	0
PERSONNEL	0100	67,692,862	0	0	0	67,692,862	0
GRANT PAYMENTS	0626	319,711,367	(29,459,007)	(29,660,025)	(59,119,032)	260,592,335	0
GRANTS & AID PAYMENT	0600	319,711,367	(29,459,007)	(29,660,025)	(59,119,032)	260,592,335	0
EXPENDITURE TOTALS		387,404,229	(29,459,007)	(29,660,025)	(59,119,032)	328,285,197	0
SOURCE OF FUNDING							
GENERAL FUND	1001	387,404,229	(29,459,007)	(29,660,025)	(59,119,032)	328,285,197	0
GENERAL FUND - EFFECTIVE IMMEDIATE	1001EI	0	0	0	0	0	0
GENERAL FUND/BRA	G	387,404,229	(29,459,007)	(29,660,025)	(59,119,032)	328,285,197	0
TOTAL FUNDING		387,404,229	(29,459,007)	(29,660,025)	(59,119,032)	328,285,197	0
AUTHORIZED EMPLOYEES							

1		2		3		4		5		6		7							
Description		Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes											
Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: STATE MATCHING FUND - ATHLETIC COMPETITIVENESS													DEPT	DIVISION	UNIT	FUND	APPR		
													067	6700	6704	001	670		
EXPENDITURES																			
GRANT PAYMENTS													0626	1,000,000	0	0	0	1,000,000	0
UW-GRANTS & AID PAYMENTS													0667	9,000,000	0	0	0	9,000,000	0
GRANTS & AID PAYMENT													0600	10,000,000	0	0	0	10,000,000	0
EXPENDITURE TOTALS														10,000,000	0	0	0	10,000,000	0
SOURCE OF FUNDING																			
GENERAL FUND													1001	10,000,000	0	0	0	10,000,000	0
GENERAL FUND/BRA													G	10,000,000	0	0	0	10,000,000	0
TOTAL FUNDING														10,000,000	0	0	0	10,000,000	0
AUTHORIZED EMPLOYEES																			

1		2	3	4	5	6	7
Description		BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
GRANT PAYMENTS	0626	891,880	0	0	0	891,880	0
GRANTS & AID PAYMENT	0600	891,880	0	0	0	891,880	0
EXPENDITURE TOTALS		891,880	0	0	0	891,880	0
SOURCE OF FUNDING							
GENERAL FUND	1001	891,880	0	0	0	891,880	0
GENERAL FUND/BRA	G	891,880	0	0	0	891,880	0
TOTAL FUNDING		891,880	0	0	0	891,880	0
AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING

Division Name: STATE AID

Unit Name: UW FAMILY MEDICAL RESIDENCY PRACTICE (UWFMRP)

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
067	6700	6711	001	671

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 2 – Step Two COVID19 Reduction - Family Medical Residency

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$1,745,293)	100% General Fund
	Total	(\$1,745,293)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

1		2		3		4		5		6		7					
Description		Code		BFY 2021 Total Budget		Dept Step 2 COVID19 Reductions		Gov Step 2 COVID19 Red. Changes		Total Step 2 COVID19 Reductions		BFY 2021 Total Budget W/Step 2 Red.		Notes			
Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: UW FAMILY MEDICAL RESIDENCY PRACTICE (UWFMRP)													DEPT	DIVISION	UNIT	FUND	APPR
													067	6700	6711	001	671
EXPENDITURES																	
GRANT PAYMENTS		0626		17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
GRANTS & AID PAYMENT		0600		17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
EXPENDITURE TOTALS				17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
SOURCE OF FUNDING																	
GENERAL FUND		1001		17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
GENERAL FUND/BRA		G		17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
FAMILY PRACTICE MEDICAL SV FEE		5103		0		0		0		0		0		0			
RES MNT - MEDICARE		W202		0		0		0		0		0		0			
SPECIAL REVENUE		SR		0		0		0		0		0		0			
TOTAL FUNDING				17,452,926		(1,745,293)		0		(1,745,293)		15,707,633		0			
AUTHORIZED EMPLOYEES																	

Department Name: UNIVERSITY OF WYOMING
 Division Name: STATE AID
 Unit Name: WWAMI MED ED INSTRUCTION/CONTRACT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
067	6700	6721	001	672

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 4 – Step Two COVID19 Reduction - WWAMI Medical Education

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$1,733,979)	100% General Fund
	Total	(\$1,733,979)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR’S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: WWAMI MED ED INSTRUCTION/CONTRACT			Wyoming On Line Financial Codes				
			DEPT	DIVISION	UNIT	FUND	APPR
			067	6700	6721	001	672
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
AIDS (TO/BEHALF OF)	0608	10,795,720	0	0	0	10,795,720	0
GRANT PAYMENTS	0626	1,832,030	(1,733,979)	0	(1,733,979)	98,051	0
GRANTS & AID PAYMENT	0600	12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
EXPENDITURE TOTALS		12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
SOURCE OF FUNDING							
GENERAL FUND	1001	12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
GENERAL FUND/BRA	G	12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
Tuition/Contract Payment HB85	5009	0	0	0	0	0	0
LOAN REPAYMENTS	9201	0	0	0	0	0	0
SPECIAL REVENUE	SR	0	0	0	0	0	0
TOTAL FUNDING		12,627,750	(1,733,979)	0	(1,733,979)	10,893,771	0
AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: DENTAL CONTRACTS		Wyoming On Line Financial Codes					
		DEPT	DIVISION	UNIT	FUND	APPR	
		067	6700	6722	001	672	
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
GRANT PAYMENTS	0626	4,490,418	0	0	0	4,490,418	0
GRANTS & AID PAYMENT	0600	4,490,418	0	0	0	4,490,418	0
EXPENDITURE TOTALS		4,490,418	0	0	0	4,490,418	0
SOURCE OF FUNDING							
GENERAL FUND	1001	4,490,418	0	0	0	4,490,418	0
GENERAL FUND/BRA	G	4,490,418	0	0	0	4,490,418	0
TOTAL FUNDING		4,490,418	0	0	0	4,490,418	0
AUTHORIZED EMPLOYEES							

1		2		3		4		5		6		7							
Description		Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes											
Department Name: UNIVERSITY OF WYOMING Division Name: STATE AID Unit Name: ACCELERATED NURSING DEGREE PROGRAM													DEPT	DIVISION	UNIT	FUND	APPR		
													067	6700	6723	001	672		
EXPENDITURES																			
GRANT PAYMENTS													0626	221,625	0	0	0	221,625	0
GRANTS & AID PAYMENT													0600	221,625	0	0	0	221,625	0
EXPENDITURE TOTALS														221,625	0	0	0	221,625	0
SOURCE OF FUNDING																			
GENERAL FUND													1001	221,625	0	0	0	221,625	0
GENERAL FUND/BRA													G	221,625	0	0	0	221,625	0
TOTAL FUNDING														221,625	0	0	0	221,625	0
AUTHORIZED EMPLOYEES																			

1		2	3	4	5	6	7
Division	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
Department Name: UNIVERSITY OF WYOMING Division Name: SCHOOL OF ENERGY RESOURCES							
Department Number: 067 Division Number: 6800							
UNIT							
SCHOOL OF ENERGY RESOURCES	6801	27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
TOTAL BY UNIT		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
OBJECT SERIES							
GRANTS & AID PAYMENT	0600	27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
TOTAL BY OBJECT SERIES		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
TOTAL BY FUNDS		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING
 Division Name: SCHOOL OF ENERGY RESOURCES
 Unit Name: SCHOOL OF ENERGY RESOURCES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
067	6800	6801	001	680

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 6 – Step Two COVID19 Reduction - School of Energy Resources

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$2,018,503)	100% General Fund
	Total	(\$2,018,503)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR’S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

1		2		3		4		5		6		7									
Description		Code		BFY 2021 Total Budget		Dept Step 2 COVID19 Reductions		Gov Step 2 COVID19 Red. Changes		Total Step 2 COVID19 Reductions		BFY 2021 Total Budget W/Step 2 Red.		Notes							
Department Name: UNIVERSITY OF WYOMING Division Name: SCHOOL OF ENERGY RESOURCES Unit Name: SCHOOL OF ENERGY RESOURCES													DEPT	Wyoming On Line Financial Codes	FUND	APPR					
													067	DIVISION	6800	UNIT	6801	FUND	001	APPR	680
EXPENDITURES																					
GRANT PAYMENTS													0626		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
GRANTS & AID PAYMENT													0600		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
EXPENDITURE TOTALS															27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
SOURCE OF FUNDING																					
GENERAL FUND													1001		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
GENERAL FUND - EFFECTIVE IMMEDIATE													1001EI		0	0	0	0	0	0	
GENERAL FUND/BRA													G		27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
TOTAL FUNDING															27,185,027	(2,018,503)	0	(2,018,503)	25,166,524	0	
AUTHORIZED EMPLOYEES																					

Department Name: UNIVERSITY OF WYOMING Division Name: TIER 1 ENGINEERING						Department Number: 067 Division Number: 6900	
1		2	3	4	5	6	7
Division	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
UNIT							
TIER 1 ENGINEERING	6901	9,538,053	(953,805)	0	(953,805)	8,584,248	0
TOTAL BY UNIT		9,538,053	(953,805)	0	(953,805)	8,584,248	0
OBJECT SERIES							
GRANTS & AID PAYMENT	0600	9,538,053	(953,805)	0	(953,805)	8,584,248	0
TOTAL BY OBJECT SERIES		9,538,053	(953,805)	0	(953,805)	8,584,248	0
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	9,538,053	(953,805)	0	(953,805)	8,584,248	0
TOTAL BY FUNDS		9,538,053	(953,805)	0	(953,805)	8,584,248	0
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING

Division Name: TIER 1 ENGINEERING

Unit Name: TIER 1 ENGINEERING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
067	6900	6901	001	690

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 5 – Step Two COVID19 Reduction - Tier 1 Engineering

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$953,805)	100% General Fund
	Total	(\$953,805)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR’S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

Department Name: UNIVERSITY OF WYOMING Division Name: TIER 1 ENGINEERING Unit Name: TIER 1 ENGINEERING		Wyoming On Line Financial Codes					
		DEPT	DIVISION	UNIT	FUND	APPR	
		067	6900	6901	001	690	
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
GRANT PAYMENTS	0626	9,538,053	(953,805)	0	(953,805)	8,584,248	0
GRANTS & AID PAYMENT	0600	9,538,053	(953,805)	0	(953,805)	8,584,248	0
EXPENDITURE TOTALS		9,538,053	(953,805)	0	(953,805)	8,584,248	0
SOURCE OF FUNDING							
GENERAL FUND	1001	9,538,053	(953,805)	0	(953,805)	8,584,248	0
GENERAL FUND - EFFECTIVE IMMEDIATE	1001EI	0	0	0	0	0	0
GENERAL FUND/BRA	G	9,538,053	(953,805)	0	(953,805)	8,584,248	0
TOTAL FUNDING		9,538,053	(953,805)	0	(953,805)	8,584,248	0
AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING Division Name: NCAR MOU						Department Number: 067 Division Number: 9600	
1 Division	Code	2 BFY 2021 Total Budget	3 Dept Step 2 COVID19 Reductions	4 Gov Step 2 COVID19 Red. Changes	5 Total Step 2 COVID19 Reductions	6 BFY 2021 Total Budget W/Step 2 Red.	7 Notes
UNIT NCAR MOU	9601	1,802,339	(180,234)	0	(180,234)	1,622,105	0
TOTAL BY UNIT		1,802,339	(180,234)	0	(180,234)	1,622,105	0
OBJECT SERIES GRANTS & AID PAYMENT	0600	1,802,339	(180,234)	0	(180,234)	1,622,105	0
TOTAL BY OBJECT SERIES		1,802,339	(180,234)	0	(180,234)	1,622,105	0
SOURCES OF FUNDING GENERAL FUND/BRA	G	1,802,339	(180,234)	0	(180,234)	1,622,105	0
TOTAL BY FUNDS		1,802,339	(180,234)	0	(180,234)	1,622,105	0
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING

Division Name: NCAR MOU

Unit Name: NCAR MOU

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
067	9600	9601	001	960

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 3 – Step Two COVID19 Reduction - NCAR MOU

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$180,234)	100% General Fund
	Total	(\$180,234)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

Department Name: UNIVERSITY OF WYOMING Division Name: NCAR MOU Unit Name: NCAR MOU		Wyoming On Line Financial Codes					
		DEPT	DIVISION	UNIT	FUND	APPR	
		067	9600	9601	001	960	
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
GRANT PAYMENTS	0626	1,802,339	(180,234)	0	(180,234)	1,622,105	0
GRANTS & AID PAYMENT	0600	1,802,339	(180,234)	0	(180,234)	1,622,105	0
EXPENDITURE TOTALS		1,802,339	(180,234)	0	(180,234)	1,622,105	0
SOURCE OF FUNDING							
GENERAL FUND	1001	1,802,339	(180,234)	0	(180,234)	1,622,105	0
GENERAL FUND/BRA	G	1,802,339	(180,234)	0	(180,234)	1,622,105	0
TOTAL FUNDING		1,802,339	(180,234)	0	(180,234)	1,622,105	0
AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING Division Name: ENDOWMENTS						Department Number: 067 Division Number: 9700	
1		2	3	4	5	6	7
Division	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
UNIT							
MATCHING FUNDS	9705	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
TOTAL BY UNIT		21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
OBJECT SERIES							
GRANTS & AID PAYMENT	0600	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
TOTAL BY OBJECT SERIES		21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
TOTAL BY FUNDS		21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

Department Name: UNIVERSITY OF WYOMING

Division Name: ENDOWMENTS

Unit Name: MATCHING FUNDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
067	9700	9705	001	970

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY # 1 – Step Two COVID19 Reduction - Endowments & Matching

A. EXPLANATION OF REDUCTION: The University will follow University Regulation 2-12 to implement the FY2021-2022 budget reductions which states “Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.”

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 – Grant Payments	(\$6,250,000)	100% General Fund
	Total	(\$6,250,000)	100% General Fund

C. REDUCTION IMPACT: Given the speed at which things are evolving as a result of COVID-19 a timely response to identify specific programmatic reductions is nearly impossible.

GOVERNOR'S RECOMMENDATION

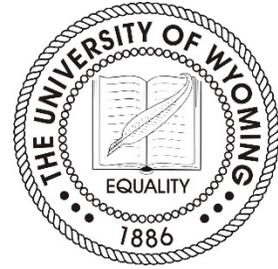
I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

1		2	3	4	5	6	7
Description		BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Gov Step 2 COVID19 Red. Changes	Total Step 2 COVID19 Reductions	BFY 2021 Total Budget W/Step 2 Red.	Notes
EXPENDITURES							
GRANT PAYMENTS	0626	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
GRANTS & AID PAYMENT	0600	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
EXPENDITURE TOTALS		21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
SOURCE OF FUNDING							
GENERAL FUND	1001	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
GENERAL FUND - EFFECTIVE IMMED	1001EI	0	0	0	0	0	0
GENERAL FUND/BRA	G	21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
TOTAL FUNDING		21,250,000	(6,250,000)	0	(6,250,000)	15,000,000	0
AUTHORIZED EMPLOYEES							

UNIVERSITY OF WYOMING REGULATIONS

Subject: Budget Reductions

Number: UW Regulation 2-12



I. PURPOSE AND POLICY

Based on constitutional and statutory authority and notwithstanding any other UW Regulation, in the event of insufficient institutional revenue or state imposed budget cuts, the Board of Trustees may impose budget restrictions or budget reductions.

II. BUDGET REDUCTION PLAN

Upon a determination that the fiscal year's revenue may be insufficient to cover the projected expenses, the Board of Trustees shall direct the President to prepare a Budget Reduction Plan that may include recommendations regarding staff, faculty, and administrator hiring freezes; staff and administrator terminations; consolidations of departments or units; reorganizations; dropping of courses; eliminations of staff, faculty, and administrator vacancies; eliminations of other services; and/or other efficiencies. The Plan shall be prepared by the President of the University in consultation with appropriate administrators, the Faculty Senate, the Staff Senate, and the Associated Students of the University of Wyoming (ASUW). The Plan shall be due to the Board within forty-five (45) days of the solicitation. The Board of Trustees may approve, modify and approve, or reject the Budget Reduction Plan.

In the event that a reduction in force will accompany any budget restriction or budget reduction made pursuant to this Regulation:

- A. UW Regulation 2-13 shall govern terminations of tenured faculty members and extended term academic professionals.
- B. UW Regulation 5-3 and the Employee Handbook shall govern terminations of classified staff.
- C. The terms of the contract shall govern the termination of any contractual employees, including Athletic employees.

Responsible Division/Unit: Office of Budget and Institutional Planning, through the Division of Administration

Source: None

Link: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: UW Regulation 2-11 (Financial Exigency); UW Regulation 2-13 (Academic Program Reorganization, Consolidation, Reduction and Discontinuance); UW Regulation 2-14 (Appeal Procedures); UW Regulation 5-3 (Employee Handbook); Employee Handbook

History:

UW Regulation 2-12 adopted 7/12/2018 Board of Trustees meeting

General Discussion – The need and importance of UW making significant cuts to on-going expenses to address the cuts in on-going revenue of \$42.3M for this biennium (\$21.5M per year) of funding from the State.

UW Board of Trustees Budget Committee
 UW Reg. 2-12 – Budget Reduction Plan
DRAFT September 12, 2020
Outline of Required Information and Data to be Included in the Plan

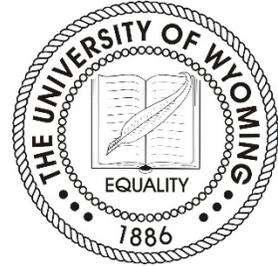
The BofT Budget Committee recommends to the full BofT the following information and data be provided as part of the Budget Reduction Plan required pursuant to Reg. 2-12. The revenue reductions in funding from the State are anticipated to be on-going, not just for the 21-22 biennium budget cycle.

1. Total amount of State General Fund revenue reduction for the 21-22 biennium. (\$42.3M)
2. Total amount of reduction in Major Maintenance funds UW will receive from the State for the 21-22 biennium.
3. Total amount of **any** other reduction in revenue to be received from the State for the 21-22 biennium.
4. Total amount of **any** other revenue reduction for the 21-22 biennium.
5. All reductions in either revenue or expenses shall be cross referenced and tied back to the page # and line # in the FY21 Budget document approved by the BofT in June. May need to add a column to show reductions. Budget located at:
<https://www.uwyo.edu/administration/files/docs/budget/fy2021-operating-budget.pdf>
6. Total amount of UW expense reduction for FY21.
7. Total amount of UW expense reduction for FY22.
8. Total amount of UW expense reduction which is on-going, past FY22.
9. Specific information on expense reductions by FY for each unit and college to include at least the following information:
 - a. Expense reduction by category and total. Each FY.
 - b. Number of Administrative or mid-level manager positions consolidated or eliminated by unit or division and corresponding cost savings. Each FY.
 - c. Number of faculty positions consolidated or eliminated by department and corresponding cost savings. Each FY.
 - d. Number of staff positions consolidated or eliminated by unit, department, college and corresponding cost savings. Each FY.
 - e. Classes consolidated or eliminated by college/department and corresponding cost savings. Each FY.
 - f. Programs consolidated or eliminated by college/department and corresponding cost savings. Each FY.
 - g. Majors consolidated or eliminated by college/department and corresponding cost savings. Each FY.
10. Identify all one time or short term revenue sources (i.e. not on-going). Any one-time or short term revenue source which can be used in FY21 or FY22.
11. Identify multi-year or on-going sources of funds which are being pursued (magnitude greater **than \$??**), but not yet secured, and which have a high probability of being secured (>50%).
12. New sources of on-going revenue actually secured—not anticipated or being pursued.
13. Other??

UNIVERSITY OF WYOMING REGULATIONS

Subject: Academic Program Reorganization, Consolidation, Reduction and Discontinuance

Number: UW Regulation 2-13



I. PURPOSE

To promote and maintain high quality academic programs, the University may over time develop new academic degree programs or reorganize, consolidate, reduce and/or discontinue existing academic programs. The University may reorganize, consolidate, reduce and/or discontinue Academic Programs for educational, strategic, realignment, resource allocation, budget constraints, or combinations of educational, strategic, and/or financial reasons.

II. DEFINITIONS

Academic Personnel: For purposes of this Regulation, Academic Personnel includes non-tenure track academic personnel, academic personnel on a fixed term contract (including extended term academic professionals), tenure track faculty, and tenured faculty as defined in UW Regulation 2-1.

Academic Program: Degree program, department or division of instruction, school or college, interdisciplinary program or unit, or other academic program unit. For the purposes of this Regulation, Academic Program does not include academic courses.

Fixed Term Academic Personnel: For purposes of this Regulation, Fixed Term Academic Personnel shall mean academic personnel on a contract with a term greater than one year, including extended term academic professionals.

Unit: For purposes of this Regulation, Unit refers to an academic department. If there is no academic department, then Unit refers to the next smallest academic grouping, such as School or College.

III. PROCESS FOR RECOMMENDING PROGRAM REORGANIZATION, CONSOLIDATION, REDUCTION OR DISCONTINUANCE

A department, its chair, the dean or director, the Faculty Senate, the Provost and Vice President for Academic Affairs, the President of the University, or the Board of Trustees may request a review and analysis regarding reorganizing, consolidating, reducing or discontinuing Academic Programs. The Provost shall make a recommendation to the

President. The President in collaboration with the Faculty Senate will review the recommendation. The President or the Provost shall also discuss the recommendation with and solicit feedback from the Academic Personnel and staff in the department or program, the department chair, and the dean of the school or college.

The President shall make a final recommendation to the Board of Trustees to reorganize, consolidate, reduce or discontinue a program within a maximum period of 120 days from the time the initial request was made. The recommendation shall include a plan for program closure, if applicable, identification of tenured faculty and Fixed Term Academic Personnel appointments recommended for termination, and a plan for accommodating students currently enrolled in the program.

A University Standard Administrative Policy and Procedure shall provide guidance for this process.

IV. TERMINATION OF FIXED TERM ACADEMIC PERSONNEL

Termination of Fixed Term Academic Personnel or those Academic Personnel with unexpired term appointments may occur as the result of reorganization, consolidation, reduction or discontinuance of an Academic Program. Once the President has decided to recommend reorganization, consolidation, reduction or termination of an Academic Program, the President shall consult with the Provost and appropriate administrators on termination of appointments of Fixed Term Academic Personnel rostered in the organizational unit under review.

If a Fixed Term Academic Personnel is eliminated due to the reorganization, consolidation, reduction or discontinuance of an Academic Program, the University shall make reasonable efforts to transfer the Fixed Term Academic Personnel to another open and funded position for which the Fixed Term Academic Personnel is qualified.

In the event that it is determined that the employment of a Fixed Term Academic Personnel must be terminated due to the reorganization, consolidation, reduction or discontinuance of an Academic Program:

- A. Written notice of termination, stating the cause, shall be given as soon as practicable;
- B. When notice of termination of employment is received, the Fixed Term Academic Personnel may appeal the termination pursuant to UW Regulation 2-14, but not the decision to reorganize, consolidate, reduce or discontinue an Academic Program;
- C. When a position held by a Fixed Term Academic Personnel is terminated, if that position is restored or a new position with similar duties is created within

a period of one (1) year following its termination, the position shall first be offered to the Fixed Term Academic Personnel who formerly held the position, and who was terminated because of the reorganization, consolidation, reduction or discontinuance, at the same salary, rank, and seniority as the Fixed Term Academic Personnel previously held;

- D. Whenever possible, reductions will be accomplished through attrition;
- E. No Fixed Term Academic Personnel will be terminated until the non-Fixed Term Academic Personnel in the Unit have been terminated. Academic Personnel, excluding tenured faculty, shall be terminated in the following order: (1) non-tenure track academic personnel; (2) tenure track faculty; and (3) academic personnel on a fixed term contract;
- F. Those employed full-time have retention priority over those employed on a part-time basis;
- G. Among Fixed Term Academic Personnel in a Unit having equal rank and retention priority, the Fixed Term Academic Personnel with the greatest seniority in the Unit will have retention priority. Seniority will be based first on an employee's academic professional rank and second on total years of full-time equivalent employment in the Unit exclusive of periods of unpaid leave, provided the employee with a break in service of more than four (4) years will not be given credit for service prior to such break; and
- H. A Fixed Term Academic Personnel who is under a performance improvement plan shall be terminated prior to any other Fixed Term Academic Personnel.

V. **TERMINATION OF TENURED FACULTY**

For the purposes of this Regulation, termination of tenured faculty may occur as the result of discontinuance of an Academic Program. Once the President has decided to recommend discontinuance of an Academic Program, the President shall consult with the Provost and appropriate administrators on termination of appointments of tenured faculty rostered in the organizational unit under review.

If a tenured faculty member is eliminated due to the discontinuance of an Academic Program, the University shall make reasonable efforts to transfer the tenured faculty member to another open and funded position for which the tenured faculty member is qualified.

In the event that it is determined that the employment of a tenured faculty member must be terminated due to the discontinuance of an Academic Program:

- A. Written notice of termination, stating the cause, shall be given as soon as practicable;
- B. When notice of termination of employment is received, the tenured faculty member may appeal the termination pursuant to UW Regulation 2-14, but not the decision to discontinue an Academic Program;
- C. When a position held by a tenured faculty member is terminated, if that position is restored or a new position with similar duties is created within a period of one (1) year following its termination, the position shall first be offered to the tenured faculty member who formerly held the position, and who was terminated because of the discontinuance, at the same salary, rank, and seniority as the tenured faculty member previously held;
- D. Whenever possible, reductions will be accomplished through attrition;
- E. No faculty member with tenure will be terminated until faculty members in the Unit without tenure have been terminated. Academic Personnel shall be terminated in the following order: (1) non-tenure track academic personnel; (2) tenure track faculty; (3) academic personnel on a fixed term contract; and (4) tenured faculty;
- F. Those employed full-time have retention priority over those employed on a part-time basis;
- G. Among tenured faculty members in a Unit having equal rank and retention priority, the tenured faculty member with the greatest seniority in the Unit will have retention priority. Seniority will be based first on an employee's professional rank and second on total years of full-time equivalent employment in the Unit exclusive of periods of unpaid leave, provided the employee with a break in service of more than four (4) years will not be given credit for service prior to such break; and
- H. A tenured faculty member who is under a performance improvement plan shall be terminated prior to any other tenured faculty members.

VI. NOTIFICATION TO EMPLOYEES AND STUDENTS

Following formal approval of termination plans by the Board of Trustees, the University shall provide notice to all employees whose appointments are to be terminated. For Academic Personnel with nine-month contracts, termination will be effective at the end of the current academic year. For Academic Personnel with twelve-month contracts, termination will be effective at the end of the current fiscal year. For purposes of this Regulation, these notice provisions govern, and any other notice provisions provided by

UW Regulations, policies, or procedures do not apply. When notice of termination of employment is received, the tenured faculty member or Fixed Term Academic Personnel may appeal the termination pursuant to UW Regulation 2-14, but not the decision to reorganize, consolidate, reduce or discontinue the academic program.

If classified staff or contractual employees will be eliminated, UW Regulation 5-3 and the Employee Handbook shall govern terminations of classified staff, and the terms of the contract shall govern the termination of any contractual employees, including Athletic employees.

Notwithstanding the above notice provisions, timing for phasing out programs and displacing tenured faculty members or Fixed Term Academic Personnel will be based on institutional needs.

Before terminating a degree program, every reasonable effort will be made to allow students to complete their degrees. Program or campus transfers will be made if mutually acceptable to the student and the receiving department. Students will be provided advising assistance with respect to their academic program options. Students will be notified of program closure and timing for phasing out programs.

Responsible Division/Unit: Office of the Provost and Vice President for Academic Affairs

Source: None

Link: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: UW Regulation 2-14 (Appeal Procedures)

History:

University Regulation 43, Revision 1; adopted 7/17/2008 Board of Trustees meeting

Revisions adopted 9/9/2011 Board of Trustees meeting

Revisions adopted 3/24/2016 Board of Trustees meeting

Reformatted 7/1/2018: previously UW Regulation 6-43, now UW Regulation 2-13

Revisions adopted 7/12/2018 Board of Trustees meeting

TUITION POLICY

In order to give advance notice to all those affected by prospective tuition increases, the Board of Trustees (Board) adopts the following policy for tuition increases for Academic Year 2020 (FY2021) and later:

- A. Unless modified under D or F below, annual tuition, other than programs with differential tuition, the Administration will recommend that tuition be increased by 4% for each academic year.
- B. Annually, the Administration will submit recommendations regarding adjustments to differential tuition rates.
- C. Revenue generated by the annual tuition increases will be distributed as follows:

2% – Salaries – To be applied first to the cost of mandatory salary increases for promoted faculty, and then second to the University’s faculty and staff salary increase policy.

2% - Student Success Priorities – the Associated Students of the University of Wyoming (ASUW) and the Administration will establish priorities that are deemed most impactful or needed to enhance student success at the University of Wyoming, and will make recommendations to the Board to allocate funding accordingly.

Each year when the President submits her/his proposed annual operating budget for the University to the Board, the President shall also provide information to the Board regarding the allocation of the tuition increase funds and the specific unit budgets impacted.

- D. The Administration may recommend modifications to the policy specified in Section A or the distribution thereof specified in Section C, but shall consult with students, faculty, and staff prior to submitting such recommendations, and shall make any such recommendations on or before the November meeting of the Board.
- E. On or before the November meeting of the Board, the Administration shall provide information regarding the cost of attendance, and how UW’s tuition and fee rates compare with peer universities.
- F. The Board of Trustees may accept, reject, or modify any recommendation under Sections A and B and may take any action it determines regarding tuition rates and the distribution of revenue generated from modifications to tuition.
- G. The Board shall review this policy:
 - a. Not later than four years following its adoption; and
 - b. Not later than four years following any subsequent review or modification to the policy.

	A	B	C
	2020-21 Academic Year (FY2021) Tuition (per credit hour)	Proposed 2021-22 Academic Year (FY2022) Tuition (per credit hour)	Percentage Increase
Undergraduate Resident Tuition	\$ 145	\$ 151	4%
Undergraduate Non-Resident Tuition	\$ 603	\$ 627	4%
Graduate Resident Tuition	\$ 282	\$ 293	4%
Graduate Non-Resident Tuition	\$ 843	\$ 877	4%
Undergraduate Non-Resident On-line ¹ Tuition (College of Health Sciences RN to BSN Only)	\$ 364	\$ 379	4%
Graduate Non-Resident On-line ¹ Tuition	\$ 449	\$ 467	4%
Law School Resident Tuition	\$ 483	\$ 502	4%
Law School Non-Resident Tuition	\$ 1,030	\$ 1071	4%
Pharmacy Resident Tuition	\$ 497	\$ 517	4%
Pharmacy Non-Resident Tuition	\$ 1,051	\$ 1093	4%
Master of Business Administration (MBA) Resident Tuition	\$ 753	\$ 783	4%
Master of Business Administration (MBA) Non-Resident Tuition	\$ 1,311	\$ 1363	4%
Doctor of Nursing Practice (DNP) Resident Tuition	\$ 496	\$ 516	4%
Doctor of Nursing Practice (DNP) Non-Resident Tuition	\$ 960	\$ 998	4%
Master of Science (MS) in Speech Language Pathology Resident Tuition	\$ 407	\$ 423	4%
Master of Science (MS) in Speech Language Pathology Non-Resident Tuition	\$ 968	\$ 1007	4%
Executive Master of Business Administration (EMBA) Tuition ¹	\$ 827	\$ 860	4%
Land Surveying Certificate Program	\$ 338	\$ 352	4%
Bachelors Reach for Accelerated Nursing Degree (BRAND) Tuition ²	\$ 539	\$ 561	4%
Distance English Master's Program	\$ 290	\$ 302	4%
MS in Health Services Administration Resident	\$ 676	\$ 703	4%
MS in Health Services Administration Non-Resident	\$ 858	\$ 892	4%

	2020-21 Academic Year (FY2021) Tuition (per semester)	Proposed 2021-22 Academic Year (FY2022) Tuition (per semester)	Percentage Increase
Dental Hygiene Resident Tuition Contract (with Sheridan College)	\$ 2,924	\$ 3,041	4%
Dental Hygiene Special Resident Tuition Contract (with Sheridan College)	\$ 4,387	\$ 4,562	4%
Dental Hygiene Non-Resident Tuition Contract (with Sheridan College)	\$ 9,377	\$ 9,752	4%
	2020-21 Academic Year (FY2021) Tuition (per year)	Proposed 2021-22 Academic Year (FY2022) Tuition (per year)	Percentage Increase
WYDENT Year 1	\$ 12,906	\$ 13,422	4%
WYDENT Year 2	\$ 13,423	\$ 13,960	4%
WYDENT Year 3	\$ 13,960	\$ 14,518	4%
WYDENT Year 4	\$ 14,518	\$ 15,099	4%
WWAMI Year 1	\$ 14,747	\$ 15,337	4%
WWAMI Year 2	\$ 15,337	\$ 15,950	4%
WWAMI Year 3	\$ 15,949	\$ 16,587	4%
WWAMI Year 4	\$ 16,587	\$ 17,250	4%

Note(s):

1. Courses for this program and/or degree are solely on-line courses.
2. Tuition rate per credit hour is the same for in-person and on-line courses.

Summary of University Reserves:

Fund Source	Organization	6/10/2020
Capital Construction Reserves	General University Operations	4,277,740
Residence Hall Capital Project	General University Operations	498,616
Transportation Plane Reserve	General University Operations	780,000
Legal Reserve	General Counsels Office	4,792,724
General University Reserve (Unrestricted Operating Reserve)	General University Operations	45,000,000
Recruitment & Retention Expendable (1)	President's Office	239,821
Special Projects Reserve (Unrestricted Operating Reserve)	General University Operations	32,495,770

Total **88,084,671**

(1) \$10M of this reserve has been transferred to the UW Foundation for investment like an endowment

	A	B	C	D	E	F	G	H	I	J
1	BOT Meeting Approval	Project	Description	BOT Residence Hall Reserve	BOT Capital Construction Reserve	BOT Special Projects Reserve	Major Maintenance	TOTAL FUNDING	Reimbursement Eligibility	BOT Motion / Notes
2	9/12/2019	Bond Financing	Bond Financing Motion					\$ -	N/A	Trustee McKinley moved to direct UW Administration proceed with urgency regarding the first tranche of bond financing for the buildings contemplated in numbers 1-5 of the task force recommendations and the Board motions (along with the necessary infrastructure). Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
3	11/14/2019	Bond Financing	Bond Reimbursement Resolution Motion					\$ -	N/A	Trustee John McKinley moved the Board Resolution which addresses the ability to secure reimbursement of capital expenditures for housing as set forth in the Resolution on page 68 of the Budget Committee materials. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
4	9/12/2019	Ivinson Parking Garage	Construction Motion					\$ -	N/A	Trustee McKinley moved to authorize beginning construction of a multi-story parking garage on the Ivinson lot and development of other swing space parking. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
5	12/11/2019	Ivinson Parking Garage	Design Consultant Motion					\$ -	N/A	Trustee John McKinley moved to authorize UW administration to enter into contract negotiations and enter into a contract with By Architectural Means in consultation with AMD Architects for a time and materials contract to begin the design of the Ivinson parking garage project in an amount not to exceed \$100,000 with an ending date of January 31, 2020. Trustee Macey Moore seconded the motion. The motion passed with a unanimous decision.
6	3/26/2020	Ivinson Parking Garage	Architecture Design Services	\$ 926,400				\$ 926,400	YES	Trustee John McKinley moved the Board authorize the administration to proceed with negotiating and entering into a contract with ByArchitectural Means in consultation with AMD Architects for a not-to-exceed amount of \$926,400.00 for the Ivinson Parking Garage Project and funds shall come from the Housing Reserve Account. Trustee Dick Scarlett seconded the motion. The motion passed with a unanimous decision. Note: The plan for permanent financing is that these funds will be reimbursed from future Bond Issuance.
7	5/14/2020	Ivinson Parking Garage	Construction Manager Selection					\$ -	TBD	Trustee John McKinley moved the Board authorize administration to execute an agreement with Haselden Wyoming Constructors of Laramie, WY for Level 3 construction management services for the Ivinson Parking Garage in the amount of Three Hundred Forty-Nine Thousand Two Hundred Seventeen dollars (\$349,217.00) for the Ivinson Parking Garage project. Trustee Dick Scarlett seconded the motion. The motion carried with a unanimous decision.
8	9/12/2019	Phase 1 Ancillary Infrastructure	Traffic Light at 22nd St. & Willet	\$ 300,000				\$ 300,000	TBD	Trustee McKinley moved to authorize the UW Administration to provide funding to the City of Laramie, in an amount not to exceed \$300,000, for a stop light system at the intersection of Willet and 22nd street to be installed by the city of Laramie. Funding to come from the Housing Reserve Account. Trustee Brown seconded the motion. The motion passed with a unanimous decision.
9	1/23/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Project		\$ 2,779,260			\$ 2,779,260	YES	Trustee John McKinley moved the Board approve the fleet and transit relocation project in an amount not to exceed \$2,779,260 to come from the Construction Reserve Account, and said account will be reimbursed from any awarded grants and a detailed plan for reimbursement will be provided to the Facilities Contracting Committee in February or March 2020 for final approval. Trustee Brad LaCroix seconded the motion. The motion passed with a unanimous decision.
10	1/23/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Level II & III Design Services					\$ -	N/A	Trustee John McKinley moved the Board authorize administration to commence with design levels II and III for a bus maintenance and storage facility on South 15th Street and to enter into contract negotiations with Plan One Architects of Cody, Wyoming for a not to exceed amount of \$98,980 including reimbursable expenses for the design of a bus maintenance facility. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
11	5/14/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Construction Manager Selection					\$ -	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with GH Phipps Wyoming, Inc. for Level 3 construction management services in the amount of \$100,000.00 for the Fleet and transit Facility project. Trustee Kermit Brown seconded the motion. The motion carried with a unanimous decision.
12	9/12/2019	Phase 1 Replacement Residence Halls	Construction Motion					\$ -	N/A	Trustee McKinley moved to authorize beginning construction of an appropriate number of buildings in the northeast corner of campus immediately west of 15th street (includes Wyoming hall area and the parking lot immediately south of Wyoming Hall, but is not limited to this area). Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
13	9/12/2019	Phase 1 Replacement Residence Halls	Renovation Motion					\$ -	N/A	Trustee McKinley moved to direct Administration to evaluate former dorm buildings, especially structural elements, including pros and cons, and specifically including a complete host analysis of the renovation. Specific buildings include: Ross Hall, Knight Hall, and Hoyt Hall. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
14	9/12/2019	Phase 1 Replacement Residence Halls	Dining Planning & Design Motion					\$ -	N/A	Trustee McKinley moved to direct Administration incorporate food service planning and design in the replacement dorm construction occurring at the north east corner of campus immediately west of 15th street. Trustee Brown seconded the motion. The motion passed with a unanimous decision.
15	9/12/2019	Phase 1 Replacement Residence Halls	Draft Timeline Motion					\$ -	N/A	Trustee McKinley moved to authorize and direct UW Administration to put together a DRAFT 5 year timeline on new housing and issues that are inherent in the new housing project. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
16	9/12/2019	Phase 1 Replacement Residence Halls	West Campus Satellite Energy Plant Size Increase	\$ 616,773			\$ 4,000,000	\$ 4,616,773	YES	Trustee McKinley moved to increase funding of the West Campus Satellite Energy Plant budget by a total of \$4,616,773 to cover the increased size of the facility. \$4,000,000 of funding shall come from Major Maintenance funds in order of the earliest Major Maintenance appropriations available and \$616,773 of funding shall come from the Trustee Residence Hall Capital Project Reserves account. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee McKinley moved to remove \$4,000,000 of Major Maintenance funding which was previously earmarked for tie-ins for buildings be removed from the project budget at this time and Administration will bring forward a request for funding in a future budget when the tie-ins project is ready to be completed. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

	A	B	C	D	E	F	G	H	I	J
1	BOT Meeting Approval	Project	Description	BOT Residence Hall Reserve	BOT Capital Construction Reserve	BOT Special Projects Reserve	Major Maintenance	TOTAL FUNDING	Reimbursement Eligibility	BOT Motion / Notes
17	1/23/2020	Phase 1 Replacement Residence Halls	Programming Design Services	\$ 590,000				\$ 590,000	YES	Trustee John McKinley moved the Board authorize administration to make an expenditure in an amount not to exceed \$590,000 for payment for the programmatic portion of the dining and housing design that would be a reimbursement to operations or payment directly to the architect, with the source of funds being the Housing Reserve Account. Trustee Laura Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
18	3/26/2020	Phase 1 Replacement Residence Halls	Level 3 Design Services	\$ 7,091,675				\$ 7,091,675	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with the design consultant team of Plan One, alm2s and Mackey Mitchell Architects for Level 3 design and construction administration services for Phase 1 of the Student Housing project in the amount of \$7,091,675.00 and funds shall come from the Housing Reserve Account. Trustee Kermit Brown seconded the motion. The motion passed with a unanimous decision. Note: The plan for permanent financing is that these funds will be reimbursed from future Bond Issuance.
19	6/10/2020	Phase 1 Replacement Residence Halls	Construction Manager Selection for Housing & Dining	\$ 1,000,000	\$ 2,143,000			\$ 3,143,000	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with JE Dunn for Level 3 construction management services in the amount of Three Million One Hundred Forty-Three Thousand dollars (\$3,143,000.00) for Phase 1 of the Student Housing and Dining project. Trustee Dick Scarlett seconded the motion. Trustee McKinley added a friendly amendment without objection from Trustee Dick Scarlett as follows: \$1,000,000.00 of the total expenditure for Level 3 construction management services of in the amount of \$3,143,000.00 to come from the resident hall reserve account, and the balance of expenditures, if any, to come from construction reserve account. All expenditures to be reimbursed by a potential bond issuance. The motion carried with a unanimous decision.
20	9/12/2019	Wyoming Hall	Demolition Motion					\$ -	N/A	Trustee McKinley moved to authorize demolition of Wyoming Hall for the purpose of new student housing. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.
21	9/12/2019	Wyoming Hall	Hill Hall Swing Space Renovation	\$ 250,000			\$ 750,000	\$ 1,000,000	TBD	Trustee McKinley moved to authorize Administration to move forward with the expenditure of \$1M for renovation of Hill Hall of which \$750K will come from Major Maintenance and \$250K will come from the Housing Reserve Account. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
22	12/11/2019	Wyoming Hall	Utility Relocation Design Consultant Motion					\$ -	YES	Trustee John McKinley moved to authorize UW administration to enter into contract negotiations with ST+B Engineering of Golden, Colorado in consultation with Coffey Engineering of Laramie, Wyoming and to enter into a contract for the Wyoming Hall utility relocation project in an amount not to exceed \$400,000 . Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
23	1/23/2020	Wyoming Hall	Demolition	\$ 2,726,536				\$ 2,726,536	YES	Trustee John McKinley moved the Board authorize a not to exceed amount of \$2,726,536 for the demolition of Wyoming Hall, the source of funds will be the Housing Reserve Account with the flexibility to obtain reimbursement from a bond issuance. Trustee Brad LaCroix seconded the motion. The motion passed with a unanimous decision.
24	1/23/2020	Wyoming Hall	Utility Relocation		\$ 10,000,000		\$ 4,929,300	\$ 14,929,300	YES	Trustee John McKinley moved the Board proceed with the Wyoming Hall Utility Relocation Project in an amount not to exceed \$14,929,300 with \$10,000,000 to come from the Construction Reserve Account and the balance of \$4,929,300 to come from Major Maintenance. The plan to reimburse the construction Reserve Account is to come from reimbursement of any expended funds from future Bond issuance. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
25	5/14/2020	Wyoming Hall	Demolition Construction Manager Selection					\$ -	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with Haselden Wyoming Constructors of Laramie, WY for construction management services in the amount of Four Hundred Eight Thousand Six Hundred Fifty-Four dollars (\$408,654.00) for the Wyoming Hall Demolition and Utilities Relocation project. Trustee Kermit Brown seconded the motion. The motion carried with a unanimous decision.
26			TOTALS	\$ 13,501,384	\$ 14,922,260	\$ -	\$ 9,679,300	\$ 38,102,944		

	A	B	C	D	E	F	G	H	I	J
1	BOT Meeting Approval	Project	Description	BOT Residence Hall Reserve	BOT Capital Construction Reserve	BOT Special Projects Reserve	Major Maintenance	TOTAL FUNDING	Reimbursement Eligibility	BOT Motion / Notes
2	9/12/2019	Bond Financing	Bond Financing Motion					\$ -	N/A	Trustee McKinley moved to direct UW Administration proceed with urgency regarding the first tranche of bond financing for the buildings contemplated in numbers 1-5 of the task force recommendations and the Board motions (along with the necessary infrastructure). Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
3	9/12/2019	Iverson Parking Garage	Construction Motion					\$ -	N/A	Trustee McKinley moved to authorize beginning construction of a multi-story parking garage on the Iverson lot and development of other swing space parking. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
4	9/12/2019	Phase 1 Ancillary Infrastructure	Traffic Light at 22nd St. & Willet	\$ 300,000				\$ 300,000	TBD	Trustee McKinley moved to authorize the UW Administration to provide funding to the City of Laramie, in an amount not to exceed \$300,000, for a stop light system at the intersection of Willet and 22nd street to be installed by the city of Laramie. Funding to come from the Housing Reserve Account. Trustee Brown seconded the motion. The motion passed with a unanimous decision.
5	9/12/2019	Phase 1 Replacement Residence Halls	Construction Motion					\$ -	N/A	Trustee McKinley moved to authorize beginning construction of an appropriate number of buildings in the northeast corner of campus immediately west of 15th street (includes Wyoming hall area and the parking lot immediately south of Wyoming Hall, but is not limited to this area). Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
6	9/12/2019	Phase 1 Replacement Residence Halls	Renovation Motion					\$ -	N/A	Trustee McKinley moved to direct Administration to evaluate former dorm buildings, especially structural elements, including pros and cons, and specifically including a complete host analysis of the renovation. Specific buildings include: Ross Hall, Knight Hall, and Hoyt Hall. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.
7	9/12/2019	Phase 1 Replacement Residence Halls	Dining Planning & Design Motion					\$ -	N/A	Trustee McKinley moved to direct Administration incorporate food service planning and design in the replacement dorm construction occurring at the north east corner of campus immediately west of 15th street. Trustee Brown seconded the motion. The motion passed with a unanimous decision.
8	9/12/2019	Phase 1 Replacement Residence Halls	Draft Timeline Motion					\$ -	N/A	Trustee McKinley moved to authorize and direct UW Administration to put together a DRAFT 5 year timeline on new housing and issues that are inherent in the new housing project. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
9	9/12/2019	Phase 1 Replacement Residence Halls	West Campus Satellite Energy Plant Size Increase	\$ 616,773			\$ 4,000,000	\$ 4,616,773	YES	Trustee McKinley moved to increase funding of the West Campus Satellite Energy Plant budget by a total of \$4,616,773 to cover the increased size of the facility. \$4,000,000 of funding shall come from Major Maintenance funds in order of the earliest Major Maintenance appropriations available and \$616,773 of funding shall come from the Trustee Residence Hall Capital Project Reserves account. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee McKinley moved to remove
10	9/12/2019	Wyoming Hall	Demolition Motion					\$ -	N/A	Trustee McKinley moved to authorize demolition of Wyoming Hall for the purpose of new student housing. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.
11	9/12/2019	Wyoming Hall	Hill Hall Swing Space Renovation	\$ 250,000			\$ 750,000	\$ 1,000,000	TBD	Trustee McKinley moved to authorize Administration to move forward with the expenditure of \$1M for renovation of Hill Hall of which \$750K will come from Major Maintenance and \$250K will come from the Housing Reserve Account. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.
12	11/14/2019	Bond Financing	Bond Reimbursement Resolution Motion					\$ -	N/A	Trustee John McKinley moved the Board Resolution which addresses the ability to secure reimbursement of capital expenditures for housing as set forth in the Resolution on page 68 of the Budget Committee materials. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
13	12/11/2019	Iverson Parking Garage	Design Consultant Motion					\$ -	N/A	Trustee John McKinley moved to authorize UW administration to enter into contract negotiations and enter into a contract with By Architectural Means in consultation with AMD Architects for a time and materials contract to begin the design of the Iverson parking garage project in an amount not to exceed \$100,000 with an ending date of January 31, 2020. Trustee Macey Moore seconded the motion. The motion passed with a unanimous decision.
14	12/11/2019	Wyoming Hall	Utility Relocation Design Consultant Motion					\$ -	YES	Trustee John McKinley moved to authorize UW administration to enter into contract negotiations with ST+B Engineering of Golden, Colorado in consultation with Coffey Engineering of Laramie, Wyoming and to enter into a contract for the Wyoming Hall utility relocation project in an amount not to exceed \$400,000. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
15	1/23/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Project		\$ 2,779,260			\$ 2,779,260	YES	Trustee John McKinley moved the Board approve the fleet and transit relocation project in an amount not to exceed \$2,779,260 to come from the Construction Reserve Account, and said account will be reimbursed from any awarded grants and a detailed plan for reimbursement will be provided to the Facilities Contracting Committee in February or March 2020 for final approval. Trustee Brad LaCroix seconded the motion. The motion passed with a unanimous decision.
16	1/23/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Level II & III Design Services					\$ -	N/A	Trustee John McKinley moved the Board authorize administration to commence with design levels II and III for a bus maintenance and storage facility on South 15th Street and to enter into contract negotiations with Plan One Architects of Cody, Wyoming for a not to exceed amount of \$98,980 including reimbursable expenses for the design of a bus maintenance facility. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
17	1/23/2020	Phase 1 Replacement Residence Halls	Programming Design Services	\$ 590,000				\$ 590,000	YES	Trustee John McKinley moved the Board authorize administration to make an expenditure in an amount not to exceed \$590,000 for payment for the programmatic portion of the dining and housing design that would be a reimbursement to operations or payment directly to the architect, with the source of funds being the Housing Reserve Account. Trustee Laura Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

	A	B	C	D	E	F	G	H	I	J
1	BOT Meeting Approval	Project	Description	BOT Residence Hall Reserve	BOT Capital Construction Reserve	BOT Special Projects Reserve	Major Maintenance	TOTAL FUNDING	Reimbursement Eligibility	BOT Motion / Notes
18	1/23/2020	Wyoming Hall	Demolition	\$ 2,726,536				\$ 2,726,536	YES	Trustee John McKinley moved the Board authorize a not to exceed amount of \$2,726,536 for the demolition of Wyoming Hall, the source of funds will be the Housing Reserve Account with the flexibility to obtain reimbursement from a bond issuance. Trustee Brad LaCroix seconded the motion. The motion passed with a unanimous decision.
19	1/23/2020	Wyoming Hall	Utility Relocation		\$ 10,000,000		\$ 4,929,300	\$ 14,929,300	YES	Trustee John McKinley moved the Board proceed with the Wyoming Hall Utility Relocation Project in an amount not to exceed \$14,929,300 with \$10,000,000 to come from the Construction Reserve Account and the balance of \$4,929,300 to come from Major Maintenance. The plan to reimburse the construction Reserve Account is to come from reimbursement of any expended funds from future Bond issuance. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.
20	3/26/2020	Ivinson Parking Garage	Architecture Design Services	\$ 926,400				\$ 926,400	YES	Trustee John McKinley moved the Board authorize the administration to proceed with negotiating and entering into a contract with ByArchitectural Means in consultation with AMD Architects for a not-to-exceed amount of \$926,400.00 for the Ivinson Parking Garage Project and funds shall come from the Housing Reserve Account. Trustee Dick Scarlett seconded the motion. The motion passed with a unanimous decision. Note: The plan for permanent financing is that these funds will be reimbursed from future Bond Issuance.
21	3/26/2020	Phase 1 Replacement Residence Halls	Level 3 Design Services	\$ 7,091,675				\$ 7,091,675	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with the design consultant team of Plan One, alm2s and Mackey Mitchell Architects for Level 3 design and construction administration services for Phase 1 of the Student Housing project in the amount of \$7,091,675.00 and funds shall come from the Housing Reserve Account. Trustee Kermit Brown seconded the motion. The motion passed with a unanimous decision. Note: The plan for permanent financing is that these funds will be reimbursed from future Bond Issuance.
22	5/14/2020	Ivinson Parking Garage	Construction Manager Selection					\$ -	TBD	Trustee John McKinley moved the Board authorize administration to execute an agreement with Haselden Wyoming Constructors of Laramie, WY for Level 3 construction management services for the Ivinson Parking Garage in the amount of Three Hundred Forty-Nine Thousand Two Hundred Seventeen dollars (\$349,217.00) for the Ivinson Parking Garage project. Trustee Dick Scarlett seconded the motion. The motion carried with a unanimous decision.
23	5/14/2020	Phase 1 Ancillary Infrastructure	Fleet & Transit Relocation Construction Manager Selection					\$ -	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with GH Phipps Wyoming, Inc. for Level 3 construction management services in the amount of \$100,000.00 for the Fleet and transit Facility project. Trustee Kermit Brown seconded the motion. The motion carried with a unanimous decision.
24	5/14/2020	Wyoming Hall	Demolition Construction Manager Selection					\$ -	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with Haselden Wyoming Constructors of Laramie, WY for construction management services in the amount of Four Hundred Eight Thousand Six Hundred Fifty-Four dollars (\$408,654.00) for the Wyoming Hall Demolition and Utilities Relocation project. Trustee Kermit Brown seconded the motion. The motion carried with a unanimous decision.
25	6/10/2020	Phase 1 Replacement Residence Halls	Construction Manager Selection for Housing & Dining	\$ 1,000,000	\$ 2,143,000			\$ 3,143,000	YES	Trustee John McKinley moved the Board authorize administration to execute an agreement with JE Dunn for Level 3 construction management services in the amount of Three Million One Hundred Forty-Three Thousand dollars (\$3,143,000.00) for Phase 1 of the Student Housing and Dining project. Trustee Dick Scarlett seconded the motion. Trustee McKinley added a friendly amendment without objection from Trustee Dick Scarlett as follows: \$1,000,000.00 of the total expenditure for Level 3 construction management services of in the amount of \$3,143,000.00 to come from the resident hall reserve account, and the balance of expenditures, if any, to come from construction reserve account. All expenditures to be reimbursed by a potential bond issuance. The motion carried with a unanimous decision.
26			TOTALS	\$ 13,501,384	\$ 14,922,260	\$ -	\$ 9,679,300	\$ 38,102,944		

Status of complying with request to have all information and documentation ready for Housing public bond issuance. (Presented Separately)

UW campus wide Covid-19 impact budget issues. Update on costs and funding. Any supplemental expected costs which need consideration or action (Presented Separately)

Bus Maintenance Facility Revised Budget (consideration of federal grant receipt) (Presented Separately)

Other Items