

**WYOMING UNION BOARD
MINUTES OF THE MEETING
Monday, October 26, 2015**

PRESENT: DeTienne, Zafft, Axelson, Collins (for Mai), Nisley, Hanson, LeFebvre, Kearns, Kerbs, Kath

NOT PRESENT: Lind-Gonzalez, Mai, Rubio-Wallace

ALSO PRESENT: Jennifer Kirk, Sagan Hunsaker (for Olsen), Eric Webb, Dolores Cardona, Marta Givens, Cary Berry-Smith, Bailey Quick, Richard Tsai

MEETING CALLED TO ORDER: Hanson called the meeting to order at 4:03 p.m.

MINUTES APPROVAL: Hanson asked for a motion to approve the minutes of the September 28 meeting. Kerbs **made a motion**. Kath **seconded the motion**. The **motion carried by a show of hands**.

DIRECTOR'S REPORT: DeTienne reported that the fee book submission date is unknown as of now. Every two years the Union increases the meeting room fees, we will discuss this at the next meeting. Be sure to keep this time frame open for any impromptu meetings. A topic to keep on your radar is the priority scheduling policy, which needs to be revised given the shifting nature of event priorities.

ASSOCIATE DIRECTOR'S (OPERATIONS) REPORT: Zafft reported that there will be a Union staff and tenants meeting on November 5th, at 11:00 AM. In this meeting, there will be more discussion on the buildings traffic counts. By the end of September there have been about 32,000 people entering the building. The attendance is down from last year for the same time period. These numbers have been sent to Givens and Eaton to analyze.

Zafft informed the Board that the active shooter training was last week. There were about 65 people in attendance. With everything that has happened in October across the country it was a good training to have. The UW Police Department would be happy to do a second training for those who were unable to attend the first one.

Safe Treat will be Friday, October 30th from 4:00PM-6:00PM. Last year the event hosted about 3,500 people between 3:30PM-6:30-PM. All the table spaces are booked for Safe Treat. DeTienne said it will be nice for the people attending the event because afterwards some houses on Fraternity and Sorority row will host their Safe Treat as well as Washakie.

Zafft told everyone that there has been one custodian out on workman's comp for about three months now. The rest of the custodial team has done a great job taking on other responsibilities while she is out.

ASSISTANT DIRECTOR'S REPORT (ACTIVITIES/PROGRAMS): Kirk reported that she is on the homecoming student competition committee and that Sigma Chi had won the grand prize for homecoming. The committee is meeting this week to go over the feedback that has been collected.

Kirk gave updates on the Campus Activities Center. Safe Zone has exceeded last year's number of trainings. There are a total of 238 RSO's. Data has been collected from the RSO Symposium, surveys were sent out and 23% were filled out. Homecoming bingo had about 450 participants. SAC hosted the homecoming dance with the country swing club and they host a blue grass band November 11th. Visual and Cultural Arts has made a call out for spring showcases, they are collecting applications now.

Rocky Horror Picture Show will be this Saturday night. 200 tickets have sold. They were hoping for 900 people but Kirk believes there will be between 400 and 500 in attendance. RHA has scheduled an event for 1:00AM on Halloween, but due to daylight savings time there is still discussion on when to end it.

Jim Gaffigan tickets go on sale Monday, October 26th for students and Wednesday, October 28th for the public. There will be two performances with a capacity of 1800 people per show. Gaffigan's acts have been selling out all across the country and Kirk is hoping both shows are over 70% capacity. There have been complaints on the cost of the public tickets but they are still less expensive than his other performances around the country. Kirk said she likes that Jim Gaffigan is a relatively clean comedian. This will be the only C&C event for the fall.

ASSISTANT DIRECTOR'S REPORT (SLCE): Olsen was not in attendance, Hunsaker reported on her behalf. The Big Event was successful with over 700 student volunteers and 150 community sites. SLCE is in the process of collecting feedback. Surveys completed by the community members have been very positive.

The student run group The Good Mule Project hosted an event on Friday from 5:00PM-9:00PM that featured Laramie activists. About 40 people attended the event.

Hunsaker told everyone the Spooky Sprint was Saturday and there were only about 30 students, which is a decrease from last year.

Leaders have been selected for the Alternative Breaks spring trips. Their office hours start this week. There are five domestic trips and two international trips. This year, instead of the application process being on a first come first serve basis, it has been a rolling application process. Kearns asked where the international trips will be going this year. Hunsaker responded by saying they will be traveling to Jamaica and Trinidad. The winter trip will be going to Bolivia.

FOOD SERVICE REPORT: Givens said that Food Services is looking forward to Safe Treat. She told everyone that she had just finished a meeting with the Laramie Soup Kitchen about getting any wasted food picked up and donated. These items would consist of premade expired retail items. The Gardens will be having their own Border War contest. Blacktooth Brewing Company from Sheridan and Odell Brewing Company out of Fort Collins will both have two different beers for people to try then the best beer will be decided. Givens informed everyone that The Gardens is going pretty well, she does not have any numbers for the Board right now.

TENANT REPORTS:

University Store – Misty Eaton was not in attendance.

Dean of Students Office – Cardona said the Women's Leadership Series is Friday, November 6th and Saturday, November 7th.

First Interstate Bank – Julie Bromley was not in attendance.

Copy Center – No representative was in attendance.

ASUW – Kath reported that tomorrow night at 7:00PM ASUW will be debating in support of Staff Senate's proposal to treat E-Vapors the same as real cigarettes. They are excited to be participating in Safe Treat this

year. ASUW's financing is back as well as RSO's funding. Special Project Funding applications can be submitted online by 5:00PM on October 28th. Special Project Funds allow groups to receive \$1500 that would go to some project to improve campus, for example the mirrors on the street lights. On Nov. 6th, there will be a Leadership Summit with state legislators, the secretary of state and others meeting with the students and lobbying student email privacy, financing, and STEM initiative. Kath informs everyone that tomorrow ASUW will start their Freshman Mentor program. It will build relationships between current ASUW senate members and freshman senate members.

OLD BUSINESS:

a. Space Visioning Project - DeTienne said the contract is at the last stage of the approval process. There will be an initial core team meeting on November 6th. DeTienne informed everyone that Kerbs, Collins, Axelson, Webb, Zafft, and herself are all on the committee. As the process continues DeTienne will keep everyone updated.

NEW BUSINESS:

a. Recruiting Activities – DeTienne said that Eric Webb, Shelley Dodd, and herself are in the process of discounting meeting room fees for student recruiting groups. After they finalize this they will then forward it to Sara Axelson. The new guidelines will start after January 1st. In order for groups to get this discount they must be sponsored by a campus department and admissions needs to be involved. Webb clarified that admissions does not have to be the sponsor. Any department on campus can sponsor the group. DeTienne told everyone that by getting younger students to campus it helps them to consider UW for their higher education. It is one more way for the students to already feel at home here. Collins asked if this is going to be a tool to help get more traffic in the Union. DeTienne responded by saying that she wasn't sure if it would bring a significant amount of traffic in. Collins said that the University Store has pulled numbers from the two major weekends and the sales are down. On family weekend, the store was down about \$9,000 and homecoming weekend it was down about \$10,000. There were a lot more events held at the Gateway Center and the Conference Center that drove people away from the Union. Zafft disclosed there were a lot fewer events in the Union homecoming weekend. Kearns told everyone that after the homecoming parade campus was slow, whereas in the past there are quite a few people around. Berry-Smith said that if people are not around, the Union loses the opportunity for impulse buyers. Givens revealed to everyone that Food Services was affected by both family and homecoming weekend, but their day to day sales have not seemed to change. Collins informed everyone that the University Store will be closed the Saturday after Thanksgiving, November 28th, even though there is a home football game that day.

b. Spending Guidelines – DeTienne told everyone that Section 2 accounts are allowed to spend their budgets. Things have been changing rather quickly but at this point the Union is operating as usual and programs are still on. Axelson said the president has a meeting with the governor next week. The state revenue is behind from what it usually is. We are all preparing for what we need to do next.

c. E-Vapors – Hanson informed everyone that ASUW is trying to make e-cigarettes have to follow the same rules as cigarettes, meaning no smoking inside and you must step a reasonable distance away from any entryway. DeTienne said there are more and more people that are saying it is smoking. Zafft explained that there is no research as to what is admitted into the air. Kearns stated that it is a health concern. Axelson asked if a group was going to be presenting at the ASUW discussion. Kath responded that there will not be a group presenting, most students are in support of this. Collins asked if a member of Staff Senate would be at the discussion. Kath replied that Arron Sullivent would be attending the meeting.

OPEN FORUM: Collins said that he had some good news. UW had been presented a bike friendly award from the League of American Bicyclists. It was a long application process but UW was granted a bronze medal. An article will be out next week.

DeTienne introduced Richard Tsai from Shanghai Normal University. Tsai explained that he is from Shanghai Normal University and has been here about two and a half months and will be leaving in about two weeks. Axelson said he is part of an exchange program we do every year.

ADJOURNMENT: Hanson adjourned the meeting at 4:43 p.m.

Respectfully submitted,

Darcy DeTienne