

Orientation for working at R&E Centers 2017

Procedures will likely vary a little by center. The first time you go out, make sure you meet with the office staff...stop in the office and introduce yourself.

You need to check in and check out every time you go to a center for work. This is a safety issue. If you do not check out, someone may spend a lot of time trying to find you at the end of the day.

There are new federally mandated Worker Protection Standards that the R&E Centers must follow. When you come to the centers for the first time, one of the things you need to find out is where the safety and pesticide information is posted. You **MUST** check this board before going to your crop field plots. This board will have information on where chemicals have been applied and on any entry restrictions. If a field has restricted entry it will also be posted in the field and you **MAY NOT** enter that plot. If you are concerned about a restricted entry on your plot, you can call the center before you leave Laramie. If you are spraying on your own plot, if the chemical has an agricultural use label, you need to tell us and provide us with whatever recordkeeping is required.

You must provide documentation that you have been trained in Worker Protection Standards. If you hold a Pesticide Applicators License, you are considered trained. If you are a student that does not hold a Pesticide Applicators License, you must be trained by your faculty supervisor and they must provide this documentation to the Centers.

Near the information board, there will be an eyewash and shower in case you are accidentally exposed to chemicals. If you are the one applying the chemical, follow the MSDS.

Safety is a primary concern at all of the centers. Wear appropriate clothes and footwear for working in an agricultural field. Remember hats, sunscreen, closed-toed shoes, and lots of water. If you forget water, go to the main office before you head to the field. Remember at various locations we have rattlesnakes, bees, spiders, and other things that can bite and sting.

If you need to borrow equipment or tools while you are out, make arrangements in advance if you can. The Farm Manager at each location is the best person with whom to work. Return the items after you are done with them. If you need work done by the staff on your plot, again, make arrangements well in advance so we have both the people and equipment available that day.

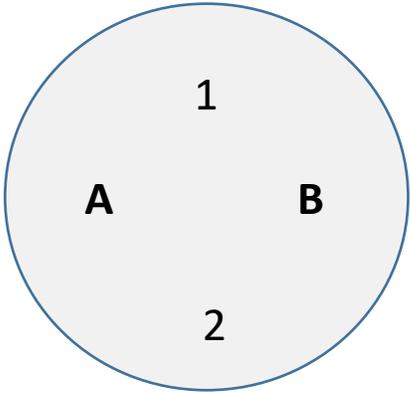
James C. Hageman Sustainable Agriculture Research and Extension Center (SAREC)

At SAREC, we have a congregate residence house. It has 5 beds available in 3 rooms, a large kitchen with plates, silverware, and cooking equipment, two bathrooms, a living room with DISH tv and internet, and a washer and dryer. New this year, is to just strip your bed and put sheets and towels in the laundry room where we will take care of them. Make reservations for a room well in advance. You can make arrangements for payment at the time or, if you are a student, with your advisor. We charge:

	Daily Rate		Weekly/Monthly Rate	
	2 twin bed room/person	1 double bed room/person	2 twin bed room/person	1 double bed room/person
University Students	\$8	\$12	\$40/\$120	\$60/\$180
University Faculty/Staff and guests	\$15	\$20	\$75/\$225	\$100/\$300

At SAREC, we have wet and dry labs available for use. These labs are NOT FOR LONG-TERM STORAGE of samples, equipment, seed, fertilizer. If you need to store things, work with the staff to find an appropriate place. All items need to be labeled with researcher's name, graduate student name, date, and specimen id. Items not labeled may be discarded.

At SAREC, we are doing everything we can to make it easier for you to conduct your research. Field plots under the lateral variable rate sprinkler are labeled with letters and numbers. At each corner is a disk that will be labeled with the same information as in:



Powell Research and Extension Center (PREC)

At PREC we have a congregate residence house. It has 5 beds available in 3 rooms, a large kitchen with plates, silverware, and cooking equipment, a bathroom, a living room with ROKU and internet, and a washer and dryer. New this year, is to just strip your bed and put sheets and towels in the laundry room where we will take care of them. Make reservations for a room well in advance. You can make arrangements for payment at the time or, if you are a student, with your advisor. We charge:

	Daily Rate		Weekly/Monthly Rate	
	2 twin bed room/person	1 double bed room/person	2 twin bed room/person	1 double bed room/person
University Students	\$8	\$12	\$40/\$120	\$60/\$180
University Faculty/Staff and guests	\$15	\$20	\$75/\$225	\$100/\$300

At PREC we do have labs equipped with research equipment available for use. Plans should be made in advance to make sure that we have the equipment needed to meet your needs. As with other locations, these labs are not to be used for storage. Any special needs for your project should be communicated with the Farm Manager prior to the time of need. We are happy to assist with your research if plans are made in advance so that we can schedule accordingly.

Sheridan Research and Extension Center (ShREC)

We have two locations roughly 15 miles apart at ShREC (Adams Ranch near Sheridan College and Wyrno east of Sheridan). Because of this configuration, it is important that you stay in contact with ShREC staff as you plan your field work in Sheridan. We may have to move equipment or tools from one location to another to accommodate your needs. We will have a central information board (with accompanying safety equipment) at both locations that reflects the chemical applications and re-entry intervals for any treated fields for that specific location, along with sign-in/sign-out sheets at each site. We currently do not have housing available at ShREC, but we can help make arrangements with Sheridan College housing if we have sufficient advanced notice for longer-term stays.

Laramie Research and Extension Center (LREC)

At the LREC Greenhouse Complex we will keep things simple and easy as possible. The information board indicating activity with spraying inside the greenhouse and on the outdoor plots will remain on the wall next to the greenhouse office door. We will add a sign-in/sign-out form at that location. The shower and eyewash stations are located just down the hall from the office along with the MSDS sheets and other pertinent information. In addition to the information board near the office, signs are located on all doors into the greenhouses with information about applications of chemicals that may have occurred and entry restrictions. Signs will also be placed at any of the outdoor plots with similar information.