

UNIVERSITY OF WYOMING

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To: Deans, Department Heads, Program Directors, and Graduate Coordinators

From: Ann Hild, Academic Affairs

Copies: David Jones, Tami Benham Deal, Anne Alexander, Michele Peck

Subject: *UW's Graduate Tuition & Fee (GTF) awards*

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Given the increased costs of tuition and health insurance, the number of graduate students who can be supported by UW GTF awards is continually diminished. During the 2014-15 academic year, we worked with units across campus to reduce the credit hours for which graduate students register each semester (to more closely match full time status of 9 hours). In doing so, we have been able to stretch the GTF funds to perhaps a few more students. To continue our drive to more effectively apply these funds, this memo intends to clarify the priority uses of the GTF funds. In response to funding limitations and the wide variety of requests Academic Affairs has recently received, we feel the need to restate the guidelines for use of GTF support.

GTF Requests for AY2016-17 and beyond:

Requirements for support: All GAs receiving GTF awards must be on-campus students and must have been already admitted into an identified academic department and degree program (no undecided, outreach, or students pending admission will be awarded).

Beginning in spring 2016, GTF award requests will be considered in the following way:

First priority: Priority is given to students on awarded grants and contracts for which tuition is not allowed by the granting source.

Second priority: Start-up commitments (coordinated through the Research Office) to new faculty for GAs supported through department or college discretionary funds will be awarded on a limited basis.

Third priority: GAs supported for a full stipend by endowment and external funding awarded to degree-granting units when funding is insufficient to support tuition and fees will be considered.

Other considerations: GAs supported by non-academic units, (e.g. Counseling Center, Student Union, Half Acre) will be considered only in the spring semester, for a single semester of support, only if remaining funds allow.

Additional information:

Any remaining funds in the GTF account will be dispersed annually at the discretion of Academic Affairs with a priority given to institutional initiatives. Academics units choosing to split GAs will receive tuition, fee, and health insurance support in accordance with UW's policy for support of split graduate assistantships. GTF awards for students in programs with differential tuition will receive a tuition and fee award at the full differential tuition and fee price. Health insurance will be included for all GTF award commitments.