

UNIVERSITY OF WYOMING

Office of Graduate Education
Division of Academic Affairs
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April 11, 2018

To: Deans, Department Heads/Chairs, Program Directors, and Graduate Coordinators
From: James Ahern, Associate Vice Provost for Graduate Education
Subject: 2018 Summer Registration and Augmentation Money for Doctoral Graduate Assistants

The Office of Graduate Education is pleased to announce 2018 summer scholarship and tuition awards for doctoral students. **The summer doctoral augmentation program is designed to assist students nearing degree completion.** Doctoral augmentations may **NOT** be used to support summer GA duties.

2018 Summer Qualifications

1. Only doctoral graduate students who have passed their preliminary examinations, will be eligible for summer augmentation. The "Report on Preliminary Exam..." **form must have been filed with the Registrar by March 28, 2018.**
2. The doctoral student must have been on a **full-time** graduate assistantship during spring 2018.
3. Selected students must be involved in dissertation-related research during summer 2018.
4. Students who have received this support in the past are **not** eligible to receive it again.
5. Each person receiving an award must be registered for a minimum of one credit hour and should be registered **no later than May 21st for the summer 2018 session.**
 - a. **Student must be registered before June 30 to be eligible for funding from the Office of Graduate Education.**
 - b. Summer fee for first credit hour is \$445.49 and each additional credit is \$277.95 – this amount reflects only mandatory fees associated with the credit hour(s). If using the Office of Grad. Ed. funding source, program and special course fees are covered.

Nominations

1. Departments must send the list, via the attached excel spreadsheet, of nominees who qualify for the doctoral augmentation. The list should include the following for each PhD student:
 - a. college
 - b. department and degree (i.e., ESM – Rangeland Ecology, ESM – PiE)
 - c. first and last name
 - d. W number

- e. date the preliminary examination was completed – month, day, year
- f. anticipated date of degree completion (month, year), and
- g. verification of no previous summer augmentations.

Please submit the list by email to Michele Peck (mpeck@uwyo.edu), Office of Academic Affairs, by April 23, 2018.

Augmentation Amounts and Award Information

1. The augmentation amount for summer 2018 will be \$2,200, which will be deposited in the students' WyoRefund accounts, no later than the last working day of June. If the student does not have a WyoRefund account set up, a check will be sent to their mailing address on file with UW.
2. College deans and departments will be contacted with specific augmentation and budget information. Award notification will occur by May 1, 2018.
3. Completed forms are due in Academic Affairs, Attn. Michele Peck, for each approved student by **May 14, 2018**. If the department plans to provide a GA stipend, in addition to the augmentation, the specific amount and source of the stipend money must be added to a GA Nomination/Payroll Form (online hiring system) separately.

Tuition

Each student will be provided a tuition and fee award for one credit hour (required during the summer session). Tuition and fees beyond the one credit hour will be assessed at resident rates but must be paid from other sources. **If being paid by the department, a tuition and fee designation form must be completed and submitted with the GA Nomination/Payroll Form.**

If you have questions, please contact Michele Peck in Academic Affairs at mpeck@uwyo.edu .