## UW Shipping & Receiving - International Shipping Request

Instructions: 1. Complete form	n electronically 2. I	Email PDF to shipp	oing.request@	uwyo.edu 3. Print,	sign and attach to pa	ackage(s)	
Name:			Date:				
E-mail:				Phone:			
Department Name - Organization Number							
Funding Source Type:	UW Account	Account UW Grant		Collect Shipping Account			
Funding Source Account:							
Enter a UW Funding Source obtain	ned from your depart	ment accountant, or a	a UPS/FEDEX/e	tc account for the red	cipient you are sending t	·o.	
Signature					Date Signed		
Shipper's signature above certifies materials in the package unless in		up to \$75,000 per vio	ation prescribed	by 49CFR 107.329,	that there are no DOT-r	egulated	
Description of Contents:							
Value for Insurance:		Number of F	ackages	Dol	Dolly Needed?		
In order to ship items outsid email from Export Complian			al from Expo	rt Compliance. P	lease attach a copy	of the	
Shipper:	Freight	FEDEX	UPS	DHL	Other		
Delivery Options:	Express (3 - 10 business days) Saver (15 - 30 business days)						
	These are estimated	d times. Delays in cu	stoms may occu	r.			
Duties & Fees Charged to:	Sender	Receiver		Hazardous Mater	rial? Yes		
Does the package contain any type of battery?	Yes	Is it a Lithium battery contained within a device?					
Shipping A	Address - Maxim	num 35 characte	ers per line ir	ncluding spaces	s - <u>No P.O. Boxes</u>		
Company:							
Attention:							
Address 1:							
Address 2:							
City:		State:					
Country:	Postal Code:						

Phone: