

Center for Principle-Based Leadership and Ethics



Wyoming Outdoor Recreation, Tourism and Hospitality Initiative (WORTH)

# Western Hospitality Certificate



A Curriculum Offering from Wyoming, Outdoor Recreation, Tourism, and Hospitality Initiative (WORTH) & the Center for Principle-Based Leadership & Ethics (PBLE)

#### **Program Overview**

The Western Hospitality Certificate is a continuing education program tailored to meet the needs of hospitality professionals. Its primary objective is to nurture and enhance crucial competencies vital to the industry. Rooted in the "Code of the West" and the cherished ideals of Western hospitality, such as integrity, trustworthiness, accountability, transparency, fairness, respect, sustainability, and innovation, this program caters to participants seeking to enhance their skill set in this regard.

By embracing these values, participants will develop essential competencies for the hospitality industry, while learning how to apply these principles in their daily interactions with guests and colleagues. This unique approach ensures that graduates of the program not only excel in their professional roles but also uphold the enduring traditions of Western hospitality, creating memorable experiences for guests and setting a high standard for the industry.

Participants have the flexibility to pursue the full certificate, encompassing all 21 competencies, or opt for individual badges (among 11), each of which focuses on one to two specific competencies, depending on their unique requirements.

### **Badges and Coursework**

## **Badge 1: Self-Awareness**

## Competency Workshop: Understanding and Developing Your Leadership Style

• Participants will explore the intricacies of leadership by leveraging personality assessment tools to identify their unique leadership style. Through expert guidance, self-reflection, and interactive exercises, participants gain insights into their strengths and areas for growth as a leader in the hospitality industry.

#### **Badge 2: Personal Ethics**

## **Competency Workshop: Personal Code of Ethics**

 Reflecting on the "Code of the West," participants gain awareness of their own moral foundation by developing their own personal code of ethics. Each participant's code will consist of a unique set of principles, which they will use as a framework for making ethical decisions for themselves.

## Competency Workshop: Principle-Based Decision Making

 Integrating their personal code of ethics, participants gain awareness of strategies for making principle-based decisions in their hospitality work.
 Participants are then prepared to live and lead on principle through application of fundamental decision-making principles.

#### **Badges and Coursework Continued**

#### **Badge 3: Interpersonal Effectiveness**

#### Competency Workshop: Above-Board Communication

Drawing on the various frameworks of humble and servant leadership,
participants learn how to compassionately listen for understanding, humbly
receive feedback, and honestly express their needs and intentions. Participants
will be equipped with the essential communication skills for building trust,
fostering collaboration, and achieving sustainable leadership excellence.

#### Competency Workshop: Group and Conflict Management

 Integrating several interrelated frameworks for team effectiveness, participants are exposed to the markers of team success and typical dysfunctions (e.g., communication breakdowns, conflict, etc.) that prevent them from reaching those. Participants then learn how to help their teams effectively address those dysfunctions and become a cohesive unit.

#### **Badge 4: People Operations**

#### **Competency Workshop: Talent Acquisition**

 Participants learn effective talent acquisition practices to align selection and staffing strategies with business strategies in the hospitality industry.
 Participants will learn how to create a compelling employer brand, employ innovative recruitment techniques, and effectively evaluate candidates to build a skilled and diverse workshop.

#### **Competency Workshop: Talent Management**

 Drawing upon various motivation and performance management frameworks, participants learn how to effectively direct capable employees. Participants will gain expertise on how to align talent management with business objectives, create robust succession plans, and foster a culture of continuous learning and growth.

#### **Badge 5: Operational Excellence**

#### Competency Workshop: Lean Management

 Participants learn the principles of total quality management and how to execute this team-oriented, cohesive strategy in the hospitality industry. Through interactive sessions and practical exercises, participants gain the skills to streamline processes, optimize resource utilization, and enhance customer value.

#### **Competency Workshop: Logistics of Customer Experience**

 Participants learn principles for strategic procurement and delivery of resources needed to provide excellent customer results. Participants will equip themselves with the tools and knowledge to create a seamless, customer-centric journey, enhancing loyalty and driving business growth.

#### **Badges and Coursework Continued**

## **Badge 6: Fiscal Responsibility**

#### **Competency Workshop: Revenue Management**

 Participants learn pricing strategies and distribution channels in maximizing the organization's profitability. In this intensive program, participants will learn understanding of pricing strategies, demand forecasting, and inventory management to optimize revenue streams

## **Competency Workshop: Cost Control and Budgeting**

Participants learn principles for strategic budgeting in order to keep costs in line
with strategic objectives. Participants will be guided through creating budgets
that align with strategic goals and implementing strategies to control and reduce
costs without compromising quality.

#### **Badge 7: Event Management**

#### Competency Workshop: Event Proposal and Contract Implementation

• Participants learn to determine the overall objectives and goals of your event, use data to determine your overall budget, ROI, contracts, and risk management. Participants will learn to craft winning event proposals, negotiate contracts, and navigate legal and logistical considerations.

### Competency Workshop: Event Planning and Problem-Solving

 Participants learn to determine event logistics, communication strategies, promotional strategies, and how to problem-solve the unexpected. Participants will develop the skills to design, execute, and adapt event plans effectively while creating memorable and successful events.

## **Badge 8: Customer Experience**

#### Competency Workshop: Professional Sales & Marketing

 Participants learn principles of professional sales and how to effectively align marketing and sales campaigns with corporate strategy. Participants will learn how to create compelling marketing campaigns, target audiences effectively, and harness the power of digital marketing tools.

#### **Competency Workshop: Service Excellence**

 Participants understand the dynamics of service excellence in the hospitality industry and determine their personal service philosophy. Participants will develop the skills needed to exceed customer expectations, build lasting relationships, and drive customer loyalty.

## **Badges and Coursework Continued**

## **Badge 9: Organizational Leadership**

#### Competency Workshop: Strategic Leadership

 Participants are prepared to implement business-level strategic plans and organizational change initiatives by exploring the mechanisms of change. They are also taught how to align human capital management functions with the business-level strategy and talent philosophy.

#### **Competency Workshop: Entrepreneurial Leadership**

 Participants are prepared to address a practical challenge facing their organization or unit through an experiential exercise during which they learn best practices of entrepreneurial leadership, including the process of supporting organizational innovation. Participants are also taught principles for implementing the process of integrating new ideas, strategies, processes, and practices for growth.

## **Badge 10: Organizational Sustainability**

#### Competency Workshop: Values-Driven Culture

• Participants develop a plan for integrating their values into the organizational culture, and then create a "higher-purpose" statement for the organization. This workshop will equip participants to build a values-driven culture that enhances employee engagement, fosters innovation, and drives long-term success.

#### **Competency Workshop: Sustainable Operations**

 Participants learn how to effectively engage their people and resources around a long-term vision and purpose. Participants will take a deep dive into sustainable business strategies, covering topics such as resource efficiency, environmental responsibility, and ethical supply chain management.

### **Badge 11: Leveraging Technology**

#### Competency Workshop: Basic Applications

Participants gain exposure to and competence with cutting-edge technologies
used in the hospitality industry. This program is designed to demystify and
harness the potential of technology, empowering participants to utilize
technology to streamline operations, improve productivity, and drive innovation.

#### Competency Workshop: Improving Customer Experience through AI

 Participants take an in-depth exploration into the future technological innovations that will alter the hospitality industry and gain understanding how to prepare for them.



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