



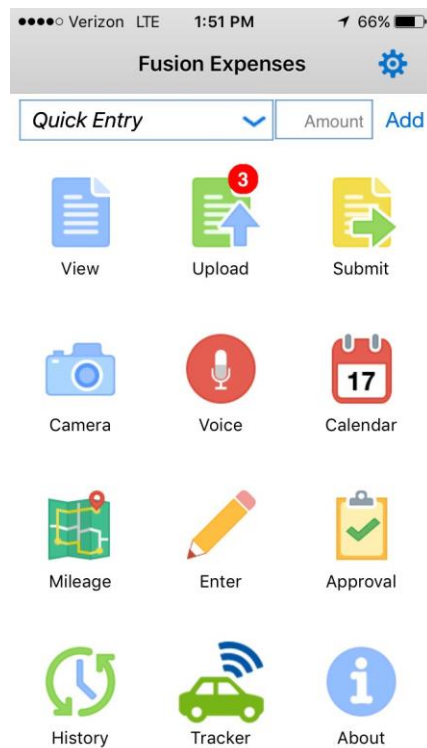
EXPENSE REPORTING

Gone Mobile!

The University of Wyoming is revising the way it does Expense Reporting with WyoCloud! The new system will be released in July 2017, along with a new phone app for Expenses!

Highlights of Expense App Features:

- Snap photos of your receipts through the WyoCloud Expense app while you travel, which creates an expense item in the system.
- Submit expense reports directly through the app.
- Receive notifications of approval and reimbursement for expenses.
- You can also complete all necessary steps in the Expense Reporting process on your desktop computer or laptop rather than using the app.



For more information on the Expense Reporting App and WyoCloud, you can:

- 1) Visit our website at <http://www.uwyo.edu/wyocloud/chart-of-accounts/>
- 2) Email our team at wyocloud@uwyo.edu
- 3) Follow us on social media @WyoCloud

