

## HCM PHASED APPROACH & TRANSITION TIMELINE DEEP DIVE

Greetings,

As a reminder, we will be offering an HCM Phased Approach & Transition Timeline deep dive, tomorrow, December 18th, in the Agriculture Auditorium from 1:30 – 2:30pm.

The new HCM go live calendar is included below for your convenience. We encourage you to attend, as we will be sharing full details on the phased approach, the January blackout period, and information about where to make data changes while we are live in two systems (HRMS and HCM). Our hope with this phased approach is to ease the transition for you from HRMS to HCM and reassure you that we have your best interests in mind and will do our best to assist you with the transition.

During the Deep Dive we will also discuss training opportunities planned for after winter closure, including:

- Online trainings will be live starting January 3<sup>rd</sup> and are **required** for access.
- Optional in-person practice sessions will be available from January 7<sup>th</sup> through February 8<sup>th</sup>, 2019. Registration will be available in the Employee LearnCenter beginning January 3<sup>rd</sup>.
  - o These sessions will guide you through key transactions of your role:
    - Employee Basics
    - Supervisor Basics
    - Decentralized Human Resources Basics
- Open labs will be ongoing starting January 24th.
  - These optional drop in sessions are for individuals to obtain 1:1 assistance from Subject Matter Experts.

The Deep Dive will also be available

via WyoCast: https://wyocast.uwyo.edu/WyoCast/Play/4ca6f8e111f54dc8a1c6fb0e0081810d1d

We look forward to seeing you tomorrow!

Best,

## The WyoCloud Team

HCM Phased Go Live Calendar		
<b>Currently Live</b>	January 22 Go Live	April 15 Go Live
<ul> <li>Employee Learn</li> <li>Center</li> <li>Recruiting (for start dates after 1-21-19)</li> </ul>	<ul><li>Core HR</li><li>Profile</li><li>Compensation</li><li>Performance</li><li>Goals</li></ul>	<ul><li>Payroll</li><li>Time and Labor</li><li>Absence</li><li>Benefits</li></ul>

## **Contact Information**

The WyoCloud Team
Email:wyocloud@uwyo.edu
www.uwyo.edu/wyocloud

Need help with WyoCloud? Contact the UW Help Desk 766-4357, Option #1 userhelp@uwyo.edu

© University of Wyoming