



**PHASE ONE OF WYOCLOUD HCM GOES LIVE ON TUESDAY, JANUARY 22!!**

Dear UW Family:

On Tuesday, January 22, Phase One of WyoCloud HCM will be rolled out to campus. Included in Phase One will be our core HR processes, which include hiring and data changes for our employees, classification and compensation data for positions, skills and qualifications, and performance and goals. I sincerely hope you have completed the HCM trainings assigned to you in the [Employee LearnCenter](#) under "My Learning Plans." Please understand that access to HCM, which **all** employees will need for a variety of reasons, will not be available to you until you have completed your trainings.

From now until approximately the middle of April, you will continue to be paid through our existing HRMS module. At that time we will be rolling out Phase Two of WyoCloud HCM, which includes Payroll, Benefits, Absence, and Time and Labor.

Although we have all heard it on multiple occasions, I would reiterate, change is difficult and sometimes stressful. But there are a few things we can do to manage the stress. As we transition to a new way of conducting human resource processes on our campus I urge you to take time to learn the new system, and please have patience with the de-centralized HR staff in your departments who will be assisting with the initiation of HR transactions. (They, along with the HR staff, are also learning as they go!) Take advantage of the training and open labs that are currently available, and request additional HCM training where appropriate for your departments. The UW HR staff is anxious to make sure your experience with HCM is positive.

Thanks,

Jeanne Durr  
AVP for Human Resources

**Resources**

- [HR Website](#)
- [Employee Handbook](#)

**Contact Information**

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