



TRAINING OPPORTUNITIES AND MONTHLY MAINTENANCE REMINDER

Greetings,

Please see below reminders:

Upcoming Training Opportunities

The WyoCloud team encourages employees who have any questions regarding the WyoCloud system to take advantage of the individual working sessions provided each month. WyoCloud subject matter experts are available during these sessions and will work directly with you to help answer any questions you may have. Additionally, if you need assistance with the new interface and how to customize your homepage, come to any working session.

Please see upcoming working sessions below:

Human Capital Management (HCM) Individual Working Session

Wednesday, June 19, 2:00-4:00PM, ITC 173

Financial Management Individual Working Session

Thursday, June 20, 3:00-4:30PM, ITC 173

Working Sessions allow for one-on-one and small group support to answer questions or just be available for reference as you work through WyoCloud related tasks. Currently, separate work sessions are available for HCM-related and finance-related transactions. Employees can register in the [Employee LearnCenter's Course Catalog](#). Either search Individual Working Session or browse the full catalog to WyoCloud then Financial Management or HCM subcategories

Regular Monthly Maintenance

Reminder, WyoCloud Financial Management & HCM will be down for monthly maintenance beginning this **Friday, June 21 at 8:00 p.m. through Saturday, June 22**. During this time, the system will be unavailable. Please be sure to log out of the system by **7:30 p.m. on Friday, June 21**.

The maintenance and update schedule can be found [here](#). It is recommended users add these dates to their calendar.

Best,

The WyoCloud Team

Contact Information

The WyoCloud Team
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Need help with WyoCloud?
Contact the UW Help Desk
766-4357, Option #1
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