UPDATE: VISA ISSUE CAUSING P-CARD TRANSACTIONS NOT TO LOAD INTO WYOCLOUD <u>RESOLVED</u> AND MONTH-END CLOSE

Greetings,

Please see two updates below:

P-Card Transaction Issue Resolved

VISA resolved the issue for p-card transactions with a May 14 posted date and these transactions have been loaded into the WyoCloud system. Users who were missing a transaction from around this time period should check to ensure their transaction(s) show as card charges within the expense module. Please continue to reconcile p-card transactions in a timely manner to avoid violating the 30-day policy rule and having your card placed on hold.

Month-End Close
The month of May is now closed in WyoCloud Financial Management & HCM. It is recommended you begin by reviewing the [Account Analysis report](#). The Account Analysis report through the end of May will be run for you shortly, by division, and stored on the UW warehouse. This report includes your actuals from July through May, giving you a picture of your accounts and remaining spending authority as of 5/31/19.

The [TouchNet report](#) for the month of May will also be available to view shortly.

If you encounter any issues, please submit a ticket to userhelp@uwyo.edu.

Best,
The WyoCloud Team

Contact Information

The WyoCloud Team
Email:wyocloud@uwyo.edu
www.uwyo.edu/wyocloud

Need help with WyoCloud?
Contact the UW Help Desk
766-4357, Option #1
userhelp@uwyo.edu