



ACCOUNT ANALYSIS REPORT, BUDGETS, AND SYSTEM MAINTENANCE

Greetings,

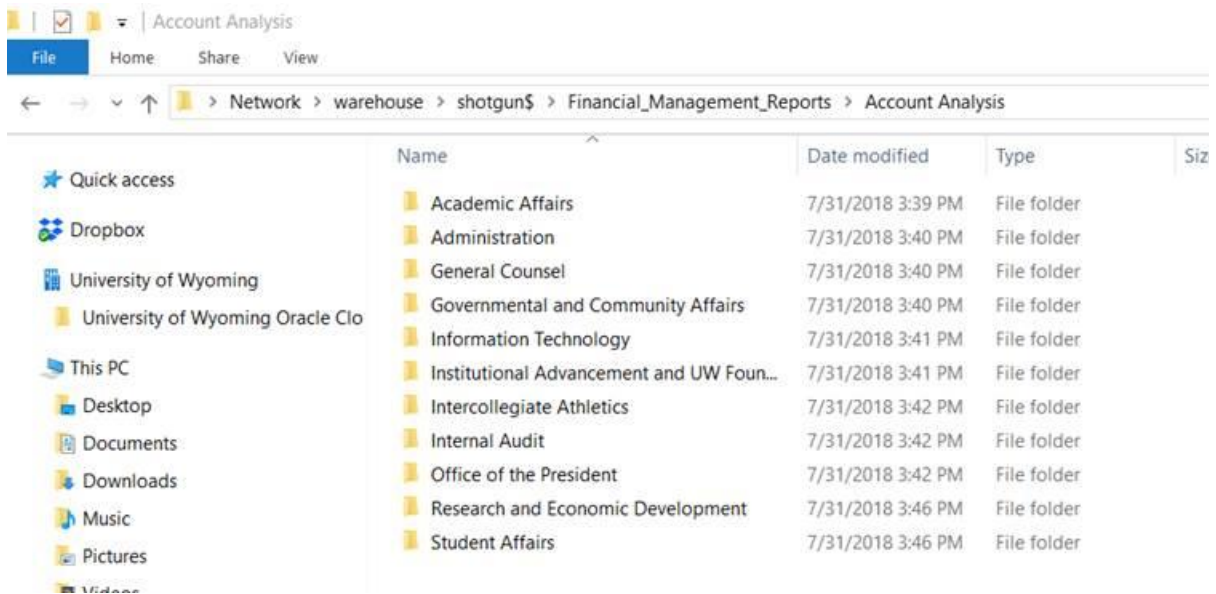
Below please find three updates from the WyoCloud Team.

Account Analysis Report with Budget

In an effort to provide additional assistance as we transition to the new financial reporting opportunities in WyoCloud, the **WyoCloud Team will now begin running the [Account Analysis Report with Budget](#) by division on your behalf each month.** The Account Analysis Report, now enhanced to include budget information, is a key report that shows overall balances and transactional-level detail. **This will provide you with an easy-to-access way to see your budget to actuals.**

All users with access to WyoCloud Financial Management also have access to this report, which is being stored on this UW warehouse folder ([\\warehouse\shotgun\\$\Financial Management Reports](#)). Insert this link into your file explorer to access or click directly on the link. This is the folder where the [TouchNet Reports](#) are saved. In this folder, click on "Account Analysis Report" (see screen shot below). From here, you will see each Account Analysis report by division. Within each division, the reports are sorted by fiscal year and then month. For now, only June 2018 has been loaded. The month of July will be added shortly. Months will continue to be added after they are closed.

Once you open a report within a division, **you can filter by organization or natural account.** Details on how to read the Account Analysis Report and further filter the report can be found on this [guide](#). You can also always run this report on your own. It is important to become familiar with this report, as it will be continually enhanced to include information on encumbrances and project information.



FY19 Budgets & July TouchNet Report

As part of the fiscal year end close process in Financial Management, new monthly budgets have been loaded into the system. You are now able to view your budget or budget or actuals using [budgetary control](#) and the [general accounting dashboard](#). The [TouchNet Report](#) for the month of July is also available on the warehouse file.

System Maintenance

WyoCloud Financial Management will be down for regular maintenance beginning **Friday, August 17 at 8:00 p.m. through Monday, August 20 at 7:30 a.m.** Users will be unable to access the system during this time. Please be sure to log out of the system by 7:30 p.m. on Friday, August 17.

Best,
The WyoCloud Team

Contact Information

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Need help with WyoCloud?
Contact the UW Help Desk
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