



MONTH END CLOSE AND EXPENSE REPORT DATES

Greetings,

Below please find two updates regarding WyoCloud Financial Management.

Month End Close

At this time, the month of August has not yet been closed in Financial Management. The delay in closing the month is due to a technical issue within the system that is preventing the month from closing. Currently, we are working with Oracle to resolve an issue that is preventing us from closing out the month. As is normal procedure, we will notify you when the month is closed via the WyoCloud email.

Expense Reports

Due to changes that took place as part of processing the annual employee salary distribution into WyoCloud, expenses which occurred prior to July 31st will need to be submitted on a separate expense report than expenses incurred August 1 or later.

Thank you in advance for your continued patience and understanding. If you need assistance, please contact the UW Help Desk and submit a ticket. The UW Help Desk is your first resource and quickest response for questions. You can contact the Help Desk by emailing userhelp@uwyo.edu or by calling 766-4357 and selecting option #1.

Thanks,

The WyoCloud Team

Contact Information

The WyoCloud Team
Email: wyocloud@uwyo.edu
www.uwyo.edu/wyocloud

Need help with WyoCloud?
Contact the UW Help Desk
766-4357, Option #1
userhelp@uwyo.edu