



## UPCOMING DEEP DIVE PRESENTATION

Greetings,

We would like to invite all employees to attend the October Deep Dive with Human Resources and Financial Affairs.

*The deep dive presentation will be Thursday, October 8<sup>th</sup> from 3:00 p.m. to 4:30 p.m.*

The presentation will cover:

- **HR:** New Employee Assistance Program (EAP) through Deer Oaks
- **HR:** Designating Working Status (remote/on campus) for COVID-19 Testing
- **HR:** Employee Records Audit
- **Finance:** Project Investigator/Project Manager System Roles
- **Finance:** Procurement and Payment Services Reminder for Invoices
- **Finance:** New Cash Advance Report

This presentation will be held via Zoom and employees can access the presentation by following this Zoom meeting link: <https://uwyo.zoom.us/j/4109873665>. Audio is available via computer or by phone at 669-900-6833, meeting ID 410 987 3665.

For those that cannot attend, the presentation and PowerPoint will be available later this week on the WyoCloud website under [Communications](#).

Best,

The WyoCloud Team

### Contact Information

The WyoCloud Team  
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**Need help with WyoCloud?**  
Contact the UW Help Desk  
766-4357, Option #1  
[userhelp@uwyo.edu](mailto:userhelp@uwyo.edu)