



UPCOMING DEEP DIVE PRESENTATION: THURSDAY, DECEMBER 15TH

Greetings,

We would like to invite all employees to attend the December Deep Dive with Financial Affairs and Human Resources.

The deep dive presentation will be Thursday, December 15th from 1:00 p.m. to 2:00 p.m.

The presentation will cover:

- **Finance:** WyoCloud Process and Procedures Website
- **Finance:** Reporting Updates
 - Action Link added to the Procure to Pay Report
 - Account Analysis Report Macro Updates
 - Access Request Guide
- **HR:** End-of-Year Reminders
- **HR:** Quick Reference Guide Updates
- **HR:** Checklist on Hires
- **HR:** Biweekly Payroll During Winter Break
- **HR:** MCD Updates

This presentation will be held via Zoom and employees can access the presentation by following this Zoom meeting link: <https://uwyo.zoom.us/j/99354993426>. Audio is available via computer or by phone at 669-900-6833, meeting ID 993 5499 3426.

For those that cannot attend, the presentation and PowerPoint will be available afterward on the WyoCloud website under [Communications](#).

Attachment: A calendar invitation is attached to this communication for users to add the tentative schedule for December's Deep Dive presentation. We have also attached a second invitation for our 2023 presentations. Please note, the date/location/zoom link of these presentations may change from time to time and users will need to obtain that information each month from these communications.

Thank you,

The WyoCloud Team

Contact Information

The WyoCloud Team:

WyoCloud@uwyo.edu

www.uwyo.edu/wyocloud

[WyoCloud Feedback Ticket](#)

Need help with WyoCloud?

WyoCloud-Help@uwyo.edu

307-766-4357, Option #1

[WyoCloud Support Ticket](#)

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