How to List a WyoCourses Shell and Syllabus For Viewing

1. First, after logging into WyoCourses, navigate to the course you need to list on the Public Index.
2. When you are in the course shell, click on “Settings” at the bottom of the navigation bar.

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3. Scroll down to where it says “Visibility:” in the options. Click on the drop-down menu next to this and select “Course.”
4. Check the “Customize” box under that drop-down menu and then select “Institution” from the drop-down menu for the “Syllabus” option.
5. Check “Include this course in the public course index.”
6. Click “Update Course Details” to make your course syllabus visible in the public index.