Local Project Administration (LPA) Certification
In-Person Only

October 18, 2023
8:00 am - 5:00 pm

Casper College
McMurry Career Studies Center (CS)
Nichols Auditorium RM 160

2436 Josendal Rd
Casper, WY
AGENDA

8:00 AM  REGISTRATION
8:30 AM  Intro, Policy Statement, Certification Requirements
8:45 AM  Program Management
10:15 AM  Break
10:30 AM  Consultant - Selection Negotiation & Contract Execution
11:15 AM  The Federal NEPA Process
12:15 PM  Lunch
1:15 PM  Land Acquisition
1:35 PM  Federal Requirements
2:20 PM  Break
2:35 PM  Contract Advertisement Award
2:55 PM  Construction Contracting
3:20 PM  Reimbursement
3:50 PM  Questions
4:15 PM  Short Certification Exam
4:30 PM  Training Wrap-up, Award Attendance Certificates
5:00 AM  Departure

REGISTRATION OPTIONS

Online:
www.uwyo.edu/wyt2/Workshops

Email:
wyt2c@uwyo.edu

Mail:
Wyoming T2 Center
University of Wyoming
1000 E. University Ave.
Dept. 3295
Laramie, WY 82071

The workshop is $95

Name:_________________________
Nickname:_____________________
Employer:_____________________
Address:_______________________
City:___________________________
State:______Zip:_______________
Phone:________________________
Fax:__________________________
Email:_________________________

Cancelation Policy
All registrants will be billed unless cancelations are received at least 48 hours prior to the workshop.

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Workshop Objective
Local Project Administration through WYDOT enables cities, towns and non-profit agencies to make transportation improvements with federal and state money. A certified staff member takes charge of a “locally administered project” in partnership with WYDOT which makes sure all federal and state requirements are met. Requirements can be overwhelming to local agencies, especially if federal funds are infrequently used. The goal is to assist local agencies in bringing projects to successful completion.

Workshop Description
This one-day course offers guidance on the administrative, legal, financial, and environmental requirements for locally sponsored projects awarded federal and state transportation funding.

Who Should Attend
Any city, town, county, or local public agency employee or consultant project manager who will be responsible for the oversight of a federally funded project should attend this certification workshop. Attendees are expected to already possess a working knowledge of this subject.

Instructors
WYDOT and FHWA will provide instructors for this certification.