

## Student Attendance Policy

UW will adhere to UW Regulation 2-108 Student attendance Policy. However, during the COVID-19 pandemic, instructors are encouraged to add additional information on the attendance policy specific for their course and modality of delivery.

**Coronavirus Pandemic Addendum to Attendance Policy:** During the fall of 2020 and for the duration of the coronavirus pandemic, the attendance policy applies as noted below:

- **Self-Quarantine and Isolation:** Any student notified that they have tested positive for covid-19 or that they have been exposed to someone who has tested positive for covid-19 may need to isolate for up to two weeks at a time (<https://www.uwyo.edu/alerts/campus-return/index.html>) Students will not be penalized for having to self-quarantine for exposure to an known positive. Students who test positive will be told to isolate and should continue to complete course work online for the duration of their isolation as they are able.
- **Illness:** Under no circumstances are students to attend in-person classes if they are experiencing any symptoms of covid-19. Illnesses are covered under the Authorized Absence program managed within the Dean of Students Office (<https://www.uwyo.edu/dos>)

**Note:** All campus community members are requested to use the COVID Pass as tool to track their personal health symptoms. If a student enters their daily temperature and symptoms and receives a “fail”, they should notify their faculty they will need to participate virtually for that day.

## Hyflex Absences

An official student **absence** for the hyflex version of this course is when a student meets the following criteria:

- The student misses a scheduled in-class session.
- The student or a dedicated representative of the student fails to communicate the reason for their absence within the week of the absence.
- The student does not engage with the week’s course material and/or does not turn in the week’s assignment on time.

## Online Absences

In the event that the course moves online at any point in the semester, an official student **absence** for the online version of this course is when a student meets the following criteria:

- The student does not engage with the week’s course material and/or does not turn in the week’s assignment on time.
- The student or a dedicated representative of the student fails to communicate the reason for not engaging with the course material and/or not turning in the week’s assignment on time within the week of the absence.

- The dedicated student representative is the person tasked by the student for reaching out on their behalf when they are not able - e.g. parents, other family member, significant other, etc. A faculty member can receive information from the student's dedicated representative, but would need a FERPA release in place to discuss anything further. The Dean of Students will assist in these situations.