

AristaTek, Inc.

Our IT department is currently seeking an individual to assist with internal IT Support. We are looking for someone who has IT support skills and programming skills. We would be interested in looking at them doing 75% IT work and 25% programming.

Skills needed:

IT support work (primary focus)

1. Able to install OS and applications
2. Able to install hardware (memory, hard drives, video cards, etc)
3. Able to monitor various internal systems and provide management reports
4. Able to provide assistance to local and remote users with OS and applications questions
5. Able to assist with various administrative tasks relative to tracking and supporting computers.
6. Able to write and document Test Cases and Procedures.

Programming work (secondary focus)

1. Able to follow test plan and test commercial software
2. Using C/C++/C#/VBScript, able to write small applications to help Automate administrative tasks
3. Using HTML and ASP, able to update and enhance existing websites
4. Using C/C++/C# (If programming skill is sufficient), able to code small modules for shipping commercial applications

Hours:

10-20 hours a week.

Fall 2017, Spring 2018, Summer 2018 (more hours likely available) and into future semesters.

If you feel you are qualified and are interested in applying for this position please e-mail a current resume to: resumes@aristatek.com