

James Gores and Associates offers an awesome opportunity for the self-starting individual who would like to work in a rural setting on challenging infrastructure planning, design, and construction projects. Close to the mountains, excellent outdoor opportunities abound in the area!

Project Manager's Primary Duties:

Represents James Gores and Associates in all interaction with the client from initial contact, throughout entire course of the project. Maintain all client relations with regular frequent, communications.

Communicates with assigned James Gores and Associates management executives or other designee relative to project status and performance.

Responsibilities include:

Maintaining client relationships through marketing meetings, formulating proposals, setting project budgets, negotiating contracts, enforcing schedules, presides over project meetings, assures maintenance of all project files and reporting, managing project staff and subconsultants, monitors design team performance and compliance with contractual agreement, monitoring quality of deliverables, attending project meetings, directing technical outcomes, authorizes client billing, oversee project construction administration.

Marketing responsibilities include:

- successfully maintaining and developing client relationships,
- defining project scopes,
- formulating proposals,
- delivering clear written and verbal presentations,
- anticipating and responding to client needs,
- maintains understanding of client financial issues,
- develops sustainable work load for self and team.

B.S. Degree in Civil Engineering or closely related field

P.E. License in Wyoming or ability to obtain within six months

3+ years of design/project management experience

CAD Proficiency, preferably in AutoCAD Civil 3D

Excellent Writing Skills

Salary range: \$60,000 - \$85,000 DOE

Additional Salary Information: Benefits include: SAR/SEP Retirement, Medical, Dental, & Vision Insurance 100% paid by company for the employee, 50% for dependents, 2 weeks paid vacation after one year of employment. Employer sponsored education plans.

To Apply: please email resume and cover letter to ginger@goresengineers.com or mail to James Gores and Associates, 111 North 3rd East, Riverton, WY 82501. Application deadline is 05/31/2018.

Position located in Riverton, WY.