



College of Engineering & Physical Sciences - Engineering Shop
 Room # L65 - Dept. 3295 – (307) 766-4243 - www.uwyo.edu/ceas/shop/
 1000 E. University Ave.
 Laramie, WY 82071-2000

Billable Hours Policy

The following tabulated costs are to be billed and collected, payable to the Engineering Dean’s Office, for Raw Materials used from the CEPS Shop inventory, along with hourly rates for Shop Master Technician/Engineer Labor and CNC/Waterjet equipment time.

Hourly rates billed in 15-minute increments, Raw Materials billed at market price at the time of work completion. A free 30 minute consultation is included with each job.

Firm quote prices available upon request, must be completed in advance of work commencement and priced per an agreed upon written scope of work between the CEPS shop and our customer. Changes in work scope mid-stream must be billed accordingly.

Service	Cost
Raw Materials & Consumables use (From shop inventory)	Current market price at time of service +20% (UW Fee Book mandated markup). Materials may be provided by customer to avoid this cost, same goes for Senior Design.

Hourly Labor Costs (For Master Technicians and Engineers Time-Labor, Welding/Fabrication, Programming & Drafting time)	
Teaching & Training	FREE
Graduate & Research Projects	\$60/hr or applicable CNC rates
ME Senior Design Student Projects	FREE (up to 15 hours-Labor/Machining/SolidWorks), then \$60/hr after or \$80/hr (CNC & Waterjet rate)
Registered Student Organizations	\$60/hr(Labor/Machining/SW) or applicable CNC rates
Undergraduate Teaching, Labs, Staff & Other/Misc.	To be evaluated on a case-by-case basis

Billable Equipment Hours	
Manually Operated Machines & Equipment	FREE
All CNC Equipment (Mills, Lathes, Waterjets, Press Brake)	\$80/hr

*All work done in the shop to be for University related projects only

*For Master Technician time to machine or waterjet parts on machining equipment, the higher of either \$60/hr labor (using manual machines) or \$80/hr(using CNC machines) will be applied to billing, not both.