

1 | **UW REGULATION 6-404**  
2 | **University Undergraduate Degree Requirements**  
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4 |

5 | **1. PURPOSE.**  
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7 | To codify all existing academic requirements established by the University Faculty for the award  
8 | by the University of undergraduate degrees, and otherwise provide direction for the continuing  
9 | implementation of such requirements.  
10 |

11 | **2. GENERAL STANDARDS:**  
12 |

13 | a. Undergraduate degrees will be conferred only upon persons who have been accepted into a  
14 | degree program offered by a College of the University, and who demonstrate successful  
15 | completion of all University and College requirements established by appropriate regulations  
16 | or publication in the University Bulletin. Individual students are responsible for ascertaining  
17 | specific requirements for the degree sought, as well as compliance with published procedures.  
18 |

19 | (1) To be considered a degree candidate at the University of Wyoming, a person must  
20 | have made application for admission to the Division of Admissions, must have been  
21 | admitted as a student, and must have been accepted into a degree program within a  
22 | college of the University.  
23 |

24 | (2) It is desirable that a person intending to pursue a degree at an off-campus location  
25 | give notice of such intent preferably at the time of applying for admission to the  
26 | University or as soon thereafter as possible.  
27 |

28 | (3) A student admitted to degree candidacy normally must meet all requirements  
29 | appropriate to the degree as set forth in the regulations existing at the time of the student's  
30 | entry into candidacy for the degree. Students failing to complete degree requirements  
31 | within a reasonable period of time forfeit any right to graduate under the requirements in  
32 | effect at the time of their admission to degree candidacy.  
33 |

34 | b. Satisfaction of academic requirements must be demonstrated by appropriate entries upon the  
35 | official transcript of a student's academic work maintained by the Registrar of the University  
36 | (see UW Regulation 8-246).  
37 |

38 | c. Academic requirements established by Colleges shall be based upon the number of credit  
39 | hours to be earned for award of a degree within the major sought by a student. Colleges may  
40 | establish requirements for areas of study and specific courses as a part of offered degree  
41 | programs. Requirements may include academic work for which credit is not awarded.  
42 |

43 | d. Evaluation of successful completion of academic requirements shall be based upon the  
44 | assignment of grades by faculty responsible for the academic offering or work. Grades ~~to be~~  
45 | assigned ~~to~~ students shall represent the individual faculty member's evaluation of the student's  
46 | work ~~as deserving a grade~~ as described in UW Regulation 6-722 (2.a.). A grade of "F" signifies

1 no credit is earned for the completed academic work. Within limitations set forth in UW  
2 Regulation 6-710, grades of "S" (Satisfactory) or "U" (Unsatisfactory) may be assigned. (For  
3 matters related to assignment of grades, see: UW Regulation 6-710, Authorization for Use of "S-  
4 U" Grades; UW Regulation 6-716, Change of Recorded Grades; and UW Regulation 6-720,  
5 Assignment and Removal of the Grade of I (incomplete).)

6  
7 e. Credit applicable towards a degree may be earned or awarded through (1) instructed classes on  
8 campus, VIRTUALLY or at extension settings (including recognized academic courses under  
9 concurrent faculty general supervision such as internships, clerkships, clinical experience, co-op  
10 programs, etc.); ~~(2) correspondence study courses offered through the Outreach School,~~  
11 ~~including online and other distance coursework;~~ (2) credit by examination; (3) portfolio  
12 evaluations, as provided in UW Regulation 6-719; and ~~(5) (4)~~ (4) acceptance of transfer credit from  
13 accredited colleges or universities, including Wyoming Community Colleges and the School of  
14 Religion at the University of Wyoming. The following limitations apply:

15  
16 ~~(1) Correspondence Outreach School Study Credit:~~

17  
18 ~~(a) No more than 24 credit hours of approved correspondence course credits~~  
19 ~~may University of Wyoming courses offered through the Outreach School can be~~  
20 ~~applied toward meeting University of Wyoming baccalaureate degree~~  
21 ~~requirements regardless of where the credit is earned to the extent defined by the~~  
22 ~~major department and/or college.~~

23  
24 ~~(b) Records of correspondence Distance courses taken from another accredited~~  
25 ~~institutions must be furnished to reviewed by the Admissions Office for~~  
26 ~~evaluation. Accepted credit will be posted to a University of Wyoming record~~  
27 ~~card when a student is admitted to the University. However, applicability of this~~  
28 ~~credit toward a bachelor's degree will be determined by the major department and~~  
29 ~~college when the application for Graduation is completed. Once a student has~~  
30 ~~been admitted to the University of Wyoming, he/she must have the approval of~~  
31 ~~his/her academic adviser to apply any further distance study courses offered by~~  
32 ~~another institution correspondence study course work to University degree~~  
33 ~~requirements~~

34  
35 ~~(2) (1) Credit by Examination and Portfolio Evaluations: Such credit may be awarded~~  
36 ~~students in accordance with the provisions of UW Regulation 6-719 (Assessment of Prior~~  
37 ~~and Sponsored-Experiential Learning). All credit assigned for experiential learning based~~  
38 ~~upon portfolio evaluations is excluded from the minimum credit hour requirements set~~  
39 ~~forth in paragraph section 4.~~

40  
41 ~~(3) (2) Transfer Credit:~~

42  
43 ~~(a) Transfer credit accepted by the Office of Admissions and recorded on a~~  
44 ~~student's official transcript remains subject to approval by the College from~~  
45 ~~which a degree is sought as to whether it satisfies degree requirements.~~

1 (b) Students classified as juniors or seniors must obtain approval of the Dean of  
2 the College to take lower division level courses at a two-year college which they  
3 desire to apply towards their degree program.  
4

5 f. Other requirements appropriate to the various undergraduate degrees shall be established by  
6 regulations of the Colleges. All requirements and appropriate implementing procedures shall be  
7 published in the University Bulletin as directed by the Provost and Vice President for Academic  
8 Affairs.

9 **3. CUMULATIVE GRADE POINT AVERAGE REQUIREMENTS:**

10  
11 a. A student must have a cumulative grade point average of 2.000 or better based upon credit  
12 hours attempted through the University of Wyoming.  
13

14 b. Calculation of the cumulative grade point average shall be in accordance with UW Regulation  
15 6-715 (Scholastic Probation and Dismissal of Undergraduate Students and Cumulative Grade  
16 Point Average). **SUSPENSION, REINSTATEMENT AND ACADEMIC RENEWAL FOR**  
17 **UNDERGRADUATE STUDENTS).**  
18

19 **4. MINIMUM CREDIT HOUR REQUIREMENTS:**

20  
21 a. A minimum of 30 credit hours must be earned from the University of Wyoming. Beginning  
22 with the fall semester of the 1997-98 academic year, all students first enrolling in the University  
23 or other collegiate institutions must complete a minimum of 48 upper division (junior-senior)  
24 semester credit hours, 30 of which must be earned from the University of Wyoming (see UW  
25 Regulation 6-721 regarding upper division courses). Any exceptions may be granted by the  
26 President or Provost and Vice President for Academic Affairs.  
27

28 b. Students seeking another baccalaureate degree must complete 30 additional semester hours of  
29 course work from the University of Wyoming, 12 of which must be in upper division (junior-  
30 senior) courses. All college and major requirements of the additional degree must be met.  
31

32 c. Undergraduate students may have hours earned in graduate level classes count toward their  
33 undergraduate degree upper division credit requirement.  
34

35 **~~5. PHYSICAL EDUCATION REQUIREMENT:~~**

36  
37 ~~A student must complete physical education requirements set forth in UW Regulation 6-712.~~  
38

39 **6. FRESHMAN ENGLISH REQUIREMENT:**

40  
41 ~~a. A student must complete the Freshman English requirement set forth in UW Regulation 6-714.~~  
42 ~~As to all students first enrolling in the University of Wyoming on and after the beginning of the~~  
43 ~~fall semester of the academic year 1991-92, the requirements of UW Regulation 6-714 are~~  
44 ~~inapplicable.~~

1 ~~b. Students previously enrolled in the University, or other collegiate institutions, whose academic~~  
2 ~~records do not demonstrate completion of the requirements of UW Regulation 6-714 prior to the~~  
3 ~~1991-92 academic year must complete the writing requirements included in University Studies~~  
4 ~~Degree Requirements, or such portion thereof as may be approved by the University Studies~~  
5 ~~Committee.~~

6 **75. STATE AND FEDERAL CONSTITUTION INSTRUCTION AND EXAMINATION**  
7 **REQUIREMENT:**

8  
9 a. Wyoming State statute (Wyo. Stat. 1977, § 21-9-102) requires each student to receive  
10 instruction in the essentials of the United States and Wyoming constitutions.

11 b. This requirement is satisfied by completion of Political Science 1000, a combination of  
12 History 1210 and History 1250, or other courses approved by the University Studies Committee  
13 as meeting statutory requirements. A grade of "C" or better must be earned in the course  
14 examination.

15 **86. UNIVERSITY STUDIES DEGREE REQUIREMENTS:**

16  
17 a. Specific courses which satisfy general education requirements are identified and approved by  
18 the college course and curriculum committees and the University Studies Committee. Only those  
19 courses meeting baseline learning outcomes (see UW Regulation 6-407) shall satisfy these  
20 requirements.

21  
22 b. It is the responsibility of the individual colleges to review and adjust their degree requirements  
23 or course offerings when necessary to assure completion of general studies requirements.

24 ~~a. Enclosure 1 establishes requirements for general studies in five separate areas to be completed~~  
25 ~~for award of undergraduate degrees to students first enrolling in the University of Wyoming on~~  
26 ~~and after the beginning of the fall semester of the 1991-1992 academic year. Specific courses~~  
27 ~~which satisfy the general studies requirement are identified and approved by the University~~  
28 ~~Studies Committee in its February 28, 1990 report. Only those courses approved by the~~  
29 ~~University Studies Committee (see UW Regulation 6-407) shall be applicable to satisfaction of~~  
30 ~~these requirements.~~

31  
32 ~~b. It is the responsibility of the individual Colleges to review and adjust its degree requirements~~  
33 ~~or course offerings when necessary to assure completion of general studies requirements.~~

34  
35 ~~e. The University Studies Committee shall adhere to criteria and procedures set forth in the~~  
36 ~~February 28, 1990, report of the University Studies Committee. No changes thereto may become~~  
37 ~~effective without approval by the Faculty Senate.~~

38  
39 **97. IMPLEMENTATION OF UNIVERSITY STUDIES REQUIREMENTS:**

40  
41 ~~In recognition of the significant changes required to existing undergraduate degree programs and~~  
42 ~~the necessity of individual college and department planning of course content and resource~~

1 | ~~allocation to assure the availability to students of courses meeting the University Studies'~~  
2 | ~~requirements, i~~Implementation of the requirements shall be in accordance with the following:

3  
4 a. Transferred credits from other collegiate institutions may be accepted in satisfaction of  
5 requirements when the transferred courses meet the objectives of a required University Studies  
6 course as determined by standards or procedures adopted by the University Studies Committee.

7  
8 b. Students transferring fewer than thirty (30) credit hours will be subject to requirements  
9 specified for freshman except when waived by the University Studies Committee upon petition  
10 by a student who has completed one year of full time collegiate studies.

11  
12 c. The University Studies Committee is authorized to consider and grant waivers of the  
13 | University Studies' requirements to petitioning students as warranted by unusual and extenuating  
14 circumstances.

15  
16 d. With the concurrence of the Executive Committee of the Faculty Senate and the Provost and  
17 Vice President for Academic Affairs, the University Studies Committee may suspend, or delay,  
18 the application of any of the requirements of the University Studies Program whenever it appears  
19 the availability of required courses, or class sections thereof, is insufficient to accommodate the  
20 class schedules of students necessary for fulfillment of undergraduate degree programs. Any  
21 such action shall be promptly reported to the Faculty Senate with an explanation of the action  
22 and such recommendations as may be appropriate.

23  
24 e. The University Studies Committee shall cause to be prepared a list of all courses approved as  
25 meeting requirements in each of the areas of general studies for submittal to the Provost and Vice  
26 President for Academic Affairs. The Provost and Vice President for Academic Affairs shall  
27 cause such course listing, as may be amended from time to time, to be prepared and distributed  
28 in accordance with applicable policies and shall ensure that administrative procedures are in  
29 place.

30 | **108. APPLICATION FOR UNDERGRADUATE DEGREE:**

31  
32 As soon as a student admitted to degree candidacy has acquired at least 75 hours of credit  
33 applicable to the University-degree objective (but preferably no later than one calendar year prior  
34 to the date of intended graduation), the prospective undergraduate degree candidate shall acquire  
35 an Application for Graduation from the Registrar's Office. The Application shall be completed  
36 and signed by the faculty adviser, the Dean of the College which recommends candidates for the  
37 degree, and the degree candidate. The completed application shall be returned, within 10 days  
38 following its issuance for on-campus students and within 30 days following its issuance for off-  
39 campus students, for filing and processing in Registration and Records.

40  
41 | **119. CLEARANCE OF DEBTS OWED THE UNIVERSITY:**

42  
43 Degrees, or other evidence of completion of academic credits, will not be provided students who  
44 have failed to pay requisite fees or other financial obligations owed to any division or unit of the  
45 University. The Vice President for Administration may approve alternative means by which

1 payment of monies owed the University may be guaranteed for payment and permit students to  
2 receive degrees and transcripts of academic work.

3

4 | **1210. DIRECTIVE:**

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6 The requirements herein described are immediately effective except as specifically noted.

Source:

University Regulation 404, Revision 5; adopted 7/17/08 Board of Trustees meeting  
Revisions adopted 11/16/12 Board of Trustees meeting